

Meeting Minutes

Capital Regional District Board

Wednesday, December 13, 2023

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: C. Plant (Chair), M. Little (Vice Chair), M. Alto (EP), J. Bateman (for M. Tait) (EP), P. Brent, S. Brice, J. Caradonna, C. Coleman (EP), Z. de Vries, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, D. Kobayashi, C. McNeil-Smith, K. Murdoch, D. Murdock, L. Szpak, D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor (EP)

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carey, Senior Manager of Legal Services; S. Henderson, Senior Manager, Real Estate; C. Gilpin, Manager, Arts & Culture; I. Lawrence, Senior Manager Local Area Planning, Juan de Fuca (EP); M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest(s): J. Dong and C. McIntosh, BC Ferries

Regrets: Director(s) J. Brownoff, M. Tait

The meeting was called to order at 1:09 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Spzak, **SECONDED** by Director Thompson,
That the agenda for the December 13, 2023 session of the Capital Regional District Board be approved with the following amendments:
- Item 6.3. be moved to be considered as agenda item 8.2.b.
- Notice of Motion: Enforcement of Parking Regulations (Director Holman) with same day consideration be added to the agenda as Item 8.2.c.

MOVED by Director Wickheim, **SECONDED** by Director Thompson,
That Item 8.7. be moved to be considered following the Consent Agenda.
CARRIED

The question was called on the main motion as amended:
That the agenda for the December 13, 2023 session of the Capital Regional District Board be approved with the following amendments:
- Item 6.3. be moved to be considered as agenda item 8.2.b.
- Notice of Motion: Enforcement of Parking Regulations (Director Holman) with same day consideration be added to the agenda as Item 8.2.c.
- Item 8.7. be moved to be considered following the Consent Agenda.
CARRIED

3. ADOPTION OF MINUTES

3.1. [23-926](#) Minutes of the November 8, 2023 Capital Regional District Board Meeting

MOVED by Director Williams, **SECONDED** by Director Brice,
That the minutes of the Capital Regional District Board meeting of November 8, 2023 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

Season's Greetings to everyone. We have a very busy agenda and many delegations today but I wanted to relay a few quick pieces of information. As discussed last month you will see that there are very few changes to committee structure, leadership and terms of reference. I want to thank everyone for their work during the past year and look forward to another productive year. I am still looking for a Westshore Mayor to serve as a CRD representative on the Alliance to End Homelessness and if this is something you wish to pursue please let me know. I am proud to say we continue to have productive government to government relations with local First Nations and I look forward to updating you with information. The Indigenous relations coaching opportunity being made available to Directors has seen very little pick-up to date. Please review your email and if possible participate in this important initiative. Starting next month, we will change things up a little bit with our agenda structure. A minor change will be alternating between following A-Z committee recommendations to a Z-A so that we don't always have certain committees being last or first. For example, instead of starting with Electoral Areas this next month we'd start with Transportation. And speaking of Transportation I really am looking forward to discussing this topic later in our meeting. It has been a strategic priority for us to work together on Transportation and today we are likely to give direction to staff to begin the process of creating a service for us to adopt. This is an important step we are making together. And to conclude I recognize we have a long agenda today and so let's do our collective best to use our time wisely and ask questions that will help us decide if we need to make amendments to motions or decide if we can support (or not) a motion. Recommendations from our committees have been carefully crafted and I think we can count on their advice as a strong starting point. And with that let's get on with the business of our meeting.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

- 5.1.1. [23-998](#) Presentation: Marie-Terese Little, Vice Chair of CRD Board Re: Archie Galbraith Bursary (Pearson College)
- Vice Chair Little presented Item 5.1.1. for information and congratulated this year's recipient; Sofia Auger-Navidia.
- 5.1.2. [23-997](#) Presentation: Jodi Dong, (Executive Project Director, Strategic Planning, Strategy & Engagement) and Carrie McIntosh (Director of Engagement) Re: BC Ferries, Charting the Course, A Vision for Coastal Ferries
- J. Dong presented BC Ferries, Charting the Course, A Vision for Coastal Ferries.
- Discussion ensued regarding shorepower.

5.2. Delegations

**MOVED by Director McNeil-Smith, SECONDED by Director Thompson,
That a late delegation, Todd Alteman, be permitted to speak.
CARRIED**

- 5.2.1. [23-1003](#)** Delegation - Travis Moreau; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
T. Moreau spoke to Item 8.7.
- 5.2.2. [23-1004](#)** Delegation - Andrew Gage; Representing West Coast Environmental Law: Re: Agenda Item 6.6. Motion with Notice: Class Action Lawsuit Sue Big Oil (Director Holman)
A. Gage spoke to Item 6.6.
- 5.2.3. [23-1005](#)** Delegation - Nancyjane Hewitt; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
N. Hewitt spoke to Item 8.7.
- 5.2.4. [23-1006](#)** Delegation - Eric Hughes; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
E. Hughes spoke to Item 8.7.
- 5.2.5. [23-1009](#)** Delegation - Aidan Byrne; Resident of Saanich: Re: Agenda Item 6.6. Motion with Notice: Class Action Lawsuit Sue Big Oil (Director Holman)
A. Byrne spoke to Item 6.6.
- 5.2.6. [23-1010](#)** Delegation - Francois Brassard; Resident of Esquimalt: Re: Agenda Item 6.4. Financial Support for Township of Esquimalt Integrated Resource Management - Biochar Testing.
F. Brassard spoke to Item 6.4.

- 5.2.7.** [23-1011](#) Delegation - Ron King; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
R. King spoke to Item 8.7.
- 5.2.8.** [23-1013](#) Delegation - Shandelle Conrad; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
S. Conrad spoke to Item 8.7.
- 5.2.9.** [23-1014](#) Delegation - Jonathan O'Riordan; Representing of Creatively United for the Planet Society: Re: Agenda Item 6.4. Financial Support for Township of Esquimalt Integrated Resource Management - Biochar Testing.
J. O'Riordan spoke to Item 6.4.
- 5.2.10.** [23-1012](#) Delegation - Liv Desaulniers; Representing Greenwave Radio 1291956 BC ULC: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
L. Desaulniers spoke to Item 8.7.
- 5.2.11.** [23-1002](#) Delegation - Greg Gillespie, Gillespie Land Management; Representing, Linda Gordon, Property Owner: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
G. Gillespie spoke to Item 8.7.
- 5.2.12.** [23-1008](#) Delegation - Jay Vinden; Representing Cowichan Valley Amateur Radio Society: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
J. Vinden spoke to Item 8.7.
- 5.2.13.** **24-030** Delegation - Todd Alteman; Resident of Sooke: Re: Agenda Item 8.7. Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
T. Alteman spoke to Item 8.7.

6. CONSENT AGENDA

- Agenda item 6.3. was moved to be considered under Administration Reports as item 8.2.b.
- Agenda item 6.11. was moved to be considered under Administration Reports as item 8.11.

MOVED by Director Thompson, **SECONDED** by Director Kobayashi,
That consent agenda items 6.1. through 6.2., 6.4. through 6.10. and 6.12. through 6.18. be approved.

CARRIED

- 6.1.** [23-846](#) Archie Galbraith Memorial Scholarship 2023

This report was received for information.
- 6.2.** [23-995](#) Staff Appreciation - J.Reimer

That the Capital Regional District Board thank J. Reimer for his service to the electoral areas and Capital Regional District.
CARRIED
- 6.4.** [23-858](#) Financial Support for Township of Esquimalt Integrated Resource Management - Biochar Testing

That the Capital Regional District provide \$50,000 to the Township of Esquimalt in support of municipal solid waste biochar testing costs.
CARRIED
- 6.5.** [23-862](#) Tendering of Hartland Landfill Heavy Equipment Operations Services Contract

That tendering Heavy Equipment Operations Services at the Hartland Landfill for a term of up to seven years be approved, with optional pricing for shredding services.
CARRIED
- 6.6.** [23-871](#) Motion with Notice: Class Action Lawsuit Sue Big Oil (Director Holman)

That staff report on the feasibility, merits and role of joining other local governments in a proposed class action lawsuit to recover a fair share of climate costs from 'big oil'.
CARRIED
- 6.7.** [23-826](#) Forum of All Councils Summary Report

This report was received for information.
- 6.8.** [23-825](#) Archaeology and Heritage Conservation Update

This report was received for information.

- 6.9. [23-971](#) Appointment of Liaison to Accessibility Advisory Committee
- That the Chair of the Governance Committee be appointed as the Governance Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2024.
- CARRIED**
- 6.10. [23-994](#) Notice of Motion: Engagement Platforms Utilized by CRD (Director Goodmanson)
- That staff report back on current engagement platforms utilized by CRD and the implications of implementing the provincial engagement tool presented by Director Tobias.
- CARRIED**
- 6.12. [23-898](#) Regional Parks - Interim Management Guidelines
- Request staff to prioritize the development of the Interim Management Guidelines for Royal Oak Golf Course ahead of Wigglesworth Lake and Mountain Forest.
- CARRIED**
- 6.13. [23-896](#) Regional Parks and Trails Resident Survey - Update
- This report was received for information.
- 6.14. [23-668](#) Motion with Notice: Intersection Safety Camera Program (Directors Kobayashi and Thompson)
- That the CRD advocate to the provincial government to expand the Intersection Safety Camera Program, installing new red light and speeding cameras in the Capital Region in locations with high levels of casualty crashes.
- CARRIED**
- 6.15. [23-845](#) Parcel Tax Roll Review Panel
1. That the Parcel Tax Roll Review Panel meeting be held on Wednesday, 13 March 2024, at 12:00pm in Room 652 of the Capital Regional District offices, 625 Fisgard Street, Victoria British Columbia; and
 2. That the following individuals be appointed to the Parcel Tax Roll Review Panel for the year 2024:
Colin Plant, Capital Regional District Chair
Al Wickheim, Director, Juan de Fuca Electoral Area
Paul Brent, Director, Southern Gulf Island Electoral Area
Gary Holman, Director, Salt Spring Island Electoral Area
- CARRIED**
- 6.16. [23-947](#) 2024 Schedule of Regular Board Meetings
- That the regular meetings for the Capital Regional District Board be scheduled in 2024 on the second Wednesday of each month as follows: January 10, February 14, March 13, April 10, May 8, June 12, July 10, August 14 (at the call of the Chair), September 11, October 9, November 13 (inaugural), December 11.
- CARRIED**

- 6.17. [23-948](#) 2024 Terms of Reference for Standing Committees
- That the 2024 Terms of Reference for Standing Committees be approved as attached in Appendix A.
CARRIED
- 6.18. [23-932](#) 2024 Committee and External Membership Appointments
- That the Board receive the standing committee appointments and endorse the external appointments and nominations put forward in the attachment.
CARRIED
- 8.7. [23-010](#) Radiocommunication and Broadcasting Antenna Systems Application for Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290 - 6246 Gordon Road
- MOVED** by Director Wickheim, **SECONDED** by Director Kobayashi,
That a statement of non-concurrence be provided to 1291956 BC UCL. for the proposed 49 m radio communication and broadcasting antenna system on Lot 2, District Lots 143 and 200, and Section 154, Sooke District, Plan 42290.
CARRIED

7. ADMINISTRATION REPORTS

- 7.1. [23-924](#) Capital Regional District Emergency Management Organization Appointments - Deputy Emergency Manager
- K. Lorette spoke to Item 7.1.
- MOVED** by Director Kobayashi, **SECONDED** by Director Tobias,
That for the purpose of compliance with the Emergency and Disaster Management Act and in accordance with Capital Regional District Bylaw No. 3447, Corey Anderson, Manager, Emergency Programs, be appointed as Deputy Emergency Manager.
CARRIED
- 7.2. [23-849](#) Bylaw No. 4589: 2023 to 2027 Financial Plan Bylaw, 2023, Amendment No. 3, 2023
- N. Chan spoke to Item 7.2.
- MOVED** by Director Brice, **SECONDED** by Director Williams,
1. That Bylaw No. 4589, "2023 to 2027 Financial Plan Bylaw, 2023, Amendment Bylaw No. 3, 2023", be introduced and read a first, second, and third time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Williams,
2. That Bylaw No. 4589 be adopted.
CARRIED

7.3. [23-844](#) Bylaw No. 4581: Temporary Borrowing (Saanich Peninsula Water Supply Waterworks)

N. Chan spoke to Item 7.3.

**MOVED by Director McNeil-Smith, SECONDED by Director Brice,
1. That Bylaw No. 4581 Temporary Borrowing (Saanich Peninsula Water Supply Waterworks) Bylaw No. 1, 2023, be introduced and read a first, second and third time.**

CARRIED

**MOVED by Director McNeil-Smith, SECONDED by Director Brice,
2. That Bylaw No. 4581 be adopted.**

CARRIED

7.4. [23-816](#) Bylaw Nos. 4578, 4579, and 4580: Updates to Water Supply, Bulk Water Fees and Charges and Water Distribution Bylaws

N. Chan spoke to Item 7.4.

**MOVED by Director Brice, SECONDED by Director Williams,
1. That Bylaw No. 4578, "Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997, Amendment Bylaw No. 25, 2023", be introduced and read a first, second and third time.**

CARRIED

**MOVED by Director Brice, SECONDED by Director Williams,
2. That Bylaw No. 4578 be adopted.**

CARRIED

**MOVED by Director Brice, SECONDED by Director Williams,
3. That Bylaw No. 4579, "Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 43, 2023", be introduced and read a first, second and third time.**

CARRIED

Opposed: Jones

**MOVED by Director Brice, SECONDED by Director Williams,
4. That Bylaw No. 4579 be adopted.**

CARRIED

Opposed: Jones

**MOVED by Director Brice, SECONDED by Director Williams,
5. That Bylaw No. 4580, "Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 13, 2023", be introduced and read a first, second and third time.**

CARRIED

**MOVED by Director Brice, SECONDED by Director Williams,
6. That Bylaw No. 4580 be adopted.**

CARRIED

- 7.5. [23-872](#) Bylaw No. 4593: Capital Regional District Recreation Services and Facilities Fees and Charges 2023-2024

N. Chan spoke to Item 7.5.

MOVED by Director McNeil-Smith, SECONDED by Director Williams,

1. That Bylaw No. 4593, cited as “Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 18, 2023” be introduced and read a first, second and third time.

CARRIED

MOVED by Director McNeil-Smith, SECONDED by Director Williams,

2. That Bylaw 4593 be adopted.

CARRIED

- 7.6. [23-990](#) Alternative Approval Process for Bylaw 4552 - Borrowing for Land Assembly, Housing and Land Banking Service

K. Morley spoke to Item 7.6.

Discussion ensued regarding statutory requirements for advertising.

MOVED by Director Caradonna, SECONDED by Director Murdoch,

1. That in accordance with section 86(3) of the Community Charter, the date of February 5, 2024 be confirmed as the deadline by which elector responses, under the regional alternative approval process for CRD Bylaw No. 4552, must be submitted to the Capital Regional District by qualified electors within the Capital Regional District;

2. That the attached Synopsis of Bylaw No. 4552 (Appendix B), Notice of Alternative Approval Process (Appendix C), and the Elector Response Form (Appendix D) be approved; and

3. That the total number of registered electors within the service area is 331,905 and that 10% of that number is 33,191 electors.

CARRIED

Opposed: Jones

- 7.7. [23-921](#) Curbside Collection of Packaging and Printed Products - Update

L. Hutcheson presented Item 7.7. for information.

Discussion ensued regarding electric vehicle usage of contractor.

8. REPORTS OF COMMITTEES

Electoral Areas Committee

8.1. [23-814](#) Bylaw Nos. 4586 and 4587: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas

MOVED by Director Brent, **SECONDED** by Director Holman,

1. That Bylaw No. 4586, "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 17, 2023", be introduced and read a first, second, and third time.

CARRIED

MOVED by Director Brent, **SECONDED** by Director Holman,

2. That Bylaw No. 4586 be adopted.

CARRIED

MOVED by Director Brent, **SECONDED** by Director Holman,

3. That Bylaw No. 4587, "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 12, 2023", be introduced and read a first, second and third time.

CARRIED

MOVED by Director Brent, **SECONDED** by Director Holman,

4. That Bylaw No. 4587 be adopted.

CARRIED

8.2. [23-983](#) Bylaw No. 4574 to Expand Shirley Fire Protection and Emergency Response Service Area Boundary (Bylaw No. 1927)

MOVED by Director Brent, **SECONDED** by Director Wickheim,

1. That the attached Certificate of Results of the petition to expand the service area boundary for the Shirley Fire Protection and Emergency Response Service be received.

CARRIED

MOVED by Director Brent, **SECONDED** by Director Wickheim,

2. That Bylaw No. 4574, "Shirley Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 3, 2023", be read a first, second, and third time.

CARRIED

MOVED by Director Brent, **SECONDED** by Director Wickheim,

3. That elector approval be obtained by Electoral Area Director consent on behalf.

CARRIED

- 8.2.b.** [23-923](#) Household Hazardous Waste Pickup in Electoral Areas - Update
(Formerly Item 6.3. on the consent agenda.)

MOVED by Director Brent, **SECONDED** by Director Holman,

1. That household hazardous waste collection not be expanded, and Electoral Area residents continue to take their household hazardous waste to the specialized regional infrastructure at the Hartland Depot; and
2. That we direct that staff report back on the development of a more comprehensive education and information program on disposable household hazardous waste and various opportunities available to Electoral Area residents to dispose of that waste.
3. That staff investigate a program and assess the cost of a once every 3 years household hazardous waste pickup for those communities in the Juan de Fuca Electoral Area that do not have nearby household hazardous waste drop-off depots currently provided through the CRD.

CARRIED

- 8.2.c.** [24-004](#) Notice of Motion: Enforcement of Parking Regulations (Director Holman)

MOVED by Director Brent, **SECONDED** by Director Holman,

That same day consideration be applied to the Notice of Motion.

CARRIED

MOVED by Director Brent, **SECONDED** by Director Holman,

That staff report back on the enforcement of parking regulations in Salt Spring community parks (specifically Rainbow Road, Kanaka Road, and Mouat Park) and the option of designating it as a low priority to temporarily allow living in vehicles in those parks.

CARRIED

Environmental Services Committee

- 8.3.** [23-840](#) Hartland Landfill Policy Changes and Adoption of Bylaw Nos. 4497 and 4567

MOVED by Director Desjardins, **SECONDED** by Director Caradonna,

1. That Bylaw No. 4497, "Hartland Landfill Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 4, 2023", be read a first, second and third time;

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Caradonna,

2. That Bylaw No. 4497 be adopted;

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Caradonna,

3. That Bylaw No. 4567, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 78, 2023", be read a first, second and third time; and

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Caradonna,

4. That Bylaw No. 4567 be adopted.

CARRIED

8.4. [23-789](#) Bylaw No. 4575 - Regional Coordination of Biodiversity and Environmental Stewardship

Discussion ensued regarding:

- invasive marine species inclusion in the bylaw
- financial implications related to requisition and funding

MOVED by Director Desjardins, SECONDED by Director Tobias,

1. That Bylaw No. 4575, "Biodiversity and Environmental Stewardship Coordination Establishing Bylaw No. 1, 2023", be introduced and read a first, second and third time.

CARRIED

MOVED by Director Desjardins, SECONDED by Director Tobias,

2. That participating area approval be obtained by regional alternative approval process; and

CARRIED

MOVED by Director Desjardins, SECONDED by Director Tobias,

3. That Bylaw No. 4575 be forwarded to the Inspector of Municipalities for approval.

CARRIED

Governance Committee

8.5. [23-717](#) Code of Conduct - Next Steps

MOVED by Director Little, SECONDED by Director Wickheim,

1. That staff report back with a draft Code of Conduct bylaw that includes the following elements:

- a. Standards of conduct will be applicable to Board Directors, Alternate Directors, and elected members of CRD Committees and Commissions;
- b. Allows for complaints to be made by Directors, Alternate Directors, and elected members on CRD Committees and Commissions;
- c. Includes a clear process for filing complaints;
- d. Allows for complaints to be referred to and adjudicated by a third-party investigator;
- e. Has a preliminary screening mechanism, an informal and formal resolution process;
- f. Allows for the imposition of remedies and sanctions;
- g. Includes guidelines for confidentiality in investigations and provides for the public release of investigative reports;
- h. Provides for the discretionary reimbursement of legal expenses.

CARRIED

- 8.6. [23-982](#) Bylaw No. 4548: Victoria Family Court Committee - Amendment of Commission Bylaw No. 4453
- MOVED** by Director Little, **SECONDED** by Director Wickheim,
1. That Bylaw No. 4548, "Victoria Family Court and Youth Justice Committee Commission Bylaw No. 1, 2022, Amendment Bylaw No. 1, 2023", be introduced, and read a first, second, and third time.
CARRIED
- MOVED** by Director Little, **SECONDED** by Director Wickheim,
2. That Bylaw No. 4548 be adopted.
CARRIED

Regional Parks Committee

- 8.8. [23-870](#) Pay Parking at Thetis Lake and Sooke Potholes Regional Parks
- MOVED** by Director McNeil-Smith, **SECONDED** by Director Holman,
That pay parking at Thetis Lake and Sooke Potholes regional parks receive a gradual rate adjustment to fair market value starting in 2025, and to continue over three years, and the introduction of a short-term rate.
CARRIED
Opposed: Desjardins
- 8.9. [23-996](#) Water Safety at CRD Parks
- MOVED** by Director McNeil-Smith, **SECONDED** by Director Little,
That staff work with partners including Island Health to review and update data and reports and provide a report back on opportunities on water safety at CRD Parks.
CARRIED

Transportation Committee

- 8.10. [23-863](#) Regional Transportation Governance - What We Heard and Next Steps
- MOVED** by Director Szpak, **SECONDED** by Director de Vries,
1. That staff be directed to initiate concept development and analysis work as set out in the Regional Transportation Governance - What We Heard and Next Steps report based on level one and level two governance change.
2. That the CRD Board endorse, as set out in the Regional Transportation Governance - What We Heard and Next Steps report, three guiding principles on transportation governance.
3. That staff be directed to develop an engagement plan and schedule a workshop by Q2 2024 with local governments, electoral areas, partner agencies and interested First Nations.
4. That connectivity, grants, and traffic flow and congestion be included in stage 2 for the concept development and analysis and be brought through the engagement and other next steps.
5. That staff investigate options and tools needed for including transportation planning in the regional approach to transportation governance changes
CARRIED

- 8.11. [23-909](#) Motion with Notice: Short Term Rentals in Salt Spring Island Electoral Area (Director Holman)

(Formerly Item 6.11. on the consent agenda.)

MOVED by Director Murdoch, **SECONDED** by Director de Vries,
That the Capital Regional District Board request the Province to include Salt Spring Island in the new provincial legislation regarding short term vacation rentals.

MOVED by Director Holman, **SECONDED** by Director de Vries,
That this item be postponed until Islands Trust makes a decision short term rentals.

CARRIED

9. BYLAWS

- 9.1. [23-934](#) Adoption of Bylaw 4551 - "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 2, 2023"

MOVED by Director Murdoch, **SECONDED** by Director Caradonna,
That Bylaw 4551 - "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 2, 2023" be adopted.

CARRIED

10. NOTICE(S) OF MOTION

- 10.1. [23-988](#) Motion with Notice: Performing Arts Facilities Select Committee (Board Chair Plant)

MOVED by Director Brent, **SECONDED** by Director Murdoch,
That staff report back to the Capital Regional District Board on the work completed by past select committees on establishing a regional performing arts facilities service and recommend a scope of work for re-establishing a new Performing Arts Facilities Select Committee.

CARRIED

Opposed: Holman

- 10.2. [23-989](#) Motion with Notice: Presentation on BC Clean Transportation Action Plan (Director Thompson)

MOVED by Director Thompson, **SECONDED** by Director Tobias,
That the Board direct staff to deliver a presentation on the new BC Clean Transportation Action Plan including the Vehicle Kilometres Travelled target and other targets and goals from the Regional Transportation Plan, and Climate Action Strategy, and other plans early in the new year.

CARRIED

11. NEW BUSINESS

There was no new business.

7.5. [23-872](#) Bylaw No. 4593: Capital Regional District Recreation Services and Facilities Fees and Charges 2023-2024

K. Morley stated that the weighted voting participants should have also included the three Electoral Areas for a total of six participants.

**MOVED by Director McNeil-Smith, SECONDED by Director Jones,
That Item 7.5. be reconsidered.
CARRIED**

**MOVED by Director McNeil-Smith, SECONDED by Director Jones,
1. That Bylaw No. 4593, cited as “Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 18, 2023” be introduced and read a first, second and third time.
CARRIED**

**MOVED by Director McNeil-Smith, SECONDED by Director Jones,
2. That Bylaw 4593 be adopted.
CARRIED**

12. MOTION TO CLOSE THE MEETING

12.1. [23-943](#) Motion to Close the Meeting

**MOVED by Director Little, SECONDED by Director Murdoch,
1. That the meeting be closed for Appointments in accordance with Section 90(1) (a) of the Community Charter.
CARRIED**

**MOVED by Director Little, SECONDED by Director Murdoch,
2. That the meeting be closed for Labour Relations in accordance with Section (90)(1)(c) of the Community Charter.
CARRIED**

**MOVED by Director Little, SECONDED by Director Murdoch,
3. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter.
CARRIED**

**MOVED by Director Little, SECONDED by Director Murdoch,
4. That such disclosures could reasonably be expected to harm the interests of the Regional District.
CARRIED**

**MOVED by Director Little, SECONDED by Director Murdoch,
5. That the meeting be closed for a Legal Update in accordance with Section 90(1)(i) of the Community Charter.
CARRIED**

The Capital Regional District Board moved to the closed session at 3:23 pm.

13. RISE AND REPORT

The Capital Regional District Board rose from the closed session at 4:02 pm and reported on the following:

In accordance with CRD Bylaw No. 3693 that the following be appointed to the Cedar Lane Water Service Commission for a term to expire December 31, 2025: Marianne A. Hobbs

In accordance with CRD Bylaw No. 3693 that the following be appointed to the Cedars of Tuam Water Service Commission for a term to expire December 31, 2025: Jendy Wu

In accordance with CRD Bylaw No. 2893 that the following be appointed to the CREST Corporation for a term to expire December 31, 2024: Jeri Grant, Rob Releeder, C. John Wakefield

In accordance with CRD Bylaw No. 3654 that the following be appointed to the East Sooke Fire Protection and Emergency Response Service Commission for a term to expire December 31, 2025: Vicki L. Graham, Edward Helm, Bruce Manning, Anita Preta, Falk Wagenbach

In accordance with CRD Bylaw No. 3693 that the following be appointed to the Fulford Water Service Commission for a term to expire December 31, 2025: Carole Eyles

In accordance with CRD Bylaw No. 3486 that the following be appointed to the Galiano Island Parks and Recreation Commission for a term to expire December 31, 2025: Sonia Baker, Keith Erickson, Murray Scadeng

In accordance with CRD Bylaw No. 3693 that the following be appointed to the Ganges Sewer Local Service Commission for a term to expire December 31, 2025: Mike de Carle, David Toynbee

In accordance with CRD Bylaw No. 3763 that the following be appointed to the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission for a term to expire December 31, 2025: Tracey-Jill Guenard, Sid Jorna, Sandy McAndrews

In accordance with CRD Bylaw No. 1875 that the following be appointed to the Lyall Harbour/Boot Cove Water Local Service Committee for a term to expire December 31, 2025: Jeanne Crerar, Allen Olsen

In accordance with CRD Bylaw No. 2339 that the following be appointed to the Magic Lakes Estates Water and Sewer Committee for a term to expire December 31, 2025: Michael Fossi, Mary Beth Rondeau, Richard Sullivan

In accordance with CRD Bylaw No. 3488 that the following be appointed to the Mayne Island Parks and Recreation Commission for a term to expire December 31, 2025: Debra Bell, Veronica Euper, Adrian Wright

In accordance with CRD Bylaw No. 3654 that the following be appointed to the Otter Point Fire Protection and Emergency Response Service Commission:
- for a term to expire December 31, 2024: Bud Gibbons, Joanne Hemphill

- for a term to expire December 31, 2025: Dave Gollmer, Scott Hemphill, Diane Morton, Paul White

In accordance with CRD Bylaw No. 3561 that the following be appointed to the Pender Islands Community Parks and Recreation Commission for a term to expire December 31, 2025: Robert Fawcett, Richard Sullivan, Sandra Tretick

In accordance with CRD Bylaw No. 2397 that the following be appointed to the Peninsula Recreation Commission for a term to expire December 31, 2025: Paul Murray

In accordance with CRD Bylaw No. 3654 that the following be appointed to the Port Renfrew Fire Protection and Emergency Response Service Commission for a term to expire December 31, 2025: Colby Benty, Bob Croteau, Will Forsberg, Roy McIntyre, Kevin Neish, Roger Nopper

In accordance with CRD Bylaw No. 3281 that the following be appointed to the Port Renfrew Utility Services Committee for a term to expire December 31, 2025: Will Forsberg

In accordance with CRD Bylaw No. 3427 that the following be appointed to the Saanich Peninsula Wastewater Commission for a term to expire December 31, 2025: David Kelbert

In accordance with Letters Patent that the following be appointed to the Saanich Peninsula Water Commission for a term to expire December 31, 2024: David Kelbert, Carys Pinches

In accordance with CRD Bylaw No. 3485 that the following be appointed to the Saturna Island Parks and Recreation Commission for a term to expire December 31, 2025: Heather Michaud, Lisa Mitchell, James Ritchie

In accordance with CRD Bylaw No. 3654 that the following be appointed to the Shirley Fire Protection and Emergency Response Service Commission:
- for a term to expire December 31, 2024: Rob Gardner, James Powell, Sean Rafferty
- for a term to expire December 31, 2025: Brian Einarson, Malcolm Taylor, Howard Williams

In accordance with CRD Bylaw No. 3133 that the following be appointed to the Skana Water Service Committee for a term to expire December 31, 2025: Robert Anthony, Warren Korol

In accordance with Solid Waste Advisory Committee Terms of Reference, that the following be appointed to the Solid Waste Advisory Committee: for a term to expire December 31, 2026: Elaine Kimke, Julie Oakley, Andrew Sibley, Dennis Thran, Rory Tooke

In accordance with CRD Bylaw No. 2788 that the following be appointed to the Sooke & Electoral Area Parks and Recreation Commission:
- for a term to expire December 31, 2024: Nora Quint
- for a term to expire December 31, 2025: Noah Dowhy, James Warner

In accordance with CRD Bylaw No. 3803 that the following be appointed to the

Southern Gulf Islands Community Economic Sustainability Commission for a term to expire December 31, 2025: Barbara Johnstone

In accordance with CRD Bylaw No. 2972 that the following be appointed to the Southern Gulf Islands Harbours Commission for a term to expire September 30, 2025: Ben Maberley

In accordance with CRD Bylaw No. 3523 that the following be appointed to the Southern Gulf Islands Public Library Commission for a term to expire December 31, 2025: Cee Cartwright-Owers, Joanne Peacock

In accordance with CRD Bylaw No. 2558 that the following be appointed to the Sticks Allison Water Local Service Committee for a term to expire December 31, 2025: Jan Fenby, Holly Schofield

In accordance with CRD Bylaw No. 3131 that the following be appointed to the Surfside Park Estates Water Service Committee for a term to expire December 31, 2025: Wesley Mulvin, Louis Vallee

In accordance with CRD Bylaw No. 3520 that the following be appointed to the Traffic Safety Commission for a term to expire December 31, 2025: Hailey Berhstrom-Parker, Natalia Heilke, Myke Labelle, Keith Vass, Colleen Woodger

In accordance with CRD Bylaw No. 3511 that the following be appointed to the Wilderness Mountain Water Service Commission for a term to expire December 31, 2025: Doug Pepino

In accordance with CRD Bylaw No. 3654 that the following be appointed to the Willis Point Fire Protection and Recreation Facilities Commission
- for a term to expire December 31, 2024: Brent Kornelson, Brian McCandless, Vern McConnell, Jim Potvin, Aran Puritch
- for a term to expire December 31, 2025: Joel Cotter, Gary Howell

14. ADJOURNMENT

MOVED by Director Thompson, **SECONDED** by Director Brice,
That the December 13, 2023 Capital Regional District Board meeting be adjourned at 4:03 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER