

Meeting Minutes

Capital Regional District Board

Wednesday, September 5, 2018

1:45 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

Special Meeting (following COW)

PRESENT:

DIRECTORS: S. Price (Chair), D. Screech (Vice Chair), C Coleman (for M. Alto), D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, A. Finall, C. Day (for C. Hamilton), L. Helps, M. Hicks, D. Howe, B. Isitt, N. Jensen, W. McIntyre, V. Sanders (for D. Murdock), C. Plant, J. Ranns, K. Williams, G. Young.

REGRETS: Directors Seaton and Atwell

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; L. Hutcheson, General Manager, Environmental Sustainability; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Regional Water Services; S. Bagh, Senior Manager, Regional and Strategic Planning; R. Lachance, Senior Manager, Finance; A. Donaldson, Manager, Finance; E. Gorman, Deputy Corporate Officer; J. Cuthbert, Committee Clerk (Recorder)

The meeting was called to order at 3:03 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Brice, **SECONDED** by Alternate Director Coleman,
That the agenda be approved as circulated.
CARRIED

2. PRESENTATIONS/DELEGATIONS

There were none.

3. SPECIAL MEETING MATTERS

3.1. [18-455](#) 2019 Preliminary Electoral Area Budget Review

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the following be recommended for approval by the CRD Board with Special Meeting Item 3.3:

The 2019 Service Plans specific to the Electoral Area Services.

The 2019 Electoral Area Services Budgets, as amended to:

- a) Increase the 2019 SSI Arts requisition by \$2710 and reduce the 2019 SSI Grants-in-Aid requisition by the same amount, and
- b) Reduce the annual increase in the SSI Arts requisition in 2020-2023 from

2.0% to 1.5%.

The Electoral Area Services new initiatives for January 1, 2019 implementation, as identified in Appendix 5.

The Electoral Area Services Staff Establishment Chart amendments, as attached in Appendix 6.

CARRIED

3.2. [18-453](#) 2019 Service Plans Review

MOVED by Director Blackwell, **SECONDED** by Director Helps,
That the Committee of the Whole receive the 2019 Service Plans Review for information.

CARRIED

3.3. [18-452](#) 2019 Financial Plan Provisional Approval

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the 2019 Service Plans be approved as presented.

CARRIED

MOVED by Director ISITT, That item 2 be postponed until a further Board meeting, in 2 months.

FAILED due to lack of seconder.

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the 2019 Financial Plan be given provisional approval as presented.

CARRIED

OPPOSED: Director Isitt

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the new initiatives and capital identified in Appendix 10 for January 1, 2019, implementation be approved for expenditure.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the Staff Establishment Chart as attached in Appendix 2 be approved.

CARRIED

4. MOTION TO CLOSE THE MEETING

4.1. [18-474](#) Motion to Close the Meeting

MOVED by Director Plant, **SECONDED** by Director Helps,
That the meeting be closed in accordance with the Community Charter s. 90 (1) (c) labour relations or other employee relations [1 item] and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the regional district [1 item].

CARRIED

The Board moved to the closed session at 3:06 pm.

The Board rose from the closed session at 3:42 pm.

5. ADJOURNMENT

MOVED by Director Plant, **SECONDED** by Director Helps,
That the meeting be adjourned at 3:06 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER