

Meeting Minutes

Capital Regional District Board

Wednesday, June 14, 2017

1:35 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

DIRECTORS: B. Desjardins (Chair), D. Howe (Vice-Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, A. Finall, S. Brice, C. Day (for C. Hamilton), L. Helps, M. Hicks, B. Isitt, N. Jensen, W. McIntyre, D. Murdock, C. Plant, J. Ranns, D. Screech, M. Tait, K. Williams, R. Windsor, G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; S. Bagh, Senior Manager, Regional & Strategic Planning; M. Barnes, Manager, Health and Capital Planning Strategies; K. Campbell, Senior Manager, Salt Spring Island Administration; J. Lam, Manager Arts Development; D. Ovington, Manager, Salt Spring Island Recreation; A. Piotrowski, Manager, Major Projects; B. Reems, Corporate Officer; and E. Gorman, Deputy Corporate Officer (Recorder)

ALSO PRESENT: David Cowen and Sonterra Ross, Greater Victoria Harbour Authority

REGRETS: Directors Price and Seaton

The meeting was called to order at 1:34 p.m.

1. APPROVAL OF THE AGENDA

Director Isitt raised a concern about a closed agenda item, which the Chair noted could be addressed at the conclusion of the open agenda.

**MOVED by Director Tait, SECONDED by Director Helps,
That the agenda be approved as circulated.
CARRIED**

2. ADOPTION OF MINUTES

2.1. [17-480](#) Minutes for Adoption

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the minutes of the Special Board Meeting of May 10, 2017 and the Regular
Board Meeting of May 10, 2017 be adopted as circulated.
CARRIED**

3. REPORT OF THE CHAIR

Chair Desjardins spoke to her return from leave, and shared recent highlights including attending a First Nations Task Force meeting, a meeting with the new CEO of BC Ferries, and an invitation from the Victoria Foundation to visit the

new food distribution centre on Viewfield Rd, which will be shared with Standing Committee Chairs.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.11. [17-479](#) Greater Victoria Harbour Authority - Update and Financial Reports

Dave Cowen and Sonterra Ross spoke to the presentation, a copy of which is on file in Legislative and Corporate Services.

4.2 Delegations

There were none.

5. REPORTS OF COMMITTEES

Arts Commission

1. [17-434](#) New Position of Arts Service Community Outreach Coordinator

Discussion ensued regarding:

- hiring a term position versus a regular employee,
- that the need to have a staff person was highlighted in the strategic plan that was approved by the Board,
- non-participant members of the service voting on the addition of staffing,
- the importance of arts and culture and the regional nature of the service,
- considering the additional FTE during budget consideration within the context of all priorities,

In response to questions, staff advised that:

- a long term candidate is more likely to result in the best quality candidate,
- the vote is 'Non-Weighted - All' as it is a change to the staff establishment chart that is voted on annually by Board members and exists outside all services,
- current staff levels of the Arts Service are at 1.8 FTE, with an increase to 2.8 FTE under the proposed addition,
- deferring the approval to the budget process would delay implementation, and
- the plan for the FTE is to implement the approved strategic plan.

**MOVED by Director Plant, SECONDED by Director Screech,
That the Staff Establishment Chart be revised to enable the hiring of a 1.0 FTE
Community Outreach Coordinator as a permanent, regular full-time position.**

**MOVED by Director Helps, SECONDED by Director Blackwell,
That the item be referred to the budget process.**

**MOVED by Director Helps, SECONDED by Director Ranns,
That the referral motion be postponed.**

CARRIED

Opposed: Directors Blackwell, Atwell, Isitt

MOVED by Director Helps, SECONDED by Director Blackwell,
That the motion to refer be lifted from the table.

CARRIED

Opposed: Director Plant

MOVED by Director Helps, SECONDED by Director Blackwell,
That the item be referred to the budget process.

DEFEATED

Opposed: Directors Isitt, Williams, Hicks, McIntyre, Howe, Desjardins, Alto,
Tait, Finall, Plant, Screech

MOVED by Director Isitt, SECONDED by Director Plant,
That the previous question be called.

CARRIED

Opposed: Directors Day, Ranns

That the Staff Establishment Chart be revised to enable the hiring of a 1.0 FTE
Community Outreach Coordinator as a permanent, regular full-time position.

CARRIED

Opposed: Directors Brownoff, Young, Brice, Atwell, Blackwell, Windsor, Day,
Ranns, Jensen

Core Area Liquid Waste Management Committee

2. [17-452](#) Staff Report for Information: Monthly Project Report - April 2017

MOVED by Director Helps, SECONDED by Director Blackwell,
That the Monthly Project Report of April 2017 be received for information.

CARRIED

Opposed: Director Atwell

Electoral Area Services Committee

3. [17-376](#) Wastewater and Marine Environment Program - Gulf Islands and Port
Renfrew - 2016 Annual Report

MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Gulf Islands and Port Renfrew Wastewater and Marine
Environmental Program 2016 Annual Report be approved and forwarded to
the BC Ministry of Environment.

CARRIED

4. [17-377](#) Reuse of Salt Spring Island Ganges Wastewater Treatment Plant
Effluent to Supplement St. Mary Lake Water Levels

MOVED by Director McIntyre, SECONDED by Director Tait,
That the report be received for information.

CARRIED

5. [17-407](#) Grants-in-Aid

MOVED by Director Hicks, SECONDED by Director McIntyre,
That the Electoral Area Services Committee recommend to the Capital
Regional District Board:

That the following grant-in-aid applications be approved:

- Willis Point Volunteer Fire Department Association (JDF): \$1,000
 - Salish Sea Inter-Island Transportation Society (SSI): \$575
 - Southern Gulf Islands Arts Council (SGI): \$3,500
 - Salt Spring and Southern Gulf Islands Community Services: \$2,000
 - Salt Spring Island Foundation: \$1,500
 - Salish Sea Inter-Island Transportation Society (SGI): \$700
- CARRIED

6. [17-413](#) Community Works Fund: Grant Applications

The Port Renfrew Water Service application is not going forward.

MOVED by Director Hicks, **SECONDED** by Director Tait,

That the following Community Works Fund applications be approved:

Kemp Lake Waterworks District - Kemp Lake Water Main Extension Project:
\$30,000

CARRIED

7. [17-424](#) Appointment of Officers

MOVED by Director McIntyre, **SECONDED** by Director Howe,

That for the purpose of Section 200 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Stephen Woodcock and Roger Adolf be appointed as Assistant Bylaw Officers.

CARRIED

Environmental Services Committee

8. [17-426](#) Hartland Landfill North Leachate Pump Station Cleanout Extension - Award of Contract 17-1897

MOVED by Director Blackwell, **SECONDED** by Director Hicks,

That Contract 17-1897, Hartland Landfill North Leachate Pump Station Cleanout Extension be awarded to G&E Contracting LP in the amount of \$746,000 (plus GST), including separate pricing for the additional pump relocation, and that the 5-year capital plan be amended.

CARRIED

9. [17-431](#) Climate Action Program - 2016 Annual Report

MOVED by Director Blackwell, **SECONDED** by Director Tait,

That the Climate Action Program 2016 Annual Report be approved.

CARRIED

10. [17-433](#) Climate Projections and Adaptation Planning in the Capital Region

MOVED by Director Blackwell, **SECONDED** by Director Tait,

That the report, Climate Projections for the Capital Region, be received for information and referred to municipal councils, the Islands Trust, and the Elector Area Services Committee for information.

CARRIED

Finance Committee

11. [17-417](#) Capital Regional District 2016 Audit Findings Report and Statement of Financial Information
- MOVED by Director Howe, SECONDED by Director Tait,
That the Capital Regional District 2016 Statement of Financial Information be approved.
CARRIED**
12. [17-344](#) Climate Action Revenue Incentive Program (CARIP) 2016 Reporting
- MOVED by Director Howe, SECONDED by Director Tait,
That the 2016 Climate Action Revenue Incentive Program (CARIP) Report be received for information.
CARRIED**
13. [17-418](#) Bylaw 4185: Temporary Borrowing for Capital Financing of Vancouver Island Regional Library
- MOVED by Director Howe, SECONDED by Director Tait,
That Bylaw No. 4185, "Temporary Loan (Vancouver Island Regional Library District) Bylaw No. 1, 2017" be introduced and read a first and second time.
CARRIED**
- MOVED by Director Howe, SECONDED by Director Tait,
That Bylaw No. 4185, "Temporary Loan (Vancouver Island Regional Library District) Bylaw No. 1, 2017" be read a third time.
CARRIED**
- MOVED by Director Howe, SECONDED by Director Tait,
That Bylaw No. 4185, "Temporary Loan (Vancouver Island Regional Library District) Bylaw No. 1, 2017" be adopted.
CARRIED**
14. [17-439](#) CRD Grants Update
- MOVED by Director Howe, SECONDED by Director Plant,
That the report be received for information.
CARRIED**
15. [17-441](#) 2017 Federal Budget Impact on Tax Exemption
- MOVED by Director Howe, SECONDED by Director Williams,**
1. That this report be received for information;
 2. That the current CRD Board Remuneration policy continue to apply; and
 3. That the CRD undertake a comprehensive Board remuneration review in 2018, with implementation in 2019, as scheduled.
 4. That a resolution be sent to the UBCM regarding the Federal Budget Impact on Tax Exemptions.
- CARRIED**
Opposed: Director Alto

Governance Committee

16. [17-453](#) CRD Exempt Staff Protection
- MOVED by Director Ranns, SECONDED by Director Tait,**
That staff be directed to review the policies applicable to exempt staff employee conduct expectations, protections and guidelines and bring forward a proposed policy that would explicitly set out a process for exempt employees to bring forward concerns and issues related to employee conduct with additional assurance of exempt staff protection; and
That staff provide clarity regarding the role of the Capital Regional District Board and Board Chair.
CARRIED
17. [17-455](#) Board Standards of Conduct
- MOVED by Director Ranns, SECONDED by Director Howe,**
That the report be received for information and that staff report back to the Board on the issue following the completion of the work on responsible elected official conduct undertaken by the Union of British Columbia Municipalities.
CARRIED
18. [17-362](#) Review of Hourly Charge Out Rates
- MOVED by Director Ranns, SECONDED by Director Tait,**
That this report be received for information.
CARRIED
19. [17-368](#) Service Information
- MOVED by Director Ranns, SECONDED by Director Tait,**
That the report be received for information.
CARRIED

Juan De Fuca Water Distribution Commission

20. [17-459](#) Capital Regional District (CRD) Bylaw No. 3889 - CRD (Juan De Fuca) Water Distribution Local Service Conditions, Fees and Charges
- MOVED by Director Hicks, SECONDED by Director Tait,**
That Bylaw No. 4190 cited as "Water Distribution Local Service Conditions, Fees and Charges, Bylaw No. 1, 2013, Amendment Bylaw No. 6, 2017" be introduced, read a first and second time.
CARRIED
- MOVED by Director Hicks, SECONDED by Director Tait,**
That Bylaw No. 4190 cited as "Water Distribution Local Service Conditions, Fees and Charges, Bylaw No. 1, 2013, Amendment Bylaw No. 6, 2017" be read a third time.
CARRIED
- MOVED by Director Hicks, SECONDED by Director Tait,**

That Bylaw No. 4190 cited as “Water Distribution Local Service Conditions, Fees and Charges, Bylaw No. 1, 2013, Amendment Bylaw No. 6, 2017” be adopted.

CARRIED

Planning and Protective Services Committee

21. [17-389](#) Bylaw to Amend Ticket Information Authorization Bylaw No. 1857

MOVED by Director Finall, **SECONDED** by Director Helps,
That Capital Regional District Ticket Information Authorization Bylaw 1990,
Amendment Bylaw No. 60, 2017 be read a first and second time as amended
to change the fine amount in item 9 from \$100 to \$500.

CARRIED

MOVED by Director Finall, **SECONDED** by Director Helps,
That Capital Regional District Ticket Information Authorization Bylaw 1990,
Amendment Bylaw No. 60, 2017 be read a third time as amended to change
the fine amount in item 9 from \$100 to \$500.

CARRIED

MOVED by Director Finall, **SECONDED** by Director Helps,
That Capital Regional District Ticket Information Authorization Bylaw 1990,
Amendment Bylaw No. 60, 2017 be adopted as amended to change the fine
amount in item 9 from \$100 to \$500.

CARRIED

Regional Parks Committee

22. [17-381](#) Bylaw Amendments relating to Sooke Hills Wilderness Regional Park
Reserve

Discussion ensued regarding fines that may result from public access.

In response to questions, staff confirmed that enforcement would focus on
awareness and that trail alignment would be looked at next year.

MOVED by Director Hicks, **SECONDED** by Director Tait,
That Sooke Hills Wilderness Regional Park be removed from Reserve status
in order to open portions of the park for public use in accordance with the
park management plan and regulations.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Screech,
That Bylaw No. 4183, “Sooke Hills Wilderness and Mount Wells Regional
Parks Management Plan Bylaw No. 1, Amendment Bylaw No. 1, 2017”, be
introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Screech,
That Bylaw No. 4183, “Sooke Hills Wilderness and Mount Wells Regional
Parks Management Plan Bylaw No. 1, Amendment Bylaw No. 1, 2017”, be
read a third time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4183, "Sooke Hills Wilderness and Mount Wells Regional
Parks Management Plan Bylaw No. 1, Amendment Bylaw No. 1, 2017", be
adopted.
CARRIED

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4182, "Capital Regional District Parks Regulation Bylaw No. 1,
2010, Amendment Bylaw No. 2, 2017", be introduced and read a first and
second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4182, "Capital Regional District Parks Regulation Bylaw No. 1,
2010, Amendment Bylaw No. 2, 2017", be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4182, "Capital Regional District Parks Regulation Bylaw No. 1,
2010, Amendment Bylaw No. 2, 2017", be adopted.
CARRIED

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4184, "Capital Regional District Ticket Information
Authorization Bylaw 1990, Amendment Bylaw No. 61, 2017", be introduced
and read a first and second time.
CARRIED
Opposed: Directors Isitt, Windsor

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4184, "Capital Regional District Ticket Information
Authorization Bylaw 1990, Amendment Bylaw No. 61, 2017", be read a third
time.
CARRIED
Opposed: Director Isitt

MOVED by Director Hicks, SECONDED by Director Screech,
That Bylaw No. 4184, "Capital Regional District Ticket Information
Authorization Bylaw 1990, Amendment Bylaw No. 61, 2017", be adopted.
CARRIED
Opposed: Director Isitt

23. [17-384](#) Regional Parks 2017 Capital Projects Update

MOVED by Director Hicks, SECONDED by Director Tait,
That the Regional Parks 2017 Capital Projects Update be received for
information.
CARRIED

24. [17-386](#) Regional Parks 2016 Annual Report

MOVED by Director Hicks, SECONDED by Director Tait,
That the Regional Parks 2016 Annual Report be received for information.
CARRIED

25. [17-415](#) Elk/Beaver Lake Regional Park Jurisdictions and Options regarding Motorized Vessels
- MOVED** by Director Hicks, **SECONDED** by Director Plant,
That the Capital Regional District maintain the current regulatory framework regarding motorized vessels on Elk and Beaver lakes and that the staff report attached as Attachment 3 be received for information.
CARRIED
Opposed: Director Isitt

Regional Water Supply Commission

26. [17-378](#) Greater Victoria Drinking Water Quality - 2016 Annual Report
- MOVED** by Director Hicks, **SECONDED** by Director Tait,
That the Greater Victoria Drinking Water 2016 Annual Report be approved.
CARRIED

Saanich Peninsula Wastewater Commission

27. [17-379](#) Saanich Peninsula Stormwater Source Control Bylaw No. 4168 - Revised
- MOVED** by Director Finall, **SECONDED** by Director Hicks,
That Bylaw No. 4168, cited as "A Bylaw to Regulate Stormwater Discharges to the Municipal Drainage System of the District of Central Saanich, District of North Saanich and the Town of Sidney", be introduced and read a first and second time.
CARRIED
- MOVED** by Director Finall, **SECONDED** by Director Hicks,
That Bylaw No. 4168 be read a third time.
CARRIED
- MOVED** by Director Finall, **SECONDED** by Director Hicks,
That Bylaw No. 4168 be adopted.
CARRIED

6. ADMINISTRATION REPORTS

- 6.1. [17-490](#) Capital Regional District 2016 Annual Report
- Discussion ensued regarding celebrating the successes of the organization and the hard work of staff to create the annual report.
- MOVED** by Director Blackwell, **SECONDED** by Director Helps,
That the Capital Regional District 2016 Annual Report be received.
CARRIED
- 6.2. [17-485](#) Foreign Purchaser Property Transfer Tax
- Discussion ensued regarding:
- recent changes in government resulting in potential changes or increases in

property transfer taxes,
- differences in assessment increases across the region, and
- upcoming discussions on housing affordability in the region.

**MOVED by Director Screech, SECONDED by Director Helps,
That the Capital Regional District Board receive this report for information.
CARRIED**

In response to questions on the motion, staff provided information regarding the appropriateness of referring the item to the upcoming discussion on housing affordability.

**MOVED by Director Finall, SECONDED by Director Isitt,
That this item be referred to the upcoming discussion on Housing Affordability at the meeting on Friday, June 16, 2017.**

**DEFEATED
Opposed: All**

6.3. [17-478](#) Board Strategic Priorities and Corporate Plan Initiatives - Priorities Dashboard Progress Report No. 2, 2017

R. Lapham spoke to the report.

**MOVED by Director Howe, SECONDED by Director Tait,
That the Priorities Dashboard Progress Report No. 2 - 2017 as attached in Appendix A be confirmed.
CARRIED**

6.4. [17-482](#) Regional Growth Strategy Non-Binding Dispute Resolution Process

Discussion ensued regarding:

- the involvement of the Juan de Fuca in the process, including correspondence exchanged with the Minister on the matter, and
- the option to participate in the mediation regardless of approval of the RGS if the local government is willing to pay to participate.

In response to questions, staff advised:

- of the details of the design of the mediation process to date,
- that the mediation process must be and has been approved by all the rejecting municipalities and the CRD, and timeline constraints resulting from any proposed changes to the process would result in the Minister determining the process, and
- that the mediator may only consider what is considered in the mediation itself.

**MOVED by Director Helps, SECONDED by Director Tait,
That the proposed mediation team and non-binding dispute resolution process for the 2016 Regional Growth Strategy (Bylaw No. 4017) as set out in Appendix A be approved, and a Board member and an alternate, and the General Manager of Planning and Protective Services and the Senior Manager of Regional and Strategic Planning be selected as CRD representatives for the RGS non-binding dispute resolution process.**

MOVED by Director Hicks, SECONDED by Director Blackwell,

That the motion be amended to include that Director of the Juan de Fuca Electoral Area and the Juan de Fuca planner be granted a one hour meeting with the mediator.

MOVED by Director Alto, **SECONDED** by Director Blackwell,
That consideration of the amendment be postponed until the CRD representatives have been elected by the Board.

On a point of order, Chair Desjardins ruled the amendment in order.

MOVED by Director Windsor, **SECONDED** by Director Finall
Shall the Chair be sustained?

DEFEATED

Opposed: Isitt, Windsor, Williams, Atwell, Tait, Day, Jensen, Finall, Plant, Screech, Murdock

MOVED by Director Helps, **SECONDED** by Director Tait,
That the proposed mediation team and non-binding dispute resolution process for the 2016 Regional Growth Strategy (Bylaw No. 4017) as set out in Appendix A be approved, and a Board member and an alternate, and the General Manager of Planning and Protective Services and the Senior Manager of Regional and Strategic Planning be selected as CRD representatives for the RGS non-binding dispute resolution process.

CARRIED

MOVED by Director Helps, **SECONDED** by Director Tait,
That two nominees be sought for the CRD representative for the RGS non-binding dispute resolution process.

CARRIED

Chair Desjardins called for nominations for the CRD representative for the RGS non-binding dispute resolution process.

Chair Desjardins advised the Board to consider that some Directors will already have been appointed to the process by their municipalities and that there is a time commitment required for participation.

Director Brice nominated Director Hicks. Director Hicks accepted.

Director Windsor nominated Director Jensen. Director Jensen accepted.

Director Young nominated Director Isitt. Director Isitt accepted.

Director Finall nominated Director Brice. Director Brice did not accept.

Ballots were distributed by B. Reems and E. Gorman and collected by E. Gorman. The ballots were counted by B. Reems and E. Gorman.

Chair Desjardins declared Director Jensen and Director Isitt as the CRD representatives for the RGS non-binding dispute resolution process.

MOVED by Director Windsor, **SECONDED** by Director Tait,

That a request be made to provide Director Hicks an opportunity to represent the Juan de Fuca at the table for at least an hour.

CARRIED

Director Blackwell left the meeting at 3:16 p.m.

Director Hicks left the meeting at 3:30 p.m.

6.5. [17-489](#) Repeal of Bylaw 4174 and Replacement with Bylaw 4189

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No 4189, cited as "Salt Spring Island Street Lighting Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 2, 2017" be introduced and read a first and second time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No 4189, cited as "Salt Spring Island Street Lighting Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 2, 2017" be read a third time.

CARRIED

6.6. [17-488](#) Amendment to Bylaws 4152, 4153, 4154, 4155, 4156, 4157, 4158 and 4159

MOVED by Director Howe, **SECONDED** by Director Helps,
That the third readings of Bylaws 4152, 4153, 4154, 4155, 4156, 4157, 4158 and 4159 be rescinded.

CARRIED

MOVED by Director Howe, **SECONDED** by Director Helps,
That Bylaws 4152, 4153, 4154, 4155, 4156, 4157, 4158 and 4159 be given third reading, as amended.

CARRIED

6.7. [17-496](#) Grant-in-Aid

MOVED by Director Howe, **SECONDED** by Director Plant,
That the Capital Regional District Board approve the award of a Grant-in-Aid of \$2,500 to the Traffic Safety Commission for the recipient of the 2017 Constable Sarah Beckett Memorial Scholarship.

CARRIED

6.8. [17-499](#) Bylaw No. 4192: 2017-2021 Financial Plan Amendment

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw 4192, cited as "2017 to 2021 Financial Plan Bylaw No. 1, 2017, Amendment Bylaw No. 1, 2017" be introduced and read a first and second time.

CARRIED

MOVED by Director Howe, **SECONDED** by Director Williams,
That Bylaw 4192, cited as "2017 to 2021 Financial Plan Bylaw No. 1, 2017, Amendment Bylaw No. 1, 2017" be read a third time.

CARRIED

MOVED by Director Howe, **SECONDED** by Director Price,
That Bylaw 4192, cited as "2017 to 2021 Financial Plan Bylaw No. 1, 2017,
Amendment Bylaw No. 1, 2017" be adopted.

CARRIED

6.9. [17-497](#) Lyll Harbour Wharf, Saturna Island - Federal Transfer Agreement

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the Southern Gulf Islands Harbours Commission recommends to the CRD
Board that the Chief Administrative Officer negotiate and execute the Agreement
to Transfer, substantially in the form of the Agreement attached, to transfer the
wharf facility at Lyall Harbour, Saturna Island, to the CRD, for operation under
the Southern Gulf Island Harbours Service and that the 2017 Southern Gulf Island
Harbours Service budget and CRD financial plan be amended to include the
\$350,000 financial contribution set out in the Agreement and the associated work
plan.

CARRIED

7. BYLAWS

There were none.

8. NEW BUSINESS

There was none.

9. MOTION TO CLOSE THE MEETING

9.1. [17-501](#) Motion to Close Meeting

Director Helps left the meeting at 3:33 p.m.
Director Howe left the meeting at 3:46 p.m.

MOVED by Director Plant, **SECONDED** by Director Isitt,
That the meeting be closed in accordance with the Community Charter, Part 4,
Division 3, 90(1) (n) the consideration of whether a council meeting should be
closed under a provision of this or subsection (2).

CARRIED

The closed meeting was recessed and the Board moved back into open meeting.

MOVED by Director Plant, **SECONDED** by Alternate Director Day,
That the meeting be closed in accordance with the Community Charter, Part 4,
Division 3, 90(1)(a) personal information about an identifiable individual who
holds or is being considered for a position as an officer, employee or agenda of
the regional district or another position appointed by the regional district, (c)
labour relations or other employee relations, (e) the acquisition, disposition or
expropriation of land or improvements, if the regional district considers that the
disclosure could reasonably be expected to harm the interests of the regional
district, (i) the receipt of advice that is subject to solicitor-client privilege,
including communications necessary for that purpose, (k) negotiations and

related discussions respected the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the regional district, could reasonably be expected to harm the interests of the regional district if they were held in public, and (m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

MOVED by Director Windsor, **SECONDED** by Director Isitt,
That the motion be amended to divide the question in relation to 90(1)(k).
DEFEATED
Opposed: Brownoff, Brice, Atwell, Desjardins, Alto, Tait, Day, Finall, Plant, Screech and Murdock

MOVED by Director Plant, **SECONDED** by Alternate Director Day,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agenda of the regional district or another position appointed by the regional district, (c) labour relations or other employee relations, (e) the acquisition, disposition or expropriation of land or improvements, if the regional district considers that the disclosure could reasonably be expected to harm the interests of the regional district, (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, (k) negotiations and related discussions respected the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the regional district, could reasonably be expected to harm the interests of the regional district if they were held in public, and (m) a matter that, under another enactment, is such that the public may be excluded from the meeting.
CARRIED
Opposed: Directors Isitt, Windsor, Williams, McIntyre, Alto and Ranns.

RISE AND REPORT

The following persons were appointed as representatives to the Skana Water Service Committee for a term ending June 30, 2019:
Graeme Fryling
Robert Jonston

The following persons were appointed to the Surfside Park Estates Water and Sewer Committee for a term to expire June 30, 2019:
Louis Vallee
Su Everts
And for a term to expire June 30, 2018:
Richard Bougie

11. ADJOURNMENT

The Closed meeting was adjourned at 4:15 when quorum was lost.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER