

Meeting Minutes

Capital Regional District Board

Wednesday, October 12, 2016

1:30 PM

6th Floor Boardroom

Present:

Directors: B. Desjardins (Chair), D. Howe (Vice Chair), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, V. Derman, C. Hamilton, L. Helps, M. Hicks, B. Isitt, N. Jensen, J. Loveday (for M. Alto), D. Martin (for W. McIntyre) C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, C. Stock (for A. Finall), M. Tait (1:33), K. Williams, R. Windsor and G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Technology and Initiatives; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; S. Bagh, Senior Manager, Regional and Strategic Planning; C. Neilson, Senior Manager, Human Resources and Organizational Development; A. Orr, Senior Manager, Corporate Communications; S. Henderson, Manager, Real Estate; E. Sinclair, Planner, Regional and Strategic Planning; B. Reems, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

The meeting was called to order at 1:30 pm.

Chair Desjardins acknowledged the traditional territory of the Lkwungen People and recognized our neighbouring First Nations governments.

1. APPROVAL OF THE AGENDA

MOVED by Director Hicks, **SECONDED** by Director Ranns,
That the agenda be amended to move item 5.10 after item 4.4.
CARRIED

MOVED by Director Price, **SECONDED** by Director Plant,
That the agenda, as amended, be approved.
CARRIED

2. ADOPTION OF MINUTES

2.1. [16-984](#) Minutes of CRD Board Special Meeting of September 14, 2016

MOVED by Director Windsor, **SECONDED** by Director Seaton,
That the minutes of the special meeting of September 14, 2016 be adopted as
circulated.
CARRIED

2.2. [16-985](#) Minutes of CRD Board Meeting of September 14, 2016

MOVED by Director Windsor, **SECONDED** by Director Seaton,
That the minutes of the regular meeting of September 14, 2016 be adopted as
circulated.
CARRIED

3. REPORT OF THE CHAIR

Director Tait entered the meeting at 1:33 pm.

Chair Desjardins remarked on:

- the CRD 50th Anniversary Event on September 23 and the commemorative plaque, book and quilt
- Upcoming Forums of Councils
- City of Excellence Gold Standard Award from the BC Municipal Safety Association to CRD Integrated Water Services for activities that promote worker safety in excavation and work on underground infrastructure

4. PRESENTATIONS/DELEGATIONS

- 4.1. [16-995](#) Delegation: Marty Strybos, Residents of Anderson Cove Area, re Agenda Item 5.10

M. Strybos spoke in favour of the recommendation to extend water service to residents in the Anderson Cove area to address health and safety issues. He presented a petition, signed by most of the residents in the area, requesting access to the CRD water system, on file a Legislative and Information Services.

- 4.2. [16-996](#) Delegation: Zac Doeding re Item 5.10

Z. Doeding was unable to be present.

- 4.3. [16-997](#) Delegation: Anna Mickey re Item 6.1

A. Mickey spoke against the borrowing of \$16,000,000 to build a new emergency response dispatch centre on the basis that it was unnecessary and would not increase police response.

- 4.4. [16-976](#) Motion to Close the Meeting

MOVED by Director Blackwell, **SECONDED** by Director Screech,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1): (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (c) labour relations or other employee relations; (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

The Board moved to the closed session at 1:45 pm and rose without report at 2:17 pm.

5. REPORTS OF COMMITTEES

Electoral Area Services Committee

10. [16-970](#) Extension of Water Service Within the Anderson Cove Portion of the Juan de Fuca Electoral Area

A handout showing zoning and water infrastructure in the Anderson Cove area was distributed at the meeting. It was pointed out that the current zoning does not allow for further density in the area, and that the Anderson Cove area was included in the mapping of the water distribution service establishment bylaw, which was adopted before the 2003 Regional Growth Strategy (RGS). On the motion, discussion ensued regarding the risk of this policy decision being deemed inconsistent with the current 2003 RGS, and whether to do an amendment to the current 2003 RGS or wait for the new 2016 RGS to be adopted, which could allow for the water service extension. The need to address health and safety issues due to the low level of water in the domestic wells, particularly in the dry summer season, and the need to tie in the water service extension to a current grant application were raised. The possibility of including conditions in the water infrastructure grant application, such as conditional upon the adoption of the 2016 RGS, was suggested.

MOVED by Director Blackwell, **SECONDED** by Director Helps,
That the Capital Regional District Board permit the extension of water service within the Anderson Cove portion of the Juan de Fuca Water Supply Area (Bylaw 2537) and Water Distribution Service Area (Bylaw 2538) and is deemed to be in accordance with Action 1.1(5) of the 2003 Regional Growth Strategy.
CARRIED
OPPOSED Brice, Brownoff, Derman, Isitt, Jensen, Price, Screech, Stock, Williams, Young

Core Area Liquid Waste Management Committee

1. [16-988](#) Report from the Core Area Wastewater Treatment Project Board, October 2016

MOVED by Director Helps, **SECONDED** by Director Blackwell,
That the Project Board report be received for information.
CARRIED
OPPOSED Atwell

- 1.1. [16-999](#) Biosolids Policy

It was pointed out that the recommendation to re-confirm the ban on the application of biosolids to land had come out of the discussion on the Minister of the Environment's letter (Item 5.1) of September 30 requiring a definitive plan for the beneficial reuse of biosolids by December 31, 2017, which was an earlier deadline than requested in Amendment #11 to the Core Area Liquid Waste Management Plan.

In the ensuing discussion on the main motion, it was pointed out that this policy has affected the handling of biosolids from the District of Sooke and the Saanich Peninsula wastewater treatment plants. Therefore, an amending motion was put and carried to remove the words 'and the Region'.

Discussion continued on the main motion as amended. It was noted that the policy had been extensively debated in the past. The need to find more innovative solutions for the management and treatment of biosolids that could produce a better end-product was highlighted. Because the UBCM is currently asking for input on biosolids and composting policies, on behalf of the BC Ministry of the Environment, it was decided to postpone consideration of the motion until staff reported back on the provincial review.

MOVED by Director Helps, SECONDED by Director Brice,

- 1. That the policy, that the land application of biosolids is not supported, be confirmed; and**
- 2. That the Project Board and IRM Select Committee be requested to abide by this policy in developing a biosolids solution for the Core Area and the Region.**

MOVED by Director Isitt, SECONDED by Director Brice,

That the motion be amended: to delete the words "and the Region" from 2.

CARRIED

OPPOSED Derman

MOVED by Director Atwell, SECONDED by Alternate Director Stock,

That this matter be postponed until staff bring back a report on this issue.

CARRIED

OPPOSED Isitt, Loveday, Helps, Williams,

2. [16-965](#)

Core Area Liquid Waste Management Plan - 2015 Annual Programs Report

MOVED by Director Helps, SECONDED by Director Blackwell,

- 1. That the following draft annual reports be approved:**

- a) **Core Area Liquid Waste Management Plan 2015 Annual Programs Report;**
 - b) **Macaulay and Clover Points Wastewater and Marine Environmental Program 2015 Annual Report;**
 - c) **Regional Source Control Program 2015 Annual Report;**
 - d) **Esquimalt Lagoon Stewardship Initiative 2015 Annual Report;**
 - e) **Gorge Waterway Initiative 2015 Annual Report;**
 - f) **Core Area Stormwater Quality Program 2015 Annual Report;**
 - g) **Trucked Liquid Waste Program 2015 Annual Report;**
 - h) **Onsite Wastewater Management Program 2015 Annual Summary; and**
- 2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.**

CARRIED

Electoral Area Services Committee

3. [16-890](#) Community Works Fund (CWF) Request - Housing Needs Assessment for the Southern Gulf Islands

Director Plant left the meeting at 2:27 pm.

**MOVED by Director Hicks, SECONDED by Director Howe,
That a contribution of \$40,000 from the Southern Gulf Islands Electoral Area Community Works Fund for a housing needs assessment for the Southern Gulf Islands be authorized.
CARRIED**

4. [16-894](#) Community Works Fund Allocation: Ganges Boardwalk and Pecks Cove Park Infrastructure

Director Blackwell left the meeting at 2:28 pm.

**MOVED by Director Hicks, SECONDED by Alternate Director Martin,
That a contribution of \$150,000 from the Salt Spring Island Electoral Area portion of the Capital Regional District's Federal Gas Tax Community Works Fund (CWF) be authorized to develop an infrastructure plan for renewal of the Ganges Boardwalk structures and Pecks Cove Park.
CARRIED**

5. [16-900](#) Community Works Fund (CWF) Request - Magic Lake Estates Emergency Access Project

**MOVED by Director Hicks, SECONDED by Director Howe,
That the contribution of \$50,000 for the Lively Peak Trail/Emergency Access be reallocated for the Magic Lakes Estates Emergency Access project.
CARRIED**

6. [16-901](#) Building Conversion Strata Application ST-04-11 for Lot 11, Section 128, Sooke District, Plan VIP58851

**MOVED by Director Hicks, SECONDED by Director Howe,
That Building Conversion Strata ST-04-11 for Lot 11, Section 128, Sooke District, Plan VIP58851 to obtain individual title for three dwellings as shown on the Island Land Surveying Ltd. plan dated August 17, 2016, be given final approval.
CARRIED**

7. [16-914](#) Grants-in-Aid

**MOVED by Director Hicks, SECONDED by Director Howe,
That the following grant-in-aid applications be approved:
Port Renfrew Chamber of Commerce (JDDF) - \$1,575.00
Moving About Pender (SGI) - \$4,907.72
Mayne Island Integrated Water Systems Society (SGI) - \$1,000.00
CARRIED**

8. [16-920](#) Willis Point Fire Protection, Emergency Response and Recreation Service Area

MOVED by Director Hicks, **SECONDED** by Director Howe,
That Bylaw No. 4125, cited as “Willis Point Fire Protection, Emergency Response and Recreation Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 4, 2016”, be introduced and read a first and second time.
CARRIED

MOVED by Director Hicks, **SECONDED** by Director Howe,
That Bylaw No. 4125, cited as “Willis Point Fire Protection, Emergency Response and Recreation Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 4, 2016”, be read a third time.
CARRIED

9. [16-945](#) Gardom Pond Dam

Director Plant returned to the meeting at 2:31 pm.

MOVED by Director Hicks, **SECONDED** by Director Howe,
1. That a financial plan be prepared to remediate the dam, which would include:
 (a) Completing the required works to update the dam to provincial standards including construction of a spill-way;
 (b) Establishing a cost sharing formula whereby 1/6 of the costs would be apportioned to the 5 private water licence holders and 4/6 to the Pender Island Parks and Recreation Service, which would seek elector approval from residents within the entire service area to borrow this share of the funds;
 (c) Confirming the approval of the Southern Gulf Islands Electoral Area Director to support funding of the remaining 1/6 of the capital project from the Electoral Area Community Works Fund, and;
 (d) Estimating any required annual maintenance cost for the pond area.
2. That a loan authorization bylaw be prepared for the purpose of completing the capital works listed in 1. above; and
3. That a meeting with the water licence holders be held to propose this option and request their approval to proceed as listed above.
CARRIED

Finance Committee

11. [16-949](#) Capital Regional District (CRD) Grants Update

MOVED by Director Howe, **SECONDED** by Director Williams,
That the staff report be received for information.
CARRIED

12. [16-956](#) CRD Fuel Cell Electric Vehicle Project

MOVED by Director Howe, **SECONDED** by Director Williams,
That staff be directed to further develop the Fuel Cell Electric Vehicle Project, and the CAO be authorized to provide letters of support to the Ministry of Energy and Mines and any and all industry players that request support in respect of applications to senior government agencies for the development of hydrogen fueling infrastructure within the Capital Region.
CARRIED

13. [16-957](#) Zero Emissions Fleet Initiative
- MOVED** by Director Howe, **SECONDED** by Director Williams,
That staff be directed to prepare and submit an application to the Green
Municipal Fund for project funding.
CARRIED
14. [16-950](#) Bylaw 4126: Electoral Area Permissive Tax Exemptions
- MOVED** by Director Howe, **SECONDED** by Director Williams,
That Bylaw No. 4126, "Tax Exemption (Permissive) Bylaw, 2016", be
introduced and read a first and second time.
CARRIED
- MOVED** by Director Howe, **SECONDED** by Director Williams,
That Bylaw No. 4126 be read a third time.
CARRIED
- MOVED** by Director Howe, **SECONDED** by Director Williams,
That Bylaw No. 4126 be adopted.
CARRIED
15. [16-948](#) Regional Housing Request for Additional "Regular Fixed-Duration"
Full-Time Equivalencies
- MOVED** by Director Howe, **SECONDED** by Director Williams,
a) That the Capital Region Housing Corporation's request for an additional
"regular fixed-duration" full-time equivalency, and specifically: Project
Manager (5 years) be approved; and
b) That the Housing Planning and Programs request for one "regular
fixed-duration" full-time equivalencies, and specifically: Administrative
Coordinator HPS (50%) (2 years); and Administrative Coordinator HPP (50%) (5
years) be approved.
CARRIED

Juan De Fuca Land Use Committee

16. [16-880](#) Development Permit with Variance and Floodplain Exemption for Lot 1,
Sections 2 and 47, Otter District, Plan 44245 - 3185 Robinson Road
(VOTING BLOCK A)
- MOVED** by Director Hicks, **SECONDED** by Director Hamilton,
That Development Permit with Variance and Floodplain Exemption
DV000050, for Lot 1, Sections 2 and 47, Otter District, Plan 44245 for the
purpose of constructing an accessory building, be approved.
CARRIED

Juan De Fuca Water Distribution Commission**17. [16-941](#) Bear Mountain Parkway Expansion - Water Infrastructure**

In response to questions, T. Robbins provided information regarding the role of CRD staff in this construction project, the impact on the DCC capital reserve fund as a result of moving this project forward, the benefits of doing the water main construction at the same time as the roadway construction and having the water main and roadway construction carried out under one contract. Concern was raised regarding the impact of the development on the Garry Oak ecosystem on Skirt Mountain.

Director Blackwell returned to the meeting during the discussion of recommendation 1) at 3:06 pm.

**MOVED by Director Hicks, SECONDED by Director Hamilton,
1) That the CRD Board amend the Juan de Fuca Water Distribution 2016-2020 Financial Plan to approve up to \$3.6 million in funding from the Juan de Fuca DCC Capital Reserve Fund for the Bear Mountain Parkway Extension Water Servicing - Interim Plan.**

CARRIED

OPPOSED Derman, Isitt, Loveday, Windsor

**MOVED by Director Hicks, SECONDED by Director Blackwell,
2) That Bylaw No. 4128, cited as "2016 to 2020 Financial Plan, Amendment Bylaw No. 2, 2016", be introduced and read a first and second time.**

OPPOSED Derman, Isitt, Loveday

**MOVED by Director Hicks, SECONDED by Director Blackwell,
3) That Bylaw No. 4128 be read a third time.**

CARRIED

OPPOSED Derman, Isitt, Loveday

**MOVED by Director Hicks, SECONDED by Director Blackwell,
4) That Bylaw No. 4128 be adopted.**

CARRIED

OPPOSED Derman, Isitt, Loveday

Planning, Transportation and Protective Services Committee**18. [16-892](#) CRD Traffic Safety Commission Scholarship**

**MOVED by Director Plant, SECONDED by Director Screech,
That staff be directed to bring back amendments to the Traffic Safety Commission Establishment Bylaw No. 1, 1990, and the Traffic Safety Commission Bylaw No. 1, 2008, that expand the purpose of the service to include the establishment of a scholarship fund for youth entering a career in law enforcement and provide for Commission administration of the scholarship.**

CARRIED

19. [16-938](#) 2016 - Regional Growth Strategy Amendments to Respond to Shirley-Jordan River Official Community Plan
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,
1) That first and second reading of Bylaw No. 4017, "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016", given on July 13, 2016 be rescinded.
CARRIED
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,
2) That Bylaw No. 4017 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016 be introduced and read a first and second time.
CARRIED

Regional Parks Committee

20. [16-878](#) Motion with Notice - Regional Goose Management - Director Windsor
- Director Helps left the meeting at 3:15 pm.
- MOVED** by Director Windsor, **SECONDED** by Director Hicks,
That the Capital Regional District commit to participating in a regional working group until at least December 31, 2017 with the express goal of reducing the population of non-migratory (invasive) geese; and further that the Finance Committee consider any additional human resources for the Parks department as required to support the CRD's continued involvement in the Regional Goose Management Working group.
CARRIED

Saanich Peninsula Wastewater Commission

21. [16-906](#) Saanich Peninsula Stormwater Quality - 2015 Program Report
- MOVED** by Director Windsor, **SECONDED** by Alternate Director Stock,
That the Saanich Peninsula Stormwater Quality 2015 Program Report be received for information.
CARRIED
22. [16-907](#) Saanich Peninsula Treatment Plant Wastewater and Marine Environment Program - 2015 Annual Report
- MOVED** by Alternate Director Stock, **SECONDED** by Director Windsor,
That the Saanich Peninsula Treatment Plant Wastewater and Marine Environment Program 2015 Annual Report be approved and forwarded to the BC Ministry of Environment.
CARRIED

Transportation Select Committee

23. [16-902](#) Options for Obtaining Assent of the Electors for Transportation Service Bylaw

As Chair of the Transportation Select Committee, Director Brice encouraged support by all the municipalities and electoral areas to create a regional transportation service. In response to questions, staff reviewed the three levels of a proposed transportation service that had been identified previously, noting that this was the first phase, i.e. combining the existing regional transportation planning and regional trails services. There was discussion on past efforts with the Province regarding the transfer of transit to the CRD, and having broader representation on the current BC Transit Board.

MOVED by Director Brice, SECONDED by Director Screech,

- a) That the staff report titled 'Options for Obtaining Electoral Assent for Transportation Service Bylaw' be received for information;
- b) That local government engagement on the proposed Transportation Service be undertaken;
- c) That staff be directed to prepare a summary of municipal council and Electoral Area Services Committee input into the proposed Transportation Service and report back to the Transportation Select Committee; and
- d) That staff be directed to, following completion of municipal council and Electoral Area Services Committee engagement, prepare a report recommending the electoral assent option to be pursued prior to advancing the Transportation Service Bylaw to the CRD Board.

MOVED by Director Brice, SECONDED by Director Screech,

That b) of the motion be amended: to add the words ", including the CRD Electoral Areas," before the word "engagement".

CARRIED

The question on the main motion, as amended was called.

MOVED by Director Brice, SECONDED by Director Screech,

- a) That the staff report titled 'Options for Obtaining Electoral Assent for Transportation Service Bylaw' be received for information;
- b) That local government engagement, including the CRD Electoral Areas, on the proposed Transportation Service be undertaken;
- c) That staff be directed to prepare a summary of municipal council and Electoral Area Services Committee input into the proposed Transportation Service and report back to the Transportation Select Committee; and
- d) That staff be directed to, following completion of municipal council and Electoral Area Services Committee engagement, prepare a report recommending the electoral assent option to be pursued prior to advancing the Transportation Service Bylaw to the CRD Board.

CARRIED

6. ADMINISTRATION REPORTS

6.1. [16-967](#) Alternative Approval Process for Bylaw No. 4119 and Bylaw No. 4123 - Emergency Response Dispatch Centre

Discussion ensued regarding the need for a business case regarding the new

emergency response dispatch centre.

MOVED by Director Price , **SECONDED** by Director Howe,

1) That in accordance with Section 86(3) of the Community Charter, the date of December 2, 2016 be established as the deadline by which elector responses, under the Alternative Approval Process for Bylaw No. 4119 and Bylaw No. 4123;

2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved (Appendices C and D of the staff report); and

3) That the Alternative Approval Process for Bylaw No. 4119 and Bylaw No. 4123 be authorized in the entire 911 emergency response telephone service area, which is comprised of all the municipalities and electoral areas within the Capital Regional District, as follows: Central Saanich, Colwood, Esquimalt, Highlands, Langford, Oak Bay, Metchosin, North Saanich, Saanich, Sidney, Sooke, Victoria, View Royal; and Juan de Fuca, Salt Spring Island and Southern Gulf Islands electoral areas.

CARRIED

OPPOSED Isitt, Loveday

6.2. [16-983](#)

Bylaw No. 4129 - Amendment to the Capital Regional District Board Procedures Bylaw, 2012

Director Atwell left the meeting at 3:32 pm.

Chair Desjardins spoke to the legislative amendment requiring the CRD Board inaugural meeting to take place in November instead of December.

MOVED by Director Windsor, **SECONDED** by Director Howe,

That Bylaw No. 4129, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 5, 2016, be introduced and read a first and second time.

CARRIED

MOVED by Director Windsor, **SECONDED** by Director Howe,

That Bylaw No. 4129 be read a third time.

CARRIED

MOVED by Director Windsor, **SECONDED** by Director Howe,

That Bylaw No. 4129 be adopted.

CARRIED

6.3. [16-966](#)

Public Hearing Report on Bylaw No. 4097, "Juan de Fuca Land Use Bylaw, Bylaw No. 1, 1992, Amendment Bylaw No. 129, 2016" (VOTING BLOCK A)

MOVED by Director Hicks, **SECONDED** by Director Blackwell,

That the minutes that form the Report of the Public Hearing, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on September 28, 2016, for Bylaw No. 4097, "Juan de Fuca Land Use Bylaw, Bylaw No. 1, 1992, Amendment Bylaw No. 129, 2016", be received.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,

That Bylaw No. 4097 be amended to add the Community Facility - Heritage Lighthouse (P-2L) to Part 1, Section 3.07 Zones in Bylaw No. 2040.

CARRIED

MOVED by Director Hicks, SECONDED by Director Hamilton,
That Bylaw No. 4097, as amended, be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That adoption of Bylaw No. 4097 be withheld pending registration of a restrictive
covenant on the title of the subject property requiring proof of potable water
prior to the occupancy of buildings that will be used by the public.
CARRIED

7. MOTION WITH NOTICE

7.1. [16-960](#) Motion With Notice - Island Corridor Foundation Review - Director Isitt

MOVED by Director Isitt, SECONDED by Director Blackwell,
That the CRD Board:
(1) Refer the Association of Vancouver Island and Coastal Communities (AVICC)
review of the Island Corridor Foundation to local governments in the CRD and to
Songhees and Esquimalt Nations, inviting comment on the recommendations by
October 31, 2016; and
(2) Consider the recommendations and comments received at the November 9
Board meeting, and respond accordingly to the ICF and AVICC.

MOVED by Director Isitt, SECONDED by Director Blackwell,
That (1) of the motion be amended: to add the words "(ICF) and the ICF response"
before the words "to local governments".
CARRIED

The question was called on the main motion as amended:
MOVED by Director Isitt, SECONDED by Director Blackwell,
That the CRD Board:
(1) Refer the Association of Vancouver Island and Coastal Communities (AVICC)
review of the Island Corridor Foundation (ICF) and the ICF response to local
governments in the CRD and to Songhees and Esquimalt Nations, inviting
comment on the recommendations by October 31, 2016; and
(2) Consider the recommendations and comments received at the November 9
Board meeting, and respond accordingly to the ICF and AVICC.
CARRIED

8. NEW BUSINESS - None

9. MOTION TO CLOSE THE MEETING

9.1. [16-976](#) Motion to Close the Meeting

MOVED by Director Price, SECONDED by Director Howe,
That the Board reconvene in closed session.
CARRIED

The Board moved to the closed session at 3:42 pm, and rose and reported at 4:27 pm.

10. RISE AND REPORT

10.1 [16-1053](#) Rise and Report - October 12, 2016

Appointments to CRD Committees/Commissions

The following appointments were approved:

- Southern Gulf Islands Electoral Area Emergency Advisory Commission, for a term to expire December 31, 2017: Roger Pettit
- Sooke and Electoral Area Parks and Recreation Commission, for a term to expire August 31, 2017: Arran Wass-Little;

11. ADJOURNMENT

MOVED by Director Tait, **SECONDED** by Alternate Director Stock,
That the meeting be adjourned at 4:29 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER