



## Notice of Meeting and Meeting Agenda Capital Regional District Board

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Wednesday, September 13, 2023

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. TERRITORIAL ACKNOWLEDGEMENT

### 2. APPROVAL OF THE AGENDA

### 3. ADOPTION OF MINUTES

#### 3.1. [23-625](#) Minutes of the August 9, 2023 Capital Regional District Board Meeting

**Recommendation:** That the minutes of the Capital Regional District Board meeting of August 9, 2023 be adopted as circulated.

**Attachments:** [Minutes - August 9, 2023](#)

### 4. REPORT OF THE CHAIR

### 5. PRESENTATIONS/DELEGATIONS

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

#### 5.1. Presentations

##### 5.1.1. [23-642](#) Presentation: Gord Horth (General Manager) Capital Region Emergency Service Telecommunications (CREST); Re: Member Agency Report

**Attachments:** [Presentation: CREST Member Agency Report](#)  
[Appendix A: UBCM Resolution 911 Emerg. Comms. Service Delivery](#)

### 6. CONSENT AGENDA

**6.1.**      [23-614](#)      Household Hazardous Waste Pickup in Electoral Areas

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: Household Hazardous Waste Pickup in EAs](#)  
[Appendix A: Hartland Depot - Accepted Household Hazardous Waste Products](#)  
[Appendix B: Household Hazardous Waste Collection Locations within EAs](#)  
[Appendix C: BC Ferries - Dangerous Goods Information](#)

**6.2.**      [23-525](#)      Capital Regional District External Grants Update

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: CRD External Grants Update](#)  
[Appendix A: 2023 External Grants Dashboard](#)  
[Appendix B: 2023 Grant Alerts](#)

**6.3.**      [23-644](#)      2022 Capital Regional District Origin Destination Household Travel Survey

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: 2022 Origin Destination Household Travel Survey](#)  
[Appendix A: 2022 Origin Destination Household Travel Survey](#)  
[Presentation: Origin Destination Household Travel Survey](#)

**7. ADMINISTRATION REPORTS****7.1.**      [23-655](#)      Consent on Behalf for Bylaw 4551 - Amendment to Increase Annual Requisition for Land Assembly, Housing and Land Banking Service

**Recommendation:** 1. That participating area approval for Bylaw No. 4551, "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 2, 2023" be obtained via two-thirds consent on behalf of municipal and electoral area participating areas.  
2. That participating area approval in the electoral areas for Bylaw No. 4551 be provided by the Electoral Area Directors consenting on behalf, rather than alternative approval process.  
(NWA)

**Attachments:**      [Staff Report: Consent on Behalf for BL4551 – Amd. to Inc. Annual Req.](#)  
[Appendix A: Bylaw No. 4551 at Third Reading](#)  
[Appendix B: Previous Staff Report dated May 3, 2023](#)

7.2. [23-641](#) Regional District Wide AAP for Bylaw 4552 - Land Assembly, Housing and Land Banking Loan Authorization Bylaw No. 3, 2023

- Recommendation:**
1. That elector approval for long-term borrowing under Bylaw No. 4552 be obtained by alternative approval process for the entire service area, as per section 345 of the Local Government Act;  
(NWA, 2/3 on region wide AAP)
  2. That third reading of Bylaw No. 4552, "Land Assembly, Housing and Land Banking Loan Authorization Bylaw No. 3, 2023," be rescinded;  
(WA)
  3. That Bylaw No. 4552 be amended by replacing in its entirety Whereas Clause E with the following:  
"E. Pursuant to section 407 of the Local Government Act, participating area approval is required for this borrowing and shall be obtained by alternative approval process for the entire service area under section 345 of the Local Government Act; and,"  
(NWA)
  4. That Bylaw No. 4552 be read a third time as amended;  
(WA)
  5. That Bylaw No. 4552 as amended be referred to the Inspector of Municipalities.  
(NWA)

- Attachments:**
- [Staff Report: Reg. Dist. Wide AAP for BL4552 - Land Banking Loan Auth.](#)
  - [Appendix A: Bylaw No.4552](#)
  - [Appendix B: Bylaw No. 4552 Redlined](#)
  - [Appendix C: Prev. Staff Report dated May 3, 2023](#)
  - [Appendix D: Prev. Staff Report dated June 14, 2023](#)

7.3. [23-559](#) Bylaw No. 4570: 2023 to 2027 Financial Plan Bylaw, 2023, Amendment No. 2, 2023

- Recommendation:**
1. That Bylaw No. 4570, "2023 to 2027 Financial Plan Bylaw, 2023, Amendment Bylaw No. 2, 2023" be introduced and read a first, second, and third time; and  
(WA)
  2. That Bylaw No. 4570 be adopted.  
(WA, 2/3 on adoption)

- Attachments:**
- [Staff Report: BL 4570: 2023-2027 Fin. Plan Amd. No. 2](#)
  - [Appendix A: BL No. 4570 Schedules A & B](#)

- 7.4. [23-615](#) Bylaw No. 4569 and 4568: Temporary Borrowing Saanich Peninsula Recreation Services
- Recommendation:** 1. That Bylaw No. 4569, "Temporary Borrowing (Saanich Peninsula Recreation Services Centennial Park Multi-Sport Box) Bylaw No. 1, 2023", be introduced and read a first, second and third time; and  
(WA)  
2. That Bylaw No. 4569 be adopted.  
(WA, 2/3 on adoption)  
3. That Bylaw No. 4568, "Temporary Borrowing (Saanich Peninsula Recreation Services Panorama Heat Recovery System) Bylaw No. 1, 2023", be introduced and read a first, second and third time; and  
(WA)  
4. That Bylaw No. 4568 be adopted.  
(WA, 2/3 on adoption)
- Attachments:** [Staff Report: Bylaw No 4568-4569: Temp. Borrowing - Saan. Pen. Rec.](#)  
[Appendix A: BL 4569 Temp. Borrowing \(Centennial Park Multi Sport Box\)](#)  
[Appendix B: BL 4568 Temp. Borrowing \(Panorama Heat Recovery\)](#)

- 7.5. [23-524](#) Growing Communities Fund Allocation and Project Approvals
- Recommendation:** That the recommendations provided to the Capital Regional District Board in Appendix D Option 1 be endorsed.  
(NWA)
- Attachments:** [Staff Report: GCF Allocation and Project Approvals](#)  
[Appendix A: April 12, 2023 CRD Board Report & Appendices - GCF](#)  
[Appendix B: GCF Internal Program Scorecard](#)  
[Appendix C: GCF Application Summary](#)  
[Appendix D: Options for Allocation of GCF](#)  
[Appendix E: GCF Grant Reqs. & CRD 2023-26 Corp. Plan](#)

## 8. REPORTS OF COMMITTEES

### Finance Committee

8.1. [23-405](#) Capital Region Emergency Service Telecommunications Inc. (CREST)  
Service Agreement

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:

1. That the March 9, 2022 Board resolution pertaining to the approved Service Agreement be rescinded;
2. That the Chief Administrative Officer be authorized to enter into a further revised Service Agreement to provide emergency communications services, as attached at Appendix C; and,
3. That Staff be directed to amend the Financial Plan to reflect the increased service agreement payments for 2022 to 2027.  
(WA)  
[At the July 5, 2023 Finance Committee meeting, the following motion arising was passed:]
4. That the CRD Board ask the CREST Board to present funding options to update the Call Answer Levy revenue.  
(NWA)

**Attachments:** [Staff Report: CREST Service Agreement](#)  
[Appendix A: Staff Report 8 Dec 2021 Board CREST](#)  
[Appendix B: Staff Report 9 Mar 2022 Board CREST](#)  
[Appendix C: Service Agreement 2022-27- tracked changes](#)

## Transportation Committee

8.2. [23-529](#) Motion with Notice: Transferring of Regional Trails to CRD (Director Caradonna)

**Recommendation:** [At the July 19, 2023 Transportation Committee, the following Notice of Motion was read into the record to be discussed at the next Committee meeting:]  
The Transportation Committee recommends to the Capital Regional District Board:  
That staff inquire with the province on the possibility of transferring the trails rights-of-way and assets to the CRD.  
(NWA)

## 9. BYLAWS

## 10. NOTICE(S) OF MOTION

10.1. [23-646](#) Motion with Notice: Implications of Funding for Homelessness Agencies (Director de Vries)

**Recommendation:** [At the September 6, 2023 Hospitals and Housing Committee meeting, the following Notice of Motion was provided to be discussed at the CRD Board meeting:]  
  
That staff return to the October meeting of the Hospitals and Housing Committee with a Staff Report detailing the implications associated with a requested 5-year funding extension to the Aboriginal Coalition to End Homelessness (\$150,000 annually with an annual inflation indexation) and a requested increase in funding (\$120,000 annually with an annual cost of living indexation) for the Alliance to End Homelessness in the Capital Region (totaling \$345,000 annually).  
(NWA)

**11. NEW BUSINESS**

**12. MOTION TO CLOSE THE MEETING**

**12.1. [23-630](#) Motion to Close the Meeting**

- Recommendation:**
1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
  2. That the meeting be closed for Labour Relations in accordance with Section 90(1)(c) of the Community Charter. [1 item]
  3. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [1 item]

**13. RISE AND REPORT**

**14. ADJOURNMENT**

**Voting Key:**

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**