

Meeting Minutes

Capital Regional District Board

Wednesday, October 11, 2023

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: C. Plant (Chair), M. Tait (Vice Chair) (1:21 pm) (EP), M. Alto, P. Brent, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, S. Goodmanson (EP), G. Holman, P. Jones, D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, L. Szpak, D. Thompson (EP), S. Tobias (EP), A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; D. Elliott, Senior Manager, Regional Housing; M. MacIntyre, Manager, Park Planning and Development; C. Vrabel, Manager Emergency Programs; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

The meeting was called to order at 1:07 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director de Vries, **SECONDED** by Director Wickheim,
That the agenda for the October 11, 2023 Session of the Capital Regional District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [23-685](#) Minutes of the September 13, 2023 Capital Regional District Board Meeting

MOVED by Director Kobayashi, **SECONDED** by Director de Vries,
That the minutes of the Capital Regional District Board meeting of September 13, 2023 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

A belated happy Thanksgiving to you all. I hope you had some special time with your friends and family to reflect on the holiday and to create new memories. At my family's dinner table we talk about the things we are thankful for. One of the things I am thankful for is our continued collective commitment to work together for the betterment of the region. As we approach the end of our first year of our term as a Board, it is not lost on me (and I hope not lost on you) that we continue to have respectful meetings where we effectively make decisions together and having votes that are not always unanimous is not a sign of a divided Board. Our community has a wide array of opinions on issues facing us and it is reasonable that our table would have that same array of thought. It's how we make our decisions that I try to focus on as your Chair. If we are provided good information and have good debate and respect for each other's opinions and values, I think we will find ourselves acknowledging the efficacy of this Board. I am truly excited about our First Forum of Councils since 2019 being held this Saturday at the Songhees Wellness Centre. The purpose of this forum is to move beyond a commitment of reconciliation towards collaborative action. Please encourage your Councils to attend and RSVP if they have not done so already. In two weeks, we will be meeting to consider our 2024 provisional budget. I have appreciated how each committee has considered their service plans since our last Board meeting and have made recommendations for the Committee of the Whole meeting. I also want to thank staff for all their work in presenting this information to the committees and Board. It is a lot of work, most of which we do not see, and we appreciate it. It is a tribute to your hard work that you have been able to present a provisional budget that will address our strategic priorities and yet remain at a 3.5% requisition increase on our consolidated CRD budgets as per our budget guidelines. I also want to thank those jurisdictions that have already submitted their responses to the Transportation Workbook that will be considered next month. We will have our first test next month as we will face a choice of how to move forward based on the feedback we receive. I think it is important for us to recall that we have accepted a multi-year approach to dealing with regional transportation and we are now near our first step of how to move forward. I ask us to remain committed to working together to address regional transportation challenges.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

**MOVED by Director Windsor, SECONDED by Director Alto,
That consent agenda items 6.1. through 6.9. be approved.
CARRIED**

6.1. [23-699](#) Strategic Plan 2024-27: Review of Complete Document

This report was received for information.

- 6.2. [23-708](#) 2023 Technical and Community Advisory Committee and Core Area Liquid Waste Management Committee Terms of Reference Update
- That the updated Terms of Reference for the Core Area Liquid Waste Management Committee and Technical and Community Advisory Committee be approved as presented.**
CARRIED
- 6.3. [23-698](#) Fire Services Governance Review Report
- That staff be directed to distribute the report and to engage the fire commissions and fire societies and to report back to the Committee with an implementation plan.**
CARRIED
- 6.4. [23-663](#) Vancouver Island and Coastal Communities Climate Leadership Steering Committee - Funding Request
- That the CRD provide \$31,500 to the Community Energy Association to act as a secretariat and support priority initiatives of the Vancouver Island and Coastal Communities Climate Leadership Steering Committee through 2024.**
CARRIED
- 6.5. [23-656](#) Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy - Terms of Reference and CRD Appointment
- 1. That the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy Terms of Reference be endorsed; and**
2. That the Environmental Services Committee Chair be appointed as the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy as the Capital Regional District elected representative, with the Environmental Services Committee Vice-Chair as alternate.
CARRIED
- 6.6. [23-548](#) First Nations Relations Operational Update
- This report was received for information.**
- 6.7. [23-701](#) Motion with Notice: CRD Rural Housing Strategy (Director Holman)
- That the proposed CRD rural housing strategy include specific measures to address homelessness in electoral areas, including the focus of programs funded or administered by CRD.**
CARRIED

- 6.8. [23-661](#) Provision of Park Land for the Subdivision of Rem. Parcel A (DD 143426I) of Section 97, Renfrew District, Except Plans 15462, VIP77871, EPP24972 and EPP104826 (PID: 009-592-423)

That in accordance with Section 510 of the Local Government Act, park dedication in the amount of 5% be required for the 1.38 ha land area proposed by the subdivision of Parcel A (DD 143426I) of Section 97, Renfrew District, except plans 15462, VIP77871, EPP24972 and EPP104826 (PID: 009-592-423), except that a lesser amount may be acceptable where the owner agrees to dedicate land and construct a roadside trail to JdF Community Parks and Recreation Standards on that portion of the subject property and amending the Capital Regional District Statutory Right-of-Way CB96336 registered on the affected and new title certificates prior to subdivision approval.

CARRIED

- 6.9. [23-680](#) Road Sign Renewal - SEAPARC

That the 2023 SEAPARC Capital Plan be amended to include \$45,000 for road sign replacement, funded by capital reserves.

CARRIED

7. ADMINISTRATION REPORTS

- 7.1. [23-731](#) CAO Quarterly Progress Report No. 3, 2023

T. Robbins presented Item 7.1. for information.

Director Tait joined the meeting electronically at 1:21 pm.

8. REPORTS OF COMMITTEES

Electoral Areas Committee

- 8.1. [23-650](#) Bylaw No. 4573: Tax Exemption (Permissive) Bylaw, 2023

MOVED by Director Brent, SECONDED by Director Holman,

1. That Bylaw No. 4573, "Tax Exemption (Permissive) Bylaw, 2023", be introduced and read a first, second and third time.

CARRIED

MOVED by Director Brent, SECONDED by Director Holman,

2. That Bylaw No. 4573 be adopted.

CARRIED

Environmental Services Committee

8.2. [23-676](#) 2022 Regional Greenhouse Gas Inventory

Discussion ensued regarding:

- ultra light rail initiative
- emissions issues around the region

**MOVED by Director Desjardins, SECONDED by Director Caradonna,
Given an increase in CRD emissions, staff to present new, innovative, and
ambitious options, and measures to reduce this trend in future years, and
achieve our existing 2038 emissions target.**

CARRIED

Hospitals & Housing Committee**8.3. [23-692](#) Alliance to End Homelessness in the Capital Region - Funding Increase**

Discussion ensued regarding:

- outcomes for the core funding
- assessment on return on investment
- changing needs regarding homelessness
- resources to support homelessness

MOVED by Director Murdoch, SECONDED by Director de Vries,

**1. That staff be directed to negotiate a one-time increase of \$120,000 from
\$225,000 to \$345,000 in 2024;**

**2. That staff be directed to amend the 2024 Financial Plan to reflect the increase
in funding; and**

**3. That staff work through the 2025 service planning cycle to revisit the allocation
of resources between the Alliance and those dedicated directly to advancing the
CRD Board and Corporate priorities.**

CARRIED

8.4. [23-693](#) Aboriginal Coalition to End Homelessness - Funding Extension

MOVED by Director Murdoch, SECONDED by Director de Vries,

**1. That the Capital Regional District commits to three years of annual funding to
support the Aboriginal Coalition to End Homelessness starting at \$155,250 (2024)
and increased annually based on the consumer price index for Victoria; and**

**2. That staff be directed to amend the Financial Plan to reflect the extended
Service Agreement funding commencing in 2024.**

CARRIED

Regional Parks Committee

8.6. [23-671](#) CRD Regional Parks & Trails - Non-Tax Revenue Options

MOVED by Director Caradonna, SECONDED by Director Holman,

- 1. That staff initiate a gradual implementation of parking fee changes over three years, including the expansion of seasonal paid parking to nine additional regional parks in 2024 to generate additional funds through non-tax revenue for the Regional Trestles Renewal, Trails Widening and Lighting Project; and**
- 2. That staff bring back an amendment to the Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 4545 in 2024.**

Discussion ensued regarding:

- historical rationale for pay parking
- parking demand management
- use of revenues generated from pay parking
- operational requirements to re-direct funds

Referral Motion:

MOVED by Director de Vries, SECONDED by Director Szpak,

Refer this item back to the Parks Committee and have staff provide an updated report focused on parking demand management and the revenue generated being directed toward parks maintenance.

Discussion ensued regarding:

- revenues benefiting park users
- political and social impact of raising fees
- criteria for determining which parks would have pay parking

MOVED by Director Murdoch, SECONDED by Director Alto,

That the referral motion be amended by replacing the words "focused on" with the word "including".

CARRIED

The question was called on the referral motion as amended:

Refer this item back to the Parks Committee and have staff provide an updated report including parking demand management and the revenue generated being directed toward parks maintenance.

DEFEATED

Opposed: Alto, Brent, Brice, Brownoff, Desjardins, Goodmanson, Jones, Kobayashi, Little, Plant, Tait, Thompson, Wickheim

MOVED by Director de Vries, SECONDED by Director Holman,

That the main motion be amended by replacing the words "the Regional Trestles Renewal, Trails Widening and Lighting Project" with the words "parks maintenance".

MOVED by Director Thompson, SECONDED by Director Caradonna,

That the amendment be amended by adding the following words "including parking costs and other Parks Services costs" after "parks maintenance".

DEFEATED

Opposed: Alto, Brice, Brent, Brownoff, Coleman, de Vries, Desjardins, Holman, Jones, Kobayashi, Little, McNeil-Smith, Murdock, Murdoch, Plant, Szpak, Tait, Tobias, Wickheim, Williams, Windsor

The question was called on the amendment:

That the main motion be amended by replacing the words "the Regional Trestles Renewal, Trails Widening and Lighting Project" with the words "park maintenance".

DEFEATED

Opposed: Brice, Brownoff, Coleman, Brent, Desjardins, Jones, Kobayashi, Little, Plant, Tobias, Wickheim, Williams, Windsor

**MOVED by Director Windsor, SECONDED by Director Williams,
That the question on the main motion be called.**

CARRIED

Opposed: Alto, Brice, Caradonna, Coleman, de Vries, Holman, Jones, Little, Thompson

The question was called on the main motion:

- 1. That staff initiate a gradual implementation of parking fee changes over three years, including the expansion of seasonal paid parking to nine additional regional parks in 2024 to generate additional funds through non-tax revenue for the Regional Trestles Renewal, Trails Widening and Lighting Project; and**
- 2. That staff bring back an amendment to the Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 4545 in 2024.**

DEFEATED

Opposed: Brent, Brownoff, Coleman, Desjardins, Brice, Jones, Kobayashi, Little, McNeil-Smith, Murdoch, Murdock, Plant, Szpak, Tait, Tobias, Wickheim, Williams, Windsor

Motion Arising

**MOVED by Director McNeil-Smith, SECONDED by Director Jones,
That the Board reaffirms the appropriateness of the property tax requisition as the primary revenue source for Regional Parks operating costs and that staff report during the 2025 budget process on possible parking rate increases for Thetis Lake and Sooke Potholes Regional Parks.**

Chair left the meeting at 3:03 pm and Director Murdoch assumed the role of Chair.

Chair Plant returned to the meeting at 3:06 pm and assumed the role of Chair.

**MOVED by Director Tait, SECONDED by Director Szpak,
That the main motion be amended by after the words "operating costs" add a period, and that all other words following be deleted.**

CARRIED

Opposed: Brice, Caradonna, de Vries, Holman, Jones, McNeil-Smith, Murdock, Murdoch, Windsor

**MOVED by Director Brent, SECONDED by Director Windsor,
That the question be called.**

CARRIED

Opposed: Alto, Coleman, Caradonna, de Vries, Holman, Thompson

The question was called on the motion arising as amended:

That the Board reaffirms the appropriateness of the property tax requisition as the primary revenue source for Regional Parks operating costs.

CARRIED

Opposed: Alto, Caradonna, Coleman, de Vries, Little, Murdoch, Thompson, Windsor

Motion Arising

MOVED by Director Desjardins, **SECONDED** by Director Kobayashi,
That we refer the decision on the continuance of parking fees at Thetis Lake and Sooke Potholes to the Regional Parks Committee.

CARRIED

Opposed: Alto, Caradonna, de Vries, Holman, Murdock, Murdoch

Motion Arising

MOVED by Director de Vries, **SECONDED** by Director Caradonna,
To direct staff to report back to the Regional Parks Committee on barriers to equitable access to regional parks for CRD residents.

CARRIED

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

10.1. [23-739](#) Motion with Notice: Secondary Suite Incentive Program in Electoral Areas Advocacy (Director Holman)

MOVED by Director Holman, **SECONDED** by Director Brent,
That the CRD Board request the BC Housing Minister to include CRD electoral areas in the Secondary Suite Incentive Program.

CARRIED

10.2. [23-745](#) Motion with Notice: Drake Road Supported Housing Advocacy (Director Holman)

MOVED by Director Holman, **SECONDED** by Director Brent,
That the CRD Board urge the BC Housing Minister to expedite completion of their Drake Road supported housing project, originally proposed by BC Housing in 2019.

CARRIED

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

12.1. [23-726](#)

Motion to Close the Meeting

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.

CARRIED

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

2. That the meeting be closed for Labour Relations in accordance with Section 90(1)(c) of the Community Charter.

CARRIED

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

3. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter.

CARRIED

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

4. That such disclosures could reasonably be expected to harm the interests of the Regional District.

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

5. That the meeting be closed for a Legal Update in accordance with Section 90(1)(i) of the Community Charter.

CARRIED

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

6. That the meeting be closed for proposed Contract Negotiations in accordance with Section (90)(1)(k) of the Community Charter.

CARRIED

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

7. That such disclosures could reasonably be expected to harm the interests of the Regional District.]

CARRIED

MOVED by Director de Vries, **SECONDED** by Director Murdoch,

8. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter.

CARRIED

The Capital Regional District Board moved to the closed session at 4:00 pm.

13. RISE AND REPORT

The Capital Regional District Board rose from the closed session at 4:41 pm and reported on the following:

- In accordance with Bylaw No. 3166 that the following be appointed to the Juan de Fuca Land Use Committee for a term to expire December 31, 2026: Les Herring

- In accordance with Bylaw No. 2397 that the following be appointed to the Peninsula Recreation Commission for a term to expire December 31, 2024: Karen Frost

- In accordance with Bylaw No. 3427 that the following be appointed to the Saanich Peninsula Wastewater Commission for a term to expire December 31, 2024: Carys Pinches

- In accordance with the Technical and Community Advisory Committee Terms of Reference, that the following be appointed to the Technical and Community Advisory Committee for a term to expire December 31, 2024: Josh Andrews, Joel Clary, Brenda Donald, Michael Engelsjord, Greg Gillespie, Lesley Hatch, Ivan Leung, Don Monsour, Jas Paul, Winona Pugh, Claire Remington, Steve Rennick, John Roe, Caterina Valeo, Katie Wilson.

14. ADJOURNMENT

MOVED by Director Murdoch, SECONDED by Director de Vries,
That the October 11, 2023 Capital Regional District Board meeting be adjourned at 4:42 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER