

**Meeting Minutes**

**Capital Regional District Board**

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**Wednesday, June 10, 2020**

**1:00 PM**

**6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC**

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**PRESENT**

Directors: C. Plant (Chair), D. Blackwell (Vice-Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps (EP), M. Hicks (EP), G. Holman, D. Howe, B. Isitt (EP), J. Loveday (EP), C. McNeil-Smith, R. Martin, J. Brownoff (for R. Mersereau)(EP), K. Murdoch (EP), G. Orr, J. Ranns, D. Screech, L. Seaton, M. Tait, N. Taylor (1:02 pm), K. Williams, G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; C. Culham, Senior Manager, Regional Housing; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director Windsor

The meeting was called to order at 1:00 pm.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Director Orr provided a Territorial Acknowledgement.

**2. APPROVAL OF THE AGENDA**

**MOVED** by Director Seaton, **SECONDED** by Director Screech,  
That the agenda for the June 10, 2020 Session of the Capital Regional District Board be approved.  
**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1.**     [20-335](#)     Minutes of the April 22, 2020, May 13, 2020, and May 27, 2020 Capital Regional District Board Meetings

**MOVED** by Director Desjardins, **SECONDED** by Director Taylor,  
That the minutes of the Capital Regional District Board meetings of April 22, 2020, May 13, 2020, and May 27, 2020 be adopted as circulated.  
**CARRIED**

**Note:** Minutes from the May 27, 2020 Capital Regional District Board meeting will be updated to reflect Director Young's in-person attendance.

#### 4. REPORT OF THE CHAIR

Chair Plant noted that although 2020 has been tumultuous to date, he has cautious optimism for the future. He noted with sadness the loss of life due to COVID-19 and the economic pain people have experienced because of the implementation of necessary measures. Even in these challenging times, the recent Covid numbers on the South Island have shown that by working together we are making a difference.

The Chair also noted the need for the Board to observe what is happening in the world and be ready to respond. Although the Board re-committed one month ago to strategic initiatives for this term, they will need to be reviewed carefully given the pandemic and recent social happenings during the service planning meetings.

A collective congratulations from Board for all the youth graduating this year.

#### 5. PRESENTATIONS/DELEGATIONS

##### 5.1 Presentations

###### 5.1.1. [20-345](#) Presentation: Ed MacGregor Memorial Bursary 2020

Chair Plant introduced the Ed MacGregor Memorial Bursary 2020 awarded this year to Megan Dyck.

##### 5.2 Delegations

There were no delegations.

#### 6. CONSENT AGENDA

There were no items on the consent agenda.

#### 7. ADMINISTRATION REPORTS

###### 7.1. [20-230](#) Capital Regional District External Grants Update

N. Chan provided an overview on the Capital Regional District External Grants Update.

Discussion ensued on the following:  
- COVID-19 Community Response Fund  
- RNG capital request

**MOVED by Director Blackwell, SECONDED by Director Screech,  
That the Capital Regional District External Grants Update be received for  
information.  
CARRIED**

###### 7.2. [20-290](#) Salt Spring Island Shared Services Society - Rural Economic Dividend Grant

**MOVED by Director Holman, SECONDED by Director Haynes,  
That the matter be referred to the CRD Board at a future meeting.  
CARRIED**

**7.3. [20-326](#) Capital Region Housing Corporation Annual General Meeting**

K. Lorette provided an overview of the Capital Region Housing Corporation Annual General Meeting.

Director Helps thanked staff for all their work on the report and for featuring the stories and voices of the CRD tenants. Chair Plant echoed this sentiment and noted how the Housing Corporation has provided 1500 units to date with more scheduled to be added.

**MOVED by Director Helps, SECONDED by Director Screech,  
That the unanimous shareholder's resolution attached as Appendix "1" to the  
Capital Region Housing Corporation Annual General Meeting report be adopted,  
and the Chair and Corporate Officer execute it on behalf of the Capital Regional  
District.  
CARRIED**

**7.4. [20-327](#) COVID-19 Additional Reaching Home Funding Update**

K. Lorette provided an update on COVID-19 Additional Reaching Home Funding.

Discussion ensued on the disbursement of funds.

**MOVED by Director Brice, SECONDED by Director Howe,  
That the COVID-19 Additional Reaching Home Funding Update report be received  
for information.  
CARRIED**

**7.5. [20-324](#) 2020 - 2021 Juan de Fuca Water Distribution Capital Plan Amendment**

T. Robbins introduced the Juan de Fuca Water Distribution Capital Plan Amendment.

**MOVED by Director Hicks, SECONDED by Director Seaton,  
That the 2020-2021 Juan de Fuca Water Distribution Service Financial Plan be  
amended as shown in Appendix A.  
CARRIED**

**7.6. [20-330](#) Mount Work Regional Park Management Planning**

L. Hutcheson provided an overview of Mount Work Regional Park Management Planning.

Discussion ensued on the following:

- tools for public engagement including for post secondary institutions
- Mountain Bike Advisory Committee options to engage public schools
- mountain biking guidelines submission early 2021 to the CRD Board

**MOVED by Director Howe, SECONDED by Director Seaton,  
That the Capital Regional District Board receive this report for information.**

CARRIED

**8. BYLAWS**

- 8.1. [20-343](#) Bylaw No. 4342: Salt Spring Island Ganges Sewerage Local Service Establishing Bylaw, 1991, Amendment Bylaw No. 13, 2020

**MOVED** by Director Holman, **SECONDED** by Director Howe,  
That Bylaw No. 4342 be adopted.  
**CARRIED**

**9. NOTICE(S) OF MOTION**

There were no Notice(s) of Motion.

**10. NEW BUSINESS**

There was no new business.

**11. MOTION TO CLOSE THE MEETING**

- 11.1. [20-341](#) Motion to Close the Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Taylor,  
That the meeting be closed for Land Acquisition under s. 90 (1)(e) of the  
Community Charter.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Taylor,  
That such disclosure could reasonably be expected to harm the interests of the  
Regional District.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Taylor,  
That the meeting be closed for Intergovernmental Negotiations under s. 90 (2)(b)  
of the Community Charter.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Taylor,  
That the meeting be closed for Appointments under s. 90 (1)(a) of the Community  
Charter.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Taylor,  
That the meeting be closed for Labour Relations under s. 90 (1)(c) of the  
Community Charter.  
**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Taylor,  
That the meeting be closed for Litigation under s. 90(1)(g) of the Community  
Charter.  
**CARRIED**

The meeting went into closed session at 1:34 pm.

**12. RISE AND REPORT**

The meeting rose from closed session at 2:12 pm and reported on the following items:

**3.4. Solid Waste Advisory Committee Appointments**

That the following individuals be appointed to the Solid Waste Advisory Committee:

- 1. Rory Tooke as the City of Victoria representative;
- 2. Cara Gibson of Compost Education Centre as the Compost Industry representative;
- 3. Joni Olsen as a First Nations representative; and
- 4. Julie Oakley of Camosun College as the Large Generator representative to the Solid Waste Advisory Committee.

**3.5 Appointments to CRD Committees & Commissions**

In accordance with Bylaw No. 3427, that the following person be appointed to the Saanich Peninsula Wastewater Commission for a term to start June 11, 2020 and expire December 31, 2020: Michael Williams

In accordance with Letters Patent, that the following person be appointed to the Saanich Peninsula Water Commission for a term to start June 11, 2020 and expire December 31, 2020: Michael Williams

**13. ADJOURNMENT**

MOVED by Director Screech, SECONDED by Director Taylor,  
That the June 08, 2020 Capital Regional District Board meeting be adjourned at 2:12 pm.  
CARRIED

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**