

## Meeting Minutes

### Capital Regional District Board

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Wednesday, February 13, 2019

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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PRESENT: C. Plant (Chair), D. Blackwell (Vice-Chair), S. Brice, M. Brame (for B. Desjardins), J. Brownoff (for F. Haynes), L. Helps, M. Hicks, G. Holman, D. Howe, B. Isitt, J. Loveday, C. McNeil-Smith, R. Martin, R. Mersereau, K. Murdoch, G. Orr, J. Ranns, D. Screech, B. Parkinson (for M. Tait), N. Taylor, K. Williams, G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

REGRETS: Directors Seaton and Windsor

The meeting was called to order at 1:03 pm.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Brice, **SECONDED** by Director Helps,  
That the agenda for the February 13, 2019 Capital Regional District Board meeting be approved as circulated.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

2.1. [19-156](#) Minutes for Adoption

**MOVED** by Director Blackwell, **SECONDED** by Director Helps,  
That the minutes from the January 9, 2019 Capital Regional District Board meeting be adopted as presented.  
**CARRIED**

#### 3. REPORT OF THE CHAIR

The Chair remarked on the following;

- Three awards for the CRD from the Government Finance Officers Association
- Un update and thanks for the removal of the crane that tipped over in Central Saanich, overtop of some water mane infrastructure
- The quick action that led to the opening of the Juan de Fuca Office for a cold weather shelter
- Thanks to staff and those at the table for the quick turnaround on the strategic plan

## 4. PRESENTATIONS/DELEGATIONS

### 4.1 Presentations

There were no presentations.

### 4.2 Delegations

1. [19-158](#) Rupert Yakelashek and Franny Ladell Yakelashek re: 6.1 Climate Emergency Declaration  
R. Yakelashek and F. Yakelashek spoke in favour of the climate emergency declaration.
2. [19-159](#) Peter Carter, Climate Emergency Institute re: 6.1 Climate Emergency Declaration  
P. Carter spoke to a presentation in support of the climate emergency declaration.
3. [19-161](#) Bev Bacon, Association for the Protection of Rural Metchosin, re: 6.1 Climate Emergency Declaration  
B. Bacon was not present to speak.
4. [19-162](#) Caleigh Aalders re: 6.1 Climate Emergency Declaration  
C. Aalders spoke in support of the climate emergency declaration.
5. [19-163](#) Arielle Houghton re: 6.1 Climate Emergency Declaration  
A. Houghton spoke in support of the climate emergency declaration.
6. [19-164](#) Emma-Jane Burian re: 6.1 Climate Emergency Declaration  
E-J. Burian spoke in support of the climate emergency declaration.
7. [19-165](#) Rebecca Wolf Gage re: 6.1 Climate Emergency Declaration  
R. Wolf Gage spoke in support of the climate emergency declaration.
8. [19-166](#) Elizabeth Woodworth re: 6.1 Climate Emergency Declaration  
E. Woodworth spoke to a presentation in support of the climate emergency declaration.
9. [19-167](#) Juliet Watts re: 6.1 Climate Emergency Declaration  
J. Watts spoke in support of the climate emergency declaration.

10. [19-168](#) Howard Breen re: 6.1 Climate Emergency Declaration  
H. Breen spoke in support of the climate emergency declaration.
11. [19-169](#) David Stott re: 6.1 Climate Emergency Declaration  
D. Stott spoke in support of the climate emergency declaration.
12. [19-170](#) Antonia Paquin re: 6.1 Climate Emergency Declaration  
A. Paquin spoke in support of the climate emergency declaration.
13. [19-174](#) George Klima re: 6.1 Climate Emergency Declaration  
G. Klima spoke in support of the climate emergency declaration.
14. [19-177](#) Robbie Newton re: 6.1 Climate Emergency Declaration  
R. Newton spoke in support of the climate emergency declaration.
15. [19-178](#) Ian D Brown re: 6.1 Climate Emergency Declaration  
I. Brown spoke in support of the climate emergency declaration.
16. [19-179](#) Thomas Hackney re: 6.1 Climate Emergency Declaration  
T. Hackney spoke in support of the climate emergency declaration.
17. [19-180](#) Finn Kreischer re: 6.1 Climate Emergency Declaration  
F. Kreischer spoke in support of the climate emergency declaration.
18. [19-182](#) Elanor Teel re: 6.1 Climate Emergency Declaration  
E. Teel spoke in support of the climate emergency declaration.
19. [19-183](#) Eric Doherty, Better Transit Alliance of Greater Victoria re: 6.1 Climate  
Emergency Declaration  
E. Doherty spoke in support of the climate emergency declaration.
20. [19-184](#) Ana Simeon re: 6.1 Climate Emergency Declaration  
A. Simeon spoke in support of the climate emergency declaration.
21. [19-185](#) Earleen Roumagoux re: 6.1 Climate Emergency Declaration  
E. Roumagoux spoke in support of the climate emergency declaration.

23. [19-187](#) Jordan Reichert re: 6.1 Climate Emergency Declaration  
J. Reichert spoke in support of the climate emergency declaration.
24. [19-188](#) Bruce Edward Smith O'Hara re: 6.1 Climate Emergency Declaration  
B.E. Smith O'Hara spoke in support of the climate emergency declaration.
25. [19-171](#) Daniel Cammiade re:7.1 2019-2022 Board Priorities  
D. Cammiade spoke to urge reconsideration of the 2019-2022 Board Priorities Report.
26. [19-172](#) Yvonne Mendel, South Island Mountain Biking Society re: 7.1 2019-2022 Board Priorities  
Y. Mendel spoke to the 2019-2022 Board Priorities Report in regards to bicycle riding to increase collaboration and financial support for trails.
27. [19-173](#) Alon Soraya, South Island Mountain Bike Society re: 7.1 2019-2022 Board Priorities  
A. Soroya spoke to the 2019-2022 Board Priorities regarding a multi-use trail system and to recognize the work that has been done by volunteers.
28. [19-175](#) Corey Burger, Greater Victoria Cycling Coalition re: 7.1 2019-2022 Board Priorities  
C. Burger spoke to a presentation regarding the 2019-2022 Board Priorities on bicycling trail use and continued support for trail management.
29. [19-176](#) Lister Farrar, Tripleshot Cycling Club Youth Program re: 7.1 2019-2022 Board Priorities  
L. Farrar spoke to the 2019-2022 Board Priorities Report on bicycling trails creation and maintenance.
30. [19-181](#) Hazel Prince, Dirty Girlz Mountain Biking Club re: 7.1 2019-2022 Board Priorities  
H. Prince spoke to the 2019-2022 Board Priorities Report on bicycling trails and maintenance.
31. [19-189](#) Julie Budgen, Sooke Bike Club re: 7.1 2019-2022 Board Priorities  
J. Budgen spoke to the 2019-2022 Board Priorities Report in advocacy and support for bicycle trail maintenance.
22. [19-186](#) Dwight Owens, Climate Reality Leadership Corps re: 6.1 Climate Emergency Declaration  
D. Owens spoke in support of the climate emergency declaration.

The Capital Regional District Board recessed at 2:55 pm

**MOVED** by Director Helps, **SECONDED** by Director Taylor,  
That the Capital Regional District Board meeting recess.  
**CARRIED**

The Capital Regional District Board reconvened at 3:05 pm.

## 5. CONSENT AGENDA

**MOVED** by Director Howe, **SECONDED** by Director Screech,  
That the consent agenda be approved as amended to remove item 5.3 for  
discussion as item 5.8.  
**CARRIED**

- 5.1. [19-047](#) Active and Safe Routes to School Planning -- School Selection Criteria
- That staff be directed to use the school selection criteria contained in Appendix A as the basis for prioritizing schools to be funded by the Capital Regional District for Active and Safe Routes to School planning.
- 5.2. [19-133](#) Correspondence to Transportation Minister re: South Island Transportation Study
- That the Transportation Committee recommend to the Capital Regional District Board:  
That the Chair of the Capital Regional District write the Ministry of Transportation indicating the CRD's interest in participating in the South Island Transportation Study and invite the Minister to address the Board.
- 5.4. [19-077](#) Capital Regional District External Grants Update
- That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the Capital Regional District External Grants Update be received for information.
- 5.5. [19-137](#) Appointment of Stormwater Control Manager
- That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:
- That the General Manager, Parks & Environmental Services be appointed as the Stormwater Control Manager with authority to appoint and rescind appointments of officers for the purpose of inspection and enforcement related to the regulation of discharges to the municipal drainage system and watercourses, in order to reduce the risk of pollution of watercourses and the near shore marine environment.
- 5.6. [19-140](#) Grants-in-Aid
- That the Electoral Areas Committee recommend to the Capital Regional District Board:  
That the following grant-in-aid applications be approved:  
1. South Pender Historical Society: \$2,200

2. Pender Island Child Care Society: \$955
3. Southern Gulf Islands Community Resource Centre: \$4,000
4. Sooke Lions: \$500
5. Salt Spring Island Rowing Club: \$5,000
6. Salt Spring Island Visitor Information Centre: \$4,230

5.7. [19-134](#) Appointments

That the Capital Regional District Board appoint the following:

· To the Hospitals and Housing Committee - Hospital Board Chair Denise Blackwell

5.3. [19-075](#) Revised Terms of Reference - Solid Waste Advisory Committee

Director Williams requested that a representative from the District of Highlands be added to the Solid Waste Advisory Committee.

**MOVED by Director Williams, SECONDED by Director Helps,  
That a representative from the District of Highlands be added to the composition of the Solid Waste Advisory Committee.**

**CARRIED**

## 6. ADMINISTRATION REPORTS

6.1. [19-070](#) Motion with Notice (Helps-Taylor-Tait) - Climate Emergency Declaration

Director Helps spoke to the motion with notice on the climate emergency declaration.

Discussion ensued on the following:

- importance of addressing climate emergency and utilization of events to address climate action.
- carbon neutrality as a zero carbon economy and no carbon
- funding towards the climate action plan
- other definitions of carbon neutrality rather than zero emissions
- the financial implications
- writing that the CRD supports and will assist in achieving these goals

**MOVED by Director Helps, SECONDED by Director Taylor,**

1. That the Capital Regional District Board declare a Climate Emergency;
2. That the CRD take a leadership role to work towards achieving carbon neutrality in the region by 2030;
3. That the Board Chair write to all local governments in the region requesting that they also declare climate emergencies and commit to working towards climate neutrality by 2030;
4. That staff be directed to submit a Letter of Intent for the \$1 million Pacific Institute for Climate Solutions Theme Partnership Program, in partnership with The University of Victoria, District of Saanich, City of Victoria, Province of BC and other potential government partners, by the deadline of February 15, 2019, with an overall proposed project title: "Mitigation and adaptation through systems integration to support our Paris Agreement: Local to federal actions for a resilient future" with a regional sub-project focused on "CRD: Responding to Climate Emergency Declaration and Meeting 2030 Regional Carbon Neutrality";
5. That the CRD Board Chair write to the Provincial Minister of the Environment, assert the CRD's support to help the Province close the 25% emissions gap in the

CleanBC Plan, and call on the Province to provide the powers and resources to Local Governments to make the Region's 2030 target possible and advance climate adaptation efforts;

6. That the CRD Board Chair write to the Federal Minister of the Environment, assert the CRD's support to help Canada meet its Nationally Determined Contribution target made in the Paris Agreement and call on the federal government to provide the powers and resources to Local Governments to make the Region's 2030 target possible and advance climate adaptation efforts;
7. That staff be directed to report back to the committee on specific actions and resources that could be included in future correspondence to senior levels of government.

The question was called on items 1-4 and 7,

1. That the Capital Regional District Board declare a Climate Emergency;
2. That the CRD take a leadership role to work towards achieving carbon neutrality in the region by 2030;
3. That the Board Chair write to all local governments in the region requesting that they also declare climate emergencies and commit to working towards climate neutrality by 2030;
4. That staff be directed to submit a Letter of Intent for the \$1 million Pacific Institute for Climate Solutions Theme Partnership Program, in partnership with The University of Victoria, District of Saanich, City of Victoria, Province of BC and other potential government partners, by the deadline of February 15, 2019, with an overall proposed project title: "Mitigation and adaptation through systems integration to support our Paris Agreement: Local to federal actions for a resilient future" with a regional sub-project focused on "CRD: Responding to Climate Emergency Declaration and Meeting 2030 Regional Carbon Neutrality";
7. That staff be directed to report back to the committee on specific actions and resources that could be included in future correspondence to senior levels of government.

**CARRIED**

**MOVED** by Director Mersereau, **SECONDED** by Director Helps,  
That #5 be amended to add "and advance climate adaptation efforts."

**CARRIED**

Opposed: Director Isitt

The question was called on item #5, as amended,

5. That the CRD Board Chair write to the Provincial Minister of the Environment, assert the CRD's support to help the Province close the 25% emissions gap in the CleanBC Plan, and call on the Province to provide the powers and resources to Local Governments to make the Region's 2030 target possible and advance climate adaptation efforts.

**CARRIED**

Opposed: Director Ranns

**MOVED** by Director Mersereau, **SECONDED** by Director Helps,  
That #6 be amended to add "and advance climate adaptation efforts."

**CARRIED**

Opposed: Director Isitt

The question was called on item #6, as amended,

6. That the CRD Board Chair write to the Federal Minister of the Environment, assert the CRD's support to help Canada meet its Nationally Determined

Contribution target made in the Paris Agreement and call on the federal government to provide the powers and resources to Local Governments to make the Region's 2030 target possible and advance climate adaptation efforts.

**CARRIED**

Opposed: Director Ranns

**6.2.**     [19-099](#)           Climate Emergency Declaration - Supplementary Information

**MOVED** by Director Screech, **SECONDED** by Director Helps,  
That this report be received for information.

**CARRIED**

**6.3.**     [19-147](#)           BikeBC Cycling Infrastructure Program

**MOVED** by Director Screech, **SECONDED** by Director Helps,  
That the Capital Regional District Board authorize submission of an application to the BikeBC Cycling Infrastructure Program for the E&N Rail Trail-Humpback Connector: Phase 3 Project.

**CARRIED**

## 7. REPORTS OF COMMITTEES

### Committee of the Whole

**7.1.**     [19-138](#)           2019-2022 Board Priorities

R. Lapham provided an overview of the report, which will include the item related to climate change as a result of the decision earlier in the meeting as items 6.1 and 6.2. There will be an annual check-in.

An amendment related to trail maintenance was proposed related to what some of delegations spoke to.

**MOVED** by Director Helps, **SECONDED** by Director Isitt,  
That the meeting be continued past three hours.  
**CARRIED**

**MOVED** by Director Isitt, **SECONDED** by Director Helps,  
That the 2019–2022 Board Priorities be approved.

**MOVED** by Director Isitt, **SECONDED** by Director Loveday,  
That the 2019-2022 Board Priorities document be amended at p. 12 ("Climate Action and Environmental Stewardship"), revising Initiative 2c to read as follows:

"Ensure appropriate funding for parks and trails infrastructure, improvements and maintenance by updating the Regional Parks Strategy with consideration to ecological, recreation and reconciliation principles, land acquisition capacity, and expanded partnerships with First Nations and parks user groups."

**CARRIED**

**MOVED** by Director Helps, **SECONDED** by Director Isitt,  
That the 2019–2022 Board Priorities be approved, as amended.  
**CARRIED**



**Core Area Liquid Waste Management Committee**

7.2.     [19-058](#)           Core Area Wastewater Treatment Project Board Reports

**MOVED by Director Helps, SECONDED by Director Blackwell,  
That the following Core Area Wastewater Treatment Project Board Reports  
be received for information:**

- WTP Monthly Report October 2018
- WTP Quarterly Report July - September 2018

**CARRIED**

7.3.     [19-059](#)           Wastewater Treatment Project January 2019 Progress Summary

**MOVED by Director Helps, SECONDED by Director Brice,  
That this report be received for information.**

**CARRIED**

**Governance and Finance Committee**

7.4.     [19-131](#)           Membership in Local Government Social Procurement Initiative

Discussion ensued regarding:

- initiatives already underway related to social procurement
- social procurement interest from other local government on the Island
- cost is low however staff time would be significant

**MOVED by Director Brice, SECONDED by Director Blackwell,  
That the CRD not pursue membership in Coastal Communities Social  
Procurement Initiatives (CCSPI) at this time, but revisit the issue if the Board  
directs staff to pursue a social procurement strategy.**

**MOVED by Director Helps, SECONDED by Director Isitt,  
That consideration be postponed so that item 7.8 can be dealt with before  
quorum for that vote is lost.**

**CARRIED**

**MOVED by Director Helps, SECONDED by Director McNeil-Smith,  
That item 7.8 be moved up on the agenda.**

**CARRIED**

7.8.     [19-009](#)           Development Permit with Variance for Lot 2, Section 43, Highland  
District, Plan 14620 - 6890 Mark Lane

**MOVED by Director Hicks, SECONDED by Director Blackwell,  
That Development Permit with Variance DV000063, for Lot 2, Section 43,  
Highland District, Plan 14620, to authorize the siting of an existing deck, and  
to vary the Willis Point Comprehensive Community Plan, 2003, Bylaw No.  
3027, Schedule B, Part IV, Section 22.2(d)(iv), by reducing the rear yard  
setback from 6 m to 2.3 m, be approved.**

**CARRIED**

[19-131](#)           Membership in Local Government Social Procurement Initiative

Director Williams left the meeting at 4:16 pm.

**MOVED** by Director Brice, **SECONDED** by Director Blackwell,  
That the CRD not pursue membership in Coastal Communities Social  
Procurement Initiatives (CCSPI) at this time, but revisit the issue if the Board  
directs staff to pursue a social procurement strategy.

### Hospitals and Housing Committee

- 7.5. [19-094](#) Capital Region Housing Corporation Capital Projects Staffing Requirements

**MOVED** by Director Helps, **SECONDED** by Director Blackwell,  
That the Hospitals and Housing Committee recommends to the Capital  
Regional District Board that an amendment to the 2019 Staff Establishment  
Chart include one Senior Project Coordinator position for a three-year fixed  
duration be approved.

**CARRIED**

- 7.6. [19-096](#) Reaching Home Program Agreement

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
That that CRD staff be authorized to negotiate and execute agreements with  
the Government of Canada for both the Designated and Indigenous  
Community funding streams of the Reaching Home Program and do all things  
incidental to finalize such agreements.

**CARRIED**

- 7.7. [19-129](#) Greater Victoria Coalition to End Homelessness Funding Request

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
That the request from the Greater Victoria Coalition to End Homelessness to  
increase their annual grant from \$225,000 to \$310,000 for 2019/2020 for one  
year to support a youth homelessness project, be recommended for  
consideration in the final 2019 budget approval process.

**CARRIED**

### Juan De Fuca Land Use Committee

- 7.9. [19-143](#) Public Hearing Report on Bylaw No. 4260, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 137, 2018"

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4260, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on January 30, 2019, for Bylaw No. 4260, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 137, 2018", be received; and

b) That Bylaw No. 4260 be read a third time.

c) That adoption of Bylaw No. 4260 be withheld pending registration of covenants on the title of the subject property to acknowledge that the lots were created through parcel averaging, preventing future subdivision; to require a 10 m leave-strip along the western boundary of the subject property to secure a buffer between the subject property and East Sooke Regional

Park; and to require the provision of a pump test conducted by a qualified professional confirming that the supply well can provide each connection with a sustained flow rate of at least 1,400 litres/day prior to subdivision.  
**CARRIED**

- 7.10. [19-142](#) Public Hearing Report on Bylaw No. 4257, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 135, 2018"

**MOVED** by Director Hicks, **SECONDED** by Alternate Director Parkinson, That the minutes that form the Report of the Public Hearing for Bylaw No. 4257, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on January 30, 2019, for Bylaw No. 4257, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 135, 2018", be received; and  
That Bylaw No. 4257 be read a third time and adopted.  
**CARRIED**

- 7.11. [19-141](#) Public Hearing Report on Bylaw No. 4246, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 134, 2018"

Alternate Director Brownoff left the meeting at 4:22 p.m.

**MOVED** by Director Hicks, **SECONDED** by Alternate Director Parkinson, That the minutes that form the Report of the Public Hearing for Bylaw No. 4246, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on January 30, 2019, for Bylaw No. 4246, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 134, 2018", be received; and  
That Bylaw No. 4246 be read a third time and adopted.  
**CARRIED**

### Saanich Peninsula Water and/or Wastewater Commission

- 7.12. [19-135](#) Saanich Peninsula Stormwater Source Control Bylaw No. 4168 - Amendment

**MOVED** by Director McNeil-Smith, **SECONDED** by Director Orr, That Bylaw No. 4229, "A Bylaw to Regulate Stormwater Discharges to the Municipal Drainage System of the District of Central Saanich, District of North Saanich and the Town of Sidney, Amendment Bylaw No. 1, 2019", be introduced and read a first, second and third time.  
**CARRIED**

**MOVED** by Director McNeil-Smith, **SECONDED** by Director Orr, That Bylaw No. 4229 be adopted.  
**CARRIED**

- 7.13. [19-136](#) CRD Ticket Information Authorization Bylaw No. 1857 - Amendment

**MOVED** by Director Mersereau, **SECONDED** by Alternate Director Brame, That Bylaw No. 4228, "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 64, 2019" be introduced and read a first, second and third time.  
**CARRIED**

**MOVED** by Director Mersereau, **SECONDED** by Alternate Director Brame,  
That Bylaw No. 4228 be adopted.  
**CARRIED**

## 8. BYLAWS

There were no bylaws for consideration under this section.

## 9. NEW BUSINESS

There was no new business.

## 10. MOTION TO CLOSE THE MEETING

10.1. [19-151](#) Appointments - Section 90(1)(a) of the Community Charter [1 item]

**MOVED** by Alternate Director Brame, **SECONDED** by Director Mersereau,  
That the meeting be closed for appointments under Section 90(1)(a) of the  
Community Charter.  
**CARRIED**

## 11. RISE AND REPORT

The Board rose from Closed meeting at 4:31 p.m. with the following report:

### A) Appointments

In accordance with Victoria Family Court and Youth Justice Committee  
Constitution, that the following persons be appointed:

For a term to expire December 31, 2020

- Georgia Peters
- Bill McElroy
- Helen Hughes
- Sigurd Johannesen
- Geanine Robey

For the following executive positions:

- Chair: Cynthia Day
- Vice-Chair: Andrew Kerr
- Treasurer: Bill McElroy

In accordance with CRD Bylaw No. 3427, that the following persons be  
appointed to the Saanich Peninsula Wastewater Commission, for a term to  
expire December 31, 2020: Michael Doehnel - Peninsula Agricultural  
Commission.

In accordance with CRD Bylaw No. 3763, that the following persons be  
appointed to the Juan de Fuca Parks and Recreation Advisory Commission, for  
a term to expire December 31, 2019: Armin Sielopp.

In accordance with CRD Bylaw No. 2945, that the following persons be  
appointed to the Shirley/Jordan River Advisory Planning Commission, for a term  
to expire December 31, 2022: Melody Kimmel.

**B) From November 14, 2018 Closed Regional Board meeting:**

That staff be directed to form a working group with Ministry of Transportation and Infrastructure staff to evaluate and report back on options for an emergency bypass route for the Malahat section of the Trans-Canada Highway.

**12. ADJOURNMENT**

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
That the meeting be adjourned at 4:31 p.m.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**