

## Meeting Minutes

### Capital Regional District Board

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Wednesday, November 30, 2016

10:50 AM

6th Floor Boardroom

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#### Special Meeting

**PRESENT:**

**DIRECTORS:** B. Desjardins (Chair), D. Howe (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, V. Derman, A. Finall, C. Hamilton, L. Helps, M. Hicks, B. Isitt, N. Jensen, W. McIntyre, C. Plant, B. Gramigna (for J. Ranns), D. Screech, L. Seaton, M. Tait, K. Williams, R. Windsor and G. Young

**STAFF:** R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; A. Genero, Manager, Accounting Services; D. Hennigan, Senior Manager, Information Technology and GIS; R. Sharma, Senior Manager, Financial Services; E. Gorman, Deputy Corporate Officer; B. Reems, Corporate Officer; Nancy More, Committee Clerk (Recorder)

**ALSO PRESENT:** L. Fitzsimonds, Executive Director, Royal and McPherson Theatres Society

**ABSENT:** Director S. Price

The meeting was called to order at 1:04 p.m.

#### 1. APPROVAL OF THE AGENDA

Chair Desjardins noted that item 3.2.1 did not need to be on the agenda.

**MOVED** by Director Derman, **SECONDED** by Director Helps,  
That the agenda be approved.

**CARRIED**

#### 2. PRESENTATIONS/DELEGATIONS

There were none.

##### 2.1 Presentations

##### 2.2 Delegations

#### 3. SPECIAL MEETING MATTERS

##### 3.1 Reports from Committee of the Whole

**3.1.1. [16-1054](#)** Association of Vancouver Island and Coastal Communities - Solid Waste Special Committee Funding

**MOVED** by Director Blackwell, **SECONDED** by Director Windsor,  
That the Capital Regional District provide funding to the Association of Vancouver Island and Coastal Communities Solid Waste Special Committee in the amount of \$7,073.06, with funds being drawn from the 2016 Environmental Resource Management budget.

**CARRIED**

**3.1.2. [16-1055](#)** Review of the BC Organic Matter Recycling Regulation

**MOVED** by Director Derman, **SECONDED** by Director Blackwell,  
That this update report on the Review of the BC Organic Matter Recycling Regulation be received for information.

**CARRIED**

**3.1.3. [16-1130](#)** 2017 Service Plans Review and Approval

**MOVED** by Director Blackwell, **SECONDED** by Director Windsor,  
1. That the 2017 Service Plans be received and the recommendation of the Standing Committees and commissions be endorsed that the Service Plans be approved by the Capital Regional District Board; and  
2. That the attached service plans be approved as presented, and staff be directed to prepare the 2017 Financial Plan in accordance with the approved service plan.

**CARRIED**

**3.1.4. [16-1135](#)** 2017 Financial Plan Preliminary Approval

**MOVED** by Vice Chair Howe, **SECONDED** by Director Windsor,  
1. That the approval of the provisional budget for the McPherson Theatre be deferred and referred to the City of Victoria and that no action be taken on the proposed contributions to capital reserve or capital expenditures until a response is received from the City of Victoria; and  
2. That staff be directed to bring back a report on options on how to solve this once the City of Victoria response is received.

**CARRIED**

**MOVED** by Vice Chair Howe, **SECONDED** by Director Windsor,  
That the 2017 Financial Plan be given preliminary approval as amended.

**CARRIED**

**3.1.5. [16-1137](#)** Integrated Resource Management Project Request for Expressions of Interest - Director Windsor

**MOVED** by Director Windsor, **SECONDED** by Director Blackwell,  
That the Capital Regional District Board direct staff to include in the Integrated Resource Management project Request for Expressions of Interest the following:  
1. A statement outlining the Board's current policy on land application and the concerns which drove its establishment; and  
2. A request for proponents to outline technologies that will deal with the Board's concerns; how the technology will mitigate the Board's concerns; applicability to the core area, Peninsula and other community sludge/ biosolids management problem as a central and/ or sub regional solution; costs, history and effectiveness.

**CARRIED**

**MOVED** by Director Windsor, **SECONDED** by Director Blackwell,  
That the CRD undertake a survey of farmers and foresters in the capital region to determine numbers that would accept potential biosolid application on their land if available.

**CARRIED**

**OPPOSED** Alto

**3.2 Reports from Saanich Peninsula Water and/or Wastewater Commission**

**3.2.1. [16-1004](#)** Bylaw 4138, Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 36, 2016

**MOVED** by Vice Chair Howe, **SECONDED** by Director Windsor,  
That this item be withdrawn.

**CARRIED**

**3.2.2 [16-1106](#)** Saanich Peninsula Stormwater Programs

**MOVED** by Director Windsor, **SECONDED** by Director Blackwell,  
That Bylaw No. 4140, "Saanich Peninsula Stormwater Source Control Service Establishment Bylaw No. 1, 2013, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time.

**CARRIED**

**MOVED** by Director Windsor, **SECONDED** by Director Blackwell,  
That Bylaw No. 4140 be read a third time.

**CARRIED**

**MOVED** by Director Windsor, **SECONDED** by Director Blackwell,  
That Bylaw No. 4141, "Saanich Peninsula Stormwater Quality Service Establishment Bylaw No. 1, 2009, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time.

**CARRIED**

**MOVED** by Director Windsor, **SECONDED** by Director Blackwell,  
That Bylaw No. 4141 be read a third time.

**CARRIED**

**4.3 Administration Reports**

4.3.1. [16-1124](#) Bylaw No. 4142: Loan Authorization Bylaw (Regional Parks Service)

MOVED by Director Seaton, SECONDED by Director Screech,  
That Bylaw No. 4142, "Regional Parks Extended Service Loan Authorization  
Bylaw No. 1, 2016" be introduced and read a first and second time.  
CARRIED

MOVED by Director Seaton, SECONDED by Director Screech,  
That Bylaw No. 4142 be read a third time.  
CARRIED

**5. ADJOURNMENT**

MOVED by Vice Chair Howe, SECONDED by Director Hamilton,  
That the meeting be adjourned at 1:08 p.m.  
CARRIED

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER