

Meeting Minutes

Capital Regional District Board

Wednesday, January 12, 2022

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

C. Plant (Chair), R. Mersereau (Vice Chair) (EP), D. Blackwell, P. Brent (for D. Howe) (EP), S. Brice (EP), B. Desjardins (EP), L. Helps (EP), F. Haynes (EP), M. Hicks (EP), G. Holman (EP), B. Isitt (EP), J. Loveday, R. Martin (EP), C. McNeil-Smith (EP), K. Murdoch (EP), G. Orr (EP), J. Ranns (EP), D. Screech, L. Seaton (EP), M. Tait (EP), N. Taylor (EP), K. Williams (EP), R. Windsor (EP), G. Young (EP)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: D. Howe

The meeting was called to order at 1:29 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Blackwell, **SECONDED** by Director Loveday,
That the agenda for the January 12, 2022 Session of the Capital Regional District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [21-904](#) Minutes of the December 8, 2021 Capital Regional District Board Meeting

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the minutes of the Capital Regional District Board meeting of December 8, 2021 be adopted as circulated.
CARRIED

3.2. [22-032](#) Minutes of Previous Committee and Commission Meetings

MOVED by Director Screech, **SECONDED** by Director Loveday,

That the minutes of the Regional Arts Facilities Select Committee meeting of March 3, 2021 be adopted as circulated
CARRIED

4. REPORT OF THE CHAIR

I want to wish everyone a happy new year. This is certainly not the year we were hoping to have but it is nice to know that at least all of us continue to participate in the activities of the Board. Please let's do our best to be patient because I recognize if this meeting does become a meeting where there is a lot of debate, it could be challenging to manage and I suspect that many of you who are mayors are experiencing that yourself with your own meetings; I am sure you will have empathy. It's great to see us all here and let's hope that 2022 becomes the year we really see a change in how our communities are able to respond to the pandemic.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

Item 6.6 was moved to be considered as agenda item 7.3.

MOVED by Director Blackwell, **SECONDED** by Director Loveday,
That consent agenda items 6.1. through 6.5. be approved.
CARRIED

- 6.1. [22-004](#) Royal and McPherson Theatres Services Advisory Committee 2022 Terms of Reference

That the 2022 Royal and McPherson Theatres Services Advisory Committee Terms of Reference attached at Appendix A be approved.
CARRIED

- 6.2. [22-003](#) Capital Regional District 2021 Audit Planning Discussion

That the Capital Regional District 2021 Audit Plan developed by KPMG be approved.
CARRIED

- 6.3. [21-676](#) Municipal Finance Authority - Debt Issuance Terms

That this item be referred back to staff to bring an information report back through the Finance Committee.
CARRIED

- 6.4. [22-007](#) Update on the Municipal Finance Authority Product Offerings

That the Update on the Municipal Finance Authority Product Offerings report be received for information.
CARRIED

- 6.5. [22-006](#) Capital Regional District External Grants Update

That the Capital Regional District External Grants Update be received for information.

CARRIED

7. ADMINISTRATION REPORTS

7.1. [22-012](#) CAO Quarterly Progress Report No. 4 - 2021

R. Lapham spoke to Item 7.1.

Discussion ensued regarding:

- Director Desjardins stated that she was not in attendance at the ribbon cutting ceremony for Esquimalt's Urgent Primary Care Centre
- Grants update
- Mountain biking areas
- Extreme weather impacts to parks, water supply area and overall operations
- Slope failure potential
- Work from home

**MOVED by Director Screech, SECONDED by Director Loveday,
That the CAO Quarterly Progress Report No. 4 - 2021 be received for information.
CARRIED**

7.2. [22-022](#) Community Emergency Preparedness Fund: Evacuation Route Planning Grant - Motion of Support

K. Lorette spoke to Item 7.2.

Discussion ensued regarding grants.

**MOVED by Director Tait, SECONDED by Director Blackwell,
That the Capital Regional District Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for the Evacuation Route Planning grant and direct staff to provide overall grant management.
CARRIED**

7.3. [22-030](#) 2022 Committee and External Membership Appointments - Update #1

Discussion ensued regarding:

- Sooke and Electoral Area Parks and Recreation Commission
- First Nations Relations Committee
- Acting Chair of Capital Regional Hospital District Board

**MOVED by Director Tait, SECONDED by Director Blackwell,
That the Board receive for information the updated 2022 Committee and External Membership Appointments as amended:**

1. Add the Sooke CRD Director to the Sooke and Electoral Area Parks and Recreation Commission
2. Add Director Murdoch to the First Nations Relations Committee
3. Revise Capital Regional Hospital District Board Acting Chair to Director Mersereau.

CARRIED

8. REPORTS OF COMMITTEES

Finance Committee

- 8.1. [22-008](#) Bylaw No. 4476: Security Issuing Bylaw, Spring 2022
- MOVED** by Director Brice, **SECONDED** by Director Williams,
1. That Bylaw No. 4476, "Security Issuing Bylaw No. 1, 2022", be introduced and read a first, second, and third time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Williams,
2. That Bylaw No. 4476 be adopted.
CARRIED
- 8.2. [22-010](#) Motion with Notice: Socially and Environmentally Responsible Investing (Directors Taylor and Loveday)
- Discussion ensued regarding:
- Investment funds options
 - Alignment of investments with climate change
 - MFA guidelines, restrictions and product offerings
- MOVED** by Director Brice, **SECONDED** by Director Williams,
1. That staff be directed to report back with options to move investments further into alignment with the CRD's stated social and environmental values, including the declaration of a climate emergency.
CARRIED
Opposed: Blackwell, Brice, Screech, Seaton
- MOVED** by Director Murdoch, **SECONDED** by Director Screech
That Recommendation #2 "And that staff be directed to develop a draft policy regarding socially and environmentally responsible investing that could be considered by member local governments." be referred back to the Finance Committee until the report that is referenced in Recommendation #1 has been received from staff.
CARRIED

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

- 12.1. [22-029](#) Motion to Close the Meeting

MOVED by Director Loveday, SECONDED by Director Blackwell,

1. That the meeting be closed for Appointments in accordance with Section 90(1) (a) of the Community Charter.

CARRIED

MOVED by Director Loveday, SECONDED by Director Blackwell,

2. That the meeting be closed for Labour Relations under Section (90)(1)(c) of the Community Charter.

CARRIED

MOVED by Director Loveday, SECONDED by Director Blackwell,

3. That the meeting be closed for Legal Advice under Section 90 (1)(i) of the Community Charter.

CARRIED

MOVED by Director Loveday, SECONDED by Director Blackwell,

4. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter.

CARRIED

The Capital Regional District Board moved to the closed session at 2:42 pm.

13. RISE AND REPORT

The Capital Regional District Board rose from the closed session at 2:29 pm. and reported on the following items:

In accordance with Bylaw No. 2339, that the following be appointed to the Magic Lake Estates Water and Sewer Committee for a term expiring October 31, 2023:
Richard Sullivan

In accordance with Bylaw No. 3561 that the following be appointed to the Pender Islands Community Parks and Recreation Commission for a term to expire December 31, 2022: Andrea Mills

In accordance with Bylaw No. 3561 that the following be appointed to the Pender Islands Community Parks and Recreation Commission for a term to expire December 31, 2023: Larry Colcy

In accordance with Bylaw No. 3654 that the following be appointed to the Port Renfrew Fire Protection and Emergency Response Service Commission for a term to expire December 31, 2022: Dan Kuzman, Roy McIntyre, Dan Quigley

In accordance with Bylaw No. 3654 that the following be appointed to the Port Renfrew Fire Protection and Emergency Response Service Commission for a term to expire December 31, 2023: Matthew Cottrell, Kevin Neish

In accordance with Letters Patent that the following be appointed to the Saanich Peninsula Water Commission for a term to expire December 31, 2022: Wayne Helgason

In accordance with Bylaw No. 3654 that the following be appointed to the Shirley Fire Protection and Emergency Response Service Commission for a term to

expire December 31, 2022: Roy McIntyre, James Powell, Sean Rafferty

In accordance with Bylaw No. 3654 that the following be appointed to the Shirley Fire Protection and Emergency Response Service Commission for a term to expire December 31, 2023: Brian Einarson, Ron Ramsay, Howard Williams, Malcolm Taylor

In accordance with Solid Waste Advisory Committee Terms of Reference that the following person be appointed to the Solid Waste Advisory Committee for a term to expire December 31, 2024: Michael Bodman

That the following appointment to the Surfside Park Estates Water Service Committee be revised from a term to start January 1, 2022 and expire December 31, 2023 to a term to start January 12, 2022 and expire June 30, 2022: Ken Wall

14. ADJOURNMENT

MOVED by Director Screech, **SECONDED** by Director Loveday,
That the meeting be adjourned at 3:30 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER