



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, December 13, 2023

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [23-926](#) Minutes of the November 8, 2023 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of November 8, 2023 be adopted as circulated.

Attachments: [Minutes - November 8, 2023](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

5.1.1. [23-998](#) Presentation: Marie-Terese Little, Vice Chair of CRD Board Re: Archie Galbraith Bursary (Pearson College)

5.1.2. [23-997](#) Presentation: Jodi Dong, (Executive Project Director, Strategic Planning, Strategy & Engagement) and Carrie McIntosh (Director of Engagement) Re: BC Ferries, Charting the Course, A Vision for Coastal Ferries

Attachments: [Presentation: BC Ferries - Charting the Course](#)

5.2. Delegations

5.2.1. [23-1003](#) Delegation - Travis Moreau; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road

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- 5.2.2. [23-1004](#) Delegation - Andrew Gage; Representing West Coast Environmental Law: Re: Agenda Item 6.6. Motion with Notice: Class Action Lawsuit Sue Big Oil (Director Holman)
- 5.2.3. [23-1005](#) Delegation - Nancyjane Hewitt; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- 5.2.4. [23-1006](#) Delegation - Eric Hughes; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- 5.2.5. [23-1009](#) Delegation - Aidan Byrne; Resident of Saanich: Re: Agenda Item 6.6. Motion with Notice: Class Action Lawsuit Sue Big Oil (Director Holman)
- 5.2.6. [23-1010](#) Delegation - Francois Brassard; Resident of Esquimalt: Re: Agenda Item 6.4. Financial Support for Township of Esquimalt Integrated Resource Management - Biochar Testing.
- 5.2.7. [23-1011](#) Delegation - Ron King; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- 5.2.8. [23-1013](#) Delegation - Shandelle Conrad; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- 5.2.9. [23-1014](#) Delegation - Jonathan O'Riordan; Representing of Creatively United for the Planet Society: Re: Agenda Item 6.4. Financial Support for Township of Esquimalt Integrated Resource Management - Biochar Testing.
- 5.2.10. [23-1012](#) Delegation - Liv Desaulniers; Representing Greenwave Radio 1291956 BC ULC: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- 5.2.11. [23-1002](#) Delegation - Greg Gillespie, Gillespie Land Management; Representing, Linda Gordon, Property Owner: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- 5.2.12. [23-1008](#) Delegation - Jay Vinden; Representing Cowichan Valley Amateur Radio Society: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road

6. CONSENT AGENDA**6.1. [23-846](#) Archie Galbraith Memorial Scholarship 2023**

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Archie Galbraith Memorial Scholarship 2023](#)
[Appendix A: Sofia Auger Nybida Student Profile](#)

6.2. [23-995](#) Staff Appreciation - J.Reimer

Recommendation: [At the November 8, 2023 Electoral Areas Committee meeting, the following new business item was directed to be part of the consent agenda of the December 2023 Board meeting:]
The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Capital Regional District Board thank J. Reimer for his service to the electoral areas and Capital Regional District.
(NWA)

6.3. [23-923](#) Household Hazardous Waste Pickup in Electoral Areas - Update

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That household hazardous waste collection not be expanded, and Electoral Area residents continue to take their household hazardous waste to the specialized regional infrastructure at the Hartland Depot.
(NWA)

Attachments: [Staff Report: Household Hazardous Waste Pickup in Electoral Areas - Update](#)
[Appendix A: Staff Report - HHW Pickup in Electoral Areas - Sept 13, 2023](#)

6.4. [23-858](#) Financial Support for Township of Esquimalt Integrated Resource Management - Biochar Testing

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That the Capital Regional District provide \$50,000 to the Township of Esquimalt in support of municipal solid waste biochar testing costs.
(WA)

Attachments: [Staff Report: Financial Support for Esquimalt IRM - Biochar Testing](#)

6.5. [23-862](#) Tendering of Hartland Landfill Heavy Equipment Operations Services Contract

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That tendering Heavy Equipment Operations Services at the Hartland Landfill for a term of up to seven years be approved, with optional pricing for shredding services.
(WA)

Attachments: [Staff Report: Tendering of Hartland Landfill Heavy Equipment Ops Services](#)

- 6.6. [23-871](#) Motion with Notice: Class Action Lawsuit Sue Big Oil (Director Holman)
- Recommendation:** [At the November 15, 2023 Environmental Services Committee meeting, the following motion with notice was amended to add "role of" and carried as follows:]
The Environmental Services Committee recommends to the Capital Regional District Board:
That staff report on the feasibility, merits and role of joining other local governments in a proposed class action lawsuit to recover a fair share of climate costs from 'big oil'.
(NWA)
- Attachments:** [Appendix A: Suing Fossil Fuel Giants: An Introduction](#)
[Appendix B: When Regional Districts Sue Big Oil](#)
- 6.7. [23-826](#) Forum of All Councils Summary Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Forum of All Councils Summary Report](#)
[Appendix A: Forum of All Councils Summary Report](#)
- 6.8. [23-825](#) Archaeology and Heritage Conservation Update
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Archaeology and Heritage Conservation Update](#)
- 6.9. [23-971](#) Appointment of Liaison to Accessibility Advisory Committee
- Recommendation:** [At the December 6, 2023 Governance Committee meeting, a motion was carried to appoint the Chair of the Governance Committee.]
The Governance Committee recommends to the Capital Regional District Board:
That the Chair of the Governance Committee be appointed as the Governance Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2024.
(NWA)
- Attachments:** [Staff Report: Appointment of Liaison to Accessibility Advisory Committee](#)
[Appendix A: Accessibility Advisory Committee TOR](#)
[Appendix B: Previous Staff Report: April 5, 2023](#)
- 6.10. [23-994](#) Notice of Motion: Engagement Platforms Utilized by CRD (Director Goodmanson)
- Recommendation:** [At the December 6, 2023 Governance Committee, Director Tobias presented on the provincial engagement tool and the following notice of motion received same day consideration and carried:]
That staff report back on current engagement platforms utilized by CRD and the implications of implementing the provincial engagement tool presented by Director Tobias.
(NWA)

- 6.11.** [23-909](#) Motion with Notice: Short Term Rentals in Salt Spring Island Electoral Area (Director Holman)
- Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:
That the Capital Regional District Board request the Province to include Salt Spring Island in the new provincial legislation regarding short term vacation rentals.
(NWA)
- 6.12.** [23-898](#) Regional Parks - Interim Management Guidelines
- Recommendation:** [At the November 22, 2023 Regional Parks Committee meeting, the report was presented for information. The Committee passed the following motion arising:]
The Regional Parks Committee recommends to the Capital Regional District Board:
Request staff to prioritize the development of the Interim Management Guidelines for Royal Oak Golf Course ahead of Wrigglesworth Lake and Mountain Forest.
(NWA)
- Attachments:** [Staff Report: Regional Parks – Interim Management Guidelines](#)
 [Appendix A: Pathway for RP&T Mgmt Planning \(Mar 2006\)](#)
 [Appendix B: Mill Farm RP – Interim Mgmt Guidelines \(Nov 2019\)](#)
- 6.13.** [23-896](#) Regional Parks and Trails Resident Survey - Update
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Regional Parks and Trails Resident Survey - Update](#)
 [Appendix A: Regional Parks & Trails Resident Survey - Methodology](#)
- 6.14.** [23-668](#) Motion with Notice: Intersection Safety Camera Program (Directors Kobayashi and Thompson)
- Recommendation:** [At the November 15, 2023 Transportation Committee meeting, the motion with notice was passed with the following revised wording:]
The Transportation Committee recommends to the Capital Regional District Board:
That the CRD advocate to the provincial government to expand the Intersection Safety Camera Program, installing new red light and speeding cameras in the Capital Region in locations with high levels of casualty crashes.
(NWA)
- Attachments:** [Appendix A: Memo Re Traffic Safety Cameras](#)
- 6.15.** [23-845](#) Parcel Tax Roll Review Panel
- Recommendation:** 1. That the Parcel Tax Roll Review Panel meeting be held on Wednesday, 13 March 2024, at 12:00pm in Room 652 of the Capital Regional District offices, 625 Fisgard Street, Victoria British Columbia; and
2. That the following individuals be appointed to the Parcel Tax Roll Review Panel for the year 2024:
Colin Plant, Capital Regional District Chair
Al Wickheim, Director, Juan de Fuca Electoral Area
Paul Brent, Director, Southern Gulf Island Electoral Area
Gary Holman, Director, Salt Spring Island Electoral Area
(NWA)
- Attachments:** [Staff Report: Parcel Tax Roll Review Panel](#)

6.16. [23-947](#) 2024 Schedule of Regular Board Meetings

Recommendation: That the regular meetings for the Capital Regional District Board be scheduled in 2024 on the second Wednesday of each month as follows: January 10, February 14, March 13, April 10, May 8, June 12, July 10, August 14 (at the call of the Chair), September 11, October 9, November 13 (inaugural), December 11.
(NWA)

Attachments: [Staff Report: 2024 Schedule of Regular Meetings](#)

6.17. [23-948](#) 2024 Terms of Reference for Standing Committees

Recommendation: That the 2024 Terms of Reference for Standing Committees be approved as attached in Appendix A.
(NWA)

Attachments: [Staff Report: 2024 TOR for Standing Committees](#)
 [Appendix A: 2024 TOR Standing Committees \(Redlined\)](#)

6.18. [23-932](#) 2024 Committee and External Membership Appointments

Recommendation: That the Board receive the standing committee appointments and endorse the external appointments and nominations put forward in the attachment.
(NWA)

Attachments: [2024 Board & Committee Membership Appts.](#)

7. ADMINISTRATION REPORTS**7.1.** [23-924](#) Capital Regional District Emergency Management Organization
Appointments - Deputy Emergency Manager

Recommendation: That for the purpose of compliance with the Emergency and Disaster Management Act and in accordance with Capital Regional District Bylaw No. 3447, Corey Anderson, Manager, Emergency Programs, be appointed as Deputy Emergency Manager.
(NWA)

Attachments: [Staff Report: CRD Emerg Mgmt Org Appoint-Deputy Emerg Mgr](#)

7.2. [23-849](#) Bylaw No. 4589: 2023 to 2027 Financial Plan Bylaw, 2023, Amendment
No. 3, 2023

Recommendation: 1. That Bylaw No. 4589, "2023 to 2027 Financial Plan Bylaw, 2023, Amendment Bylaw No. 3, 2023", be introduced and read a first, second, and third time.
(WA)
2. That Bylaw No. 4589 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: Bylaw No. 4589 2023-2027 Fin Plan Amend No. 3](#)
 [Appendix A: Bylaw No. 4589 Financial Plan Amend 3](#)

- 7.3. [23-844](#) Bylaw No. 4581: Temporary Borrowing (Saanich Peninsula Water Supply Waterworks)
- Recommendation:** 1. That Bylaw No. 4581 Temporary Borrowing (Saanich Peninsula Water Supply Waterworks) Bylaw No. 1, 2023, be introduced and read a first, second and third time; and
(WA)
2. That Bylaw No. 4581 be adopted.
(WA, 2/3rds on adoption)
- Attachments:** [Staff Report: Bylaw No. 4581 Temp Borrowing-San Pen Water Supply Appendix A: Bylaw No. 4581](#)
- 7.4. [23-816](#) Bylaw Nos. 4578, 4579, and 4580: Updates to Water Supply, Bulk Water Fees and Charges and Water Distribution Bylaws
- Recommendation:** 1. That Bylaw No. 4578, "Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997, Amendment Bylaw No. 25, 2023", be introduced and read a first, second and third time; and
(WP - All except SGI & SSI)
2. That Bylaw No. 4578 be adopted.
(WP - All except SGI & SSI, 2/3rds on adoption)
3. That Bylaw No. 4579, "Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 43, 2023", be introduced and read a first, second and third time; and
(WP - Central Saanich, North Saanich & Sidney)
4. That Bylaw No. 4579 be adopted.
(WP - Central Saanich, North Saanich & Sidney, 2/3rds on adoption)
5. That Bylaw No. 4580, "Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 13, 2023", be introduced and read a first, second and third time; and
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF)
6. That Bylaw No. 4580 be adopted.
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF, 2/3rds on adoption)
- Attachments:** [Staff Report: Bylaws 4578-80 Update to Wtr. Supply, Bulk Water Fees Appendix A: Bylaw No. 4578 Appendix B: Bylaw No. 4579 Appendix C: Bylaw No. 4580](#)
- 7.5. [23-872](#) Bylaw No. 4593: Capital Regional District Recreation Services and Facilities Fees and Charges 2023-2024
- Recommendation:** 1. That Bylaw No. 4593, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 18, 2023" be introduced and read a first, second and third time;
(WP - Central Saanich, North Saanich, Sidney)
2. That Bylaw 4593 be adopted.
(WP - Central Saanich, North Saanich, Sidney, 2/3rds on adoption)
- Attachments:** [Staff Report: Bylaw No. 4593 Recreation Fees Appendix A: Bylaw No. 4593 Appendix B: SR Pen Rec Comm. Oct. 26, 2023](#)

7.6. [23-990](#) Alternative Approval Process for Bylaw 4552 - Borrowing for Land Assembly, Housing and Land Banking Service

Recommendation: 1. That in accordance with section 86(3) of the Community Charter, the date of February 5, 2024 be confirmed as the deadline by which elector responses, under the regional alternative approval process for CRD Bylaw No. 4552, must be submitted to the Capital Regional District by qualified electors within the Capital Regional District;
2. That the attached Synopsis of Bylaw No. 4552 (Appendix B), Notice of Alternative Approval Process (Appendix C), and the Elector Response Form (Appendix D) be approved; and
3. That the total number of registered electors within the service area is 331,905 and that 10% of that number is 33,191 electors.
(NWA)

Attachments: [Staff Report: AAP for Bylaw No. 4552 - Borrowing for Land and Housing](#)
[Appendix A: Bylaw No. 4552 at Third Reading](#)
[Appendix B: Synopsis of Bylaw No. 4552](#)
[Appendix C: Notice of AAP Bylaw No. 4552](#)
[Appendix D: Elector Response Form for Bylaw No. 4552](#)
[Appendix E: Previous Staff Report dated 13 Sept 2023](#)

7.7. [23-921](#) Curbside Collection of Packaging and Printed Products - Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Curbside Collection of Packaging and Printed Products - Update](#)

8. REPORTS OF COMMITTEES

Electoral Areas Committee

8.1. [23-814](#) Bylaw Nos. 4586 and 4587: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas

- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4586, "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 17, 2023", be introduced and read a first, second, and third time; and
(NWA)
 2. That Bylaw No. 4586 be adopted.
(NWA, 2/3rds on adoption)
 3. That Bylaw No. 4587, "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 12, 2023", be introduced and read a first, second and third time; and
(WP - JDF & SGI)
 4. That Bylaw No. 4587 be adopted.
(WP - JDF & SGI, 2/3rds on adoption)

- Attachments:** [Staff Report: Bylaws Nos. 4586-4587 Fees Charges](#)
[Appendix A: Bylaw 4586 and Schedules](#)
[Appendix B: Bylaw 4587 and Schedules](#)
[Appendix C: Changes to Fees and Charges Summary](#)

8.2. [23-983](#) Bylaw No. 4574 to Expand Shirley Fire Protection and Emergency Response Service Area Boundary (Bylaw No. 1927)

- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the attached Certificate of Results of the petition to expand the service area boundary for the Shirley Fire Protection and Emergency Response Service be received;
(NWA)
 2. That Bylaw No. 4574, "Shirley Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 3, 2023", be read a first, second, and third time; and
(NWA)
 3. That elector approval be obtained by Electoral Area Director consent on behalf.
(NWA)

- Attachments:** [Staff Report: Bylaw 4574-Expand Shirley Fire Prot'n & Emerg Boundary](#)
[Appendix A: Map of Proposed Shirley Fire Prot'n Area Amendm't](#)
[Appendix B: Certification of Petition Results](#)
[Appendix C: Bylaw No. 4574](#)

Environmental Services Committee

8.3. [23-840](#) Hartland Landfill Policy Changes and Adoption of Bylaw Nos. 4497 and 4567

Recommendation: [A typographical error, reflected in both Appendix B and D, was corrected, and attached as SUPPLEMENTAL. The correction was made to page 6 of Bylaw No. 4497, the \$135/tonne hauler incentive rates will come into effect on January 1, 2025 and not 2026 as previously published.]

The Environmental Services Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4497, "Hartland Landfill Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 4, 2023", be read a first, second and third time;
(WA)
2. That Bylaw No. 4497 be adopted;
(WA, 2/3rds on adoption)
3. That Bylaw No. 4567, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 78, 2023", be read a first, second and third time;
and
(WA)
4. That Bylaw No. 4567 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: Hartland Landfill Policy Changes & Adoption of Bylaws 4497/4567](#)
[Appendix A: Staff Report re Proposed Hartland Bylaw Amendments \(May 10\)](#)
[Appendix B: Bylaw No. 4497](#)
[Appendix C: Bylaw No. 4567](#)
[Appendix D: Bylaw No. 3881 - Redlined](#)
[Appendix E: Bylaw No. 1857 - Redlined](#)
[Presentation: Material Stream Diversion, Policy Changes & Bylaw Updates SUPPLEMENTAL - Appendix B: Bylaw No. 4497 \(Revised\)](#)
[SUPPLEMENTAL - Appendix D: Bylaw No. 3881 - Redlined \(Revised\)](#)

8.4. [23-789](#) Bylaw No. 4575 - Regional Coordination of Biodiversity and Environmental Stewardship

Recommendation: That the Environmental Services Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4575, "Biodiversity and Environmental Stewardship Coordination Establishing Bylaw No. 1, 2023", be introduced and read a first, second and third time;
(NWA)
2. That participating area approval be obtained by regional alternative approval process;
and
(NWA, 2/3rds on regional AAP)
3. That Bylaw No. 4575 be forwarded to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: Bylaw 4575 - Regnl Coordination - Biodiversity & Env. Stewardshp](#)
[Appendix A: Bylaw 4575 - Biodiversity & Env. Stewardship Coordination](#)
[Appendix B: Participants Cost Apportionment](#)

Governance Committee

8.5. [23-717](#) Code of Conduct - Next Steps

Recommendation: [At the October 4, 2023 Governance Committee meeting, this report was referred to the next Governance Committee meeting without discussion due to lack of time:]
The Governance Committee recommends to the Capital Regional District Board:
1. That staff report back with a draft Code of Conduct bylaw that includes the following elements:
a. Standards of conduct will be applicable to Board Directors, Alternate Directors, and elected members of CRD Committees and Commissions;
b. Allows for complaints to be made by Directors, Alternate Directors, and elected members on CRD Committees and Commissions;
c. Includes a clear process for filing complaints;
d. Allows for complaints to be referred to and adjudicated by a third-party investigator;
e. Has a preliminary screening mechanism, an informal and formal resolution process;
f. Allows for the imposition of remedies and sanctions;
g. Includes guidelines for confidentiality in investigations and provides for the public release of investigative reports;
h. Provides for the discretionary reimbursement of legal expenses.
(NWA)

Attachments: [Staff Report: Code of Conduct - Next Steps](#)
[Appendix A: UBCM Model Code of Conduct](#)
[Appendix B: Code of Conduct Comparison Tables \(CRD & BC\)](#)
[Appendix C: Esquimalt Policy: Council Code of Conduct](#)
[Appendix D: Langford Policy: Council Code of Conduct Policy](#)
[Appendix E: Saanich Policy: Code of Conduct](#)
[Appendix F: Sidney Bylaw: Council Code of Conduct Bylaw No. 2249, 2023](#)
[Appendix G: Comox Valley Regional District Policy: Board Code of Conduct](#)
[Appendix H: Nanaimo Bylaw: City of Nanaimo Bylaw No. 7348](#)
[Appendix I: Surrey Bylaw: Council Code of Conduct Bylaw 2020, No. 20020](#)
[Appendix J: Vancouver Bylaw: Code of Conduct No. 12886](#)
[Presentation: Code of Conduct Next Steps](#)

8.6. [23-982](#) Bylaw No. 4548: Victoria Family Court Committee - Amendment of
Commission Bylaw No. 4453

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4548, "Victoria Family Court and Youth Justice Committee
Commission Bylaw No. 1, 2022, Amendment Bylaw No. 1, 2023", be introduced, and
read a first, second, and third time;
(WP - All except SGI & SSI, and 2/3rds vote on delegated commission)
2. That Bylaw No. 4548 be adopted.
(WP - All except SGI & SSI, and 2/3rds vote on adoption)

Attachments: [Staff Report: Bylaw No. 4548: VFCYJC Amendment of Commission Bylaw](#)
[Appendix A: Bylaw No. 4548](#)
[Appendix B: Bylaw No. 4453 - Redlined Unofficial Consolidation](#)

Juan de Fuca Land Use Committee

8.7. [23-010](#) Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road

Recommendation: [At the January 17, 2023 Juan de Fuca Land Use Committee meeting, the committee passed Alternative #2 (statement of non-concurrence).
At the February 8, 2023 CRD Board meeting, the following referral motion was passed: "That the issue be referred back to the Juan de Fuca Land Use Committee to provide more clarity to the committee and area residents on the intention of the application."

At the November 21, 2023 Juan de Fuca Land Use Committee meeting, the committee received the attached SUPPLEMENTAL report outlining the additional information provided by the applicant. At that meeting, the Juan de Fuca Land Use Committee recommended to sustain its recommendation to the Capital Regional District Board:]

The Land Use Committee recommends to the Capital Regional District Board: That a statement of non-concurrence be provided to 1291956 BC UCL. for the proposed 49 m radio communication and broadcasting antenna system on Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290. (NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)

Attachments: [Staff Report: Radiocomm. & Broadcasting Ant. Systems App. LP000034](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Development Proposal](#)
[Appendix C: Public Submissions and Applicant Responses](#)
[Appendix D: Response Matrix](#)
[Appendix E: Referral Comments](#)
[Appendix F: Evaluation Criteria](#)
[SUPPLEMENTAL REPORT](#)

Regional Parks Committee

8.8. [23-870](#) Pay Parking at Thetis Lake and Sooke Potholes Regional Parks

Recommendation: [At the November 22, 2023 Regional Parks Committee meeting, the recommendation was carried as amended by removing the word "continue"; changing "with" to "receive", and adding "and to continue" before "over three years". Attached as SUPPLEMENTAL is a table of the recommended gradual increases to parking fees.]

The Regional Parks Committee recommends to the Capital Regional District Board: That pay parking at Thetis Lake and Sooke Potholes regional parks receive a gradual rate adjustment to fair market value starting in 2025, and to continue over three years, and the introduction of a short-term rate.

(WP - All)

Attachments: [Staff Report: Pay Parking at Thetis Lake & Sooke Potholes RPs](#)
[SUPPLEMENTAL: Pay Parking Gradual Increases](#)

8.9. [23-996](#) Water Safety at CRD Parks

Recommendation: [At the November 22, 2023 Regional Parks Committee, Island Health presented on water safety in CRD Lakes and the following motion was carried:]
The Regional Parks Committee recommends to the Capital Regional Board:
That staff work with partners including Island Health to review and update data and reports and provide a report back on opportunities on water safety at CRD Parks.
(NWA)

Transportation Committee**8.10. [23-863](#) Regional Transportation Governance - What We Heard and Next Steps**

Recommendation: [At the November 15, 2023 Transportation Committee meeting, the recommendation was amended by adding parts 4 and 5 and carried:]
The Transportation Committee recommends to the Capital Regional District Board:
1. That staff be directed to initiate concept development and analysis work as set out in the Regional Transportation Governance - What We Heard and Next Steps report based on level one and level two governance change.
2. That the CRD Board endorse, as set out in the Regional Transportation Governance - What We Heard and Next Steps report, three guiding principles on transportation governance.
3. That staff be directed to develop an engagement plan and schedule a workshop by Q2 2024 with local governments, electoral areas, partner agencies and interested First Nations.
4. That connectivity, grants, and traffic flow and congestion be included in stage 2 for the concept development and analysis and be brought through the engagement and other next steps.
5. That staff investigate options and tools needed for including transportation planning in the regional approach to transportation governance changes.
(NWA)

Attachments: [Staff Report: Rg'I Trans Gov-What We Heard](#)
[Appendix A: What We Heard Report](#)
[Appendix B: Engagement Workbook Package & Responses](#)
[Presentation: Trans Gov Engagement - What We Heard](#)

9. BYLAWS**9.1. [23-934](#) Adoption of Bylaw 4551 - "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 2, 2023"**

Recommendation: That Bylaw 4551 - "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 2, 2023" be adopted.
(NWA)

Attachments: [Bylaw No. 4551](#)

10. NOTICE(S) OF MOTION

10.1. [23-988](#) Motion with Notice: Performing Arts Facilities Select Committee (Board Chair Plant)

Recommendation: That staff report back to the Capital Regional District Board on the work completed by past select committees on establishing a regional performing arts facilities service and recommend a scope of work for re-establishing a new Performing Arts Facilities Select Committee.
(NWA)

10.2. [23-989](#) Motion with Notice: Presentation on BC Clean Transportation Action Plan (Director Thompson)

Recommendation: [At the November 15, 2023 Transportation Committee meeting, the following Notice of Motion was provided to be discussed at the CRD Board meeting:]
That the Board direct staff to deliver a presentation on the new BC Clean Transportation Action Plan including the Vehicle Kilometres Travelled target and other targets and goals from the Regional Transportation Plan, and Climate Action Strategy, and other plans early in the new year.
(NWA)

Attachments: [Memo: Motion with Notice - CTAP Background](#)

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

12.1. [23-943](#) Motion to Close the Meeting

Recommendation:

1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
2. That the meeting be closed for Labour Relations in accordance with Section (90)(1)(c) of the Community Charter. [1 item]
3. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter. [1 item]
4. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 items]
5. That the meeting be closed for a Legal Update in accordance with Section 90(1)(i) of the Community Charter. [2 items]

14. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)