

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, June 12, 2024

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [24-553](#) Minutes of the May 8, 2024 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of May 8, 2024 be adopted as circulated.

Attachments: [Minutes - May 8, 2024](#)

3.2. [24-543](#) Minutes of May 8, 2024 Committee of the Whole meeting

Recommendation: That the minutes of the of the Committee of the Whole meeting of May 8, 2024 be adopted as circulated.

Attachments: [Minutes - May 8, 2024](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

5.1.1. [24-548](#) Presentation: Vice Chair Little; Re: Ed MacGregor Memorial Bursary 2024

5.1.2. [24-549](#) Presentation: Vice Chair Little; Re: Nils Jensen Memorial Bursary 2024

5.1.3. [24-547](#) Presentation: Paul Gerrard (CRD Representative) and Elizabeth Brown (President/CEO), Victoria Airport Authority; Re: Report to Nominators

Attachments: [Presentation: VAA Report to Nominators](#)

5.2. Delegations

- 5.2.1. [24-590](#) Delegation - Dr. Philippe Lucas; Representing Biosolid Free BC: Re: Agenda Item: 7.4. Long-Term Biosolids Management Strategy
- 5.2.2. [24-591](#) Delegation - Jonathan O'Riordan; Representing Creatively United for the Planet Society: Re: Agenda Item: 7.4. Long-Term Biosolids Management Strategy

6. CONSENT AGENDA

- 6.1. [24-506](#) Ed MacGregor Memorial Bursary 2024
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Ed MacGregor Memorial Bursary 2024](#)
- 6.2. [24-507](#) Nils Jensen Memorial Bursary 2024
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Nils Jensen Memorial Bursary 2024](#)
- 6.3. [24-470](#) CRD Arts and Culture: 2023 Impact Report
- Recommendation:** That the Arts Commission recommends to the CRD Board:
That staff distribute the CRD Arts and Culture: 2023 Impact Report virtually through the CRD website and as physical copies to all councils and electoral area directors to raise awareness about the positive impact of the Arts and Culture Support Service throughout the capital region.
(NWA)
- Attachments:** [Staff Report: 2023 Impact Report](#)
[Appendix A: 2023 Impact Report](#)
[Appendix B: Impact Report Presentation Slides](#)
[Appendix C: 2023 List of Grant Recipients](#)
- 6.4. [24-525](#) Community Resiliency Initiative Grant: 2024 FireSmart Community Funding & Supports
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Capital Regional District Board support an application to the Union of British Columbia Municipalities Community Resiliency Initiative Fund for the 2024 FireSmart Community Funding and Supports. Staff are directed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed projects.
(NWA)
- Attachments:** [Staff Report: Community Resiliency Initiative Grant - 2024 FireSmart](#)
[Appendix A: 2024 FireSmart Comm'ty Funding & Supports Grant App](#)

6.5. [24-526](#) Appointment of Officers

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Gray Wardle, Rachelle Norris-Jones, Levi Holland, and Michael Riggs be appointed as Bylaw Enforcement Officers.
(NWA)

Attachments: [Staff Report: Appointment of Officers](#)

6.6. [24-449](#) Hartland Public Drop-off Depot - Expanded Hours Pilot

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Hartland Public Drop-off Depot - Expanded Hours Project](#)

6.7. [24-468](#) Increasing Direct-Current Fast-Charge/Level 3 Chargers in the Region

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Increasing Direct-Current Fast-Charge/Level 3 Chargers in CRD](#)

6.8. [24-406](#) Biosolids Literature Review - Update

Recommendation: [At the April 17, 2024 Environmental Services Committee, the staff recommendation was not moved. Instead, an alternative committee member motion (#1) was moved followed by a motion arising (#2) and carried as follows:
The Environmental Services Committee recommends to the Capital Regional District Board:

1. Direct staff to continue the process of identifying suitable academic researchers to undertake an independent biosolids literature review, and report back to the Environmental Services Committee.
2. That staff be directed to proceed with an independent unbiased legal review of the risks associated with the land application of biosolids.

At the May 8, 2024 CRD Board meeting, the committee recommendation was amended by adding to the end of part 2 the words "and the risks associated if noncompliant with the provincial regulatory framework for biosolids" as follows:

1. Direct staff to continue the process of identifying suitable academic researchers to undertake an independent biosolids literature review, and report back to the Environmental Services Committee.
2. That staff be directed to proceed with an independent unbiased legal review of the risks associated with the land application of biosolids and the risks associated if noncompliant with the provincial regulatory framework for biosolids.

Prior to voting on the amendment, the following motion to refer back to committee was carried:

That recommendations 1 and 2 and the amendment be referred to the Environmental Services Committee.

Attached as SUPPLEMENTAL to this report is a historical timeline of the Committee's recommendations and Board resolutions on the biosolids literature and legal review. Previous Staff Reports have been attached as Supplemental Appendix A (March 13, 2024) and Supplemental Appendix B (October 13, 2023)

At the May 15, 2024 Environmental Services Committee meeting, the committee discussed the Board's referral motion, amended it further, and passed the following recommendation unanimously:]

The Environmental Services Committee recommends to the Capital Regional District Board:

1. Direct staff to continue the process of identifying suitable academic researchers to undertake an independent biosolids literature review, and report back to the Environmental Services Committee.
2. That staff be directed to report back to the Environmental Services committee prior to proceeding with an independent unbiased legal review of:
 - a) the risks associated with the land application of biosolids that is compliant with the provincial regulatory framework; and
 - b) the risks associated if noncompliant with the provincial regulatory framework for biosolids.(NWA)

Attachments: [Staff Report: Biosolids Literature Review - Update](#)
[Appendix A: Biosolids Literature Review - Terms of Reference](#)
[Supplemental: Timeline of Biosolids Literature and Legal Review - Updated](#)
[Supplemental Appendix A: Previous Staff Report March 13, 2024](#)
[Supplemental Appendix B: Previous Staff Report October 18, 2023](#)

- 6.9.** [24-517](#) Tenant Advisory Committee Terms of Reference Amendment, June 2024
- Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:
That the amended Terms of Reference for the Tenant Advisory Committee as presented in Appendix A be approved.
(NWA)
- Attachments:** [Staff Report: Tenant Advisory Cttee - ToR Amend't, June 2024](#)
[Appendix A: Tenant Advisory Committee Terms of Reference \(Redlined\)](#)
- 6.10.** [24-439](#) Provision of Park Land Requirement for Subdivision Applications SU000711 and SU000756 at That Part of Section 17, Otter District, Lying East of Otter Point Road, Except Parcel C (DD43782I) and Except Parts in Plans 3054 and 17721: PID: 009-499-369 - 3542 Otter Point Road
- Recommendation:** The Land Use Committee recommends to the Capital Regional District Board:
That in accordance with Section 510 of the Local Government Act, park dedication in the amount of 5% be required for the proposed subdivision of That Part of Section 17, Otter District, Lying East of Otter Point Road, Except Parcel C (DD43782I) and Except Parts in Plans 3054 and 17721 (the "Land"); PID: 009-499-369; except that a lesser amount may be acceptable where the owner agrees to construct a trail built to JdF Community Parks and Recreation standards prior to subdivision approval on that part of the Land that will become the Wieland Road right-of-way.
(NWP - Voting Block A: JdF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
- Attachments:** [Staff Report: Provision of Park Land Requirement for Subdivision Applications S](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Proposed Subdivision Plans SU000711 & SU000756](#)
[Appendix C: Section 510 of the LGA](#)
[Appendix D: Minutes July 30, 2019, JdF EA Parks & Recreation Advisory Comm](#)
[Appendix E: Proposal to Meet the Provision of Park Land Requirements](#)
[Appendix F: Minutes March 26, 2024, JdF EA Parks and Recreation Advisory C](#)
- 6.11.** [24-434](#) Greater Victoria Drinking Water Quality - 2023 Annual Report
- Recommendation:** The Regional Water Supply Commission recommends to the Capital Regional District Board:
That the Greater Victoria Drinking Water Quality 2023 Annual Report be approved.
(NWA)
- Attachments:** [Staff Report: Greater Victoria Drinking Water Quality - 2023 Annual Report](#)
[Appendix A: Greater Victoria Drinking Water Quality - 2023 Annual Repport](#)

7. ADMINISTRATION REPORTS

7.1. [24-588](#) 2024 Performing Arts Facilities Select Committee Terms of Reference

Recommendation: 1. That the Board delegate to the Board Chair the appointment of members to the Performing Arts Facilities Select Committee.
2. That the 2024 Performing Arts Facilities Select Committee Terms of Reference be approved as presented.
(NWA)

Attachments: [Staff Report: 2024 PAFSC ToR](#)
[Appendix A: PAFSC ToR](#)

7.2. [24-534](#) Bylaw No. 4613 - Resale Control and Housing Agreement Rescission
Bylaw (604 Nelson Street), 2024

Recommendation: 1) That Bylaw No. 4613, "Resale Control and Housing Agreement Rescission Bylaw (604 Nelson Street), 2024", be introduced and read a first, second and third time; and (WA)
2) That Bylaw No. 4613 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: 604 Nelson Street Housing Agrmt Rescission Bylaw](#)
[Appendix A: Bylaw No. 4613](#)
[Appendix B: Minutes from Township of Esquimalt - Mar 18, 2024](#)

7.3. [24-544](#) Short-Term Biosolids Management Plan - June Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Short-term Biosolids Management Plan - June Update](#)

7.4. [24-570](#) Long-Term Biosolids Management Strategy

Recommendation: That the Capital Regional District Board:

1. Approve the Long Term Biosolids Management Strategy as a portfolio of options (in alignment with the Long-Term Biosolids Management Strategy prepared by GHD, April 2024), that utilizes each option under a prioritization structure, as follows:

(a) Tier 1: Advanced thermal option: Constitutes the preferred long-term solution and will be pursued concurrently with options in other tiers. Current projects include:

(i) Develop a demonstration facility for advanced thermal processing, as planned. Outcomes from the demonstration project will serve as the basis for a scaled, long-term solution.

(b) Tier 2: Out-of-region compliance options: Constitute measures that the CRD will utilize to ensure regulatory compliance is continuously achieved while the Tier 1 thermal processing option is being implemented and when options in Tier 1 are unable to process the totality of biosolids produced in the region. These are (in priority order):

(i) Industrial land reclamation, such as mine and quarry sites (acknowledging that some reclaimed sites may eventually have a pasture land end use)

(ii) Forest fertilization

(iii) Production of biosolids growing medium and/or feedstock in soil production

(iv) Partnerships with established biosolids programs

(v) Continue alternative fuel combustion in the cement manufacturing facility in Richmond, BC. Prioritize this option when available.

(vi) Explore partnerships with additional industrial partners interested in combustion.

(c) Tier 3: In-region contingency options: Constitute contingency options to ensure compliance with regulatory requirements. The CRD would implement Tier 3 options on a contingency basis, only when options within the Tier 2 portfolio are unavailable and only after receiving explicit consent from the Board and consulting and engaging with any affected First Nations, should the need for Tier 3 arise.

These include (in priority order):

(i) Industrial land reclamation, such as mine and quarry sites (acknowledging that some reclaimed sites may eventually have a pasture land end use)

(ii) Forest fertilization

(iii) Maintain the option of biosolids application in engineered cover systems and biocell at Hartland Landfill to act as an emergency support option, subject to space availability and cover needs of the Landfill;

2. Direct staff to submit the Long-Term Biosolids Management Strategy to the BC Ministry of Environment and Climate Change Strategy;

3. Direct staff to continue to explore biosolids beneficial use opportunities with those First Nations that express interest both in-region and out-of-region, and to address any concerns First Nations may have regarding the beneficial use options; and

4. Refer the staff report with the Long-Term Biosolids Management Strategy to the Core Area Liquid Waste Management Committee for information.

(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)

Attachments:

[Staff Report: Long-Term Biosolids Management Strategy](#)

[Appendix A: CRD Engagement Summary - Draft Long-Term Biosolids Strategy](#)

8. REPORTS OF COMMITTEES

Environmental Services Committee

8.1. [24-486](#) Bylaw No. 4607 - Electric Vehicles Charging and Fees Bylaw No. 1, 2024

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4607, "Electric Vehicles Charging and Fees Bylaw No. 1, 2024", be introduced and read a first, second and third time; and

(WP - All)

2. That Bylaw No. 4607 be adopted.

(WP - All, 2/3rds on adoption)

3. That Bylaw No. 4611, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 79, 2024", be introduced and read a first, second and third time; and

(WP - All)

4. That Bylaw No. 4611 be adopted.

(WP - All, 2/3rds on adoption)

Attachments: [Staff Report: Bylaw 4607 - Electric Vehicle Charging and Fees Bylaw](#)
[Appendix A: Bylaw No. 4607 - EV Charging & Fees](#)
[Appendix B: Bylaw No. 4611 - Ticket Information Amendment](#)

8.2. [24-484](#) Bylaw No. 4610 - Hartland Landfill Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 5, 2024

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4610, "Hartland Landfill Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 5, 2024", be read a first, second and third time; and (WP - All)
2. That Bylaw No. 4610 be adopted. (WP - All, 2/3rds on adoption)

Attachments: [Staff Report: Hartland Tipping Fee & Reg Bylaw Amendment Bylaw 4610](#)
[Appendix A: Material Stream Diversion Staff Report \(March ESC/April Board\)](#)
[Appendix B: Bylaw No. 4610](#)
[Appendix C: Redlined Consolidated Bylaw No. 3881](#)

9. BYLAWS

9.1. [24-554](#) Adoption of Bylaw No. 4572 - Management of Onsite Sewage Systems Service Establishment Bylaw, 2007, Amendment Bylaw No. 1, 2023

Recommendation: That Bylaw No. 4572, "Management of Onsite Sewage Systems Service Establishment Bylaw, 2007, Amendment Bylaw No. 1, 2023" be adopted. (NWA)

Attachments: [Bylaw No. 4572](#)

9.2. [24-559](#) Adoption of Bylaw No. 4592 - Otter Point Fire Protection and Emergency Response Local Service Establishment Bylaw No. 1, 1992, Amendment Bylaw No. 8, 2024

Recommendation: That Bylaw No. 4592, "Otter Point Fire Protection and Emergency Response Local Service Establishment Bylaw No. 1, 1992, Amendment Bylaw No. 8, 2024" be adopted. (NWA)

Attachments: [Bylaw No. 4592](#)

10. NOTICE(S) OF MOTION

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

12.1. [24-550](#) Motion to Close the Meeting

Recommendation:

1. That the meeting be closed for Labour Relations in accordance with Section (90)(1)(c) of the Community Charter. [1 item]
2. That the meeting be closed for Litigation in accordance with Section 90(1)(g) of the Community Charter. [1 item]
3. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [2 items]

13. RISE AND REPORT

14. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)