

## Meeting Minutes

### Capital Regional District Board

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Wednesday, December 9, 2020

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

Directors: C. Plant (Chair), R. Mersereau (Vice-Chair), D. Blackwell, S. Brice, B. Desjardins (EP), F. Haynes, L. Helps, M. Hicks (EP), G. Holman, P. Brent (for D. Howe)(EP), B. Isitt (EP), J. Loveday (EP), C. McNeil-Smith, R. Martin (EP), R. Mersereau, K. Murdoch, G. Orr (EP), J. Ranns (EP), D. Screech, L. Seaton, M. Tait (EP), N. Taylor (EP), K. Williams, R. Windsor (EP), G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; E. Sinclair, Senior Manager, Regional and Strategic Planning; S. Carey, Manager of Legal Services; J. Hicks, Senior Transportation Planner, Regional and Strategic Planning; M. Lagoa, Acting Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

EP – Electronic Participation

Guests: Greater Victoria Harbour Authority; Dave Cowen - Chair (EP), Ian Robertson - CEO (EP) , Victoria Airport Authority; Geoff Dickson - President/CEO (EP), Paul Gerrard - CRD Representative (EP)

Regrets: Director D. Howe

The meeting was called to order at 1:14 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

The Territorial Acknowledgement was provided in the preceding Committee of the Whole meeting.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Helps, **SECONDED** by Director Blackwell,  
That agenda item 8.4 be considered as item 7.1a. and that the agenda be approved as amended.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [20-782](#) Minutes of the October 14, 2020, October 28, 2020 and November 18, 2020 Capital Regional District Board Meetings

**MOVED** by Director Seaton, **SECONDED** by Director Screech,

**That the minutes of the Capital Regional District Board meetings of October 14, 2020, October 28, 2020 and November 18, 2020 be adopted as circulated.  
CARRIED**

#### **4. REPORT OF THE CHAIR**

Thank you for participating in today's meeting.

It would be the understatement of the year to state 2020 has been quite the unexpected year. And yet we have moved forward with providing valued services and governance to the region's residents. And while we are not out of the woods yet, I believe we all are feeling hopeful for the future knowing that a vaccine is now being tested. Today I will focus my remarks on the renewed committees, Wastewater Treatment Project and my appreciation for the work done by the organization's staff in 2020.

First, I want to thank everyone for their work on committees the past two years. As I indicated last month, I was going to renew the leadership and the composition of our committees and I have done that. I am pleased to present to you in the agenda the renewed committees and updated Terms of Reference. With this year's report, I am pleased to say every Director who has asked to serve in a Chair or Vice-Chair role has now been given that opportunity. In order to ensure continuity, the new Chairs have been appointed from within a committee they already serve on. Additionally, nobody is on more than 4 committees and everyone was given the committees they asked for to the best of my ability. In the spirit of openness, I will offer to discuss my choices with any Director who wishes to have that conversation. To our new Chairs, I will repeat my request that you invite your Vice-Chairs to agenda reviews in order to build capacity and to work together. I also would encourage Chairs also have conversations with the past Chairs if applicable of their committees.

The Governance and Finance Committee is now split into 2 committees for more time for discussion and will each meet on opposite months.

The First Nations Relations Committee and Core Area Liquid Waste Management Committee will continue as quarterly-based committees.

The Electoral Areas Committee, the Planning, Transportation and Protective Services Committee, the Environmental Services Committee, the Regional Parks Committee and Housing and Hospitals Committee will continue to meet monthly.

Despite the challenges we are facing and acknowledging the requirements to follow guidance from BC CDC and the Ministry of Municipal Affairs, our work needs to continue. As such, we will continue to have committee meetings but if Mr. Lapham, our CAO, and myself feel the need, we will review our processes and consider returning to our twice a month Board meetings if necessary.

Secondly - Wastewater. Despite all the disruptions of COVID-19 I am so proud to confirm that we will be meeting our regulatory requirements to treat wastewater by the end of 2020. While we would love to get together and celebrate this project's completion, we simply cannot do so. There will be a

media event early next week and when we can meet again we will host a tour and have an appropriate event to celebrate this region's largest ever infrastructure project.

And finally, a humongous thank you to staff for all their hard work during this year. I hope you and your family find peace and joy this winter break. This Board and our region's residents are so appreciative of what you do.

## 5. PRESENTATIONS/DELEGATIONS

### 5.1. Presentations

5.1.1. [20-512](#) Presentation: Dave Cowen (Chair) and Ian Robertson (CEO), Greater Victoria Harbour Authority; Re: Member Agency Report

Dave Cowen introduced the report on the Greater Victoria Harbour Authority.

Ian Robertson spoke to the report on the Greater Victoria Harbour Authority.

5.1.2. [20-784](#) Presentation: Paul Gerrard (CRD Representative) and Geoff Dickson (President/CEO), Victoria Airport Authority; Re: Report to Nominators

Paul Gerrard introduced the Report to Nominators for the Victoria Airport Authority.

Geoff Dickson spoke to the Report to Nominators for the Victoria Airport Authority.

### 5.2. Delegations

5.2.1. [20-799](#) Delegation - David Calder; Representing Rowing British Columbia: Re: Agenda Item 7.6.: Rowing BC - NextGen Performance Centre - Expression of Interest

Dave Calder spoke in favour of Item 7.6. regarding Rowing BC NextGen Performance Centre - Expression of Interest.

## 6. CONSENT AGENDA

**Consent agenda item 6.5. was removed from the consent agenda and moved to be considered under Reports of Committees as agenda item 8.7.**

**Consent agenda item 6.9. was removed from the consent agenda and moved to be considered under Administration Reports as agenda item 7.7.**

**MOVED by Director Helps, SECONDED by Director Mersereau,  
That consent agenda items 6.1. through 6.8., with the exception of 6.5., be approved.**

**CARRIED**

6.1. [20-736](#) Capital Regional District External Grants Update

That the Capital Regional District External Grants Update be received for information.

**CARRIED**

**6.2.**     [20-726](#)     Parcel Tax Roll Review Panel Appointments

1.   That the Parcel Tax Roll Review Panel meeting be held on Wednesday, 10 March 2021, at 12:15 pm in Room 651 of the Capital Regional District offices, 625 Fisgard Street, Victoria, BC., and;

2.   That the following individuals be appointed to the Parcel Tax Roll Review Panel for the year 2021:

    Colin Plant, CRD Board Chair

    Mike Hicks, Director, Juan de Fuca Electoral Area

    David Howe, Director, Southern Gulf Islands Electoral Area

    Gary Holman, Director, Salt Spring Island Electoral Area

**CARRIED**

**6.3.**     [20-751](#)     Service Fee Agreement re Sewer Charges - District of Oak Bay

That the Service Fee Agreement re Sewer Charges - District of Oak Bay report be received for information.

**CARRIED**

**6.4.**     [20-614](#)     Juan de Fuca Agricultural Land Reserve Application Policy BRD05

a) That the Agricultural Land Reserve Application Policy be approved, as amended; and

b) That the staff be directed to initiate an amendment to the Juan de Fuca Electoral Area Development Fees and Procedures Bylaw, 2018, Bylaw No. 3885, to increase the application fees for OCP and zoning amendment applications where exclusion from the ALR is also required or requested.

**CARRIED**

**6.6.**     [20-720](#)     Radio Communication and Broadcasting Antenna Systems Application for Block A, District Lot 49, Otter District - 3727 Otter Point Road

That a statement of concurrence be provided for the proposed 45.0 m radio communications tower and 48.2 m antenna on Block A, District Lot 49, Otter District for the purpose of improving public safety radio coverage.

**CARRIED**

**6.7.**     [20-793](#)     2021 Schedule of Regular Board Meetings

That the regular meetings for the Capital Regional District Board will be scheduled on the second Wednesday of each month in 2021: January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11 (at the call of the Chair), September 8, October 13, November 10, December 8.

**CARRIED**

**6.8.**     [20-794](#)     2021 Standing Committee Terms of Reference

That the Board approve the 2021 Terms of References for Standing Committees attached as Appendix A.

**CARRIED**

## 7. ADMINISTRATION REPORTS

### 7.1. [20-783](#)

#### Archie Galbraith Memorial Scholarship 2020

Brooke O'Toole was awarded the Archie Galbraith Memorial Scholarship and congratulated by Chair Plant. In speaking with Brooke by telephone earlier in the day and congratulating her, she told the Chair that "her heart was full of gratitude and wanted to thank all who made this happen for her".

**MOVED by Director Seaton, SECONDED by Director Mersereau,  
That the Capital Region District Board recognize the recommendation of Pearson College selection committee to award the 2020 Archie Galbraith Memorial Scholarship to Brooke O'Toole.**

**CARRIED**

### 7.1a. [20-735](#)

#### COVID-19 Safe Restart Grants for Local Governments

Discussion ensued on the following:

- Electoral Areas grant allocation portion
- First Nations commitments

**MOVED by Director Brice, SECONDED by Director Holman,**

**1. That staff allocate the \$1.4 million CRD COVID-19 Safe Restart Grants for Local Government in alignment with the Provincial allocation formulae to Regional Services and Local Area Services as summarized in Appendix D;**

**2. That the Regional Services allocation be distributed to the Regional Corporate Emergency Service Budget;**

**3. That the Local Area Services allocation be apportioned to the respective Electoral Areas where staff will engage EA Directors to determine allocation to specific services;**

**4. That the CRD Board Chair, after consulting with the Union of British Columbia Municipalities, write and meet with the Premier and Minister responsible to advocate for an additional allocation of funding for electoral areas and First Nations;**

**5. That the CRD Board consider re-distributing any unspent funds from the Regional Services allocation prior to the end of 2021.**

**CARRIED**

### 7.2. [20-773](#)

#### Bylaw No. 4396: 2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 5, 2020

N. Chan spoke to Bylaw 4396, the 2020 to 2024 Financial Plan Bylaw 2020, Amendment No. 5.

**MOVED by Director Brice, SECONDED by Director Blackwell,  
That Bylaw No. 4396, "2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 5, 2020" be introduced and read a first, second, and third time.**

**CARRIED**

**MOVED by Director Brice, SECONDED by Director Blackwell,**

**That Bylaw No. 4396 be adopted.**

**CARRIED**

### 7.3. [20-713](#)

#### Bylaw Nos. 4389 and 4395: Fees and Charges Bylaw Amendments for

Utilities within the Three Electoral Areas

N. Chan introduced Bylaw Nos. 4389 and 4395.

**MOVED** by Alternate Director Brent, **SECONDED** by Director Hicks,  
That Bylaw No. 4389 cited as “Southern Gulf Islands and Juan de Fuca Electoral  
Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012,  
Amendment Bylaw No. 9, 2020” be introduced and read a first, second, and third  
time.

**CARRIED**

**MOVED** by Alternate Director Brent, **SECONDED** by Director Hicks,  
That Bylaw 4389 be adopted.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Director Blackwell,  
That Bylaw No. 4395 cited as “Salt Spring Island Liquid Waste, Sewer, and Water  
Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 14, 2020” be  
introduced and read a first, second, and third time.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Director Blackwell,  
That Bylaw No. 4395 be adopted.

**CARRIED**

7.4. [20-750](#)

Bylaws No. 4393, 4394: Florence Lake Improvement District Conversion to  
CRD Service

T. Robbins introduced Bylaw No. 4393, Florence Lake Water System Local  
Service Establishment.

Discussion ensued on small water systems.

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,  
1. That Bylaw No. 4393, Florence Lake Water System Local Service  
Establishment Bylaw No. 1, 2020, be introduced and read a first, second, and  
third time;  
2. That Elector approval for Bylaw No. 4393 be obtained via alternative approval  
process, and if successful, referred to the Inspector of Municipalities for approval.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,  
3. That Bylaw No. 4394, Florence Lake Water System Local Service Loan  
Authorization Bylaw No. 1, 2020, be introduced and read a first, second, and third  
time; and  
4. That Elector approval for Bylaw No. 4394 be obtained via alternative approval  
process, and if successful, referred to the Inspector of Municipalities for approval.  
**CARRIED**

7.5. [20-731](#)

Bylaw No. 4371: Salt Spring Island Water, Sewer, and Liquid Waste  
Disposal Commission Bylaw No. 1, 2010, Amendment No. 1, 2020

R. Lapham spoke to Bylaw No. 4371.

**MOVED** by Director Holman, **SECONDED** by Director Williams,  
That Bylaw 4371, “Salt Spring Island Water, Sewer, and Liquid Waste Disposal

Commission Bylaw No. 1, 2010, Amendment No. 1, 2020” be introduced and read a first, second, and third time.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Director Williams,  
That Bylaw 4371 be adopted.

**CARRIED**

**7.6.**     [20-798](#)     Rowing BC - NextGen Performance Centre - Expression of Interest

L. Hutcheson spoke to item 7.6. regarding the Rowing BC NextGen Performance Centre - Expression of Interest.

**MOVED** by Director Haynes, **SECONDED** by Director Murdoch,  
That the Capital Regional District Board endorse staff responding to the Rowing BC Expression of Interest in order to continue exploring the concept of the NextGen Performance Centre to be located at Elk/Beaver Lake Regional Park.

**CARRIED**

**7.7.**     [20-792](#)     2021 Committee and External Membership Appointments

Discussion ensued on the clarification of upcoming Oak Bay appointments as additions to the document.

**MOVED** by Director Murdoch, **SECONDED** by Director Screech,  
That the Board receive the standing committee appointments and endorse the external appointments and nominations put forward in the attachment.

**CARRIED**

## **8. REPORTS OF COMMITTEES**

### **Arts Commission**

**8.1.**     [20-754](#)     Bylaw 4367: to Broaden Access to the Arts Advisory Council and Introduce a Conflict of Interest and Recusal Mechanism

N. Chan provided an overview of Bylaw 4367.

**MOVED** by Director Loveday, **SECONDED** by Director Screech,  
That Bylaw No. 4367, “CRD Arts Advisory Council Bylaw, 2002, Amendment Bylaw No. 3, 2020” be introduced and read a first, second, and third time.

**CARRIED**

**MOVED** by Director Loveday, **SECONDED** by Director Screech,  
That Bylaw No. 4367 be adopted.

**CARRIED**

### **Committee of the Whole**

**8.2.**     [20-787](#)     Transportation Gap Summary

Discussion ensued on the following:

- timeline of regional projects and priorities
- multi-modal network considerations
- climate lens application toward transportation strategy

Discussion ensued on the amendment:

- climate emergency decisions tied to investments in the transportation network
- definition of jurisdictional partners
- rail option, coastal community endorsement
- action on priorities

Discussion ensued on the arising motion by Director Taylor:

- support for low emission transportation
- CRD role in active transportation controls
- budget considerations, overall impacts on current priorities

Discussion ensued on the first arising motion by Director Mersereau:

- jurisdictional authority, funding barriers
- governance scope, timing and importance
- jurisdictional conversations and subsequent options
- new CRD service as an option for discussion only

Discussion ensued on the second arising motion by Director Mersereau:

- intent for staff to report to task force and then to board
- membership selection
- will assure the public this continues to be a board priority
- task force for a defined initiative and period of time
- definition of a service - establishment and funding requirement
- definition of a standing committee - handles multiple issues
- transportation committee options

**Director Windsor left the meeting at 2:30 pm.**

**MOVED by Director Murdoch, SECONDED by Director Mersereau,  
That staff work with jurisdictional partners to develop a list of potential  
transportation priorities that would be most beneficial to the region as a whole  
and report back to the Board for prioritization.**

**Director Windsor left the meeting at 2:30 pm.**

**MOVED by Director Loveday, SECONDED by Director Helps,  
That the motion be amended to insert the words "...and BC Transit, informed by  
the CRD's declaration of a climate emergency and need to prioritize low carbon  
transportation options in order to meet the CRD's climate targets..." after the  
words "...with jurisdictional partners..." and before the words "...to develop a list  
of potential...".**

**MOVED by Director Desjardins, SECONDED by Director Seaton,  
That the motion be further amended to include the words "..inclusive of ICF, BC  
Ferries..." before the words "...and BC Transit...".  
CARRIED**

**MOVED by Director Loveday, SECONDED by Director Helps,  
That the motion be amended to insert the words "...inclusive of ICF, BC Ferries  
and BC Transit, informed by the CRD's declaration of a climate emergency and  
need to prioritize low carbon transportation options in order to meet the CRD's  
climate targets..." after the words "...with jurisdictional partners..." and before**



the words "...to develop a list of potential...".

**CARRIED**

**MOVED** by Director Murdoch, **SECONDED** by Director Mersereau,  
That staff work with jurisdictional partners inclusive of ICF, BC Ferries and BC Transit, informed by the CRD's declaration of a climate emergency and need to prioritize low carbon transportation options in order to meet the CRD's climate targets to develop a list of potential transportation priorities that would be most beneficial to the region as a whole and report back to the Board for prioritization.

**CARRIED**

**MOVED** by Director Taylor

That the Board affirm its support for the Union of BC Municipalities Resolution B143 - Shifting Investment to Low-Emission Transportation which passed at the 2019 convention, and request that staff consider the commitment in the Pan-Canadian framework on clean Growth and Climate Change, to shift investments "from higher to lower-emitting types of transportation" in their work.

Chair Plant ruled the following part of the arising motion out of order:

"That the Board affirm its support for the Union of BC Municipalities Resolution B143 - Shifting Investment to Low-Emission Transportation which passed at the 2019 convention". Director Taylor requested that "affirm" be replaced with "express" and the Chair accepted the change and ruled the arising motion in order.

**MOVED** by Director Taylor, **SECONDED** by Director Isitt,

That the Board express its support for Union of BC Municipalities Resolution B143 - Shifting Investment to Low-Emission Transportation which passed at the 2019 convention, and request that staff consider the commitment in the Pan-Canadian framework on clean growth and climate change, to shift investments "from higher to lower-emitting types of transportation" in their work.

**MOVED** by Director Isitt, **SECONDED** by Director Mersereau

That the arising motion be postponed until the January 13th, 2021 Capital Regional District Board meeting.

**CARRIED**

**OPPOSED:** Blackwell, Brice, Desjardins, Haynes, Holman, McNeil-Smith, Murdoch, Plant, Screech, Seaton

**MOVED** by Director Taylor, **SECONDED** by Director Isitt,

That the Board write to Rob Fleming, Minister of Transportation and Infrastructure and Bowinn Ma, Minister of State for Infrastructure, applauding their government's commitment to fund free transit for children up to and including age 12 as an example of how we can build a better future though fighting climate change, expressing the CRD's eagerness to work with them to improve transit and other low carbon transportation on the South Island to meet the aspirations of the South Island Transportation Strategy noting that following through on the aspiration of the South Island Transportation Strategy "to fundamentally shift how people move around south Vancouver Island will be necessary to meet the CRD's goal of a 61% reduction in GHG emissions from 2007 levels by 2038 and that the CRD does not consider failure to meet this goal to be an option given the seriousness of the climate emergency and communicating the CRD's willingness to collaborate with Minister Fleming and Minister Ma in the

identification, planning and development of key transit projects in this region.

Director Screech challenged the motion as a point of order. Chair Plant ruled the motion out of order and therefore would not be considered in today's meeting for debate.

**MOVED** by Director Mersereau, **SECONDED** by Director Screech,  
That the Board begin a process to identify and evaluate options to improve regional coordination and governance for transportation, including but not limited to establishing a new authority through provincial legislation, expanding the mandate of existing authorities or establishing a new CRD service.  
**CARRIED**

**MOVED** by Director Mersereau, **SECONDED** by Director Screech,  
To request that the CRD Chair strike a transportation task force to support the development of the list of regional transportation priorities and subsequently an evaluation of regional transportation governance options.

**MOVED** by Director Murdoch, **SECONDED** by Director Desjardins,  
That the motion be amended to add the words "...that the CRD Board Chair bring back options for the Board to support the development of the list of regional transportation priorities."  
**DEFEATED**

**OPPOSED:** Blackwell, Brent, Brice, Haynes, Helps, Holman, Loveday, Martin, McNeil-Smith, Mersereau, Orr, Plant, Screech, Seaton, Tait, Taylor, Williams, Young

**MOVED** by Director Screech, **SECONDED** by Director Blackwell,  
That the motion be amended to replace the words "task force" with the words "standing committee".  
**CARRIED**

**OPPOSED:** Hicks, Isitt, Loveday, Ranns, Taylor

**MOVED** by Director Mersereau, **SECONDED** by Director Screech,  
To request that the CRD Chair strike a transportation standing committee to support the development of the list of regional transportation priorities and subsequently an evaluation of regional transportation governance options.  
**CARRIED**  
**OPPOSED:** Hicks, Ranns

Director Helps left the meeting at 4:10 pm.

**MOVED** by Director Seaton, **SECONDED** by Director Mersereau,  
That the meeting be extended past the 3 hour scheduled time.  
**CARRIED**

## Governance and Finance Committee

8.3. [20-725](#) Bylaw No. 4392: Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2020

**MOVED** by Director Brice, **SECONDED** by Director Screech,  
That Bylaw No. 4392, "Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2020" be introduced and read a first, second, and third time.

**CARRIED**

**MOVED by Director Brice, SECONDED by Director Screech,  
That Bylaw 4392 be adopted.**

**CARRIED**

### **Juan de Fuca Land Use Committee**

- 8.5.     [20-547](#)     Regional Growth Strategy Consistency - Port Renfrew Comprehensive Community Development Plan**

**MOVED by Director Brice, SECONDED by Director Murdoch,  
That this matter be postponed to the February 10, 2021 Capital Regional District Board meeting.**

**CARRIED**

- 8.6.     [20-329](#)     Comprehensive Community Development Plan Amendment Application for:  
That Part of Section 97, Renfrew District as Shown Coloured Red on Plan 344R (PID: 009-592-342);  
Lot 1, Section 97, Renfrew District, Plan EPP24972 (PID: 028-991-125);  
That Part of District Lot 17, Renfrew District Shown Outlined in Red on Plan 347R (PID: 009-575-006); and  
Those Parts of Block A and B, District Lot 751, Together with Unsurveyed Crown Foreshore or Land Covered by Water Being Part of the Bed of Port San Juan, All Within Renfrew District, Shown Outlined in Red on Licence V905027, Containing 3.86 Hectares, More or Less**

**MOVED by Director Hicks, SECONDED by Director Blackwell,  
That the matter be postponed to the February 10, 2021 Capital Regional District Board meeting.**

**CARRIED**

- 8.7.     [20-721](#)     Non-Farm Use Agricultural Land Reserve Application for Section 81, Sooke District - East Sooke Regional Park**

**K. Lorette spoke to Non-Farm Use Agricultural land Reserve Application for Section 81, Sooke District in East Sooke Park, paved parking lot issue.**

**Discussion ensued on the following:**

- Land Use Committee deliberation on asphalt paving
- spring conditions of the overflow parking lot
- maintenance costs for a gravel parking lot

**Director Martin left the meeting at 4:34 pm.**

**MOVED by Director Hicks, SECONDED by Director Screech,  
That the non-farm use and soil deposit within the Agricultural Land Reserve application AG000081 for expansion of a parking lot and construction of a picnic shelter on Section 81, Sooke District, be supported and forwarded to the Agricultural Land Commission, along with any public comments received.**

**CARRIED**

**OPPOSED: Isitt, Loveday, Mersereau, Taylor, Young**

## 9. BYLAWS

- 9.1. [20-737](#) Regional Water Supply - Fee and Charge Bylaw Amendment
- MOVED** by Director Mersereau, **SECONDED** by Director McNeil-Smith,  
That Bylaw No. 4386 cited as "Water Supply Local Service Area Fee and Charge  
Bylaw No. 1, 1997, Amendment Bylaw No. 22, 2020" be introduced and read a  
first, second, and third time.  
**CARRIED**
- MOVED** by Director Mersereau, **SECONDED** by Director McNeil-Smith,  
That Bylaw No. 4386 be adopted.  
**CARRIED**
- 9.2. [20-738](#) Juan de Fuca Water Distribution Service - Conditions, Fees and Charges  
Bylaw Amendment
- MOVED** by Director Hicks, **SECONDED** by Director Screech,  
That Bylaw No. 4387 cited as "Water Distribution Local Service Conditions, Fees  
and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 10, 2020" be introduced  
and read a first, second, and a third time.  
**CARRIED**
- MOVED** by Director Screech, **SECONDED** by Director Hicks,  
That Bylaw No. 4387 be adopted.  
**CARRIED**
- 9.3. [20-739](#) Saanich Peninsula Water Service - Bulk Water Rate Bylaw Amendment
- MOVED** by Director Orr, **SECONDED** by Director McNeil-Smith,  
That Bylaw No. 4388 cited as "Bulk Water Rates Bylaw, 1977, Amendment Bylaw  
No. 40, 2020" be introduced and read a first, second, and a third time.  
**CARRIED**
- MOVED** by Director Orr, **SECONDED** by Director McNeil-Smith,  
That Bylaw No. 4388 be adopted.  
**CARRIED**

## 10. NOTICE(S) OF MOTION

Director Desjardins:

That the board direct staff to report back on options to provide a financial contribution to the Greater Victoria Harbour Authority led Economic Impact Study which is inclusive of the Economic Impact of both Esquimalt and Victoria Harbours in the region.

Director Taylor:

That the Board write to Rob Fleming, Minister of Transportation and Infrastructure and Bowinn Ma, Minister of State for Infrastructure, applauding their government's commitment to fund free transit for children up to and including age 12 as an example of how we can build a better future though fighting climate change:

- expressing the CRD's eagerness to work with them to improve transit and

other low carbon transportation on the South Island to meet the aspirations of the South Island Transportation Strategy;

- noting that following through on the aspiration of the South Island Transportation Strategy "to fundamentally shift how people move around south Vancouver Island will be necessary to meet the CRD's goal of a 61% reduction in GHG emissions from 2007 levels by 2038;
- and that the CRD does not consider failure to meet this goal to be an option given the seriousness of the climate emergency

and communicating the CRD's willingness to collaborate with Minister Fleming and Minister Ma in the identification, planning and development of key transit projects in this region.

Director Loveday:

That the CRD invite BC Transit President and CEO Erinn Pinkerton and/or other BC Transit staff to speak to the Committee of the Whole about transportation priorities and climate action on southern Vancouver Island at an appropriate time.

## 11. NEW BUSINESS

There was no new business.

## 12. MOTION TO CLOSE THE MEETING

### 12.1. [20-780](#) Motion to Close the Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That the meeting be closed for Land Acquisition in accordance with Section 90(1) (e) of the Community Charter.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That such disclosures could reasonably be expected to harm the interests of the Regional District.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter.  
**CARRIED**

The Capital Regional District Board moved into closed session at 4:43 pm.

## 13. RISE AND REPORT

The Capital Regional District Board rose from closed session at 4:50 pm and reported on the following items.

**3.1. Appointments to CRD Committees and Commissions**

In accordance with Bylaw No. 3486, that the following persons be appointed to the Galiano Island Parks and Recreation Commission for a term to start January 1, 2021 and expire December 31, 2022: Charlene Dishaw, Gerald Longson, Andrew Simon

In accordance with Bylaw No. 3763, that the following persons be appointed to the Juan de Fuca Parks and Recreation Advisory Commission for a term to start January 1, 2021 and expire December 31, 2021: Kristen Lewis, Sandy McAndrews

In accordance with Bylaw No. 3763, that the following persons be appointed to the Juan de Fuca Parks and Recreation Advisory Commission for a term to start January 1, 2021 and expire December 31, 2022: Valerie Braunschweig, James Gaston, Scott McKay, Pat Sloan

In accordance with Bylaw No. 1875, that the following persons be appointed to the Lyall Harbour/Boot Cove Water Local Services Committee for a term to start January 1, 2021 and expire December 31, 2022: Ian Rowe, Jill Sabre

In accordance with Bylaw No. 3488, that the following person be appointed to the Mayne Island Parks and Recreation Commission for a term to start January 1, 2021 and expire December 31, 2022: Lance Shook

In accordance with Bylaw No. 3654, that the following persons be appointed to the Otter Point Fire Protection and Emergency Response Service Commission for a term to start January 1, 2021 and expire December 31, 2022: Bud Gibbons, Joanne Hemphill

In accordance with Bylaw No. 3654, that the following persons be appointed to the Otter Point Fire Protection and Emergency Response Service Commission for a term to start January 1, 2020 and expire December 31, 2021: Dave Gollmer, Scott Hemphill, Diane Morton, Paul White

In accordance with Bylaw No. 3561, that the following person be appointed to the Pender Island Community Parks and Recreation Commission for a term to start January 1, 2021 and expire December 31, 2022: Hans Tammemagi

In accordance with Bylaw No. 3281, that the following persons be appointed to the Port Renfrew Utility Services Commission for a term to start January 1, 2021 and expire December 31, 2022: Dan Quigley, Chris Welham

In accordance with Bylaw No. 3427, that the following person be appointed to the Saanich Peninsula Wastewater Commission for a term to start January 1, 2021 and expire December 31, 2021: David Kelbert

In accordance with Letters Patent, that the following person be appointed to the Saanich Peninsula Water Commission for a term to start January 1, 2021 and expire December 31, 2021: David Kelbert

In accordance with Bylaw No. 3727, that the following persons be appointed to the Salt Spring Island Community Economic Development Commission for a term to start January 1, 2021 and expire December 31, 2022: Jason Griffin, Inga Michaelsen, Daniel Wood, Bryan Young

In accordance with Bylaw No. 3727, that the following persons be appointed to the Salt Spring Island Community Economic Development Commission for a term to start January 1, 2021 and expire December 31, 2021: Kya Dalton, Dr. Daniel Muzyka

In accordance with Bylaw No. 3763, that the following persons be appointed to the Salt Spring Island Parks and Recreation Advisory Commission for a term to start January 1, 2021 and expire December 31, 2022: Sonja Collombin, Sean Norgard, Drew Takahashi, Brian Webster

In accordance with Bylaw No. 3450, that the following persons be appointed to the Salt Spring Island Transportation Commission for a term to start January 1, 2021 and expire December 31, 2022: Gayle Baker, Shellie Barrett, Myna Lee Johnston, Gary Lehman

In accordance with Bylaw No. 3485, that the following persons be appointed to the Saturna Island Parks and Recreation Commission for a term to start January 1, 2021 and expire December 31, 2022: Mairead Boland, Andre Green, Ian Gaines, Rick Jones

In accordance with Bylaw No. 3131, that the following persons be appointed to the Skana Water Service Committee for a term to start January 1, 2021 and expire June 30, 2022: Bev Hill, Robert Percival

In accordance with Bylaw No. 2788, that the following person be appointed to the Sooke and Electoral Area Parks and Recreation Commission for a term to start January 1, 2021 and expire December 31, 2021: Connor Doucet

In accordance with Bylaw No. 3803, that the following persons be appointed to the Southern Gulf Islands Community Economic Sustainability Commission for a term to start January 1, 2021 and expire December 31, 2022: Paul Brent, Michael Hoebel

In accordance with Bylaw No. 3523, that the following persons be appointed to the Southern Gulf Islands Public Library Commission for a term to start January 1, 2021 and expire December 31, 2022: Ilka Allers-Olsen, Lee Anthony, Evey Gabille, Ginny Macoun, Lori Ragan, Sarah Stang, Judi Walker, Dianne Wilson

In accordance with Bylaw No. 3693, that the following persons be appointed to the SSI – Beddis Water Service Commission for a term to start January 1, 2021 and expire December 31, 2022: Geoff Bartol, Michael McCormick

In accordance with Bylaw No. 3693, that the following persons be appointed to the SSI – Cedar Lane Water Service Commission for a term to start January 1, 2021 and expire December 31, 2022: Jason Griffin, Cathy Lenihan

In accordance with Bylaw No. 3693, that the following persons be appointed to the SSI – Fulford Water Service Commission for a term to start January 1, 2021 and expire December 31, 2022: Alan Martin, Gord Singbeil

In accordance with Bylaw No. 3693, that the following person be appointed to the SSI – Ganges Sewer Local Services Commission for a term to start January 1, 2021 and expire December 31, 2022: Gary Utter

In accordance with Bylaw No. 3693, that the following persons be appointed to the SSI – Highland Water and Sewer Services Commission for a term to start January 1, 2021 and expire December 31, 2022: Brian Travelbea, Laura Travelbea, Kevin Wilson

In accordance with Bylaw No. 3693, that the following persons be appointed to the SSI – Salt Spring Island Liquid Waste Disposal Local Service Commission for a term to start January 1, 2021 and expire December 31, 2022: Mary Richardson, Laura Travelbea, Sandra Ungerson

In accordance with Bylaw No. 2558, that the following persons be appointed to the Sticks Allison Water Service Committee for a term to start January 1, 2021 and expire October 31, 2022: Maria Carmita de Menyhart, Brian Russell

In accordance with Bylaw No. 3131, that the following persons be appointed to the Surfside Park Estates Water Service Committee for a term to start January 1, 2021 and expire June 30, 2022: Richard Bougie, Rob Noyes

In accordance with Bylaw No. 3520, that the following persons be appointed to the Traffic Safety Commission for a term to start January 1, 2021 and expire December 31, 2022: Corey Burger, Ron Cronk, Dr. Frederick Grouzet, Todd Litman, Paweena Sukhawathanakul, Rudi Wetselaar, Jade Yehia

In accordance with Bylaw No. 3511, that the following persons be appointed to the Wilderness Mountain Water Service Commission for a term to start January 1, 2021 and expire December 31, 2022: Larry Cutler, Martin Lechowicz

**14. ADJOURNMENT**

**MOVED** by Director Blackwell, **SECONDED** by Director Screech,  
That the December 9, 2020 Capital Regional District Board meeting be adjourned  
at 4:50 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**