



Capital Regional Hospital District

**CAPITAL REGIONAL HOSPITAL DISTRICT BOARD**  
**Notice of meeting to be held on Wednesday, October 9, 2013 at 1:30 pm**  
**in the Board Room, 6<sup>th</sup> Floor, 625 Fisgard St., Victoria, BC**

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**AGENDA**

- 1. APPROVAL OF AGENDA**
  - 2. ADOPTION OF MINUTES OF JUNE 12, 2013**
  - 3. REPORT OF THE CHAIR**
  - 4. PRESENTATIONS/DELEGATIONS**
  - 5. REPORTS OF COMMITTEES**
  - 5.1 PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE –**  
September 25, 2013
    - 1. Saanich Peninsula Hospital: Post Anaesthetic Recovery Room Major Project Funding Request**
      - *That funding for the \$1.38M net cost of the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project at 30% for a total contribution of \$414,240 be approved.*
      - *That CRHD Bylaw No. 376, "Capital Regional Hospital District Capital Bylaw No. 159, 2013", for a maximum of \$414,240 for the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project, be introduced and read a first and second time.*
      - *That CRHD Bylaw No. 376 be read a third time.*
      - *That CRHD Bylaw No. 376 be adopted.*
- (WA 2/3 maj.)
- 6. NEW BUSINESS**
  - 7. ADJOURNMENT**

963217

**Voting Key:**

**NWA** – Non weighted vote of all Directors

**WA** – Weighted vote of all Directors



Capital Regional Hospital District

**Minutes of a Meeting of the Capital Regional Hospital District Board  
Held Wednesday, June 12, 2013, in the Board room, 625 Fisgard Street, Victoria, BC**

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**PRESENT:** **Directors:** D. Blackwell (Chair), A. Bryson (Acting Chair), M. Alto, S. Brice, J. Brownoff, C. Coleman (for B. Isitt), L. Cross, T. Daly, V. Derman, B. Desjardins, D. Fortin, B. Gramigna (for J. Ranns), C. Hamilton, M. Hicks, G. Hill, D. Howe, N. Jensen, F. Leonard, W. McIntyre, J. Mendum (1:33 pm), W. Milne, L. Seaton, L. Wergeland and G. Young  
**Staff:** R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Corporate Services; M. Misek-Evans, Acting General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; S. Norton, Deputy Corporate Officer and N. More, Committee Clerk (Recorder)

The Chair called the meeting to order at 1:30 pm.

**1. APPROVAL OF AGENDA**

**MOVED** by Director Seaton, **SECONDED** by Director Brownoff,  
That the agenda be approved.

**CARRIED**

**2. ADOPTION OF MINUTES OF APRIL 10, 2013**

**MOVED** by Director Brice, **SECONDED** by Director McIntyre,  
That the minutes of the meeting of April 10, 2013 be adopted.

**CARRIED**

**3. REPORT OF THE CHAIR - None**

**4. PRESENTATIONS/DELEGATIONS - None**

**5. REPORTS OF COMMITTEES**

**5.1 FINANCE AND CORPORATE SERVICES COMMITTEE – June 5, 2013**

**1. Capital Regional Hospital District 2012 Audited Financial Statements**

**MOVED** by Director Leonard, **SECONDED** by Director Hill,  
That Capital Regional Hospital District 2012 Audited Financial Statements be approved.

**CARRIED**

**6. NEW BUSINESS - None**

Director Mendum entered the meeting at 1:33 pm.

**7. ADJOURNMENT**

**MOVED** by Director Brice, **SECONDED** by Director Derman,  
That the meeting be adjourned at 1:34 pm.

**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**



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ITEM 5.1

## **Planning, Transportation and Protective Services Committee's Report**

**Victoria, BC September 25, 2013**

**To the Chair and Directors of the Capital Regional Hospital District Board:**

**The Planning, Transportation and Protective Services Committee reports and recommends as follows:**

### **1. Saanich Peninsula Hospital: Post Anaesthetic Recovery Room Major Project Funding Request**

- 1) That funding for the \$1.38M net cost of the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project at 30% for a total contribution of \$414,240 be approved; and,
- 2) That CRHD Bylaw No. 376, "Capital Regional Hospital District Capital Bylaw No. 159, 2013", for a maximum of \$414,240 for the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project, be introduced and read a first and second time, read a third time and adopted.

*(Background information can be found in the attached staff report.)*

**REPORT TO PLANNING TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE  
MEETING OF WEDNESDAY, SEPTEMBER 25, 2013**

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**SUBJECT SAANICH PENINSULA HOSPITAL: POST ANAESTHETIC RECOVERY ROOM MAJOR PROJECT FUNDING REQUEST**

**ISSUE**

Bylaw approval to proceed with the expansion and upgrade of the Saanich Peninsula Hospital Post Anaesthetic Recovery Room (PARR) Project.

**BACKGROUND**

In November 2012 the Capital Regional Hospital District (CRHD) Board approved cost sharing at 30% with the Ministry of Health the net costs of the PARR project at the Saanich Peninsula Hospital.

The Saanich Peninsula Hospital Foundation has committed to contribute \$2.072M of the estimated total \$3.452M project cost, leaving a net unfunded balance of \$1.38M. Based on 30% of \$1.38M, CRHD funding would equate to \$414,240.

**ALTERNATIVES**

In order for the PARR to proceed, the CRHD Board must approve a Bylaw authorizing the Hospital District's capital contribution. The following alternatives are proposed:

That the Planning, Transportation and Protective Services Committee recommend that the Capital Regional District Hospital Board:

1. a) Approve funding the \$1.38M net cost of the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project at 30% for a total contribution of \$414,240; and
  - b) Approve CRD Bylaw No. 376, "Capital Regional Hospital District Capital Bylaw No. 159, 2013" for a maximum of \$414,240, for the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project.
2. Not approve CRD Bylaw No. 376, "Capital Regional Hospital District Capital Bylaw No. 159, 2013" authorizing the Hospital District's capital contribution to the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project.

**FINANCIAL IMPLICATIONS**

This project is included in the 2013 CRHD Ten Year Capital Plan and is budgeted for in the overall CRHD budget and requisition at a 30% contribution. The estimated cost of CRHD's share and annual charges are summarized in Table 1:

**Table 1: PARR Budget Implications**

<b>Alternative</b>	<b>Net Cost<sup>1</sup></b>	<b>CRHD Share</b>	<b>Annual charge against 2013 assessed residential value (\$522,264)</b>	<b>Annual charge per \$100,000 assessed residential value</b>
1	\$1,380,000	\$414,240	\$0.49	\$0.09

<sup>1</sup> Exclusive of Saanich Peninsula Hospital Foundation's \$2,071,200 contribution.

**RECOMMENDATION**

That the Planning, Transportation and Protective Services Committee recommend that the Capital Regional District Hospital Board:

- 1 a) Approve funding the \$1.38M net cost of the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project at 30% for a total contribution of \$414,240; and,
- b) Approve CRD Bylaw No. 376, "Capital Regional Hospital District Capital Bylaw No. 159, 2013" for a maximum of \$414,240, for the Saanich Peninsula Hospital Post Anaesthetic Recovery Room Project.



Maurice Rachwalski, PhD  
Senior Manager  
Health and Capital Planning Strategies



Marg Misk-Evans, MCIP, RPP  
General Manager  
Planning and Protective Services  
Concurrence



Robert Lapham, MCIP, RPP  
Chief Administrative Officer  
Concurrence

MR:cln

Attachment: CRD Bylaw No. 376, 'Capital Regional Hospital District Capital Bylaw 159, 2013'

**CAPITAL REGIONAL HOSPITAL DISTRICT BYLAW NO. 376**

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**CAPITAL EXPENDITURE & BORROWING BYLAW  
BYLAW NO. 159, 2013**

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WHEREAS the Board of the **Capital Regional Hospital District** proposes to borrow and expend money for the capital expenditures described in Schedule 'A' attached hereto and forming an integral part of this bylaw;

And whereas those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

Now therefore the Board of the **Capital Regional Hospital District** enacts the following capital expenditure and borrowing bylaw as required by Sections 32 and 33 of the *Hospital District Act*.

1. The Board hereby authorizes and approves the borrowing and expenditure of money necessary to complete the capital expenditures as described in Schedule 'A' attached.
2. The Board authorizes and approves the borrowing of a net sum not exceeding **\$414,240** upon the credit of the District by the issuance and sale of securities in a form and a manner agreed to by the Municipal Finance Authority of British Columbia. The term of the securities and the repayment of the principal and interest shall be over a term not to exceed **FIVE** years.
3. To meet the payments of principal and interest during the term of the securities, there shall be included in the estimates of the Regional Hospital District each year, the respective amounts of principal and interest falling due in that year.
4. The Board hereby delegates the necessary authority to the Treasurer of the Capital Regional Hospital District to settle the terms and conditions of the borrowing and to undertake such temporary borrowing as is necessary to provide funding in advance of the receipt of funds from the Municipal Finance Authority of British Columbia.
5. This bylaw may be cited for all intents and purposes as the **Capital Regional Hospital District Capital Bylaw No. 159, 2013**.

READ A FIRST TIME THIS                      DAY OF                      ,2013.

READ A SECOND TIME THIS                      DAY OF                      ,2013.

READ A THIRD TIME THIS                      DAY OF                      ,2013.

ADOPTED THIS                      DAY OF                      ,2013.

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Chairperson

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Corporate Officer

## SCHEDULE "A"

Bylaw No. 376

### CAPITAL REGIONAL HOSPITAL DISTRICT

### CAPITAL EXPENDITURE

### BYLAW NO 159, 2013

Name of Facility/Project	Project or Equipment Description	Project Number	Amount covered by CRHD Bylaw	Ministry of Health Services/ VIHA	Amount covered by SPHF	Total Project or Equipment Cost
Saanich Peninsula Hospital	Post Anaesthetic Recovery Room Project	C159-01	\$414,240	\$ 966,560	\$2,071,200	\$3,452,000
<b>Total:</b>			\$414,240	\$ 966,560	\$ 2,071,200	\$ 3,452,000