

Meeting Minutes

Capital Regional District Board

Wednesday, June 7, 2023

9:30 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

Special Meeting

PRESENT

DIRECTORS: C. Plant (Chair), M. Tait (Vice Chair) (EP), M. Alto, P. Brent, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins (EP), G. Holman (EP), P. Jones, M. Little (EP), C. McNeil-Smith (EP), K. Murdoch, D. Murdock (EP), L. Szpak, D. Thompson, S. Tobias (EP), M. Wagner (for S. Goodmanson), A. Wickheim, K. Williams (EP), R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Henderson, Senior Manager, Real Estate Services; J. Leahy, Senior Manager, Regional Parks; M. MacIntyre, Manager, Park Planning and Development; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors S. Goodmanson, D. Kobayashi

The meeting was called to order at 9:30 am.

1. TERRITORIAL ACKNOWLEDGEMENT

Chair Plant provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Director Coleman, **SECONDED** by Director Brent,
That the agenda for the June 7, 2023 Session of the Capital Regional District Board be approved.

MOVED by Director Holman, **SECONDED** by Director Windsor,
That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow a Notice of Motion to be read in at the Special meeting.
CARRIED

The question was called:

That the agenda for the June 7, 2023 Session of the Capital Regional District Board be approved with the addition of the following item:

- 4.1. Notice of Motion

CARRIED

3. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

4. SPECIAL MEETING MATTERS

4.1. [23-407](#) Notice of Motion: SSI Local Community Commission Facilitation Services RFP (Director Holman)

Director Holman proposed the following Notice of Motion with same day consideration:

“That the Request for Proposal for governance facilitation services for the Salt Spring Local Community Commission (LCC) be withdrawn or suspended to allow for a discussion and decision at the first LCC meeting of June 20.”

**MOVED by Director Holman, SECONDED by Director Windsor,
That same day consideration be applied to the Notice of Motion.
CARRIED**

Discussion ensued regarding:

- amount of request for proposal
- intent of procurement
- strategic planning and orientation for the commission
- timing of procurement

**MOVED by Director Holman, SECONDED by Director Windsor,
That the Request for Proposal for governance facilitation services for the Salt Spring Local Community Commission (LCC) be withdrawn or suspended to allow for a discussion and decision at the first LCC meeting of June 20.”
CARRIED**

Opposed: Brent, de Vries, Jones, Murdock

5. MOTION TO CLOSE THE MEETING

5.1. [23-386](#) Motion to Close the Meeting

**MOVED by Director de Vries, SECONDED by Director Murdoch,
1. That the meeting be closed for Land Acquisition/Disposition in accordance with Section 90(1)(e) of the Community Charter.
CARRIED**

**MOVED by Director de Vries, SECONDED by Director Murdoch,
2. That such disclosures could reasonably be expected to harm the interests of the Regional District.
CARRIED**

The Capital Regional District Board moved to the closed session at 9:49 am.

6. RISE AND REPORT

The Capital Regional District Board rose from its closed session at 11:23 am without report.

7. ADJOURNMENT

MOVED by Director de Vries, **SECONDED** by Director Windsor,
That the June 7, 2023 Capital Regional District Board meeting be adjourned at 11:24 am.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER