

Meeting Minutes

Capital Regional District Board

Wednesday, October 25, 2023

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

Special Meeting - Provisional Budget

PRESENT

DIRECTORS: C. Plant (Chair), P. Brent (EP), S. Brice, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, S. Goodmanson, J. Grant (for A. Wickheim)(EP), C. Harder (for L. Szpak)(EP), G. Holman, P. Jones, S. Kim (for M. Alto)(EP), D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock (EP), J. Rogers (for S. Tobias), D. Thompson, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; G. Harris, Acting General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; R. Lachance, Senior Manager Financial Services; F. Lopez, Manager, Strategic Planning; C. Neilsen, Senior Manager, Human Resources; B. Semmens, Manager, Financial Planning & Performance; E. Sinclair, Senior Manager, Regional and Strategic Planning; R. Smith, Senior Manager, Environmental Resource Management; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, J. Brownoff, L. Szpak, M. Tait, S. Tobias, A. Wickheim, R. Windsor

The meeting was called to order at 3:31 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Coleman, **SECONDED** by Director Kobayashi,
That the agenda for the October 25, 2023 Session of the Capital Regional District Board be approved.

CARRIED

3. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

4. SPECIAL MEETING MATTERS

4.1. [23-802](#) Service Planning 2024 - Community Need Summaries

This report was received for information.

4.2. [23-654](#) Capital Regional District 2024 Financial Plan Provisional Approval

Discussion ensued regarding capacity of buildings to maintain staffing levels.

MOVED by Director Murdoch, **SECONDED** by Director de Vries,

1. That the Capital Regional District 2024 Financial Plan be given provisional approval with specific direction on amendments:

a) Amendments from the Electoral Areas Committee on October 23, 2023.

2. That the Board Directed and Board Endorsed Initiatives be approved and incorporated into the final budget, subject to successful service establishment where required with specific directions on amendments;

3. That the new initiatives and capital identified in Appendix H for January 1, 2024, implementation be approved with specific directions on amendments;

4. That the 2024 Community Need Summaries be approved as presented with specific directions on amendments; and

5. That the Staff Establishment Chart as attached in Appendix L be approved with specific directions on amendments.

CARRIED

4.3. [23-803](#) Award of Contract for Construction Services for Hartland Landfill - Cell 4 Liner

G. Harris spoke to Item 4.3.

MOVED by Director Desjardins, **SECONDED** by Director Murdoch,

That Contract 30.22.06, Construction Services for Hartland Landfill Cell 4 Liner, be awarded to Hall Constructors in the amount of \$10,867,860.

CARRIED

5. Adjournment

MOVED by Director Thompson, **SECONDED** by Director Murdoch,

That the October 25, 2023 Capital Regional District Board meeting be adjourned at 3:37 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER