

Meeting Minutes

Capital Regional District Board

Wednesday, September 9, 2020

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

Directors: C. Plant (Chair), D. Blackwell (Vice-Chair), S. Brice, B. Desjardins (EP), F. Haynes, L. Helps, M. Hicks, G. Holman, B. Maberley (for D. Howe), B. Isitt, J. Loveday, C. McNeil-Smith, R. Martin, R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait, N. Taylor, K. Williams, R. Windsor, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Lagoa, Acting Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder);

EP – Electronic Participation

Regrets: Director D. Howe

The meeting was called to order at 2:20 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

Item 6.3 is removed from the Consent Agenda and moved to be considered under Reports of Committees as Item 8.3a. Item 8.1 is removed from the agenda and tabled to the October 14, 2020 meeting.

MOVED by Director Windsor, **SECONDED** by Director Blackwell,
That the agenda for the September 9, 2020 Capital Regional District Board Meeting be approved as amended.
CARRIED

3. ADOPTION OF MINUTES

3.1. [20-538](#) Minutes of the August 12, 2020 Capital Regional District Board Meeting

MOVED by Director Seaton, **SECONDED** by Director Martin,
That the minutes of the Capital Regional District Board meeting of August 12, 2020 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

The Chair publicly thanked staff for their continued work on strategic priorities and in maintaining COVID-19 safety protocols. Further to COVID-19 safety, the Chair addressed the boardroom seating and the social distancing protocols put in place.

The Chair corrected a statement from the August Board regarding the timing of hauled aggregate from the Hartland Landfill and clarified the hauling is to occur in the future and emphasized the importance of public faith in our process and the accuracy of our communication.

It was noted the beginning of service planning in coordination with our 2021 budgeting process. There are difficult decisions ahead and expenditures must be carefully considered.

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

There were no presentations.

5.2 Delegations

- 5.2.1. [20-550](#) Delegation - Mick Collins; Representing Victoria Golden Rods and Reels Fishing and Social Club: Re: Agenda Item 7.2.: Investing in Canada Infrastructure Program (ICIP) - Community, Culture and Recreation (CCR) Program

M. Collins spoke in favour of support for grant funding for the Elk Beaver Lake Oxygenation System Project.

6. CONSENT AGENDA

MOVED by Director Windsor, **SECONDED** by Alternate Director Mabblerley, That consent agenda items 6.1. through 6.7. be approved with the exception of Item 6.3. (now 8.3a).

CARRIED

- 6.1. [20-449](#) Appointment of Officers

That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Jill Bobbitt, Amy Acheson, Nolan Tytgat, Darrelle Butler, Candice Wright, Jared Saxby, Branden Cameron and Michael Murphy be appointed as Assistant Bylaw Officers.

CARRIED

- 6.2. [20-450](#) District of Highlands Sheep Kill Compensation Claim - Munn Road

That payment be approved to Mr. John Buchanan, in the amount of \$225, which is 75% of the decrease in market value of the total losses.

CARRIED

- 6.4. [20-510](#) Salt Spring Island Shared Services Model - Rural Dividend Grant
- That the Capital Regional District Board approve the Rural Dividend amendments and authorize staff to direct award a contract in the amount of \$95,000 to the Rural Islands Economic Partnership Society to perform such other tasks as to fulfill the terms of the Rural Economic Dividend Program grant.
- CARRIED**
- 6.5. [20-530](#) Annual General Meetings and Nomination Procedures for Commissions
- That for the balance of 2020, new appointments for local service area committees and commissions shall be done by the Board based on Electoral Area Director recommendation and not through the Annual General Meeting process, except for those committees and commissions that currently have a mail-in ballot process underway.
- CARRIED**
- 6.6. [20-464](#) Cancellation of the Consent Process for Bylaw Nos. 4299 and 4300
- That the CRD Board not proceed with Bylaw No. 4299, Royal Theatre Local Service Area Establishment Bylaw No. 1, 1988, Amendment Bylaw No. 1, 2019; and Bylaw No. 4300, McPherson Playhouse Local Service Area Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 1, 2019.
- CARRIED**
- 6.7. [20-463](#) Motion with Notice: Youth Engagement Opportunities within the Capital Regional District (Directors Taylor, Orr, Helps)
- That staff be directed to explore new youth engagement opportunities within the CRD, including consideration of collaboration with secondary and post-secondary education institutions and municipalities.
- CARRIED**

7. ADMINISTRATION REPORTS

- 7.1. [20-395](#) Solid Waste Management Plan - Traffic Impact Analysis
- L. Hutchinson spoke to the Solid Waste Management Plan - Traffic Impact Analysis.
- MOVED by Director Blackwell, SECONDED by Director Seaton,**
That staff report back through the Environmental Services Committee on the additional consultation plan for the residents of Willis Point, Highlands, and the Hartland Area.
- CARRIED**
- 7.2. [20-481](#) Investing in Canada Infrastructure Program (ICIP) - Community, Culture, and Recreation (CCR) Program
- N. Chan spoke to Investing in Canada Infrastructure Program (ICIP) - Community, Culture and Recreation Program grant application.
- Discussion ensued on the following:

- Electoral Areas option to submit grant applications independently
- grant adjudication process
- alignment of funding agreements

MOVED by Director Blackwell, **SECONDED** by Director Seaton,
That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for Regional: Elk Beaver Lake Oxygenation System Project through the Investing in Canada Infrastructure Program - Community, Culture, and Recreation Program; and that the Board supports the project and commits to its share (\$700,000) of the project.

Director Windsor challenged whether the Chair be sustained in his ruling against a Point of Order.

SUSTAINED

Opposed: Windsor

MOVED by Director McNeil-Smith, **SECONDED** by Director Windsor,
That the motion be amended to include Item 3 from Alternative 2 of the staff report:

That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the Salt Spring Island: Fernwood Elementary School Athletic Field Upgrades Project through the Investing in Canada Infrastructure Program – Community, Culture and Recreation Program; and that the Board supports the project and commits to its share (\$250,000) of the project.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Seaton,
1. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for Regional: Elk Beaver Lake Oxygenation System Project through the Investing in Canada Infrastructure Program - Community, Culture, and Recreation Program; and that the Board supports the project and commits to its share (\$700,000) of the project.

2. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the Salt Spring Island: Fernwood Elementary School Athletic Field Upgrades Project through the Investing in Canada Infrastructure Program – Community, Culture and Recreation Program; and that the Board supports the project and commits to its share (\$250,000) of the project.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Hicks,
Refer the issue of how we adjudicate and put forward funding applications to the Governance and Finance Committee and write a letter to provincial and federal ministries that electoral areas should have the same opportunity as municipalities.

CARRIED

8. REPORTS OF COMMITTEES

Electoral Areas Committee

- 8.1. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation

This item was postponed to the October 14, 2020 meeting at the Approval of the Agenda.

8.2. [20-507](#) Parcel Tax Bylaw No. 4363 - Magic Lake Estates Wastewater System Upgrade

MOVED by Alternate Director Maberley, **SECONDED** by Director Hicks,
That Bylaw No. 4363, "Magic Lake Estates Wastewater System Parcel Tax Roll
Bylaw No. 1, 2020, A Bylaw to Authorize the Preparation of a Parcel Tax Roll for
the Magic Lake Estates Wastewater System Upgrade" be introduced and read a
first, second and third time;
CARRIED

MOVED by Alternate Director Maberley, **SECONDED** by Director Hicks,
That Bylaw No. 4363 be adopted.
CARRIED

8.3. [20-535](#) Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Communities (RNC) Program

This recommendation was amended at the Electoral Areas Committee meeting.

MOVED by Director Hicks, **SECONDED** by Alternate Director Maberley,
That the Capital Regional District submit applications for three proposals, as
endorsed in the following resolutions:

1. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the SSI: Maliview WWTP Upgrading Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$230,000) of the project; and
2. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the JDF: Wilderness Mountain Water System Upgrades Project through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project; and
4. That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the SGI: Lyall Harbour Boot Cove Water System Upgrades through the Investing in Canada Infrastructure Program – Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project.

CARRIED

8.3a. [20-378](#) Request for a Review and Update of Bylaw No. 3780: Notice of Motion from Commissioner St-Pierre

MOVED by Director Hicks, **SECONDED** by Director Holman,
BE IT RESOLVED That the Regional Water Supply Commission recommends that
the Electoral Area Services Committee recommends to the CRD Board:
That staff be requested to review the building bylaw with respect to onsite water
collection to align with the CSA B805-18 Canadian National Rainwater Harvesting
Standard and report back.
CARRIED

Governance and Finance Committee

- 8.4. [20-505](#) Bylaw No. 4366: 2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 3, 2020

MOVED by Director Brice, SECONDED by Director Windsor,
That Bylaw No. 4366, "2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 3, 2020" be introduced and read a first, second, and third time.
CARRIED

MOVED by Director Brice, SECONDED by Director Windsor,
That Bylaw No. 4366 be adopted.
CARRIED

9. BYLAWS

- 9.1. [20-536](#) Bylaw 4362 - Proposed Amendment to Bylaw 4029, Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016

MOVED by Director Tait, SECONDED by Director Hicks,
That Bylaw No. 4362 be adopted.
CARRIED

10. NOTICE(S) OF MOTION

- 10.1. [20-034](#) Motion with Notice: Kings Road - Director Holman

MOVED by Director Holman, SECONDED by Director Haynes,
That the motion be postponed until the April 14, 2021 meeting.
CARRIED

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

- 12.1. [20-543](#) Motion to Close the Meeting

MOVED by Director Blackwell, SECONDED by Director Helps,
That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Helps,
That such disclosures could reasonably be expected to harm the interests of the Regional District.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Helps,
That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Helps,

That the meeting be closed under Section 21 of FOIPPA in accordance with Section 90(1)(j) of the Community Charter.
CARRIED

The Capital Regional District Board moved into closed session at 3:18 pm.

13. RISE AND REPORT

The Capital Regional District rose from closed session at 5:08 pm and reported on the following item:

3.1 Appointments to CRD Committees and Commissions
In accordance with Bylaw No. 3561, that the following person be appointed to the Pender Islands Parks and Recreation Commission for a term to start September 10, 2020 and expire December 31, 2021: Benjamin McConchie

14. ADJOURNMENT

MOVED by Director Helps, SECONDED by Director Murdoch,
That the September 9, 2020 Capital Regional District Board meeting be adjourned at 5:08 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER