

Meeting Minutes

Capital Regional District Board

Wednesday, February 8, 2017

1:35 PM

**6th Floor Boardroom
625 Fisgard Street
Victoria, BC**

PRESENT:

DIRECTORS: B. Desjardins (Chair), D. Howe (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, V. Sanders (for J. Brownoff), V. Derman, B. Desjardins, A. Finall, C. Day (for C. Hamilton), L. Helps, M. Hicks, B. Isitt, N. Jensen, W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, M. Tait, K. Williams, R. Windsor, G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Systems; C. Neilson, Senior Manager, Human Resources; B. Reems, Corporate Officer; and E. Gorman, Deputy Corporate Officer (Recorder)

REGRETS: Director Windsor

The meeting was called to order at 1:40 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the agenda be amended to include consideration of the following items only: 4.2.1, 5.4, 5.5, 5.7, 5.8, 5.9, 5.15, 5.16, 5.19, 5.20, 6.1, 6.3, 6.4, 8.1, 8.2, and 10.1, and that all other items be postponed.

MOVED by Director Isitt, **SECONDED** by Director Derman,
That the list of agenda items be amended to postpone consideration of item 6.3.

CARRIED

Opposed: Sanders, Price, Brice, Blackwell, Alto, Seaton, Jensen, Plant and Screech

MOVED by Director Derman, **SECONDED** by Director Hicks,
That the list of agenda items be amended to postpone consideration of item 5.15.

DEFEATED

Opposed: Price, Brice, Isitt, Atwell, Howe, Desjardins, Alto, Helps, Day, Tait, Plant and Screech

On the main motion, as amended, was called to question:

That the agenda be amended to include consideration of the following items only: 4.2.1, 5.4, 5.5, 5.7, 5.8, 5.9, 5.15, 5.16, 5.19, 5.20, 6.1, 6.4, 8.1, 8.2, 10.1, and

that all other items be postponed.
CARRIED

2. ADOPTION OF MINUTES

2.1. Minutes of CRD Board Meeting of January 11, 2017

That the minutes of the CRD Board meeting of January 11, 2017 be adopted as circulated.

3. REPORT OF THE CHAIR

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

There were none.

4.2 Delegations

4.2.1. Delegation: G. LeBlanc & A. Wasiuta Re: Sooke Region Food Community Health Initiative

This Delegation was approved.

5. REPORTS OF COMMITTEES

Core Area Liquid Waste Management Committee

5.1. Core Area Liquid Waste Management Project Board Remuneration
Consideration of this item was postponed.

5.2. Report from the Core Area Wastewater Treatment Project Board - February 2017
Consideration of this item was postponed.

5.3. Budget Reconciliation Between Seaterra Program Budget and Business Case Budget
Consideration of this item was postponed.

Electoral Area Services Committee

5.4. Grants-in-Aid
MOVED by Director Howe, SECONDED by Director Helps,
That the Capital Regional District Board approve the following grant-in-aid applications:

\$2,334 John Muir Elementary School Parent Advisory Council (JDF)
 \$2,333 Saseenos Elementary School Parent Advisory Council (JDF)
 \$2,333 Sooke Elementary School Parent Advisory Council (JDF)
 \$1,500 Sheringham Point Lighthouse Preservation Society (JDF)
 \$3,000 Heartwood Folk School Society (SGI)
 \$1,285 Heartwood Folk School Society (SGI)
 \$3,500 Pender Island Recreation and Agricultural Hall Association (SGI)
 \$2,000 Ptarmigan Music and Theatre Society (SGI)
 \$2,610 Salish Sea Marine Rescue Society (SGI)
 \$4,000 Saturna Island Marine Research and Education Society (SGI)
 \$3,500 South Pender Historical Society
 \$1,000 Sooke Lions Club (JDF)
 \$3,300 Salt Spring Island Historical Society (SSI)
CARRIED

5.5. Community Works Fund Request - Water Alternative Feasibility Study-
Drake Road Housing Development

The Electoral Area Services Committee recommends to the Capital Regional District Board:

That a contribution of \$30,000 from the Salt Spring Island Community Works Fund for a Water Alternative Feasibility Study - Drake Road Housing Development on Salt Spring Island be authorized.

5.6. Appointment of Officers

Consideration of this item was postponed.

5.7. Ganges Wastewater Infrastructure Renewal Project - Progress Report Update

That the Ganges Sewer Local Services Commission:

- 1) direct staff to proceed with upgrades to the Ganges Wastewater Treatment Plant with a membrane bioreactor (MBR) process;**
- 2) direct staff to proceed with the sludge handling options analysis based on the sludge produced from a MBR treatment process and present the options to the Commission for their consideration; and**
- 3) recommend to the Electoral Area Services Committee to recommend to the CRD Board that staff be authorized to issue a Request for Proposal (RFP) to pre-purchase major equipment for Ganges WWTP upgrades and issue an Invitation to Tender (ITT) for the installation of equipment and associated works when the design is completed.**

5.8. Community Works Fund Request - Mayne Reading Centre Renovation Project

That the Electoral Area Services Committee recommends to the Capital Regional District Board:

That a contribution of \$4,000 from the Southern Gulf Islands Electoral Area Community Works Fund to the Southern Gulf Islands Public Library Committee for disbursement Mayne Reading Centre Society be authorized.

5.9. Method of Remuneration for Electoral Area Alternate Directors
Attending Local and Sub-Regional Commission Meetings

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

- 1. That the Board Remuneration Policy be amended to provide that the Alternate Director from the Electoral Areas be eligible to receive a per meeting payment of \$100 to attend Local and Sub-Regional Commission meetings in the place of the Director.**
- 2. That the compensation for the local commission meetings be funded from the local area budgets.**

Environmental Services Committee

5.10. 2016 Solid Waste Stream Composition Study Results

Consideration of this item was postponed.

5.11. Regional Source Control Program - Emerging Contaminants Reduction Plan

Consideration of this item was postponed.

5.12. The Right to a Healthy Environment in the Capital Regional District

Consideration of this item was postponed.

5.13. Correspondence: Letter from Minister of Transport Marc Garneau to Board Chair Desjardins re Designation of the Salish Sea as a Particularly Sensitive Sea Area (January 4, 2017)

Consideration of this item was postponed.

Governance Committee

5.14. Enhance Webstreaming of Board and Committee Meetings

Consideration of this item was postponed.

Integrated Resource Management Advisory Committee (Feb. 8, 2017)

5.15. Advanced Integrated Resource Management Project - Request for Expressions of Interest

MOVED by Director Tait, SECONDED by Director Ranns,

CARRIED

Juan De Fuca Land Use Committee

- 5.16. Frontage Exemption for District Lot 17, Renfrew District, Except Parts in Plans 347R, 11387, 12480, 13240, 14961, 17256, 32241, VIP53493, VIP53494, VIP57304, VIP58154 and Except Parcel A (DD 301804I) Thereof (PID: 007-903-634) - Powder Main Road (VOTING BLOCK A)

**MOVED by Director Tait, SECONDED by Director Hicks,
That Frontage Exemption VA000141, for District Lot 17, Renfrew District,
Except Parts in Plans 347R, 11387, 12480, 13240, 14961, 17256, 32241,
VIP53493, VIP53494, VIP57304, VIP58154 and Except Parcel A (DD 301804I)
Thereof (PID: 007-903-634) to reduce the minimum frontage requirement from
205 m to 22.5 m be granted for the purpose of registering a boundary
adjustment subdivision as shown on the Proposed Subdivision Plan,
prepared by J.E. Anderson & Associates, dated September 25, 2015.
CARRIED**

Regional Parks Committee

- 5.17. Regional Parks and Regional Trails Naming Convention Policy
Consideration of this item was postponed.
- 5.18. Opening the Sea to Sea and Sooke Hills Wilderness Regional Park Reserves
Consideration of this item was postponed.
- 5.19. E&N Rail Trail Phase 1, Project Areas 7 & 9 - Maplebank to Songhees Nation Boundary and Maplebank Rail Crossing Upgrade - Approval of Contract 16-1882 and Approval of Crossing Upgrade
**MOVED by Director Tait, SECONDED by Director Howe,
That the Regional Parks Committee recommend to the Capital Regional District Board:**
1. That Contract 16-1882, E&N Rail Trail Project Area 7 & 9 - Maplebank to Songhees Nation Boundary and Maplebank Rail Crossing Upgrade be awarded to Don Mann Excavating Ltd in the amount of \$783,960.54 (excluding GST) and that staff be authorized to allocate \$50,000 to a project contingency for costs related to change orders resulting from unanticipated conditions; and
2. That the CRD Board approve the expenditure in the amount of \$421,310 to Southern Railway of Vancouver Island plus allocate an additional project contingency of \$21,065.50 for unanticipated conditions, for the railway crossing improvements at Maplebank Road.
CARRIED

Peninsula Recreation Commission

- 5.20. 2017 Capital Plan Amendment

MOVED by Director Howe, **SECONDED** by Director Tait,
That the Peninsula Recreation Commission recommend to the Capital
Regional District Board:
That the 2017 Peninsula Recreation Capital Plan be amended to include the
following revised project budgets: the ice floor replacement - \$2,200,000,
recreation software replacement - \$26,000 and eliminate the arena insulation,
Arena B boiler and weight room HVAC projects.
CARRIED

6. ADMINISTRATION REPORTS

6.1. Bylaw No. 4163 and 4164: Municipal Finance Authority (MFA) Security Issuing Bylaws - Spring 2017

MOVED by Director Tait, **SECONDED** by Director Blackwell,
That bylaw No. 4164 be introduced and read a first and second time.
CARRIED

MOVED by Director Tait, **SECONDED** by Director Howe,
That bylaw No. 4164 be read a third time.
CARRIED

MOVED by Director Tait, **SECONDED** by Director Blackwell,
That bylaw No. 4164 be adopted
CARRIED

MOVED by Director Plant, **SECONDED** by Director Tait,
That bylaw No. 4163 be introduced and read a first and second time.
CARRIED

MOVED by Director Tait, **SECONDED** by Director Howe,
That bylaw No. 4163 be read a third time.
CARRIED

MOVED by Director Plant, **SECONDED** by Director Howe,
That bylaw No. 4163 be adopted
CARRIED

6.2. Bowker Creek Initiative - Grant Application to the Infrastructure Planning Grant Program

Consideration of this item was postponed.

6.3. Resolutions to Accept / Not Accept 2016 Regional Growth Strategy (RGS) Bylaw 4017 and Initiate RGS Dispute Resolution

Consideration of this item was postponed.

6.4. Electoral Areas Parks Community Parks and Recreation: Conversion of Supplementary Letters Patent to Establishment Bylaws

Director Day and Director Jensen left the meeting at 2:30.

MOVED by Director Hicks, **SECONDED** by Director Tait,

That Bylaw no. 4165 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4165 be read a third time.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Tait,
That Bylaw no. 4149 be introduced and read a first and second time.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Tait,
That Bylaw no. 4149 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Howe,
That Bylaw no. 4150 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Howe,
That Bylaw no. 4150 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That Bylaw no. 4151 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That Bylaw no. 4151 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That Bylaw no. 4152 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That Bylaw no. 4152 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4153 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4153 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4154 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4154 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4155 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4155 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4156 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4156 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4157 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4157 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4158 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4158 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4159 be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw no. 4159 be read a third time.
CARRIED

7. BYLAWS

There were none.

8. NOTICE OF MOTION

- 8.1. Motion with Notice - Sooke Region Food Community Health Initiative Food Society Representative on the CRD Food and Agriculture Task Force

MOVED by Director Tait, SECONDED by Director Hicks,
That the CRD Board approve the appointment of the Sooke Region Food CHI Society President, or their delegate, to the CRD Food and Agriculture Task Force.
CARRIED

8.2. Motion with Notice - Request from Victoria City Council re 2017 Capital Funding for the McPherson Theatre

Discussion ensued regarding:

- ongoing work on this issue by the City of Victoria,
- the governance of the McPherson Theatre, and
- the Capital budget.

MOVED by Director Alto, **SECONDED** by Director Helps,

1. That CRD Board approve the Victoria City Council request to release the previously frozen Capital Funds earmarked for the McPherson Theatre for the 2017 budget year only, and that the Board approve the 2017 provisional budget for the McPherson Theatre as presented to the Board November 30, 2016.
2. That staff be directed to defer bringing back a report on options, until the Victoria process is completed in June 2017.

CARRIED

OPPOSED: Young, Price, Brice, Isitt, Ranns, Seaton, and Atwell.

9. NEW BUSINESS

There was none.

10. MOTION TO CLOSE THE MEETING

10.1. Motion to Close the Meeting

MOVED by Director Derman, **SECONDED** by Director Howe,

That the meeting be closed in accordance with the Community Charter Part 4, Division 3, 90(1),(a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district, 90(1)(c) labour relations or other employee relations, 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district, and 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

11. ADJOURNMENT

MOVED by Director Blackwell, **SECONDED** by Director Howe,

That the meeting be adjourned at 2:32 p.m.

CARRIED

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)