

Meeting Minutes

Capital Regional District Board

Wednesday, December 14, 2016

1:35 PM

6th Floor Boardroom

PRESENT:

DIRECTORS: D. Howe (Vice Chair), M. Alto, R. Atwell, S. Brice, J. Brownoff, V. Derman, A. Finall, C. Hamilton, L. Helps, M. Hicks, L. Hundleby (for B. Desjardins); B. Isitt, N. Jensen, W. McIntyre, C. Plant, J. Ranns, D. Screech, L. Seaton, M. Tait, K. Williams, C. Jensen (for R. Windsor) and G. Young

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Systems; D. Hennigan, Senior Manager, Information Technology and GIS; B. Reems, Corporate Officer; Nancy More, Committee Clerk; and E. Gorman, Deputy Corporate Officer (Recorder)

ALSO PRESENT: Dave Cowen, Greater Victoria Harbour Authority; Ian Robertson, Greater Victoria Harbour Authority

REGRETS: Director D. Blackwell

The meeting was called to order at 1:36 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Director Helps, **SECONDED** by Director Seaton,
That the agenda be approved.
CARRIED

2. ADOPTION OF MINUTES

2.1 Minutes of the CRD Inaugural Board Meeting of November 9, 2016

MOVED by Director Helps, **SECONDED** by Director Alto,
That the minutes of the inaugural meeting of November 9, 2016 be adopted as
circulated.
CARRIED

2.2 Minutes of the CRD Board Meeting of November 9, 2016

MOVED by Director Helps, **SECONDED** by Director Alto,
That the minutes of the regular meeting of November 9, 2016 be adopted as
circulated.
CARRIED

3. REPORT OF THE CHAIR

Director Howe, Acting Chair, spoke to the reasons for the absence of Chair Desjardins as she is away addressing personal issues. The Acting Chair asked those present to think of her for a few moments with heartfelt prayers.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.1.1 Presentation: Greater Victoria Harbour Authority - Member Agency Annual Update

Annual presentation given by the Greater Victoria Harbour Authority (GVHA) by Dave Cowen, Chair of the GVHA and Ian Robertson, CEO. The presentation addressed the importance of the CRD to the Authority and the focus of the work for the upcoming year. Confirmed a commitment to work with the CRD to keep everyone informed, particularly related to upcoming redevelopment plans for the soon to be completed Ogden Point Master Plan.

There was discussion on whether the Ogden Point Master Plan considered sea level rise, and whether the Victoria cruise ship terminal the busiest in Canada. The presenters confirmed that the plan did consider sea level rise and the terminal was the busiest with 244 ships in 2016.

4.1.2 Archie Galbraith Memorial Scholarship 2016

Vice-Chair Howe provided background on the scholarship and the scholarship winner, and presented the 2016 Archie Galbraith Memorial Scholarship to Mara Radawetz. Ms. Radawetz expressed her gratitude for the opportunity presented by the scholarship.

By consent the Capital Regional District Board presented Mara Radawetz with the 2016 Archie Galbraith Memorial Scholarship.

4.2 Delegations

Delegation: Ann Nightingale re Island View Beach Regional Park Management Plan

Ms. Nightingale spoke in support of dog off leash places, but stated that some are appropriate and some are not. She expressed that Island View Beach is home to the large number of bird species, including some in need of protection. She suggested flooding the area west of the beach from mid-April to mid-May.

Delegation: Michael Simmons re: Island View Beach Regional Park Management Plan

Mr. Simmons spoke representing Rocky Mountain Bird Observatory. He stated that the CRD vision for all parks is to maintain ecological integrity and preserve natural resources. Island View Beach has 3 bird species habitats that are particularly important. The final plan has the net result of creating a regional dog park. He suggested seasonally no dogs off leash or to go back to the draft plan.

Delegation: Yves Parizeau re Island View Beach Regional Park

Management Plan

Mr. Parizeau spoke in opposition to the proposed Island View Beach plan, which he felt would turn the beach into more of a dog park than it already is. During a recent visit, he observed very few visitors without dogs or with children. The new plan gives free range to dogs in 90 percent of the park; while some should be allowed, the plan should be revised for other users and to protect the fragile ecosystem.

Delegation: Brenda Axon re Island View Beach Regional Park Management Plan

Ms. Axon spoke on behalf of the Capital Regional Dog Owners Group, a stakeholder group that met with CRD staff. She stated if dog commercial users are not able to use the park that should be applied to other business users as well. She said that the plan proposes many off leash areas in the draft area that are unsuitable as they are under water.

Delegation: Barbara Powell re Island View Beach Regional Park Management Plan

Ms. Powell presented a petition from Friends of Island View Beach to the CRD Board, available on file at Legislative and Information Services. She stated that while collecting signatures, members of the public questioned what needed to be changed. She expressed that there could be protection offered for the bird species at risk, however their populations are on the decline from other predators and not domestic dogs.

Delegation: Wayne Cox re Island View Beach Regional Park Management Plan

Mr. Cox spoke as a member of Friends of Island View Beach and mentioned that the group has been involved in the development of the plan and that the current plan is superior to the first draft and an attempt at compromise. He listed the low priority given to sea level rise as a criticism of the current plan, and suggested improved fencing.

Delegation: Jacques Sirois re Island View Beach Regional Park Management Plan (late request requires unanimous approval)

Mr. Sirois spoke to the parks system in the CRD that the Island View Beach is a part of. He asks that the Board consider the park in terms of its heritage value. He felt that the park is for all intents and purposes a dog park which is unfortunate.

Director Atwell left the meeting at 2:06, and returned at 2:14.

Director Hicks left the meeting at 2:08, and returned at 2:16.

5. REPORTS OF COMMITTEES

Core Area Liquid Waste Management Committee

5.1

Use of Disc Filters for Wastewater Contaminant Reduction and Water

Reuse - Options

In response to questions from the Board, staff advised that information on the rationale for this technology cost increase would have to come from the Project Board.

MOVED by Director Helps, **SECONDED** by Director Alto,
That the report be received for information.
CARRIED

5.2 Long-term Anchorage of (Derelict) Vessels in Regional Harbours

Board members queried why this vote was weighted and the Chair of the Core Area Liquid Waste Management Committee responded that is why the issue is being referred by the Board to the Environmental Services Committee so that it can be considered by the broader membership of the Board.

MOVED by Director Helps, **SECONDED** by Director Alto,
That staff be directed to initiate and coordinate discussions at a local government staff level with the intent to develop a consistent approach and/or a model bylaw for the region to deal with problem vessels, and report back to the Environmental Services Committee, and
Ask the Chair to write a letter to Minister Marc Garneau on this matter and reinforce that this is a federal issue and encourage him to move faster in 2017.
CARRIED

5.3 Core Area Liquid Waste Management Plan - Amendment No. 12 - Oak Bay Uplands Combined Sewer Separation

MOVED by Director Helps, **SECONDED** by Director Screech,
That the draft Amendment No. 12 to the Core Area Liquid Waste Management Plan be submitted to the Minister of Environment for final approval.
CARRIED
OPPOSED Atwell, Hamilton, Hundleby

5.4 Report from the Core Area Wastewater Treatment Project Board - December 2016

MOVED by Director Helps, **SECONDED** by Director Brownoff,
That the attached report on the Summary of Expenditures be amended to strike out the line '2014-CRD requests Province to take over Program and', and receive the report for information.
CARRIED
OPPOSED Atwell

Committee of the Whole

5.5 2017 Committee Structure Discussion

Director Isitt left the meeting at 2:22 and returned at 2:26.

MOVED by Director Derman, **SECONDED** by Director Helps,
1. That the Capital Regional Hospital District Executive Committee be discontinued and its functions transferred to a new standing committee charged with examining investment in hospitals and housing.

2. That the existing 2016 Board Standing Committee structure be recommended to the Board Chair for consideration in 2017 with the following amendments:

- a. That the Governance Committee remain intact;
- b. That the terms of reference for the new housing and hospitals committee provide that the Chair of the Capital Regional Housing Corporation, if a CRD Director, should be a member of the housing and hospitals committee.

3. That the Integrated Resource Management Select Committee be maintained as a sub-committee of the Environmental Services Committee and report to the Environmental Services Committee.

4. That it be recommended to the Board Chair that geographical representation be considered as a component of decision-making for selection of directors to committees.

CARRIED

Governance Committee

5.6 2017 Board Committee Structure

Moved and Carried in 5.5

5.7 Hospital and Housing Standing Committee

In response to questions, staff advised that the Terms of Reference for the Hospital and Housing Standing Committee would be the first item of business for the committee.

**MOVED by Director Helps, SECONDED by Director Williams,
That this report be received for information.**

CARRIED

Electoral Area Services Committee

5.8 Community Works Fund (CWF) Request - Pender Library Solar Roof Project

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That a contribution of \$15,000 from the Southern Gulf Islands Electoral Area Community Works Fund to the Southern Gulf Islands Public Library Committee for disbursement to the Pender Solar Initiative 2020 in partnership with the Pender Island Public Library Society be authorized.**

CARRIED

5.9 Salt Spring Island Community Hub Feasibility Study

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the report be received for information.**

CARRIED

5.10 Fire and Rescue Services Mutual Aid Agreement Capital Regional District, Mayne Island Improvement District, Salt Spring Island Improvement District

MOVED by Director McIntyre, SECONDED by Director Hicks,

That the attached Mutual Aid Agreement be accepted and approved on behalf of the CRD Southern Gulf Island fire departments and that the Board Chair and Corporate Officer be authorized to execute the Agreement.

CARRIED

- 5.11** Amend the Southern Gulf Islands (SGI) Community Economic Sustainability Commission (CESC) Bylaw to provide for First Nation Representation

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That staff undertake a comprehensive report on the financial and governance implications of providing for First Nation representation on the Southern Gulf Islands Community Economic Sustainability Commission and to identify the necessary amendments to the Commission's Establishment Bylaw, and report back to the Electoral Area Services Committee in March 2017.

CARRIED

- 5.12** Grants-in-Aid

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the following grant-in-aid applications be approved:

Mayne Island Conservancy Society (SGI) \$2,000

Mayne Island Conservancy Society (SGI) \$4,000

Ptarmigan Music and Theatre Society (SGI) \$2,500.

CARRIED

- 5.13** Clean Water and Wastewater Fund Grant Program - Verbal Report

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That staff submit a Clean Water and Wastewater grant application requesting funds up to \$1,370,000 for the eligible grant portion of the Burgoyne Bay Septage Receiving Facility Renewal Project.

CARRIED

Environmental Services Committee

- 5.14** Natural Asset Management (Natural Capital)

MOVED by Director Derman, **SECONDED** by Director Helps,
That this report on Natural Asset Management (Natural Capital) be received for information.

CARRIED

- 5.15** BC Recycling Regulation - Scope of Packaging and Printed Paper Extended Producer Responsibility Program

MOVED by Director Derman, **SECONDED** by Director Helps,
That a letter be sent to provincial authorities indicating that the failure to include the commercial/industrial sector in the Recycling Regulation is a gap and that the Province should move quickly to address it.

CARRIED

Finance Committee

5.16 Community Works Fund (CWF) Request - Salt Spring Island and Southern Gulf Islands Regional Trails Plan

MOVED by Director Williams, **SECONDED** by Director Helps,
That funding of \$20,000 from the Southern Gulf Islands Community Works Fund to expedite completion of the Salt Spring Island and Southern Gulf Islands Regional Trails Plan be authorized.

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the motion be amended to read "That funding of \$10,000 from the Southern Gulf Islands Community Works Fund and \$10,000 from the Salt Spring Island Community Works Fund to expedite completion of the Salt Spring Island and Southern Gulf Islands Regional Trail Plan be authorized."
CARRIED

The question was called on the motion as amended:
That funding of \$10,000 from the Southern Gulf Islands Community Works Fund and \$10,000 from the Salt Spring Island Community Works Fund to expedite completion of the Salt Spring Island and Southern Gulf Islands Regional Trail Plan be authorized.
CARRIED

5.17 Community Works Fund (CWF) Request - Galiano Museum Society

MOVED by Director Williams, **SECONDED** by Director Helps,
That:
a) Funding of \$20,000 from the Southern Gulf Islands Community Works Fund to purchase and install a heat pump as the primary source of heating for the public museum building on Galiano Island be authorized, and
b) The CRD enter into an agreement with the Galiano Museum Society with terms and conditions of the Community Works Funding.
CARRIED

5.18 Capital Regional District (CRD) Grants Update

MOVED by Director Williams, **SECONDED** by Director Helps,
That the report be received for information.
CARRIED

5.19 Operating Reserve Bylaws No. 4144, 4145, 4146 and 4147

MOVED by Director Williams, **SECONDED** by Director Hicks,
That Bylaw No. 4144 cited as the "Capital Regional District Sewer and Water Services Operating Reserve Fund Bylaw No. 1, 2016" be introduced and read a first and second time.
CARRIED

MOVED by Director Williams, **SECONDED** by Director Hicks,
That Bylaw No. 4144 be read a third time.
CARRIED

MOVED by Director Williams, **SECONDED** by Director Hicks,
That Bylaw No. 4144 be adopted.
CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4145 cited as the "Capital Regional District Arts and
Recreation Service Operating Reserve Fund Bylaw No. 1, 2016" be introduced
and read a first and second time.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4145 be read a third time.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4145 be adopted.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4146 cited as the "Capital Regional District Electoral Area
Services Operating Reserve Fund Bylaw No. 1, 2016" be introduced and read
a first and second time.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4146 be read a third time.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4146 be adopted.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4147 cited as the "Capital Regional District Regional Services
Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No.1, 2016" be
introduced and read a first and second time.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4147 be read a third time.

CARRIED

MOVED by Director Williams, SECONDED by Director Hicks,
That Bylaw No. 4147 be adopted.

CARRIED

Juan De Fuca Land Use Committee

5.20

Floodplain Exemption for Lot 10, Section 2, Renfrew District, Plan
VIP83339 - 3521 Waters Edge Drive (VOTING BLOCK A)

MOVED by Director Hicks, SECONDED by Director McIntyre,
That floodplain exemption DV000051 for Lot 10, Section 2, Renfrew District,
Plan VIP83339 be granted subject to the following conditions:

a) That development of the property comply with the recommendations
outlined in the professional geotechnical engineer's report prepared by
Ryzuk Geotechnical, dated October 4, 2016;

- b) That the building setback be verified by survey prior to completion of the building permit; and
- c) That the professional geotechnical engineer's report prepared by Ryzuk Geotechnical, dated October 4, 2016, be secured via a restrictive covenant registered on title pursuant to section 524(8)(c) of the Local Government Act.
- CARRIED**

Juan De Fuca Water Distribution Commission

- 5.21** Bylaw 4137, Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 5, 2016

MOVED by Director Hicks, SECONDED by Director McIntyre, That Bylaw 4137, Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 5, 2016 be introduced and read a first time and second time.

CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre, That Bylaw 4137 be read a third time.

CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre, That Bylaw 4137 be adopted.

CARRIED

Planning, Transportation and Protective Services Committee

- 5.22** Animal Control Services Agreement between the Capital Regional District and the District of North Saanich

MOVED by Director Finall, SECONDED by Director Screech, That the Animal Control Services Agreement between the Capital Regional District and the District of North Saanich be renewed for a three year period with a right of renewal for two additional years and that the Board Chair and Corporate Officer be authorized to execute the Agreement.

CARRIED

- 5.23** Consideration to Approve the Regional Food and Agriculture Strategy

On the main motion and the amendment, the Board discussed the need to balance the perspective of urban and rural small farms.

On the motion to refer, the Board discussed:

- The District of Saanich approach, which specifically with the farmland trust,
- Clarification that the Task Force will continue to explore what exists in the region
- The meaning of a farmland trust, and the lack of detail in the discussion to date
- Task Force duties and its advisory mandate

Staff confirmed that any recommendations from the Task Force would come back to the Board through the Planning and Protective Services Committee and

that the related items in the Corporate Strategic Plan relate to infrastructure and have been addressed in the Food and Agriculture Strategy.

MOVED by Director Finall, SECONDED by Director Helps

That

- a. The Regional Food and Agriculture Strategy be approved;
- b. The Regional Food and Agriculture Task Force Terms of Reference (Appendix 2) be approved with the following amendments:
 - i. That the size of the task force membership be increased by two in section 3.0 of the terms of reference, as follows: "The RFATF membership will be 7-12 members at any time.";
 - ii. That in section 3.0, the following sentence be added: "That the authority to appoint the two additional members be delegated to the CRD Board Chair.";
- c. That the Regional Food and Agriculture Task Force membership be appointed for a 2 year term (Appendix 3), with the following amendments:
 - i. That the RFATF membership include representation from the District of Saanich;
 - ii. That the RFATF membership include representation from the West Shore.

MOVED by Finall, SECONDED by Derman,

That the motion be amended to add that membership also be increased by a representative from small rural farm interests.

CARRIED

The question was called on the main motion, as amended:

MOVED by Director Finall, SECONDED by Director Helps

That

- a. The Regional Food and Agriculture Strategy be approved;
- b. The Regional Food and Agriculture Task Force Terms of Reference (Appendix 2) be approved with the following amendments:
 - i. That the size of the task force membership be increased by three in section 3.0 of the terms of reference, as follows: "The RFATF membership will be 7-12 members at any time.";
 - ii. That in section 3.0, the following sentence be added: "That the authority to appoint the three additional members be delegated to the CRD Board Chair.";
- c. That the Regional Food and Agriculture Task Force membership be appointed for a 2 year term (Appendix 3), with the following amendments:
 - i. That the RFATF membership include representation from the District of Saanich;
 - ii. That the RFATF membership include representation from the West Shore;
 - iii. That the RFATF membership include representation from small rural farm interests.

CARRIED

MOVED by Director Isitt, SECONDED by Director Finall,

That the correspondence received from the District of Saanich be referred to the Regional Food and Agricultural Task Force requesting a progress report from the Planning and Protective Services Committee by April 2017.

CARRIED

Regional Parks Committee

5.24

Proposed 2017 Lake Use Event Schedule for Elk/Beaver Lake

Staff spoke to the report and stated that the event schedule for the next season would be sent to Transport Canada.

**MOVED by Director Hicks, SECONDED by Director Tait,
That the proposed 2017 event schedule for Elk/Beaver Lake be endorsed and
forwarded to Transport Canada for review and approval.
CARRIED**

5.25

Swan Lake Trestle - Lochside Regional Trail

There was discussion on the wood surface of the trestle, as well as the heritage nature of the trestles and the surrounding density resulting in increased usage. On the referral motion, there was discussion on having financial information available to evaluate options and the trestle lifespan, and the impacts of delaying the decision on the use of the trail.

Staff advised that different options could result in a significant change to the capital budget.

**MOVED by Director Screech, SECONDED by Director Tait,
That the report be received for information.**

**MOVED by Director Atwell, SECONDED by Director Hicks,
That the motion be amended to refer the report to the Regional Parks
Committee to look at other options for the trestle.
CARRIED**

**The motion as amended was called to question:
MOVED by Director Screech, SECONDED by Director Tait,
That the report be referred to the Regional Parks Committee to look at other
options for the trestle.
CARRIED**

5.26

Island View Beach Regional Park Management Plan

There was discussion on many issues related to the proposed plan, including:

- Dogs and the need for balance between the need for dog parks and the need for dog free zones,
- Having a general policy on dogs for all CRD parks rather than discussion for each park,
- The Vision Statement for CRD Parks being to protect natural diversity and environmental sustainability,
- Overlapping governmental jurisdiction,
- Seasonal nature of some restrictions to protect certain bird species,
- Educational programs on how dogs should behave, signage etc.,
- Compromise between people, dogs and ecological protection, that can always be amended,
- The need to consider the effects of sea level rise on the park,
- Length of time this issue has been considered,
- Complexity of parks and large variety of stakeholders and number of users,
- Respecting the recommendation of the Board's committees, and
- The Tsawout First Nation adjacent to the park and their input.

Staff spoke to the nature of the consultation to date, and that having trails

restricted for dog access was not discussed. Staff also provided clarity with regards to the park map, and that sensitive ecosystems would be protected by fencing.

Director Jensen left the meeting at 3:21 and did not return.

**MOVED by Director Hicks, SECONDED by Director Screech,
That the 2016 Island View Beach Regional Park Management Plan be approved.**

**MOVED by Director Screech, SECONDED by Director Derman,
That the motion be amended to revise the Island View Beach Regional Park Management Plan so that Environmental Zone 2, the park north of Lamont Road, be a dog free zone.**

**MOVED by Director Helps, SECONDED by Director Brice,
That the amendment be amended to replace 'dog free zone' with 'dog on leash area'.**

**MOVED by Director Screech, SECONDED by Director Ranns,
That the 2016 Island View Beach Regional Park Management Plan be referred back to the Regional Parks Committee.**

CARRIED

OPPOSED: Young, Brice, Williams, Atwell, Hicks, McIntyre, Alto, Tait, Helps, Seaton

Regional Water Supply Commission

5.27 Bylaw 4136, Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997, Amendment Bylaw No. 18, 2016

**MOVED by Director Derman, SECONDED by Director Tait,
That Bylaw 4136, Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997, Amendment Bylaw No. 18, 2016 be introduced and read a first and second time.**

CARRIED

**MOVED by Director Derman, SECONDED by Director Tait,
That Bylaw 4136 be read a third time.**

CARRIED

**MOVED by Director Screech, SECONDED by Director Screech,
That Bylaw 4136 be adopted.**

CARRIED

Saanich Peninsula Water and/or Wastewater Commission

5.28 Bylaw 4138, Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 36, 2016

**MOVED by Alternate Director C. Jensen, SECONDED by Director Brice,
That Bylaw 4138, Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 36, 2016 be introduced and read a first and second time.**

CARRIED

**MOVED by Alternate Director C. Jensen, SECONDED by Director Brice,
That Bylaw 4138 be read a third time.**

CARRIED

**MOVED by Alternate Director C. Jensen, SECONDED by Director Brice,
That Bylaw 4138 be adopted.**

CARRIED

Southern Gulf Islands Harbours Commission

5.29 Horton Harbour-Management Agreement Renewal

**MOVED by Director Williams, SECONDED by Director Helps,
That the CAO be authorized to negotiate and execute the management
agreement on the following terms:**

- i. For a term from July 1, 2016-March 31, 2018.**
- ii. The CRD shall pay \$10.00 + GST annually to the Receiver General for
Canada.**

CARRIED

6. ADMINISTRATION REPORTS

6.1 Year End Report from the Special Task Force on First Nations Engagement

Staff spoke to the Task Force report, including importance of bringing political leadership to the meetings, how to address emergent issues with a more direct link to the Board through the Task Force, what the Board would like to see the office accomplish and long term goals.

The Chair of the Task Force, Director Alto, also spoke to the report. A continuing role and expanded mandate are recommended, as this is ongoing work.

Task Force member Director Tait spoke to the ambitious initial one year timeline. Connecting the mandate and the Board will provide Directors with more of an understanding of the work that is happening.

Director Derman left the meeting at 3:35 and returned at 3:37.

**MOVED by Director Alto, SECONDED by Director Tait,
That the suite of recommendations be adopted and the Task Force be directed to
guide the completion of these items, thus extending the mandate of the Task
Force to the end of this Board's term in December 2018; and
That 2017 be funded from the existing Aboriginal Initiatives annual budget and
reserve fund and review 2018 budget implications and allocations during next
year's financial approval process.**

CARRIED

6.2 CRD's Response to the Truth and Reconciliation Commission Calls to Action

The Chair of the Task Force, Director Alto, spoke to the report.

**MOVED by Director Alto, SECONDED by Director Tait,
That the suite of recommendations be adopted and that the Board directs the Task Force to guide the completion of these items, thus extending the mandate of the Task Force for two more years to December 2018; and
That the Task Force's terms of reference be amended to include representation on its membership from interested First Nations; and
That the activities associated with the recommendations be resourced through the Aboriginal Initiatives reserve fund.**

CARRIED

6.3 Ganges Harbour Walk Project Steering Committee

There was discussion on the importance of the project for Salt Spring Island. It is a complex, costly project that involves many agencies and private owners and has great potential to enhance the core of the island and the sustainability of the community.

**MOVED by Director McIntyre, SECONDED by Director Helps,
To establish the Terms of Reference for a steering committee to oversee the Ganges Harbour Walk Project.**

CARRIED

6.4 Island Corridor Foundation Referral Response

The previous motion from October called on the Board to provide a response to the Island Corridor Foundation. Director Isitt initiated the discussion and provided a summary, including that most municipalities have suggested endorsing the 18 recommendations, however some are directly related to regional districts. Deferring the matter to the January meeting would allow for more in depth discussion.

**MOVED by Director Isitt, SECONDED by Director Alto
That the Island Corridor Foundation report be deferred to the January Board meeting agenda.**

**MOVED by Director Isitt, SECONED by Director Helps,
That the main motion be amended to include: 'That staff work with the Board Chair and the Board's representative to the ICF to prepare a draft response for the CRD Board's consideration.'**

CARRIED

On the main motion:

That the Island Corridor Foundation report be deferred to the January Board meeting agenda, and that staff work with the Board Chair and the Board's representative to the ICF to prepare a draft response for the CRD Board's consideration.

CARRIED

6.5 Clean Water Wastewater Fund Grant Applications

**MOVED by Director Williams, SECONDED by Director Derman,
1. That staff submit a Clean Water and Wastewater Fund grant application requesting \$2,692,334 for the Anderson Cove Water Extension Project; and further that the Capital Regional District commit to contributing its share of the eligible project costs and all the ineligible costs for the Anderson Cove Water Extension**

Project through the Juan de Fuca Water Distribution Service Area with funds obtained through a loan authorization bylaw yet to be established.

2. That staff submit a Clean Water and Wastewater Fund grant application requesting \$1,156,228 for the Magic Lake Estates Sewer System Improvements Project; and further that the Capital Regional District commit to contributing its share of the eligible project costs and all the ineligible costs for the Magic Lake Estates Sewer System Improvements Project through the Magic Lake Estates Sewer Local Service Area with funds from the CRD Loan Authorization Bylaw No. 4048.

3. That staff submit a Clean Water and Wastewater Fund grant application requesting \$488,103 for the Port Renfrew Water Main Replacement Project; and further that the Capital Regional District commit to contributing its share of the eligible project costs and all the ineligible costs for the Port Renfrew Water Main Replacement Project through the Port Renfrew Water Local Service with funds from capital reserve.

4. That staff submit a Clean Water and Wastewater Fund grant application requesting \$1,069,123 for the grant eligible portion of the Salt Spring Island Septage Facility Improvements Project; and further that the Capital Regional District commits to contributing its share of the eligible project costs and all the ineligible costs through the Salt Spring Liquid Waste Disposal Local Service reserve funds.

CARRIED

6.6 First Nations Shellfish Initiatives Update

Board discussion included the possibility of applying for grants from Fisheries and Oceans Canada in partnership with First Nations. Staff advised they will follow up on next steps, including site identification.

Director Alto left the meeting at 3:53 and returned at 3:54.

**MOVED by Director Price, SECONDED by Director Isitt,
That the report be received for information and referred to the Saanich Peninsula Wastewater Commission for information.**

CARRIED

6.7 Regional Transportation Service - Requests for Motion of Support

Regional Transportation Chair Director Brice spoke to the draft bylaw going out to the participants in order to gauge potential support. Before it is advanced any further, Director Brice suggests waiting for the Provincial Capital Integrated Service report expected in January. Through their work, a recommendation might be made that regional transportation planning and service would be a valuable addition to CRD services.

There was discussion on the service governance, difficulty in obtaining unanimous buy-in, and the fact that residents expect progress.

Staff advised that the service has been considered by nine participating local governments so far, and more discussions will occur in the new year. As a regional service, the approval process could be obtained in a variety of ways and has yet to be determined.

Director Finall left the meeting at 4:02 and returned at 4:10.

Director Helps left the meeting at 4:04 and returned at 4:05.

MOVED by Director Brice, **SECONDED** by Director Helps,
That the issue be held in abeyance while awaiting the Provincial Capital
Integrated Service report and additional information obtained by staff prior to
further discussions on the service.

CARRIED

6.8 Animal Control Services Agreement between the Capital Regional District
and the District of Sooke

MOVED by Director Tait, **SECONDED** by Director Helps,
That the Animal Control Services Agreement between the Capital Regional
District and the District of Sooke be approved and that the Board Chair and
Corporate Officer be authorized to execute the Agreement.

CARRIED

6.9 Homelessness Partnering Strategy Sub-project Funding Approval

MOVED by Director Helps, **SECONDED** by Director Also,
That funding be approved in the amount of \$302,720 from the Homelessness
Partnering Strategy Aboriginal Homelessness funding stream to the Victoria Cool
Aid Society and authorize the Capital Regional District (CRD) Chair and
Corporate Officer to execute the Subject-project Funding Agreement between
the Victoria Cool Aid Society and the CRD.

CARRIED

6.10 Alternate Approval Process Results for Emergency Response Dispatch
Centre Borrowing - Bylaw No. 4119 and Bylaw No. 4123

There was discussion on the Board not having seen a business case for the
new dispatch centre, including the rationale and impacts to staffing.

Staff provided information as to how the approval to borrow is in place but noted
that service discussion and agreements will still need to be drafted and
reviewed. Additional information will follow at a later time.

Director Tait left the meeting at 4:10 and returned at 4:12.

MOVED by Director Derman, **SECONDED** by Director Helps,
1) That the attached Certificate of Results of Alternative Approval Process for
Bylaw No. 4119 and Bylaw No. 4123 be received.

CARRIED

MOVED by Director Helps, **SECONDED** by Director Tait,
2) That Bylaw No. 4119, "911 Call Answer Loan Authorization Bylaw No. 1, 2016",
be adopted.

CARRIED

MOVED by Director Helps, **SECONDED** by Director Screech,
3) That Bylaw No.4123, "Emergency Response Telephone Extended Service
Establishment Bylaw, No. 1, 1997, Amendment Bylaw No. 1, 2016", be adopted.

CARRIED

OPPOSED: B. Isitt

- 6.11** Board Strategic Priorities and Corporate Plan Initiatives - Priorities Dashboard Progress Report No. 4 - 2016
- MOVED** by Director Price, **SECONDED** by Director Helps,
That the Priorities Dashboard Progress Report No. 4 - 2016 as attached in Appendix A be confirmed.
CARRIED
- 6.12** Community Works Fund (CWF) Request - Southern Gulf Islands Harbours
- MOVED** by Director Williams, **SECONDED** by Director McIntyre,
That a contribution of \$15,000 from the Southern Gulf Islands Electoral Area Community Works Fund be authorized to develop design options for improvements to the Miners Bay Dock.
CARRIED
- 6.13** Affordable Rental Innovation Fund Application
- Board thanked staff for the quick turnaround on the application.
- MOVED** by Director Helps, **SECONDED** by Director Derman,
That staff submit a Canadian Mortgage and Housing Corporation Affordable Rental Innovation Fund grant application requesting funds up to \$30,000,000 for contribution towards the Regional Housing First Program.
CARRIED

7. BYLAWS

- 7.1** Bylaw No. 4116, "Saanich Peninsula Recreation Services Loan Authorization Bylaw No. 1, 2016"
- MOVED** by Director Price, **SECONDED** by Director Tait,
That Bylaw No. 4116 be adopted.
CARRIED
- 7.2** Willis Point Fire Protection, Emergency Response and Recreation Service Area
- MOVED** by Director Tait, **SECONDED** by Director Helps
That Bylaw No. 4125 be adopted.
CARRIED

8. NEW BUSINESS

None.

9. MOTION TO CLOSE THE MEETING

- 9.1.** Motion to Close the Meeting
- MOVED** by Director Screech, **SECONDED** by Director Helps,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1),(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e)the

acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district; (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (m) a matter that, under another enactment, is such that the public may be excluded from the meeting; (2),(b),the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.
CARRIED

The Board moved to the closed session at 4:15 pm and rose from the closed session at 4:48 with report.

10 Rise and Report - December 14, 2016

Appointments to CRD Committees and Commissions

The following persons were appointed to the **Port Renfrew Utility Services Committee** for a term to expire December 31, 2018: Anne Tremblay, Mike Conlin, and Chris Welham.

The following persons were appointed to the **Salt Spring Island Transportation Commission** for a term to expire December 31, 2018: Robin Williams and Rod Martens.

The following persons were appointed to the **Saturna Parks and Recreation Commission** for a term to expire December 31, 2018: Rosemary Henry, Joan Hoskinson, Tom Koochin, and Tina Raudzus.

The following persons were appointed to the **Galiano Parks and Recreation Commission** for a term to expire December 31, 2018: Don McKinnon, Allan Forget, Warner Heinrich, Paul LeBlonde, and Kate Paterson.

The following persons were appointed to the **Wilderness Mountain Water Service Commission** for a term to expire December 31, 2018: Shawn Williamson and Chuck Taylor.

The following persons were appointed to the **Mayne Island Parks and Recreation Commission** for a term to expire December 31, 2018: Dennis Akey, Jerry Betker, Jerry Wise and Bill Warning.

The following persons were appointed to the **Traffic Safety Commission** for a term to expire December 31, 2018: Leo Belanger, Kim Bruce, Judy Dryden, Dr. Murray Fyfe, Marnice Jones, Barbara McLintock, Dr. Holly Tuokko, S/Sgt. Ron Cronk and Marnice Jones.

The following persons were appointed to the **Willis Point Fire Protection and**

Recreation Facilities Commission for a term to expire December 31, 2018: Vern McConnell, Brent Kornelson , Brian McCandless and Ken Smith.

The following persons were appointed to the **North Galiano Fire Protection and Emergency Response Service Commission** for a term to expire December 31, 2018: Dana Weber, Roger Pettit, and Laurie Whittaker.

The following persons were appointed to the **Shirley Fire Protection and Emergency Response Service Commission** for a term to expire December 31, 2018: Brian Einarson, James Powell, and Sean Rafferty.

The following persons were appointed to the **East Sooke Fire Protection and Emergency Response Service Commission** for a term to expire December 31, 2018: John Carrieres, Sunny Mathieson and Larry Oram.

The following persons were appointed to the **Ganges Sewer Local Services Commission** for a term to expire December 31, 2018: Gary Utter and Rod Scotvold.

The following persons were appointed to the **Fernwood Water Local Service Commission** for a term to expire December 31, 2018: Lorrie Hunt.

The following persons were appointed to the **Highland Water and Sewer Services Commission** for a term to expire December 31, 2018: Sharon Bywater.

The following persons were appointed to the **Fulford Water Service Commission** for a term to expire December 31, 2018: Gord Singbeil and Alan Martin.

The following persons were appointed to the **Cedar Lane Water Service Commission** for a term to expire December 31, 2018: Jane Squier and Ralph Dom.

The following persons were appointed to the **Beddis Water Service Commission** for a term to expire December 31, 2018: Geoff Bartol and Simon Wheeler.

The following persons were appointed to the **Salt Spring Island Community Economic Development Commission** for a term to expire December 31, 2018: Randy Cunningham, Curt Firestone and Bruce Cameron.

The following persons were appointed to the **Southern Gulf Island Electoral Area Emergency Advisory Commission** for a term to expire December 31, 2017: Charlie Boyte, Don Munro, Gaire MacLean, David Rees-Thomas, Brian Wheeler, and for a term to expire December 31, 2018: Gary Glover, Sean Luttmner and John Wiznuk.

The following persons were appointed to the **Salt Spring Island Parks and Recreation Advisory Commission** for a term to expire December 31, 2018: Sonja Collombin and Brian Webster.

The following persons were appointed to the **Southern Gulf Islands Community Economic Sustainability Commission** for a term to expire December 31, 2018:

George Harris.

This was adopted.

11. ADJOURNMENT

MOVED by Director Helps, **SECONDED** by Hicks,
That the meeting be adjourned at 4:48 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER