

**MINUTES OF A MEETING OF THE CAPITAL REGIONAL HOSPITAL DISTRICT BOARD
Held Wednesday, May 9, 2012, in the Board room, 625 Fisgard Street, Victoria, BC**

PRESENT: Directors: G. Hill (Chair), G. Young (Acting Chair), M. Alto, D. Blackwell, A. Bryson, J. Brownoff, C. Coleman (for D. Fortin), T. Daly, V. Derman, B. Desjardins, P. Gerrard (1:35, for S. Brice), C. Hamilton, D. Howe, M. Hicks, B. Isitt, N. Jensen, F. Leonard, M. Loveless (for L. Cross), W. McIntyre, J. Mendum, W. Milne, J. Ranns and L. Wergeland
Staff: R. Lapham, Acting Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Environmental Sustainability; D. Lokken, General Manager, Corporate Services; J. Loveys, Acting General Manager, Parks and Community Services; A. Orr, Senior Manager, Corporate Communications; M. Rachwalski, Senior Manager, Health and Capital Planning Strategies; S. Santarossa, Corporate Officer; and S. Norton, Corporate Assistant, Legislative Services (Recorder)

The Chair called the meeting to order at 1:30 pm.

1. APPROVAL OF AGENDA

MOVED by Director Blackwell, **SECONDED** by Director Alto,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES APRIL 11, 2012

MOVED by Director Derman, **SECONDED** by Alternate Director Coleman,
That the minutes of the April 11, 2012 meeting be adopted.

CARRIED

3. REPORT OF THE CHAIR –

Chair Hill reported on a May 4 meeting between the Vancouver Island Health Authority (VIHA) and Regional Hospital Districts (RHDs) and on the Oak Bay Lodge redevelopment project:

1) RHD/VIHA Meeting

Capital Planning:

- No additional capital funding expected for 2012 in capital funding letter from the Ministry to be received in May.
- Any new capital would be for fiscal year 2013/2014.
- All other RHDs to align Minor (<\$2M) and Major (>\$2M) categories with the Province; CRHD already uses these categories.
- Province is considering raising Minor capital threshold from \$2M to \$5M, with Health Authorities given full discretion to proceed with Minor priorities within a Ministry capital funding envelope. Implications to be discussed at Fall RHD/VIHA meeting.

First Nations (FN) Treaties and Funding for RHDs:

- FNs will be given the option to participate in either RDs or RHDs or both.
- Treaty outcomes in Alberni - Clayoquot RD (ACRD) emerging as a pilot or template for rest of province.
- ARCD and VIHA to keep others apprised as process progresses.

Facility Conditions Audits:

- Ministry of Health is funding a comprehensive update of data on the condition of all health facilities in BC as part of renewed emphasis on facility condition as a driver of capital.
- Concerns expressed that the results of this process should be to ensure proper maintenance funding to maintain assets not just to get capital for replacement or major refurbishment.

Hospital District Act Designation:

- VIHA wants to access RHD funds for non-acute care facilities it deems to be a high capital priority.
- RHDs assured that the ask would not be in addition to current acute care requests.
- Funding for such projects is consistent with CRHD practices, e.g., Non-Traditional Project funding, residential care.
- VIHA will request Ministry approval to designate such facilities as 'health facilities' under the Hospital District Act with RHD concurrence, and vice versa.

Community Funding Contributions:

- Discussion on foundation and auxiliary funding and whether this was supplementing (i.e., reducing) provincial funding or complementing provincial capital funds.
- Consensus was that if foundation/auxiliary funds were not available that the Province would not increase their share for the regions.

VIHA/RHDs Memorandum of Understanding (MOU):

- VIHA wishes to 'refresh' the 2003 MOU that sets out planning protocols between VIHA and Island RHDs.
- Maurice Rachwalski (CRHD) and Debra Oakman (CAO for Comox Valley RHD) to sit on MOU committee with VIHA.

VIHA Performance Statistics:

- At the request of CRHD Chair, VIHA agreed to provide ongoing performance measurement data to link RHD capital funding to improvements in VIHA service delivery.

Alternate Director Gerrard entered the meeting at 1:35 pm.

2) Oak Bay Lodge Redevelopment Project Update

- Oak Bay Council recently passed a motion endorsing the following process to consider the development variance permit application:
 - Focus Consulting (hired by Oak Bay and funded by Baptist Housing Society) will gather input from the community, including stakeholders, over the next six weeks. Focus will be input only on the two variances – parking and height.
 - A public meeting (possibly a special Committee of the Whole) will be held on June 29 at the Monterey Center at 7 pm.
 - Council to decide on the application at a special meeting on June 27.

- Baptist Housing Society (BHS) will have a link on their website for the community to ask questions which are outside the parameters of parking and height variances.
- Concurrent with the Focus consultation process, BHS are also considering hosting at least one open house with representation from the CRHD, VIHA, BHS and the architect to answers questions and help alleviate community concerns.
- Due to the delay of this project, staff have negotiated revised CRHD agreements with the BHS, VIHA and Sun Life (project financier); CRHD's commitment maintained at \$40.373 M and the ground lease to BHS at 25 years.

4. PRESENTATIONS/DELEGATIONS – None

5. REPORTS OF COMMITTEES

5.1 PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE –
May 2, 2012

1. 2012 Minor Capital Projects – Capital Expenditure and Borrowing Bylaw 157, 2012

In response to a question regarding whether to finance through borrowing versus current funds, Mr. Lapham advised that the life expectancy of the improvement and whether current funds are available inform the decision.

MOVED by Director Ranns, **SECONDED** by Director Derman,
That the CRHD Board approve the 2012 Minor Capital Projects listed in Appendix A of the report titled “2012 Minor Capital Projects – Capital Expenditure and Borrowing Bylaw 157, 2012 (PPS/HFP 2012-05)” with a CRHD cash flow of \$3,750,000, made up of:

- a) \$639,000 in cash flow for ongoing project commitments
- b) \$3,111,000 in cash flow for new commitments.

CARRIED

MOVED by Director Ranns, **SECONDED** by Director Derman,
That Bylaw No. 372, “Capital Regional Hospital District Capital Bylaw No. 157, 2012”, for \$3,750,000 for Minor Capital Projects listed in Appendix A with a financing term of 10 years, be introduced and read a first and second time.

CARRIED

MOVED by Director Ranns, **SECONDED** by Director Derman,
That Bylaw No. 372 be read a third time.

CARRIED

MOVED by Director Ranns, **SECONDED** by Director Derman,
That Bylaw No. 372 be adopted.

CARRIED

6. NEW BUSINESS - None

7. ADJOURNMENT

MOVED by Director Blackwell, **SECONDED** by Director Desjardins,
That the meeting be adjourned at 1:41 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER