

Meeting Minutes

Capital Regional District Board

Wednesday, January 10, 2018

1:30 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

DIRECTORS: S. Price (Chair), D. Screech (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, A. Finall, C. Hamilton, L. Helps, M. Hicks, B. Maberley (For D. Howe), B. Isitt, W. McIntyre, D. Murdock, C. Plant, J. Ranns, D. Screech, L. Seaton, M. Tait, K. Williams, R. Windsor, G. Young.

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer, G. Harris, Senior Manager, Environmental Protection; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, General Manager and Corporate Officer, Legislative and Corporate Services; E. Gorman, Deputy Corporate Officer; J. Cuthbert (Recorder)

The meeting was called to order at 1:30 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Finall, **SECONDED** by Director Windsor,
That the agenda be adopted with the following amendments:

1. The addition of one delegate: Zimmerman, re: Item No. 6.5, Regional Growth Strategy;
2. That item number 6.5, Regional Growth Strategy Mediation Outcome be moved to the front of Committee Business; and
3. That there be a new item under New Business regarding an appointment to the Hospitals and Housing committee.

CARRIED

2. ADOPTION OF MINUTES

[18-029](#)

Minutes for Adoption

MOVED by Director Alto, **SECONDED** by Director Brownoff,
That the minutes from the December 13, 2017 Capital Regional District Board meeting be adopted as circulated.

CARRIED

3. REPORT OF THE CHAIR

The Chair welcomed new alternate director, Ben Maberley and spoke to the mediation success on the Regional Growth Strategy. He expressed a special thank you to Director Isitt and Director Jensen for all the work they did on this

process.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

There were none.

4.2 Delegations

Mr. Zimmerman gave a presentation regarding the Shirley-Jordan River Official Community Plan, which is on file with Legislative Services.

5. REPORTS OF COMMITTEES

6.5. [18-017](#) Regional Growth Strategy Mediation Outcome

Mr. Lorette spoke to the report.

A discussion ensued regarding the following:

- thanks to staff for all of the hard work that was done.
- population growth expectations, considering the census.
- electoral areas need to be acknowledged as much as municipalities.
- Official Community Plan
- maintaining urban areas, leaving undeveloped areas.

**MOVED by Director Williams, SECONDED by Director Helps,
Rescind first and second reading of Bylaw No. 4017 "Capital Regional District
Regional Growth Strategy Bylaw No. 1, 2016" given on November 23, 2016,
CARRIED**

**MOVED by Director Screech, SECONDED by Director Helps,
Give first and second reading to a revised Bylaw No. 4017 (Appendix B) that
provides content revisions as negotiated through non-binding mediation.
CARRIED**

**MOVED by Director McIntyre, SECONDED by Director Helps,
Refer the revised Regional Growth Strategy Bylaw No. 4017 to municipal councils
for acceptance as per section 439 of the Local Government Act.
CARRIED**

Electoral Area Services Committee

1. [18-015](#) BC Rural Dividend Program - Proposed Application

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Capital Regional District Board authorize the submission of an
application to the BC Rural Dividend Program for the Salt Spring Island
Feasibility Study to Research Shared Business Services Models and that the
Board support this project through its duration.
CARRIED**

2. [17-710](#) Grants-in-Aid

MOVED by Director McIntyre, **SECONDED** by Director Helps,

That the following grant-in-aid applications be approved:

1. Island Arts Centre Society - ArtSpring: \$3,000.00
 2. South Pender Historical Society: \$1,600.00
 3. Moving Around Pender (For payment in January 2018): \$3,836.00
 4. Moving Around Pender (For payment in January 2018): \$4,907.72
- CARRIED**

Environmental Services Committee

3. [18-022](#) Integrated Resource Management - Next Steps

Director Atwell requested to play a short video which is on file with legislative services.

A discussion ensued regarding the following:

- waste management as a current strategic priority, not previous priority.
- "zero waste" goal.
- improvements on cost.
- a private company to dispose of kitchen scraps, rather than sending off island.

MOVED by Director Brownoff, **SECONDED** by Director Helps,

That the CRD modify the Integrated Resource Management (IRM) work plan by:

Concluding the current IRM procurement process

CARRIED

OPPOSED: Ranns, Hamilton, Tait, Hicks, Williams, Desjardins, Finall, Plant, and Atwell.

MOVED by Director Ranns, **SECONDED** by Director Isitt,

That the CRD modify the Integrated Resource Management (IRM) work plan by:

Issuing a Request for Proposals for the beneficial use of dried Class A biosolids produced by the Residuals Treatment Facility as a stand-alone procurement, according to the restrictions of land application of any product using CRD biosolids as a feedstock.

CARRIED

OPPOSED: Director's Desjardins, Tait, Hamilton, Isitt, Hicks, Finall and Atwell.

MOVED by Director Helps, **SECONDED** by Director Isitt,

That the CRD modify the Integrated Resource Management (IRM) work plan by:

Pursuing an in-region, or near in region, organics (kitchen scraps/yard and garden) processing facility by initiating a new procurement process.

CARRIED

OPPOSED: Director's Ranns, Hamilton, Williams, Desjardins, Finall, and Atwell

MOVED by Director Helps, **SECONDED** by Director Screech,

That the CRD modify the Integrated Resource Management (IRM) work plan by:

Informing the Project Board of the new direction and requesting that any Core Area Wastewater Treatment project implications be included in the

upcoming update report to the Core Area Liquid Waste Management Committee in February,

CARRIED

OPPOSED: Director's Desjardins, Atwell, Ranns, and Finall

MOVED by Director Helps, **SECONDED** by Director Screech,
That the CRD modify the Integrated Resource Management (IRM) work plan by:

Submitting a revised project plan for the beneficial use of biosolids and the IRM initiative to the province.

CARRIED

OPPOSED: Director Ranns, Hamilton, Isitt, Williams, Desjardins, Finall, and Atwell.

4. [18-020](#) Abandoned Boats and Marine Debris - Disposal Strategy

MOVED by Director Brownoff, **SECONDED** by Director Tait,
That the staff report be received for information.

CARRIED

5. [18-021](#) Sewer Use Bylaw No. 2922 - Amendment

MOVED by Director Blackwell, **SECONDED** by Director Tait.

That Bylaw No. 4221, "Capital Regional District Sewer Use Bylaw No. 5, 2001, Amendment Bylaw No. 6, 2018" be introduced and read a first and second time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Tait,
That Bylaw No. 4221 be read a third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Brownoff,
3. That Bylaw No. 4221 be adopted.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Tait,

4. That Bylaw No. 4220, "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 62, 2018 be introduced and read a first and second time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Tait,
5. That Bylaw No. 4220 be read a third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Tait,
6. That Bylaw No. 4220 be adopted.

CARRIED

6. [18-006](#) Motion with Notice - Integrated Resource Management Procurement and Biosolids (Director Helps)

MOVED by Director Blackwell, **SECONDED** by Director Tait,
That this report be received for information.

CARRIED

OPPOSED: Directors Atwell and Finall.

7. [18-024](#) Correspondence: Letter from District of Central Saanich to

Environmental Services Committee Chair re Derelict and Abandoned Vessels (October 23, 2017)

MOVED by Director Windsor, **SECONDED** by Director Blackwell,
That the Environmental Services Committee receive the item of correspondence from the District of Central Saanich dated October 23, 2017 and recommend to the Capital Regional District Board:

That the Capital Regional District Board endorse the District of Central Saanich's initiatives to:

- (a) apply to the Province for a license of occupation over the water of Brentwood Bay for the purpose of managing vessel moorage; and
- (b) apply to have Brentwood Bay declared a Designated Sewage Area for the purpose of managing sewage discharges from vessels.
- (c) the Capital Regional District Board request that the District of Central Saanich engage nearby residents before finalizing the plan.

CARRIED

8. [17-900](#) Integrated Resource Management - Key Procurement Criteria

MOVED by Director Blackwell, **SECONDED** by Director Brownoff,
That staff be directed to gather data, if any is available, on what biochar, that is produced using biosolids, may contain in terms of risks to land application.

CARRIED

Saanich Peninsula Water and/or Wastewater Commission

9. [17-853](#) Saanich Peninsula Liquid Waste Management Plan - 2016 Annual Programs Report

MOVED by Director Windsor, **SECONDED** by Director Blackwell,
That the following annual reports be approved:

- a) Saanich Peninsula Liquid Waste Management Plan 2016 Annual Programs Report
- b) Saanich Peninsula Wastewater and Marine Environmental Program 2016 Annual Report
- c) Regional Source Control Program 2016 Annual Report
- d) Saanich Peninsula Stormwater Quality Program 2016 Annual Report
- e) Trucked Liquid Waste Program 2016 Annual Report; and

That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.

CARRIED

6. ADMINISTRATION REPORTS

6.1. [17-895](#) Options for Obtaining Approval of the Electors for Transportation Service Bylaw

MOVED by Director Brice, **SECONDED** by Director Isitt,
That the Capital Regional District Board:

Rescind third reading of Bylaw No. 4093 "Regional Transportation Service Bylaw, 2017",

Amend Bylaw No. 4093 "Regional Transportation Service Bylaw, 2017" as shown in Attachment 1,

Give third reading to Bylaw No. 4093 "Regional Transportation Service Bylaw, 2017", as amended, and

CARRIED

OPPOSED: Ranns, Hamilton, Blackwell, Hicks, Seaton, and Atwell.

MOVED by Director Brice, **SECONDED** by Director Screech,

That staff refer the bylaw as amended to municipalities for consent and that the item be referred back to the board within 45 days

CARRIED

OPPOSED: Director Atwell.

6.2. [18-001](#)

Parcel Tax Roll Review Panel

MOVED by Director McIntyre, **SECONDED** by Director Screech,

That the following individuals be appointed to the Parcel Tax Roll Review Panel on matters of parcel taxes for the year 2018, to be held on Wednesday, March 14, 2018, at 12:30 p.m., in Room 651 of the Capital Regional District offices, 625 Fisgard Street, Victoria, BC.

* Steve Price, CRD Board Chair* Mike Hicks, Director, Juan de Fuca Electoral Area* David Howe, Director, Southern Gulf Islands Electoral Area<* Wayne McIntyre, Director, Salt Spring Island Electoral Area

CARRIED

6.3. [18-002](#)

Community Emergency Preparedness Fund - Emergency Operations Centre Grant Application

MOVED by Director McIntyre, **SECONDED** by Director Screech,

That the submission of a grant application for \$25,000 to the Union of BC Municipalities Community Emergency Preparedness Fund for an Emergency Operations Centre project be authorized, and

That the Board supports the current proposed activities and the Capital Regional District's role to provide overall grant management.

CARRIED

6.4. [18-023](#)

Bylaw 4222: Security Issuing Bylaw No. 1, 2018

MOVED by Director Screech, **SECONDED** by Director Alto,

That Bylaw No. 4222, "Security Issuing Bylaw No. 1, 2018", be introduced and read a first and second time.

CARRIED

MOVED by Director Screech, **SECONDED** by Director Alto,

That Bylaw 4222 be read a third time.

CARRIED

MOVED by Director Screech, **SECONDED** by Director Alto,

That Bylaw 4222 be adopted.

CARRIED

7. BYLAWS

8. NEW BUSINESS

MOVED by Director McIntyre, **SECONDED** by Director Hicks,

That at the recommendation of the Chair, that Director Young be appointed as

Chair of the Hospitals and Housing Committee, and Director Howe be appointed as Vice-Chair.
CARRIED

9. MOTION TO CLOSE THE MEETING

9.1. [18-027](#) Motion to Close the Meeting

MOVED by Director Brownoff, **SECONDED** by Director Alto,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1), (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agenda of the municipality or another person appointed by the municipality.
CARRIED

10. ADJOURNMENT

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the meeting be adjourned at 5:00 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER