

Meeting Minutes
Capital Regional District Board

Wednesday, July 13, 2016

6th Floor Boardroom

Present:

Directors: B. Desjardins (Chair), D. Howe (Vice Chair), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, C. Day (for C. Hamilton), V. Derman, A. Finall, L. Helps, M. Hicks, B. Isitt, R. Kasper, J. Loveday (for M. Alto), K. Murdoch (for N. Jensen), W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, K. Williams, R. Windsor and G. Young

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Technology and Initiatives; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; R. Sharma, Acting Chief Financial Officer; S. Bagh, Senior Manager, Regional and Strategic Planning; S. Clarke, Health and Capital Planning Strategies; S. Henderson, Manager, Real Estate; C. Neilson, Senior Manager, Human Resources; B. Reems, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

Also Present: J. Bird, Chair, Core Area Wastewater Treatment Project Board

The meeting was called to order at 1:35 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Brice, **SECONDED** by Director Helps,
That Item 5.21 be withdrawn, and that the agenda be approved as amended.
CARRIED

2. ADOPTION OF MINUTES

2.1. [16-763](#) Minutes of CRD Board Meetings of May 25, June 8, and June 29, 2016

MOVED by Director Price, **SECONDED** by Director Plant,
1. That the minutes of the special meeting of May 25, 2016, be adopted as circulated;
2. That the minutes of the meeting of June 8, 2016, be adopted as circulated; and
3. That the minutes of the special meeting of June 29, 2016, be adopted as circulated.
CARRIED

3. REPORT OF THE CHAIR

Chair Desjardins spoke favourably regarding the recent First Nation cultural training session with CRD Directors and others.

Chair Desjardins acknowledged the Lkwungen People on whose traditional territory the CRD building stands. She commented that we recognize and respect our neighbouring First Nations governments - Songhees, Esquimalt, WSA NEC, Scia'new, T'Sou-ke and Pacheedaht peoples, whose historical relationship with the land continues to this day.

4. PRESENTATIONS/DELEGATIONS

4.1. Presentations

4.1.1. [16-765](#) Presentation: Victoria Airport Authority Annual Report to Nominators - CRD Nominee Colin Smith and VAA President & CEO Geoff Dickson

Using a Powerpoint presentation, Colin Smith reviewed:

- annual increases in passenger traffic over the past five years
- new non-stop services to Prince George, Kelowna and Seattle
- highlights of financial performance
- 2015 capital additions worth \$10.7 million: expanded apron and lower holdroom, baggage screening improvements, terminal improvements, parking lot expansion design
- improved public transit and bicycle facilities
- breakdown of airport land use designations
- environmental work on TenTen Creek and Reay Creek

Colin Smith and Geoff Dickson responded to questions regarding:

- parking lot expansion including interim and permanent spots
- consultation with First Nation regarding TenTen Creek enhancement
- promotion of alternative ways to travel to airport and discussions with BC Transit

4.1.2. [16-656](#) Presentation: Derek Masselink, Consultant, Food and Agriculture Strategy

Using a PowerPoint presentation, Derek Masselink spoke to the development of the Food and Agriculture Strategy and acknowledged stakeholder groups who were present in the audience. He highlighted:

- processes involved in food production
- impact of industrialization by disconnecting the different sectors and relationships involved in food production
- differences between rural and urban food systems
- use of a systemic approach based on building on existing successful initiatives and activities and identifying new strategies
- the ten 'keystone' strategies
- proposal for the creation of a Regional Food and Agriculture Task Force to assess the most cost effective and efficient methods to advance each initiative
- opportunity to build on re-establishing relationships and different sectors working together

4.2. Delegations

4.2.1. [16-821](#) Delegation: David Langley re Items 5.1 and 5.21

David Langley spoke to his concerns regarding the timing of the Business Case being presented to the CRD Board, and the independence of the proposed due diligence panel. The delegation provided a written submission, on file at Legislative and Information Services.

5. REPORTS OF COMMITTEES

Core Area Wastewater Treatment Project Board

1. [16-807](#) Core Area Wastewater Treatment Project Board Monthly Report

Speaking to the report, J. Bird noted that the Project Board is currently reviewing past technical work and public comment and input, will establish a due diligence committee to report to the CRD Board and the Project Board, and is on track to deliver a program recommendation and business case. She outlined the Project Board's intention to follow the CRD Board's practices with respect to meeting procedures and posting agenda and minutes.

Discussion ensued regarding:

- who should select the due diligence committee
- the short turnaround time for the CRD Board to consider the program recommendation and business case, and possibilities for advance information

**MOVED by Director Helps, SECONDED by Director Blackwell,
That the monthly report of the Project Board be received for information.
CARRIED**

Committee of the Whole

2. [16-812](#) Draft 2016 Regional Growth Strategy Informal Referral Input - Climate Action

S. Bagh explained the different approaches to climate change contained in the draft Regional Sustainability Strategy document and its replacement document, the draft Regional Growth Strategy (RGS). Director Derman, who raised the issue, commented favourably on the approach used in the new draft RGS.

**MOVED by Director Plant, SECONDED by Director Screech,
That in the Regional Growth Strategy, climate change take the same kind of position that had been decided to include in the draft Regional Sustainability Strategy.
CARRIED**

Electoral Area Services Committee

3. [16-716](#) Community Works Fund (CWF) Request - Lively Peak Trail/Emergency Egress

**MOVED by Director Howe, SECONDED by Director McIntyre,
That a contribution of \$50,000 from the Southern Gulf Islands Electoral Area Community Works Fund to Lively Peak Trail/Emergency Egress be authorized.**

CARRIED

4. [16-625](#) Salt Spring Island Three Year Transit Expansion Initiative - Memorandum of Understanding
- MOVED** by Director McIntyre, **SECONDED** by Director Howe,
That BC Transit's April 27, 2016 Expansion Memorandum of Understanding for the Salt Spring Island Transit Service be approved.
CARRIED
5. [16-739](#) Grants-in-Aid
- MOVED** by Director Howe, **SECONDED** by Director McIntyre,
That the following grant-in-aid applications be approved:
- Galiano Conservancy Association (SGI): \$ 2,000
Contribution to delivery of a Wilderness First Aid course
 - SGI Community Resource Centre Society - Pender Island (SGI): \$ 1,000
Contribution to cover expenses for opening the Community Resource Centre
 - Sooke Fine Arts Society (JDF): \$ 1,500
Electrical upgrade for Sooke Fine Arts Show
- CARRIED**
6. [16-743](#) Ganges Wastewater Infrastructure Renewal Project - Recommendation for Award of Consulting Engineering Services - SSI 2016-003
- MOVED** by Director McIntyre, **SECONDED** by Director Howe,
1. That the Ganges Wastewater Infrastructure Renewal Project - Contract SSI 2016 - 003 be awarded to Amec Foster Wheeler for the sum of \$189,650 plus GST;
 2. That the CRD project manager and/or CRD project sponsor be authorized to approve up to a further \$30,000 for the design of the sludge management system for the project; and
 3. That the CRD project manager and/or CRD project sponsor be authorized to utilize up to \$50,000 for contingency work.
- CARRIED**
7. [16-746](#) Reclaimed Water Use from Ganges Wastewater Treatment Plant for Burgoyne Bay Septage Receiving Facility
- MOVED** by Director McIntyre, **SECONDED** by Director Howe,
That staff be directed to submit applications to the Ministry of Environment and Island Health for use of reclaimed water for the Burgoyne Bay Septage Receiving Facility.
CARRIED

Environmental Services Committee

8. [16-728](#) Delivery of Compost and Conservation Education Services
- Director Derman left the meeting at 2:27 pm stating that he had a potential conflict of interest because a family member was involved in the matter.
- MOVED** by Director Windsor, **SECONDED** by Director Isitt,
That the outreach and education services agreement with the Victoria Compost and Conservation Education Society be renewed for \$86,000 per

year for the remainder of the current service plan cycle to December 31, 2019.

CARRIED

9. [16-731](#) Amendment to Bylaw No. 2827, Capital Regional District Septage Disposal Bylaw No. 2, 2000

Director Derman returned to the meeting at 2:38 pm.

**MOVED by Director Derman, SECONDED by Director Windsor,
That Bylaw No. 4075, Capital Regional District Septage Disposal Bylaw No. 2,
2000, Amendment Bylaw No.1, 2016, be introduced and read a first and
second time.**

CARRIED

**MOVED by Director Derman, SECONDED by Director Windsor,
That Bylaw No. 4075 be read a third time.**

CARRIED

**MOVED by Director Derman, SECONDED by Director Windsor,
That Bylaw No. 4075 be adopted.**

CARRIED

10. [16-714](#) Roundtable on the Environment - Updated Terms of Reference

**MOVED by Director Derman, SECONDED by Director Windsor,
That the Terms of Reference for the Roundtable on the Environment be
revised as outlined in Appendix A of the staff report.**

CARRIED

11. [16-742](#) Climate Action

Director Derman provided clarification on the sea level rise levels used in his document.

Discussion ensued regarding:

- reporting, applicability and impact of CRD policies on the CRD corporately and the electoral areas
- differences in the various sea level rise predictions

The Chair divided the motion for voting purposes.

**MOVED by Director Derman, SECONDED by Director Windsor,
1. That a Forum of Councils be held to consider the urgency of climate
change.**

CARRIED

**MOVED by Director Derman, SECONDED by Director Windsor,
2. That the staff report be received for information.**

CARRIED

12. [16-715](#) Partnership for Water Sustainability in BC - Letter of Support

**MOVED by Director Derman, SECONDED by Director Windsor,
That the Board Chair write a letter in support of the Partnership for Water**

Sustainability in BC funding request to the Province for \$1,000,000 over 5 years.

CARRIED

Finance Committee

13. [16-766](#) Bylaw No. 4108: Capital Regional District (CRD) Recreation Services and Facilities Fees and Charges 2016-2017
- MOVED by Director Hicks, SECONDED by Director Helps, That Bylaw No. 4108, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 10, 2016" be introduced and read a first and second time.**
- CARRIED**
- MOVED by Director Hicks, SECONDED by Director Helps, That Bylaw No. 4108 be read a third time.**
- CARRIED**
- MOVED by Director Hicks, SECONDED by Director Kasper, That Bylaw No. 4108 be adopted.**
- CARRIED**
14. [16-774](#) Capital Regional District Grants Update
- MOVED by Director Howe, SECONDED by Director Williams, That the Capital Regional District Grants Update be received for information.**
- CARRIED**
15. [16-795](#) Board Strategic Priorities and Corporate Plan Initiatives - Process Update and Priorities Dashboard Progress Report No. 2 - Spring 2016
- MOVED by Director Howe, SECONDED by Director McIntyre,**
- 1. That the 2016 Corporate Reporting Timeline as attached in Appendix A of the staff report be received; and**
 - 2. That the Priorities Dashboard Progress Report No. 2 - Spring 2016, as attached in Appendix B of the staff report, be confirmed.**
- CARRIED**
16. [16-650](#) 2017 Financial Planning Discussion
- MOVED by Director Howe, SECONDED by Director Williams,**
- 1. That climate change be considered in terms of year-over-year financial planning and it be one of the aspects that are listed as impacts on the budget; and**
 - 2. That the 2017 Financial Planning Discussion report be received for information, and that staff be directed to proceed with the development of 2017 Service and Financial Plans.**
- CARRIED**
17. [16-779](#) Homelessness Partnering Strategy - Additional Funding for 2016-2018
- MOVED by Director Howe, SECONDED by Director Williams,**

That amending the Funding Agreement with the Government of Canada to include the management of \$793,652 in additional funding between April 1, 2016 and March 31, 2018 be approved.

CARRIED

18. [16-796](#)

Motion with Notice: Refinement of CRD's Asset Management Approach to Include Natural Capital

MOVED by Director Howe, **SECONDED** by Director Williams,

1. That the CRD declare nature, and the ecosystems services that it provides, as a fundamental component of the region's infrastructure system;

2. That the CRD amend/develop an Asset Management Policy that ensures adequate provision for the operation, maintenance and funding of natural assets;

3. That the CRD conduct a natural capital valuation of the Greater Victoria water supply area to identify the ecosystems services that provide vital municipal functions, such as storm water conveyance and drinking water storage and filtration, and other ecosystem services and the associated economic value of those services; and

4. That staff provide a report as to what may be required to achieve items 1 - 3 and refer the staff report to the Environmental Services Committee, the Planning, Transportation and Protective Services Committee and the Regional Water Supply Commission.

CARRIED

Governance Committee

19. [16-784](#)

Meeting Procedures - Circulation of Amendments

Noting that this item had been discussed several times at the Board and the committee, and given the length of the agenda, Chair Desjardins requested Directors to keep their comments to new information.

MOVED by Director Ranns, **SECONDED** by Director Howe,
That amendments to motions only be presented at a meeting.

In the ensuing discussion, Director Young spoke against the motion and argued for the process outlined in the staff report to allow for amendments to be circulated prior to the meeting.

Chair Desjardins ruled Director Young's comments out of order as he was not bringing forward new information.

MOVED by Director Young, **SECONDED** by Director Kasper,
Shall the Chair be sustained?

CARRIED

OPPOSED Blackwell, Brice, Brownoff, Helps, Hicks, Isitt, Loveday, Murdoch, Screech, Young

MOVED by Director Plant, **SECONDED** by Director Finall,
That the question be called on the main motion.

CARRIED

OPPOSED Blackwell, Brownoff, Kasper, Loveday, Murdoch, Young

The question was called on the main motion:

**MOVED by Director Ranns, SECONDED by Director Howe,
That amendments to motions only be presented at a meeting.
CARRIED**

20. [16-794](#) Service Review Options

As Chair of the Governance Committee, Director Ranns requested that the item be referred back to committee since he was unable to attend the meeting when this item was discussed because of a family matter.

**MOVED by Director Ranns, SECONDED by Director Howe,
That the matter be referred back to the Governance Committee.
CARRIED
OPPOSED Blackwell, Brice, Brownoff, Helps, Price**

Integrated Resource Management Select Committee

21. [16-802](#) Integrated Resource Management Pilot Project

This Action Report was withdrawn because it was not forwarded by the Select Committee.

Juan De Fuca Land Use Committee

22. [16-738](#) Floodplain Exemption for Lot 2, Section 2, Renfrew District, Plan VIP83339 - Waters Edge Drive

**MOVED by Director Hicks, SECONDED by Director Blackwell,
That floodplain exemption DV000048 for Lot 2, Section 2, Renfrew District, Plan VIP83339 for the purpose of constructing a single-family dwelling be granted subject to the following conditions:
a) That the proposed development comply with the recommendations outlined in the professional geotechnical engineer's report prepared by WSP Canada Ltd., dated April 13 & 19, 2016;
b) That the building location be verified by a BC Land Surveyor prior to completion of the building permit; and
c) That the professional geotechnical engineer's report prepared by WSP Canada Ltd., dated April 13 & 19, 2016, be secured via a restrictive covenant registered on title as part of the Building Permit process.
CARRIED**

23. [16-669](#) To Amend Development Permit (DP-08-11) With Frontage Exemption and Acquire Park Dedication for the Trans Canada Trail (S-22-08) - Block 352, Malahat District, Except Part In VIP84067 And Block 399, Malahat District

**MOVED by Director Hicks, SECONDED by Director Blackwell,
a) That amended Steep Slopes, Sensitive Ecosystems and Watercourses, Wetlands and Riparian Areas development permit DP-08-11, and frontage exemption for 39 lots, as amended, for Block 352, Malahat District, Except Part in VIP84067 and Block 399 Malahat District, for the purpose of permitting an 86-lot subdivision, be approved.
b) That the parcel shown as park dedication on the Survey Plan, prepared by Bazett Land Surveying Inc., dated April 5, 2016 and a 0.8 ha viewpoint from**

proposed Lot 1, included in Appendix D, be accepted as park dedication pursuant to Section 510 of the Local Government Act and that a statutory right-of-way be secured for public trail access and maintenance purposes over the panhandle access to proposed Lot 55.

CARRIED

Planning, Transportation and Protective Services Committee

24. [16-640](#) Draft Regional Food and Agriculture Strategy

During the discussion, it was noted that since the Islands Trust is the authority for land use for the Salt Spring and Southern Gulf Islands electoral areas, the document should also be referred to them.

MOVED by Director Finall, **SECONDED** by Director Windsor,
That the draft Regional Food and Agriculture Strategy be:

1. Received for information;
2. Used by staff to inform content for the Regional Growth Strategy food systems section that the Board on March 9, 2016, requested staff bring forward for Committee of the Whole consideration; and
3. Advanced for further discussion at a Forum of Councils targeted for fall 2016.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That 3. be amended to add "and advanced to the Islands Trust for review and discussion".

CARRIED.

The Chair called the question on each part separately.

MOVED by Director Finall, **SECONDED** by Director Windsor,
That the draft Regional Food and Agriculture Strategy be:

1. Received for information.

CARRIED

MOVED by Director Finall, **SECONDED** by Director Windsor,
That the draft Regional Food and Agriculture Strategy be:

2. Used by staff to inform content for the Regional Growth Strategy food systems section that the Board on March 9, 2016, requested staff bring forward for Committee of the Whole consideration.

CARRIED

MOVED by Director Finall, **SECONDED** by Director Windsor,
That the draft Regional Food and Agriculture Strategy be:

3. Advanced for further discussion at a Forum of Councils targeted for fall 2016 and advanced to the Islands Trust for review and discussion.

CARRIED

25. [16-744](#) Community Health and Wellbeing Grant Funding

S. Clarke spoke to the project, and the development and selection of the nine determinants of health and wellbeing.

MOVED by Director Finall, **SECONDED** by Director Windsor,
That the Health and Capital Planning Strategies Division be authorized to

expend Island Health grant funding of \$186,667 to advance the Regional Outcomes Monitoring (ROM) Collaborative; map census data; provide education and planning tools; explore the implications of the eight actions in the Community Health & Wellbeing Plan and review how existing CRD services contribute to health and wellbeing; and report back after one year.
CARRIED

Regional Parks Committee

26. [16-735](#) Trans Canada Trail - Sooke Hills Wilderness Trail, Project Area 3 - Award of Contract 16-1874

MOVED by Director Hicks, SECONDED by Director Screech,
That Contract 16-1874, Trans Canada Trail - Sooke Hills Wilderness Trail, Project Area 3 - Goldstream River Crossing be awarded to Copcan Civil Ltd. in the amount of \$253,500.00 (excluding GST), and that a project contingency of \$25,000 (excluding GST) be approved.
CARRIED

Regional Water Supply Commission

27. [16-722](#) Greater Victoria Drinking Water Quality - 2015 Annual Report

MOVED by Director Derman, SECONDED by Director Windsor,
1. That the draft Greater Victoria Drinking Water 2015 Annual Report be approved; and
2. That staff be directed to distribute the full annual report to the appropriate agencies and post it on the Capital Regional District website.
CARRIED

6. ADMINISTRATION REPORTS

- 6.1. [16-814](#) Enabling Accessibility Fund

MOVED by Director Screech, SECONDED by Director Windsor,
That the CRD Board give consent for the West Shore Parks & Recreation Society to apply for a grant under the "Enabling Accessibility Fund" for the proposed renovation of:
1. Provide wider doors and automated door openers in public access areas
2. Replace (6-10) curbs with proper disabled access drop downs
CARRIED

- 6.2. [16-692](#) Core Area Wastewater Treatment Commission Repeal Bylaw and Rescission of Appointments

MOVED by Director Blackwell, SECONDED by Director Helps,
That Bylaw No. 4111 "Core Area Wastewater Treatment Commission Repeal Bylaw No. 1, 2016", be introduced and read a first and second time.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Helps,
That Bylaw No. 4111 be read a third time.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Helps,
That Bylaw No. 4111 be adopted.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Helps,
That the appointments to the Core Area Wastewater Treatment Commission be
rescinded.
CARRIED

- 6.3. [16-737](#) Public Hearing Report on Bylaw No. 4054, "Juan de Fuca Land Use Bylaw,
1992, Amendment Bylaw No. 127, 2016" (BOARD VOTING BLOCK A)

MOVED by Director Hicks, SECONDED by Director Blackwell,
That the minutes that form the Report of the Public Hearing, which is certified as
a fair and accurate summary of the representations that were made at the Public
Hearing held on June 6, 2016 for Bylaw No. 4054, "Juan de Fuca Land Use Bylaw,
1992, Amendment Bylaw No. 127, 2016" be received.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That Bylaw No. 4054 be read a third time.
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,
That adoption of Bylaw No. 4054 be withheld pending registration of a restrictive
covenant on the title of the subject properties, requiring remediation of buildings
used for the production of medical marihuana at such time as the use is
discontinued.
CARRIED

- 6.4. [16-688](#) Alternative Approval Process for Bylaw No. 4112 - Disposition of Regional
Parkland (Irwin Road)

MOVED by Director Blackwell, SECONDED by Alternate Director Day,
1. That, in accordance with Section 86(3) of the Community Charter, the date of
September 2, 2016, be established as the deadline by which elector responses,
under the Alternative Approval Process for CRD Bylaw No. 4112, must be
submitted to the Capital Regional District (CRD) by qualified electors within the
service area of the CRD;
2. That the attached Notice of Alternative Approval Process and the Elector
Response Form be approved; and
3. That the Alternative Approval Process for CRD Bylaw No. 4112 be authorized in
the entire regional parks service area, which is comprised of all the
municipalities and electoral areas within the Capital Regional District, as follows:
Central Saanich, Colwood, Esquimalt, Highlands, Langford, Oak Bay, Metchosin,
North Saanich, Saanich, Sidney, Sooke, Victoria, View Royal; and Juan de Fuca,
Salt Spring Island and Southern Gulf Islands electoral areas.
CARRIED

- 6.5. [16-767](#) Statutory Right of Way Agreement for Well Site on Isabella Point Road

MOVED by Director McIntyre, SECONDED by Director Screech,
That the Capital Regional District Board (CRD) enter into the Statutory Right of
Way agreement with School District No. 64 to grant the CRD access to build,
operate and maintain the well, tank and treatment facility and provide access to

the site on Lot A, Section 42, South Salt Spring Island, Cowichan District, Plan 13152 (PID 004-343-131) for the Cedar of Tuam water system.

CARRIED

6.6. [16-713](#) Viewfield Road - Award of Contract 16-1846

There was discussion on the contingency amount.

MOVED by Director Howe, **SECONDED** by Director Screech,
That contract 16-1846, 808 Viewfield Property Building Upgrade Phase 1 be awarded to Aral Construction (2014) LTD in the amount up to \$1,040,000 (excluding GST) and that a project contingency of \$50,000 (excluding GST) also be approved.

CARRIED

6.7. [16-813](#) 2016 Regional Growth Strategy Bylaw Initiation

Discussion ensued regarding:

- the strength of the 2003 RGS in preventing urban sprawl
- timing of the Forum of Councils, possibly in October
- opportunities for amendments after the public hearing

MOVED by Director Windsor, **SECONDED** by Director Kasper,
That Bylaw No. 4017 "Capital Regional District Regional Growth Strategy Bylaw No.1, 2016" be introduced and read a first and second time.

CARRIED

OPPOSED Williams

7. BYLAWS

7.1. [16-809](#) Bylaw 4029, "Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016"

MOVED by Director Hicks, **SECONDED** by Director Kasper,
That Bylaw 4029, "Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016 Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw 1, 2016" be adopted.

CARRIED

8. NEW BUSINESS

8.1. [16-828](#) Correspondence to Department of Fisheries and Oceans re Northern and Southern Resident Killer Whale Recovery Action Plan

Discussion ensued regarding the impact of the Action Plan on the fishery versus the protection of the species. There was agreement that the CRD should be consulted.

MOVED by Director Hicks, **SECONDED** by Director Ranns,
That the Board Chair write a letter to the Department of Fisheries and Oceans, in support of Director Hick's letter of July 12, 2016, asking for consultation with the CRD before implementation of the Southern Resident Killer Whale Action Plan.

MOVED by Director Helps, **SECONDED** by Director Windsor,
That the motion be amended to the delete the phrase "in support of Director

Hick's letter of July 12, 2016".
CARRIED

The question was called on the motion as amended:
MOVED by Director Hicks, SECONDED by Director Ranns,
That the Board Chair write a letter to the Department of Fisheries and Oceans asking for consultation with the CRD before implementation of the Southern Resident Killer Whale Action Plan.
CARRIED

9. MOTION TO CLOSE THE MEETING

9.1. [16-806](#) Motion to Close the Meeting

MOVED by Director Helps, SECONDED by Director Plant,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district; and 90(2),(b), the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.
CARRIED

10. RISE AND REPORT

10.1. [16-831](#) Appointments to CRD Committees and Commissions

The following appointments were approved:
- Port Renfrew Advisory Planning Commission, for a term to expire December 31, 2018: Rosie Betsworth, Janice Hiles, Dan Quigley, Tomi Smith, John Wells
- Traffic Safety Commission, for a term to expire December 31, 2017: Jeff Groot, Executive Director Policy & Strategic Initiatives, RoadSafety BC

11. ADJOURNMENT

MOVED by Director Helps, SECONDED by Alternate Director Day,
That the meeting be adjourned at 4:29 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER