

Meeting Minutes

Capital Regional District Board

Wednesday, June 8, 2022

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

Directors: R. Mersereau (Acting Chair), M. Alto (for J. Loveday), P. Brent, S. Brice, B. Desjardins, K. Harper (for F. Haynes) (EP), L. Helps, M. Hicks, G. Holman, R. Martin, C. McNeil-Smith, K. Murdoch, G. Orr, J. Ranns, L. Seaton, D. Screech, L. Szpak (for D. Blackwell), M. Tait (EP), N. Taylor, K. Williams (EP), R. Windsor, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors: D. Blackwell, F. Haynes, B. Isitt, J. Loveday, C. Plant

The meeting was called to order at 1:06 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in a preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Helps, **SECONDED** by Director Windsor,
That the agenda for the June 8, 2022 Session of the Capital Regional District Board be approved with the removal of the following item:
8.2. Electoral Areas Water Conservation Bylaw No. 1, 2022 (Bylaw No. 4492)
CARRIED

3. ADOPTION OF MINUTES

3.1. [22-359](#) Minutes of the May 11, 2022 Capital Regional District Board Meeting

MOVED by Director Seaton, **SECONDED** by Director Brice,
That the minutes of the Capital Regional District Board meeting of May 11, 2022 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

I want to start by acknowledging that the CRD conducts its business on the traditional territory of many nations. We recognize the First Nations governments across this region; Songhees and Esquimalt Nations here in the core area, the WSANEC Nations, Tsartlip, Pauquachin, Tsawout, Tseycum out on the Saanich Peninsula and Gulf Islands, to the west Beecher Bay, T'Sou-ke, and Pacheedaht, and Malahat and Penelekut Nations. All of whom have ancestors who have been taking care of the land since time immemorial. June is National Indigenous History Month. It is a time for all of us to reflect on the unique histories, sacrifices, cultures, contributions, and strengths of First Nations, Inuit, and Metis Peoples, because only by understanding our past can we hope to create a brighter future for all of us. June 21, 2022 is also Canada's Indigenous Peoples Day. I encourage you to all go out and participate in some of the events taking place in our region. It is a great way to educate ourselves about local First Nations cultures and help build relationships with First Nations communities. We know that a positive working relationship with First Nations is good for the whole region. For the CRD to have a positive relationship with First Nations we need to acknowledge, respect and complement their indigenous laws, customs and systems of governance.

I am sad to announce the resignation of our Southern Gulf Island Electoral Area Director, David Howe. Director Howe was first elected as the Southern Gulf Islands Electoral Area Director in 2012 and has since acted as a representative on the Capital Regional District, Capital Region Housing Corporation and Capital Regional Hospital District Boards as well as a number of commissions to provide community input into the delivery of specific CRD services in the Electoral Areas. He has been a local champion for the interests of the Southern Gulf Islands (SGI) and an important voice on regional matters including serving as a Finance Committee Chair and working on behalf of the Board, as a member of Core Area Wastewater Treatment Project Board. During his time with the CRD, Director Howe worked to provide greater efficiency, collaboration, and coordination of CRD services in the Southern Gulf Islands by hiring local islanders on each island to facilitate access to the CRD by SGI community members with the CRD liaison program. He also advanced the establishment of the SGI Community Economic Sustainability Commission, which has pursued important initiatives in a variety of areas such as transportation, connectivity, affordable housing, and food and agriculture planning. The support that he has provided to non-profits has had a lasting impact on the islands. During his time with the CRD, Director Howe advocated for a variety of community projects such as playgrounds, infrastructure upgrades, community buses and much more. Director Howe, I want to thank you for your efforts over the past decade. Your contributions to your community have not gone unnoticed and you will be missed. Alternate Director Paul Brent will act as the Southern Gulf Islands Electoral Area Director until the municipal election in October when a new Director will be voted into the position.

Another thing that I want to mention is that later on this month you will see that we are going to raise our new Progress Flag, replacing the Ukrainian flag on one of our three new flag poles for one week. June 23 to July 2nd is the Victoria Pride Festival and we will be flying the progress flag to celebrate the wonderful

diversity of our community. The Ukrainian flag will be moved to our older flag pole during this time. The Progress Flag was developed in 2018 by non-binary American artist and designer Daniel Quasar. It is a reinterpretation of multiple iterations of the Rainbow Flag with was originally designed in 1978 by Gilbert Baker. The Progress Flag adds additional colours to the flag in the shape of a chevron to represent the need to move forward. The black and brown stripes represent the intersectionality of marginalized LGBTQ+ communities of colour, and the colours pink, light blue and white are used on the Transgender Pride Flag. As an organization, we commit to continuing our journey of listening and learning how we can be more inclusive and welcoming to our staff and residents in the 2SLGBTQIA+ communities (Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual, and the countless affirmative ways in which people choose to self-identify) and how we can work towards equality for all people regardless of gender expression, gender identity, and sexual orientation. After that week we will return the Ukrainian Flag back to its current location continue to show our support for the Ukrainian people during this time.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

- 5.1.1. [22-259](#) Presentation: Paul Gerrard (CRD Representative) and Geoff Dickson (President/CEO), Victoria Airport Authority; Re: Report to Nominators
P. Gerrard and G. Dickson provided a presentation outlining the report to nominators.

5.2. Delegations

- 5.2.1. **22-394** Delegation - Marie-Terese Little; Representing Victoria Family Court and Youth Justice Committee (Chair); Re: Agenda Item 8.5.: Victoria Family Court Committee - Central Saanich Withdrawal Request
M. Little spoke to Item 8.5.
- 5.2.2. **22-395** Delegation - Marcie McLean; Councillor, District of Highlands; Re: Agenda Item 8.5.: Victoria Family Court Committee - Central Saanich Withdrawal Request
M. McLean spoke to Item 8.5.

6. CONSENT AGENDA

Item 6.6. was removed from the consent agenda and moved to be considered under Reports of Committees as Item 8.5.b.

**MOVED by Director Seaton, SECONDED by Director Helps,
That consent agenda items 6.1. through 6.5. and 6.7. through 6.12. be approved.
CARRIED**

- 6.1. [22-382](#) Southern Gulf Islands Transportation Integration Plan
There is no recommendation. This report is for information only.
- 6.2. [22-311](#) Curbside Blue Box Recycling - 2024 and Beyond
1. That staff be directed to issue a Request for Proposals for a six-year contract for Board approval to provide residential curbside blue box collection, from January 1, 2024 to December 31, 2029, and include in the Request for Proposals incentives or a scoring system to increase the likelihood of the provision of low or zero emission collection vehicles;
 2. That staff be directed to return to the Environmental Services Committee and the Capital Regional District Board for direction prior to awarding the Request for Proposals; and
 3. That staff accept the Recycle BC one-year extension to their current agreement with the CRD to provide service to the end of 2024, and then enter into a new five-year agreement with Recycle BC to provide residential curbside recycling services for the capital region on its behalf for January 1, 2025 to December 31, 2029.
- CARRIED**
- 6.3. [22-312](#) Disposal of International Cruise Ship Waste at Hartland Landfill
There is no recommendation. This report is for information only.
- 6.4. [22-325](#) Clean BC Communities Fund Grant Application - Clean Energy Transportation - Public Electric Vehicle Infrastructure Project
1. That staff be authorized to submit the Regional Public Electric Vehicle Charging Network project to the Investing in Canada Infrastructure Program's CleanBC Communities Fund grant program on behalf of the participating local governments and First Nations;
 2. That the Capital Regional District participate in the regional charging network by supplying sites found in Appendix A; and
 3. That up to \$725,000 be assigned from the previously approved 2022-2026 climate action service financial plan for up to 175 public level 2 EV charging ports across the region, as well as a commitment to any associated ineligible costs and cost overruns.
- CARRIED**
- 6.5. [22-343](#) Regional Grants-in-Aid Board Policy
That the Regional Grants-in-Aid Policy be adopted.
CARRIED
- 6.7. [22-353](#) Correspondence on Agenda Items
There is no recommendation. This report is for information only.

- 6.8. [22-298](#) Radiocommunication and Broadcasting Antenna Systems Applications for Lot A, Section 23, Highland District, Plan VIP83970 - 6933 Willis Point Road

That a statement of concurrence be provided to Rogers Communications for the proposed 41 m radio communication and broadcasting antenna system on Lot A, Section 23, Highland District, Plan VIP83970 (LP000032).
CARRIED

- 6.9. [22-329](#) Sooke Regional Context Statement

That the District of Sooke regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
CARRIED

- 6.10. [22-323](#) Greater Victoria Drinking Water Quality - 2021 Annual Report

That the Greater Victoria Drinking Water Quality 2021 Annual Report be approved.
CARRIED

- 6.11. [22-301](#) 2022 Master Plan - Regional Water Supply Service

There is no recommendation. This report is for information only.

- 6.12. [22-391](#) Complete the Beddis Water Intake Project

That the 2022 Five Year Financial Plan be amended to transfer \$32,725 from the Beddis Capital Reserve Fund so that detailed engineering and design can be completed for both the offshore and onshore portions.
CARRIED

7. ADMINISTRATION REPORTS

- 7.1. [22-348](#) Nils Jensen Memorial Bursary 2022

Acting Chair Mersereau spoke to Item 7.1.

There is no recommendation. This report is for information only.

- 7.2. [22-349](#) Ed MacGregor Memorial Bursary 2022

Acting Chair Mersereau spoke to Item 7.2.

There is no recommendation. This report is for information only.

8. REPORTS OF COMMITTEES

Electoral Areas Committee

- 8.1. [22-383](#) Bylaw 4484: Service Establishment for the Southern Gulf Islands Transportation Service
- MOVED** by Director Hicks, **SECONDED** by Alternate Director Brent,
1. Bylaw No. 4484, "Southern Gulf Islands Transportation Service Establishing Bylaw No. 1, 2022", be introduced and read a first, second, and third time.
CARRIED
- MOVED** by Director Hicks, **SECONDED** by Alternate Director Brent,
2. That staff be directed to implement the elector approval process by way of referendum;
3. That Kristen Morley be appointed Chief Election Officer with the power to appoint one or more Deputy Chief Election Officer(s);
4. That the wording of the referendum question for the purposes of the ballot shall be as follows:
Are you in favour of the Capital Regional District (CRD) Board adopting Bylaw No. 4484, "Southern Gulf Islands Transportation Service Establishing Bylaw No. 1, 2022" authorizing the CRD to establish an integrated transportation service for the Southern Gulf Islands Electoral Area to raise a maximum annual requisition up to the greater of SIX HUNDRED AND SEVENTY FIVE THOUSAND DOLLARS (\$675,000) or \$0.1414 per ONE THOUSAND DOLLARS (\$1,000.00) of taxable land and improvements for the purpose of funding the operating costs of the service.
YES or NO?
5. That general voting be held on Saturday, October 15, 2022 in concurrence with the General Local Election, with Advance voting opportunities held on dates and voting places to be determined by the Chief Election Officer;
6. That the synopsis of Bylaw No. 4484, attached as Appendix B, be approved for advertising purposes.
CARRIED
- 8.2. [22-354](#) Electoral Areas Water Conservation Bylaw No. 1, 2022 (Bylaw No. 4492)
- This item was removed from the agenda.

Environmental Services Committee

- 8.3. [22-321](#) Goose Management Update
- Discussion ensued regarding:
- regional goose control
- cost and benefit of service
- MOVED** by Director Desjardins, **SECONDED** by Director Windsor,
That staff bring back a report outlining costs for a Canada Goose Management Service.
CARRIED

Governance Committee

- 8.4. [22-352](#) Updates to the Election and Voting Procedures Bylaw
- MOVED** by Director Murdoch, **SECONDED** by Director Desjardins,
1. That Bylaw 4486, the “Capital Regional District Election and Voting Procedures Bylaw, 2008, Amendment Bylaw No. 3, 2022” be introduced, read a first, second, and third time.
CARRIED
- MOVED** by Director Murdoch, **SECONDED** by Director Desjardins,
2. The Bylaw 4486 be adopted.
CARRIED
- 8.5. [22-351](#) Victoria Family Court Committee - Central Saanich Withdrawal Request
- MOVED** by Director Windsor, **SECONDED** by Director McNeil-Smith,
That matter be postponed until the July 13, 2022 Capital Regional District Board meeting.
CARRIED
- 8.5.b. [22-345](#) Timelines for the Notice of Motion Procedure
- Discussion ensued regarding:
- upcoming election and staff availability
 - board procedures bylaw
- MOVED** by Director Murdoch, **SECONDED** by Director Windsor,
1. That the CRD Board support the current notice of motion process and timelines as set out in the CRD Board Procedures Bylaw and defer consideration of possible amendment to the notice of motion timelines to the incoming Board in early 2023.
CARRIED
- MOVED** by Director Murdoch, **SECONDED** by Director Windsor,
2. That staff report to the Governance Committee no later than the first quarter of 2023 including the comparative information from other local governments.
CARRIED

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

10.1. [22-332](#) Motion with Notice: Mount Maxwell Conservation Covenant (Director Holman)

Director Holman spoke to Item 10.1.

Discussion ensued regarding:

- covenant funding
- land ownership
- benefit of placing a covenant on land

MOVED by Director Holman, **SECONDED** by Director Hicks,
That CRD Parks staff provide a report to the Capital Regional District Board regarding a possible maximum contribution of \$100,000 to the proposed 75 acre Mount Maxwell park land acquisition, in return for the placement of a satisfactory conservation covenant on forested lands contiguous to the Provincial park and protected watershed lands.

CARRIED

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

12.1. [22-362](#) Motion to Close the Meeting

MOVED by Alternate Director Brent, **SECONDED** by Director Screech,

1. That the meeting be closed for Appointments in accordance with Section 90(1) (a) of the Community Charter.

CARRIED

MOVED by Alternate Director Brent, **SECONDED** by Director Screech,

2. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter.

CARRIED

MOVED by Alternate Director Brent, **SECONDED** by Director Screech,

3. That such disclosures could reasonably be expected to harm the interests of the Regional District.

CARRIED

MOVED by Alternate Director Brent, **SECONDED** by Director Screech,

4. That the meeting be closed for Legal Update in accordance with Section 90(1) (i) of the Community Charter.

CARRIED

The Board went into closed session at 2:16 pm.

13. RISE AND REPORT

The Board rose from closed session at 3:54 pm and reported on the following items:

3.1. Appointments to CRD Committees and Commissions:

In accordance with Bylaw No. 3693, that the following be appointed to the Beddis Water Service Commission for a term expiring December 31, 2023: Chris Cheeseman, Chris Smid

In accordance with Solid Waste Advisory Committee Terms of Reference, that the following be appointed to the Solid Waste Advisory Committee for a term expiring December 31, 2024: Michelle Coburn, Sarah Gose, Reinhard Trautmann

14. ADJOURNMENT

MOVED by Director Desjardins, SECONDED by Director McNeil-Smith,
That the June 8, 2022 Capital Regional District Board meeting be adjourned at 3:54 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER