



## Notice of Meeting and Meeting Agenda Capital Regional District Board

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Wednesday, July 13, 2016

1:35 PM

6th Floor Boardroom

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Start time is approximate

### 1. APPROVAL OF THE AGENDA

### 2. ADOPTION OF MINUTES

#### 2.1. [16-763](#) Minutes of CRD Board Meetings of May 25, June 8, and June 29, 2016

**Recommendation:** 1. That the minutes of the special meeting of May 25, 2016, be adopted as circulated;  
2. That the minutes of the meeting of June 8, 2016, be adopted as circulated; and  
3. That the minutes of the special meeting of June 29, 2016, be adopted as circulated.  
(NWA)

**Attachments:** [May 25, 2016, Special Board Minutes](#)  
[June 8, 2016, Board Minutes](#)  
[June 29, 2016, Special Board Minutes](#)

### 3. REPORT OF THE CHAIR

### 4. PRESENTATIONS/DELEGATIONS

#### 4.1. Presentations

##### 4.1.1. [16-765](#) Presentation: Victoria Airport Authority Annual Report to Nominators - CRD Nominee Colin Smith and VAA President & CEO Geoff Dickson

**Attachments:** [VAA 2015 Annual Report](#)  
[Presentation: Victoria Airport Authority](#)

##### 4.1.2. [16-656](#) Presentation: Derek Masselink, Consultant, Food and Agriculture Strategy

**Attachments:** [Presentation July 2016: Food & Agriculture Strategy](#)  
[Presentation May 2016: Food & Agriculture Strategy](#)

#### 4.2. Delegations

##### 4.2.1. [16-821](#) Delegation: David Langley re Items 5.1 and 5.21

**Attachments:** [Delegation Request David Langley](#)

## 5. REPORTS OF COMMITTEES

### Core Area Wastewater Treatment Project Board

1. [16-807](#) Core Area Wastewater Treatment Project Board Monthly Report

**Recommendation:** That the monthly report of the Project Board be received for information.  
(WP)

**Attachments:** [Report: CAWTP Board Report to CRD Board July 2016](#)

### Committee of the Whole

2. [16-812](#) Draft 2016 Regional Growth Strategy Informal Referral Input -  
Climate Action

**Recommendation:** The Committee of the Whole recommends to the Capital Regional District Board:  
That in the Regional Growth Strategy, climate change take the same kind of  
position that had been decided to include in the draft Regional Sustainability  
Strategy.  
(NWP - All except SSI & SGI EAs)

### Electoral Area Services Committee

3. [16-716](#) Community Works Fund (CWF) Request - Lively Peak  
Trail/Emergency Egress

**Recommendation:** The Electoral Area Services Committee recommends to the Capital Regional  
District Board:  
That a contribution of \$50,000 from the Southern Gulf Islands Electoral Area  
Community Works Fund to Lively Peak Trail/Emergency Egress be authorized.  
(NWA)

**Attachments:** [Staff Report: CWF Request - Lively Peak Trail/Emergency Egress](#)  
[Schedule A: Southern Gulf Islands Community Works Funds](#)

4. [16-625](#) Salt Spring Island Three Year Transit Expansion Initiative -  
Memorandum of Understanding

**Recommendation:** The Electoral Area Services Committee recommends to the Capital Regional  
District Board:  
That BC Transit's April 27, 2016, Expansion Memorandum of Understanding for the  
Salt Spring Island Transit Service be approved.  
(WA)

**Attachments:** [Staff Report: SSI Transit 3 Year Expansion Initiatives \(2017-2019\)](#)  
[Attachment: Expansion Proposal](#)

5. [16-739](#) Grants-in-Aid

**Recommendation:** The Electoral Area Services Committee recommends to the Capital Regional District Board:

That the following grant-in-aid applications be approved:

- Galiano Conservancy Association (SGI): \$ 2,000

Contribution to delivery of a Wilderness First Aid course.

- SGI Community Resource Centre Society - Pender Island (SGI): \$ 1,000

Contribution to cover expenses for opening the Community Resource Centre.

- Sooke Fine Arts Society (JDF): \$ 1,500

Electrical upgrade for Sooke Fine Arts Show.

(NWA)

**Attachments:** [Staff Report: Grants-in-Aid](#)

[Appendix A: Grant-In-Aid Applications](#)

6. [16-743](#) Ganges Wastewater Infrastructure Renewal Project -  
Recommendation for Award of Consulting Engineering Services -  
SSI 2016-003

**Recommendation:** The Ganges Sewer Local Service Commission recommends to the Capital Regional District (CRD) Board:

1. That the Ganges Wastewater Infrastructure Renewal Project - Contract SSI 2016

- 003 be awarded to Amec Foster Wheeler for the sum of \$189,650 plus GST;

2. That the CRD project manager and/or CRD project sponsor be authorized to approve up to a further \$30,000 for the design of the sludge management system for the project; and

3. That the CRD project manager and/or CRD project sponsor be authorized to utilize up to \$50,000 for contingency work.

(WA)

[Please note the Commission recommendation differs from the staff report recommendation.]

**Attachments:** [Staff Report: Ganges Wastewater Award of Contract SSI 2016-003](#)

7. [16-746](#) Reclaimed Water Use from Ganges Wastewater Treatment Plant for  
Burgoyne Bay Septage Receiving Facility

**Recommendation:** The Electoral Area Services Committee recommends to the Capital Regional District Board:

That staff be directed to submit applications to the Ministry of Environment and Island Health for use of reclaimed water for the Burgoyne Bay Septage Receiving Facility.

(NWA)

[Please note that the Committee recommendation differs from the staff report recommendation.]

**Attachments:** [Staff Report: Ganges Sewer Reclaimed Water](#)

## Environmental Services Committee

8. [16-728](#) Delivery of Compost and Conservation Education Services

**Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:

That the outreach and education services agreement with the Victoria Compost and Conservation Education Society be renewed for \$86,000 per year for the remainder of the current service plan cycle to December 31, 2019.

(WA)

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- Attachments:** [Staff Report: Delivery of Compost and Conservation Education Services](#)  
[Appendix A: Compost and Conservation Education Services Agreement](#)  
[Appendix B: Background Information on Funding Grant](#)  
[Appendix C: Compost Education Centre 2015 Annual Report](#)
9. [16-731](#) Amendment to Bylaw No. 2827, Capital Regional District Septage Disposal Bylaw No. 2, 2000
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:
- 1) That Bylaw No. 4075, Capital Regional District Septage Disposal Bylaw No. 2, 2000, Amendment Bylaw No.1, 2016, be introduced and read a first and second time.
  - 2) That Bylaw No. 4075 be read a third time.
  - 3) That Bylaw No. 4075 be adopted.  
(WP - All except SSI EA & SGI EA , 2/3 maj. on adoption)
- Attachments:** [Staff Report: Amendment to Septage Disposal Bylaw](#)  
[Appendix A: Bylaw No. 4075](#)  
[Appendix B: Draft Bylaw No. 2827 showing proposed amendments](#)
10. [16-714](#) Roundtable on the Environment - Updated Terms of Reference
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:  
That the Terms of Reference for the Roundtable on the Environment be revised as outlined in Appendix A.  
(NWA)
- Attachments:** [Staff Report: Roundtable on the Environment - Updated TOR](#)  
[Appendix A: Updated TOR](#)
11. [16-742](#) Climate Action
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:
1. That a Forum of Councils be held to consider the urgency of climate change; and  
(NWA)
  2. That the staff report be received for information.  
(WP All)
- Attachments:** [Staff Report: CRD Climate Action Update - Response to Chair Derman](#)  
[Chair Derman's Climate Change Report Revised 2016-06-23](#)  
[Appendix A: Schematic Overview of Climate Change Mitigation...](#)  
[Appendix B: Excerpt from the Insurance Journal](#)  
[Comment: Regional Director Hicks re Derman Climate Change Report](#)  
[Chair Derman's Climate Change Report to ESC 2016-06-22](#)
12. [16-715](#) Partnership for Water Sustainability in BC - Letter of Support

**Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:  
That the Board Chair write a letter in support of the Partnership for Water Sustainability in BC funding request to the Province for \$1,000,000 over 5 years.  
(NWA)

**Attachments:** [Staff Report: Partnership for Water Sustainability - Letter of Support](#)  
[Appendix A: Projects & Tools - Request for a 5-Year Funding Commitment](#)

## Finance Committee

13. [16-766](#) Bylaw No. 4108: Capital Regional District (CRD) Recreation Services and Facilities Fees and Charges 2016-2017

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1) That Bylaw No. 4108, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 10, 2016" be introduced and read a first and second time.  
2) That Bylaw No. 4108 be read a third time.  
3) That Bylaw No. 4108 be adopted.  
(NWA, 2/3 on adoption)

**Attachments:** [Staff Report: Bylaw No. 4108: CRD Recreation Services & Facilities Fees & Charges](#)  
[Appendix 1: Bylaw No. 4108](#)  
[Appendix 2: List of Revisions](#)

14. [16-774](#) Capital Regional District Grants Update

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
That the Capital Regional District Grants Update be received for information.  
(NWA)

**Attachments:** [Staff Report: CRD Grants Update](#)  
[Appendix A: CRD Grants Administration Dashboard](#)

15. [16-795](#) Board Strategic Priorities and Corporate Plan Initiatives - Process Update and Priorities Dashboard Progress Report No. 2 - Spring 2016

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1. That the 2016 Corporate Reporting Timeline as attached in Appendix A be received; and  
2. That the Priorities Dashboard Progress Report No. 2 - Spring 2016 as attached in Appendix B be confirmed.  
(NWA)

**Attachments:** [Staff Report - Board Strategic Priorities and Corporate Plan - Process Update and Progress Report](#)  
[Appendix A - 2016 Corporate Reporting Timeline](#)  
[Appendix B - Priorities Dashboard Progress Report No. 2](#)

16. [16-650](#) 2017 Financial Planning Discussion

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:

1. That climate change be considered in terms of year-over-year financial planning and it be one of the aspects that are listed as impacts on the budget; and
2. That the 2017 Financial Planning Discussion report be received for information and that staff be directed to proceed with the development of 2017 Service and Financial Plans.

(NWA)  
[Please note that the Committee recommendation differs from the staff report recommendation.]

**Attachments:** [Staff Report: 2017 Financial Planning Discussion](#)  
[Appendix A: CRD Planning Process](#)  
[Appendix B: Regional District Comparison](#)  
[Appendix C: CRD Planning Timeline](#)

17. [16-779](#) Homelessness Partnering Strategy - Additional Funding for 2016-2018

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board: That amending the Funding Agreement with the Government of Canada to include the management of \$793,652 in additional funding between April 1, 2016, and March 31, 2018, be approved  
(WA)

**Attachments:** [Staff Report: Homelessness PS - Additional Funding for 2016-2018](#)  
[Appendix 1: Letters from Gov't of Canada June 7, 2016](#)  
[Appendix 2: Existing HPS Agreement - Aboriginal Homelessness](#)  
[Appendix 2: Existing HPS Agreement - Designated Initiatives](#)

18. [16-796](#) Motion with Notice: Refinement of CRD's Asset Management Approach to Include Natural Capital

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:

1. That the CRD declare nature, and the ecosystems services that it provides, as a fundamental component of the region's infrastructure system.
2. That the CRD amend/develop an Asset Management Policy that ensures adequate provision for the operation, maintenance and funding of natural assets.
3. That the CRD conduct a natural capital valuation of the Greater Victoria water supply area to identify the ecosystems services that provide vital municipal functions, such as storm water conveyance and drinking water storage and filtration, and other ecosystem services and the associated economic value of those services.
4. That staff provide a report as to what may be required to achieve items 1 - 3 and refer the staff report to the Environmental Services Committee, the Planning, Transportation and Protective Services Committee and the Regional Water Supply Commission.

(NWA)  
[Please note that the Committee recommendation differs from the original motion.]

**Attachments:** [Motion: Refine CRD Asset Management Approach - Include Natural Capital](#)

## Governance Committee

19. [16-784](#) Meeting Procedures - Circulation of Amendments

**Recommendation:** The Governance Committee recommends to the Capital Regional District Board:  
That amendments to motions only be presented at a meeting.  
(NWA)

**Attachments:** [Staff Report: Meeting Procedures-Circulation of Amendments](#)  
[Report from the April 6th Governance Committee Meeting](#)

20. [16-794](#) Service Review Options

**Recommendation:** The Governance Committee recommends to the Capital Regional District Board:  
That the CAO be directed to carry out enhanced divisional service planning as part of the 2017 financial planning and budgeting process to identify potential service adjustments that would realign, reallocate or reduce service activities using a bottom up approach, with an aim to improve efficiency, internally or cross departmentally.  
(NWA)

**Attachments:** [Staff Report: Service Review Options](#)

### Integrated Resource Management Select Committee

*The following items will be considered by the Integrated Resource Management Committee at its meeting on July 13, 2016, prior to the CRD Board meeting. The following are the staff recommendations.*

21. [16-802](#) Integrated Resource Management Pilot Project

**Recommendation:** That the Integrated Resource Management Select Committee recommend to the Capital Regional District Board:  
That Capital Regional District staff coordinate the development of a white paper that would result in a business case analysis and feasibility review of the gasification of mixed feedstock materials using various technologies.  
(NWA)

**Attachments:** [Staff Report: Integrated Resource Management Pilot Project](#)  
[Appendix A: Solid Waste Feedstock Material Summary](#)  
[Appendix B: Draft - Request for Expressions of Interest](#)

### Juan De Fuca Land Use Committee

22. [16-738](#) Floodplain Exemption for Lot 2, Section 2, Renfrew District, Plan VIP83339 - Waters Edge Drive

**Recommendation:** That floodplain exemption DV000048 for Lot 2, Section 2, Renfrew District, Plan VIP83339 for the purpose of constructing a single-family dwelling be granted subject to the following conditions:

- That the proposed development comply with the recommendations outlined in the professional geotechnical engineer's report prepared by WSP Canada Ltd., dated April 13 & 19, 2016;
- That the building location be verified by a BC Land Surveyor prior to completion of the building permit; and
- That the professional geotechnical engineer's report prepared by WSP Canada Ltd., dated April 13 & 19, 2016, be secured via a restrictive covenant registered on title as part of the Building Permit process.  
(NWP - JDF EA/Colwood/Langford/Metchosin/Sooke)

**Attachments:** [Staff Report: Floodplain Exemption - Waters Edge Drive](#)  
[Appendix 1: Subject Property Map](#)  
[Appendix 2: Site Plan](#)  
[Appendix 3: Building Plans](#)  
[Appendix 4: Levelton Engineering Solutions Report, January 8, 2007](#)  
[Appendix 5: WSP Canada Ltd. Report, April 13 & 19, 2016](#)  
[LUC Minutes Excerpt](#)

23. [16-669](#) To Amend Development Permit (DP-08-11) With Frontage Exemption and Acquire Park Dedication for the Trans Canada Trail (S-22-08) - Block 352, Malahat District, Except Part In VIP84067 And Block 399, Malahat District

**Recommendation:** a. That amended Steep Slopes, Sensitive Ecosystems and Watercourses, Wetlands and Riparian Areas development permit DP-08-11, and frontage exemption for 39 lots, as amended, for Block 352, Malahat District, Except Part in VIP84067 and Block 399 Malahat District, for the purpose of permitting an 86-lot subdivision, be approved.  
b. That the parcel shown as park dedication on the Survey Plan, prepared by Bazett Land Surveying Inc., dated April 5, 2016 and a 0.8 ha viewpoint from proposed Lot 1, included in Appendix D, be accepted as park dedication pursuant to Section 510 of the Local Government Act and that a statutory right-of-way be secured for public trail access and maintenance purposes over the panhandle access to proposed Lot 55.  
(NWP - JDF EA, C.Saanich, Highlands, Langford, Saanich Mayor)  
[Please note the Committee recommendation differs from the staff report recommendation.]

**Attachments:** [Staff Report: Amend Development Permit \(DP-08-11\), Malahat District](#)  
[Appendix A: Location Map](#)  
[Appendix B: Proposed Subdivision Plan 2016](#)  
[Appendix C: Frontage](#)  
[Appendix D: Additional 0.8 ha Park Dedication](#)  
[Appendix E: DP-08-11 – Amended](#)  
[Adjacent Property Notice](#)  
[Supplementary Submissions](#)  
[LUC Minutes Excerpt](#)  
[DP-08-11 - Amended with Revised Frontage Plan](#)

### Planning, Transportation and Protective Services Committee

24. [16-640](#) Draft Regional Food and Agriculture Strategy



**Recommendation:** The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:  
That the draft Regional Food and Agriculture Strategy be:  
1. Received for information;  
(NWA)  
2. Used by staff to inform content for the Regional Growth Strategy food systems section that the Board on March 9, 2016, requested staff bring forward for Committee of the Whole consideration; and  
(NWP All except SGI & SSI EAs)  
3. Advanced for further discussion at a Forum of Councils targeted for fall 2016.  
(NWA)

**Attachments:** [Staff Report: Regional Food & Agriculture Strategy](#)  
[Appendix 1: Draft Regional Food & Agriculture Strategy](#)  
[Appendix 2: Vancity Agricultural Land Report](#)

25. [16-744](#) Community Health and Wellbeing Grant Funding

**Recommendation:** The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:  
That the Health and Capital Planning Strategies Division be authorized to expend Island Health grant funding of \$186,667 to advance the Regional Outcomes Monitoring Collaborative; map census data; provide education and planning tools; explore the implications of the eight actions in the Community Health & Wellbeing Plan and review how existing CRD services contribute to health and wellbeing; and report back after one year.  
(NWA)

**Attachments:** [Report: Community Health and Wellbeing Grant Funding](#)  
[Appendix A: Draft Community Health & Wellbeing Plan](#)  
[Appendix B: Frequently Asked Questions](#)  
[Appendix C: Connecting Older Adults Pilot Project - Sample](#)  
[Appendix D: VIHA/CRD Grant Funding Agreement](#)

### Regional Parks Committee

26. [16-735](#) Trans Canada Trail - Sooke Hills Wilderness Trail, Project Area 3 - Award of Contract 16-1874

**Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board:  
That Contract 16-1874, Trans Canada Trail - Sooke Hills Wilderness Trail, Project Area 3 - Goldstream River Crossing be awarded to Copcan Civil Ltd. in the amount of \$253,500.00 (excluding GST), and that a project contingency of \$25,000 (excluding GST) be approved.  
(WA)

- Attachments:** [Staff Report: Trans Canada Trail – Sooke Hills Wilderness Trail, Project Area 3](#)  
[Attachment 1: Sooke Hills Wilderness Trail – Contract Project Area](#)  
[Attachment 2: Contract 16-1874](#)  
[Attachment 2: Contract 16-1874 - Addendum 1](#)  
[Attachment 2: Contract 16-1874 - Addendum 2](#)  
[Attachment 2: Contract 16-1874 - Addendum 3](#)  
[Attachment 2: Contract 16-1874 - Addendum 4](#)

## Regional Water Supply Commission

### 27. [16-722](#) Greater Victoria Drinking Water Quality - 2015 Annual Report

- Recommendation:** The Regional Water Supply Commission recommends to the Capital Regional District Board:
1. That the draft Greater Victoria Drinking Water 2015 Annual Report be approved; and
  2. That staff be directed to distribute the full annual report to the appropriate agencies and post it on the Capital Regional District website.  
(WP - all except SGI and SSI EAs)

- Attachments:** [Staff Report: Greater Victoria Drinking Water Quality 2015 Annual Report](#)  
[Appendix A: 2015 Annual Report](#)

## 6. ADMINISTRATION REPORTS

### 6.1. [16-814](#) Enabling Accessibility Fund

- Recommendation:** That consent be given for the West Shore Parks & Recreation Society to apply for a grant under the "Enabling Accessibility Fund" for the proposed renovation of:
1. Provide wider doors and automated door openers in public access areas
  2. Replace (6-10) curbs with proper disabled access drop downs  
(NWA)

- Attachments:** [Staff Report: Enabling Accessibility Fund](#)

### 6.2. [16-692](#) Core Area Wastewater Treatment Commission Repeal Bylaw and Rescission of Appointments

- Recommendation:**
1. That Bylaw No. 4111 "Core Area Wastewater Treatment Commission Repeal Bylaw No. 1, 2016", be introduced and read and first and second time;
  2. That Bylaw No. 4111 be read a third time;
  3. That Bylaw No. 4111 be adopted; and
  4. That the appointments to the Core Area Wastewater Treatment Commission be rescinded.  
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal, 2/3 maj. on adoption)

- Attachments:** [Staff Report: CAWT Commission Repeal Bylaw](#)  
[Appendix A: Bylaw 4111 CAWT Commission Repeal Bylaw](#)

### 6.3. [16-737](#) Public Hearing Report on Bylaw No. 4054, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 127, 2016" (BOARD VOTING BLOCK A)

- Recommendation:** a) That the minutes that form the Report of the Public Hearing, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on June 6, 2016 for Bylaw No. 4054, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 127, 2016" be received.  
b) That Bylaw No. 4054 be read a third time.  
c) That adoption of Bylaw No. 4054 be withheld pending registration of a restrictive covenant on the title of the subject properties, requiring remediation of buildings used for the production of medical marihuana at such time as the use is discontinued. (NWP - JDF EA/Colwood/Langford/Metchosin/Sooke)

**Attachments:** [Staff Report: Public Hearing Report Bylaw No. 4054](#)  
[Appendix 1: Proposed Bylaw No 4054](#)  
[Appendix 2: Report of Public Hearing](#)

**6.4.**      [16-688](#)      Alternative Approval Process for Bylaw No. 4112 - Disposition of Regional Parkland (Irwin Road)

- Recommendation:** 1. That, in accordance with Section 86(3) of the Community Charter, the date of September 2, 2016, be established as the deadline by which elector responses, under the Alternative Approval Process for CRD Bylaw No. 4112, must be submitted to the Capital Regional District (CRD) by qualified electors within the service area of the CRD;  
2. That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and  
3. That the Alternative Approval Process for CRD Bylaw No. 4112 be authorized in the entire regional parks service area, which is comprised of all the municipalities and electoral areas within the Capital Regional District, as follows: Central Saanich, Colwood, Esquimalt, Highlands, Langford, Oak Bay, Metchosin, North Saanich, Saanich, Sidney, Sooke, Victoria, View Royal; and Juan de Fuca, Salt Spring Island and Southern Gulf Islands electoral areas.  
(NWA)

**Attachments:** [Staff Report: Irwin Road Disposition Alternative Approval Process](#)  
[Appendix A: Bylaw 4112 Regional Parkland Disposition \(Irwin Road\)](#)  
[Appendix B: Notice to Electors - AAP Bylaw 4112](#)  
[Appendix C: Elector Response Form - AAP Bylaw 4112](#)

**6.5.**      [16-767](#)      Statutory Right of Way Agreement for Well Site on Isabella Point Road

- Recommendation:** The Cedars of Tuam Water Service Commission recommends to the Capital Regional District Board:  
That the Capital Regional District Board (CRD) enter into the Statutory Right of Way agreement with School District No. 64 to grant the CRD access to build, operate and maintain the well, tank and treatment facility and provide access to the site on Lot A, Section 42, South Salt Spring Island, Cowichan District, Plan 13152 (PID 004-343-131) for the Cedar of Tuam water system.  
(WA)

**Attachments:** [Staff Report: Cedars of Tuam Well Agreement](#)  
[Attachment 1: Draft Agreement](#)

**6.6.**      [16-713](#)      Viewfield Road - Award of Contract 16-1846

**Recommendation:** That contract 16-1846, 808 Viewfield Property Building Upgrade Phase 1 be awarded to Aral Construction (2014) LTD in the amount up to \$1,040,000 (excluding GST) and that a project contingency of \$50,000 (excluding GST) also be approved.  
(WA)

**Attachments:** [Staff Report: Viewfield Road - Award of Contract 16-1846](#)  
[Appendix 1: 808 Viewfield Road Contract 16-1846](#)  
[Appendix 2: Hazardous Materials Risk Assessment](#)

**6.7. [16-813](#) 2016 Regional Growth Strategy Bylaw Initiation**

**Recommendation:** That Bylaw No. 4017 "Capital Regional District Regional Growth Strategy Bylaw No.1, 2016" be introduced and read a first and second time.  
(NWP - except SGI and SSI EAs)

**Attachments:** [Staff Report: 2016 Regional Growth Strategy Bylaw Initiation](#)  
[Appendix A: 2016 Regional Growth Strategy Bylaw](#)

## 7. BYLAWS

**7.1. [16-809](#) Bylaw 4029, "Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016"**

**Recommendation:** That Bylaw 4029, "Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016" be adopted.  
(NWA)

**Attachments:** [Bylaw 4029 SEAPAR and Facilities Service Establishment](#)

## 8. NEW BUSINESS

**8.1. [16-828](#) Correspondence to Department of Fisheries and Oceans re Northern and Southern Resident Killer Whale Recovery Action Plan**

**Recommendation:** That the correspondence be received for information.  
(NWA)

**Attachments:** [Correspondence re Resident Killer Whale Recovery Action Plan](#)

## 9. MOTION TO CLOSE THE MEETING

**9.1. [16-806](#) Motion to Close the Meeting**

**Recommendation:** That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1) (c) labour relations or other employee relations; (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district; and 90(2) (b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.  
(NWA)

## 10. ADJOURNMENT

**Voting Key:**

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**