

Meeting Minutes
Capital Regional District Board

Wednesday, June 8, 2016

6th Floor Boardroom

Present:

Directors: B. Desjardins (Chair), D. Howe (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, C. Day (C. Hamilton), V. Derman, A. Finall, L. Helps, M. Hicks, B. Isitt, N. Jensen, R. Kasper, W. McIntyre, C. Plant, J. Ranns, D. Screech, L. Seaton, K. Williams, R. Windsor and G. Young

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Technology and Initiatives; K. Lorette, General Manager, Planning and Protective Services; R. Sharma, Acting Chief Financial Officer; C. Culham, Senior Manager, Regional Housing; A. Constabel, Senior Manager, Watershed Protection; A. Orr, Senior Manager, Corporate Communications; S. Hallatt, Manager, Aboriginal Initiatives; S. Santarossa, Manager, Legislative and Corporate Initiatives; T. Watkins, Manager, Solid Waste Operations, B. Reems, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

Absent: Director S. Price

The meeting was called to order at 1:44 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Plant, **SECONDED** by Director Helps,
That the agenda be approved as circulated with the following amendments:
- add a new item 4.1.1. Michael Hamilton-Wojtas, SEAPARC Lifeguard, and renumber section 4. items accordingly;
- postpone Item 6.23 Draft Regional Food and Agriculture Strategy to the July 13 Board meeting and to include a presentation by the consultant.
CARRIED

2. ADOPTION OF MINUTES

2.1. [16-711](#) Minutes of CRD Board Meeting of May 11, 2016

MOVED by Director Kasper, **SECONDED** by Director Helps,
That the minutes of the meeting of May 11, 2016 be adopted as circulated.
CARRIED

3. REPORT OF THE CHAIR

Citing recent media, Chair Desjardins encouraged Directors to allow the Core Area Wastewater Treatment Project Board to carry out its work of preparing a Business Case for September without political interference.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.1.1. [16-733](#) Michael Hamilton-Wojtas, SEAPARC Lifeguard

On behalf of the Board, Chair Desjardins thanked Michael Hamilton-Wojtas for helping to save the life of a Mount Washington skier who was experiencing cardiac arrest.

4.1.2. [16-700](#) Ed MacGregor Memorial Bursary 2016

Chair Desjardins provided background information on the establishment and selection process for the bursary, and commented on the personal qualities and academic achievement of the 2016 bursary recipient. Chair Desjardins presented the bursary cheque to Jason McCormick, Royal Bay Secondary School.

**MOVED by Director Desjardins, SECONDED by Director Kasper,
That the Capital Regional District Board recognize the recommendation of the
Greater Victoria School District No. 62 Selection Committee to award the 2016 Ed
MacGregor Memorial Bursary to Mr. Jason McCormick.
CARRIED**

4.1.3. [16-687](#) Christina Clarke, Executive Director, Songhees Nation re Taxation and Governance Structures

Chair Desjardins introduced Christine Clarke.

Using a PowerPoint presentation, C. Clarke recognized the Traditional Territories of the Lekwungen People and reviewed the development of First Nation governance and taxation under the following headings: The Douglas Treaties 1850-1854, the Indian Act 1876, the Kamloops Amendment to the Indian Act, Property Tax and Property Assessment Bylaws, Indian Taxation Advisory Board, Municipal Services Agreements, Indian Self Government Enabling Act, First Nation Property Taxation and Administration, First Nations Fiscal Management Act, Benefits of Property Taxation, Property Tax and Development, Property Taxation and the Post Modern Treaty Era. The presentation is on file at Legislative and Information Services.

4.1.4. [16-604](#) Councillor Cynthia Day, Chair, Victoria Family Court & Youth Justice Committee - 2015 Annual Report

Using a PowerPoint presentation, Colwood Councillor Day reviewed highlights of the 2015 Annual Report. The presentation is on file at Legislative and Information Services.

4.2 Delegations - None

5. MOTION TO CLOSE THE MEETING

5.1. [16-709](#) Motion to Close the Meeting

MOVED by Director Plant, **SECONDED** by Director Helps,
That the Board close the meeting in accordance with the Community Charter,
Part 4, Division 3, 90(1): (a) personal information about an identifiable individual
who holds or is being considered for a position as an officer, employee or agent
of the regional district or another position appointed by the regional district; (e)
the acquisition, disposition or expropriation of land or improvements; and (i) the
receipt of advice that is subject to solicitor-client privilege, including
communications necessary for that purpose.

CARRIED

The Board moved to the closed session at 2:40 pm and rose from the closed session at 3:42 pm with a report under Item 10.

Directors Derman and Isitt had left the meeting during the closed session.

Chair Desjardins advised because of time constraints, priority items would be considered first, and if there was enough time, the remaining items. The meeting continued but not with the items in the same order as the printed agenda.

6. REPORTS OF COMMITTEES

Electoral Area Services Committee

- 6.3.** [16-597](#) Amendment of Bylaw No. 1747 to Include a 20 Lot Subdivision into the Port
Renfrew Water Local Service Area

MOVED by Director Hicks, **SECONDED** by Director Windsor,
That Bylaw No. 4055, "Port Renfrew Water Local Services Establishment Bylaw
No. 1, 1989, Amendment No. 4, 2016" be introduced and read a first and second
time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Windsor,
That Bylaw No. 4055 be read a third time.

CARRIED

- 6.4.** [16-610](#) Office of the Fire Commission Playbook Service Levels

MOVED by Director Hicks, **SECONDED** by Director Windsor,
That the declared service levels for each fire department, as outlined below, be
ratified in order to fulfill the Office of the Fire Commissioner requirements:

- Full Service: Pender Island Fire Rescue
- Interior Operations: Otter Point Fire, East Sooke Fire, Shirley Fire, South
Galiano Fire
- Exterior Operations: Saturna Island Fire, North Galiano Fire, Willis Point Fire,
Port Renfrew Fire.

CARRIED

- 6.5.** [16-617](#) Salt Spring Island Annual Operating Agreement

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the 2016 to 2017 Annual Operating Agreement for SSI Transit Service be
approved.

CARRIED

6.6. [16-630](#)

Grants-in-Aid

MOVED by Director Hicks, SECONDED by Director McIntyre,

That the following grant-in-aid applications be approved:

- Salish Sea Inter-Island Transportation Society (SSI, SGI): \$10,000.

SSI and SGI each contribute \$5000 to facilitate inter-island transportation using private and charter boats ferrying passengers between CRD docks for the 'Tour de iles' cultural and recreation event (June 24-26, 2016).

- Salt Spring Island Minor Baseball Association (SSI): \$1,500.

Funding for regulation sized baseball equipment, travel expenses, and rental of an off-island baseball field for the first SSI Midget team.

- Mayne Island Deer Committee (SGI): \$2,500.

To cover the costs for brochures and other materials for keeping the public informed and involved.

- Mayne Island Bus Society (SGI): \$2,000.

To help cover the cost of volunteer-operated transportation for seniors.

- Centre for Innovation and Peace (SGI): \$4,000.

To cover capital costs involved in the Salish Sea Reef Net Initiative.

- International Institute for Child Rights and Development (SGI): \$4,400.

For leadership development of young leaders who work with high risk youth in the community.

CARRIED

6.7. [16-631](#)

Magic Lake Estates Sewer Capital Reserve Fund Transfer Bylaw

MOVED by Director Hicks, SECONDED by Director Blackwell,

That Bylaw No. 4106 "Magic Lake Estates Sewer Capital Reserve Fund Transfer Bylaw No. 1, 2016" be introduced and read a first time and second time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,

That Bylaw No. 4106 be read a third time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,

That Bylaw No. 4106 be adopted.

CARRIED

6.8. [16-632](#)

Community Works Fund (CWF) Request - Chlorine Injection Pump and Meter for the Port Renfrew Water Service

MOVED by Director Hicks, SECONDED by Director McIntyre,

That a contribution of \$10,000 from the Juan de Fuca Electoral Area Community Works Fund for the purchase and installation of a chlorine injection pump and meter for the Port Renfrew water system be authorized.

CARRIED

Finance Committee

6.11. [16-649](#)

Capital Regional District 2015 Audit Findings Report and Statement of Financial Information

MOVED by Director Howe, **SECONDED** by Director Williams,
That the Capital Regional District 2015 Statement of Financial Information be approved.
CARRIED

- 6.12.** [16-646](#) Bylaw No. 4107: Capital Regional District (CRD) Recreation Services and Facilities Fees and Charges 2015-2016 Amendment

MOVED by Director Hicks, **SECONDED** by Director Kasper,
That Bylaw No. 4107, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 9, 2016", be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Kasper,
That Bylaw No. 4107 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Kasper,
That Bylaw No. 4107 be adopted.

CARRIED

- 6.13.** [16-648](#) Capital Regional District (CRD) Grants Update

MOVED by Director Howe, **SECONDED** by Director Helps,
1. That the grants update report be received for information;
2. That the ranking criteria for Canada 150 Grant Program be approved; and
3. That staff be directed to rank the three projects based on the recommended ranking criteria and present the applications to the Board for approval.

CARRIED

- 6.14.** [16-697](#) Canada Cultural Spaces Fund (CCSF) Grant Application

MOVED by Director Howe, **SECONDED** by Director Windsor,
That the Capital Regional District Board authorize submission of a grant application to the Canada Cultural Spaces Fund for the Royal Theatre Upgrade Project.

CARRIED

- 6.15.** [16-671](#) Provincial Investment in Affordable Housing Application

MOVED by Director Screech, **SECONDED** by Director Windsor,
That the Capital Region Housing Corporation be authorized to submit an application to the BC Housing Provincial Investment in Affordable Housing Program for developing the 3816 Carey Road affordable housing project.

CARRIED

- 6.17.** [16-695](#) Union of BC Municipalities Resolution on Electoral Area Grant Opportunities

MOVED by Director Hicks, **SECONDED** by Director Helps,
That the following resolution be submitted to the Union of British Columbia Municipalities for consideration at the 2016 Convention:
WHEREAS the Juan de Fuca, Salt Spring Island and Southern Gulf Islands

Electoral Areas have been excluded from participation in various Provincial and Federal programs and grant opportunities because they are not considered to be rural communities due to their affiliation with the Capital Regional District; AND WHEREAS the Capital Regional District Regional Growth Strategy and Island Trust policy specifically dictate terms requiring those Electoral Areas to remain "rural" in nature and the current Provincial Grant Program "B.C. Rural Dividend" Grant Program specifically excludes the Capital Regional District Electoral Areas and includes 156 Provincial Electoral Areas: THEREFORE BE IT RESOLVED that UBCM request that the Governments of Canada and British Columbia recognize the rural nature of the Juan de Fuca, Salt Spring Island and Southern Gulf Islands and include them in all future government programs and grants offered to British Columbia Electoral Areas.
CARRIED

Integrated Waste Management Task Force

- 6.20. [16-678](#) Integrated Resource Management Select Committee Terms of Reference
- MOVED by Director Williams, SECONDED by Director Ranns,
That the Terms of Reference for the Integrated Resource Management Select Committee be amended as set out in Appendix A of the report.
CARRIED

Juan De Fuca Land Use Committee

- 6.21. [16-451](#) Development Variance Permit for Strata Lot 18, District Lot 17, Renfrew District, Strata Plan VIS7065, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V
- MOVED by Director Hicks, SECONDED by Director Kasper,
That Development Variance Permit VA000140, as specified in Appendix 3, for Strata Lot 18, District Lot 17, Renfrew District, Strata Plan VIS7065, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V, for the purpose of allowing the siting of a storage shed, be denied and require the structure to comply with zoning requirements.
CARRIED
- 6.22. [16-564](#) Development Permit with Variance for Lot 22, Section 43, Highland District, Plan 14620 - 6678 Mark Lane
- MOVED by Director Hicks, SECONDED by Director Blackwell,
That Steep Slopes Development Permit with Variance DV000047, as specified in Appendix E, for Lot 22, Section 43, Highland District, Plan 14620, for the purpose of constructing a two-storey addition with exterior deck to an existing dwelling and for the purpose of recognizing an existing covered entry, be approved.
CARRIED

Regional Housing Trust Fund Commission

- 6.24. [16-616](#) Regional Housing Trust Fund Grant Applications

MOVED by Director Howe, **SECONDED** by Director Helps,
That the Capital Regional District Board:

1. Approve a grant in the amount of \$30,000 to be paid to the Victoria Native Friendship Centre Society to support the development of two additional units within Phase II of Siem Lelum House at 120 Gorge Road East in Victoria, BC, subject to meeting the terms of the RHTF Grant Funding Agreement.
2. Approve a grant in the amount of \$548,800 to be paid to the Greater Victoria Rental Development Society to support the development of a 56 unit affordable rental housing at 9818-9830 Fourth Street in Sidney, BC, subject to meeting the terms of the RHTF Grant Funding Agreement.
3. Approve a grant in the amount of \$450,500 to be paid to the Greater Victoria Housing Society to support the development of 53 units of affordable rental housing at 1780 Townley Road in Saanich, BC, subject to meeting the terms of the RHTF Grant Funding Agreement.

CARRIED

7. ADMINISTRATION REPORTS

- 7.1. [16-670](#) Temporary Use Permit Application for a Commercial Marina on That Part of Section 97, Renfrew District as Shown Coloured Red on Plan 344R; Lot 1, Section 97, Renfrew District, Plan EPP24972; and those Parts of Block A and B, District Lot 751, together with Unsurveyed Crown Foreshore or Land Covered by Water Being Part of the Bed of Port San Juan, all within Renfrew District, Containing 3.86 Hectares, More or Less

MOVED by Director Hicks, **SECONDED** by Director Kasper,

- a) That the referral of temporary use permit application TP000008 to BC Hydro, Cowichan Valley Regional District, the Department of Fisheries and Oceans, the Ministry of Environment, the Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch, Ministry of Forests, Lands and Natural Resource Operations - Crown Lands, the Ministry of Transportation and Infrastructure, Pacheedaht First Nation, and to a Public Information Meeting in Port Renfrew be approved;
- b) That agency referral comments and public submissions be received; and
- c) That Temporary Use Permit TP000008, as specified in Appendix F, to allow a commercial marina, on That Part of Section 97, Renfrew District as Shown Coloured Red on Plan 344R; Lot 1, Section 97, Renfrew District, Plan EPP24972; and those Parts of Block A and B, District Lot 751, together with Unsurveyed Crown Foreshore or Land Covered by Water Being Part of the Bed of Port San Juan, all within Renfrew District, Containing 3.86 Hectares, More Or Less, be approved.

CARRIED

- 7.2. [16-699](#) Trans Canada Trail - Sooke Hills Wilderness Trail, Project Areas 1 & 2 - Award of Contract 16-1854A

Director Isitt returned to the meeting at 3:51 pm.

MOVED by Director Hicks, **SECONDED** by Director Blackwell,

That Contract 16-1854A, Trans Canada Trail - Sooke Hills Wilderness Trail, Project Areas 1 & 2, be awarded to Western Watershed Designs Inc. in the amount of \$1,355,961 (excluding GST) and that a project contingency of \$50,000 (excluding GST) be approved.

CARRIED

7.3. [16-708](#)

Bylaw No 4053: Temporary Borrowing (Sooke and Electoral Area Recreation and Facilities)

MOVED by Director Hicks, **SECONDED** by Director Windsor,
That Bylaw No. 4053, "Temporary Loan (Sooke and Electoral Area Recreation and Facilities) Bylaw No. 1, 2016" be introduced and read a first time and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Windsor,
That Bylaw No. 4053 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Windsor,
That Bylaw No. 4053 be adopted.

CARRIED

7.4. [16-690](#)

Bylaw No. 4112 - Regional Parkland (Irwin Road) Disposition

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That Bylaw No. 4112, cited as "Capital Regional District Disposition of Regional Parkland (Irwin Road) No. 1, 2016", be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That Bylaw No. 4112 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That CRD staff be directed to initiate elector approval by Alternative Approval Process for Bylaw No. 4112.

CARRIED

7.7. [16-706](#)

Canada 150 Community Infrastructure Program Grant Application

MOVED by Director Kasper, **SECONDED** by Director Windsor,
That the Capital Regional District Board authorize submission of applications to the Canada 150 Community Infrastructure Program for the following projects ranked in priority order:

1. SEAPARC Leisure Complex Fitness and Multi-Purpose Space Addition
2. Todd Creek Trestle Upgrade
3. Ganges Village Harbour Walk and Pecks Cove Park Upgrade (SSI).

CARRIED

8. BYLAWS

8.1. [16-689](#)

Bylaw No. 4100, "Hartland Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 2, 2016"

MOVED by Director Blackweel, **SECONDED** by Director Windsor,
That Bylaw No. 4100, "Hartland Tipping Fee and Regulation Bylaw No. 6, 2013, Amendment Bylaw No. 2, 2016", be adopted.

CARRIED

6. REPORTS OF COMMITTEES (Continued)

Core Area Liquid Waste Management Committee

- 6.1. [16-702](#) Core Area Wastewater Treatment Program Year End Budget Update No. 32

MOVED by Director Helps, **SECONDED** by Director Blackwell,
That Core Area Wastewater Treatment Program Budget Update No. 32 be
received for information.

CARRIED

- 6.2. [16-503](#) Fairness and Transparency Advisor - Final Report

MOVED by Director Helps, **SECONDED** by Director Blackwell,
That the staff report and the final report of the Fairness and Transparency Advisor
be received for information.

CARRIED

Environmental Services Committee

- 6.9. [16-644](#) Winter Shoreline Bacterial Levels Update

Directors Plant and Screech left the meeting at 4:00 pm.

On the motion, it was noted that there were no sampling sites for the Tsyecum First Nation at Pat Bay, and for the Songhees Nation and Esquimalt Nation at Esquimalt Harbour where recreation activities are carried out in the foreshore. L. Hutcheson advised that Island Health is involved in the selection of sites with high recreation use, and that there could be budget implications for adding additional sampling sites for 2016-2017.

MOVED by Director Blackwell, **SECONDED** by Director Helps,
That the report be received for information.

MOVED by Director Isitt, **SECONDED** by Director Windsor,
That the report be referred back to staff for a further report on the budget
implications of sampling at the following additional sites: Tsyecum First Nation at
Pat Bay, and Songhees Nation and Esquimalt Nation at Esquimalt Harbour.

CARRIED

- 6.10. [16-645](#) Climate Action Program - 2015 Annual Report

MOVED by Director Blackwell, **SECONDED** by Director Windsor,
1. That the draft Climate Action Program 2015 Annual Report be received for
information;
2. That staff be directed to post the final annual report on the Capital Regional
District website; and
3. That the Capital Regional District Board Chair be directed to write to the
Province requesting an update on the 2010 Emissions Profile to reflect more
current data and complete the projects that have been pending for three to four
years.

CARRIED

Regional Water Supply Commission

- 6.25. [16-663](#) Bylaw No. 4050, "Capital Regional District Water Supply Area Regulations Bylaw No. 1, 2000, Amendment Bylaw No. 1, 2015"

MOVED by Director Blackwell, SECONDED by Director Kasper,
That Bylaw No. 4050 cited as "Capital Regional District Water Supply Area Regulations Bylaw No. 1, 2000, Amendment Bylaw No. 1, 2015" be introduced,
read a first and second time.

CARRIED

MOVED by Director Blackwell, SECONDED by Director Kasper,
That Bylaw 4050 be read a third time.

CARRIED

MOVED by Director Blackwell, SECONDED by Director Kasper,
That Bylaw 4050 be adopted.

CARRIED

MOVED by Director Blackwell, SECONDED by Director Kasper,
That Bylaw No. 4051 cited as "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 56, 2016", be introduced, read
a first and second time.

CARRIED

MOVED by Director Blackwell, SECONDED by Director Kasper,
That Bylaw 4051 be read a third time.

CARRIED

MOVED by Director Blackwell, SECONDED by Director Kasper,
That Bylaw 4051 be adopted.

CARRIED

- 6.26. [16-693](#) Capital Regional District Ticket Information Authorization Bylaw -
Amendment Bylaw No. 4094 (for Cross Connection Control Offences)

MOVED by Director Hicks, SECONDED by Director Kasper,
That Bylaw No. 4094, "Capital Regional District Ticket Information Authorization
Bylaw 1990, Amendment Bylaw No. 57, 2016", be introduced and read a first and
second time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Kasper,
That Bylaw No. 4094 be read a third time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Kasper,
That Bylaw No. 4094 be adopted.

CARRIED

- 6.27. [16-694](#) Capital Regional District Ticket Information Authorization Bylaw -
Amendment Bylaw No. 4098 (for Water Conservation Bylaw)

MOVED by Director Hicks, SECONDED by Director Windsor,
That Bylaw No. 4098, "Capital Regional District Ticket Information Authorization
Bylaw 1990, Amendment Bylaw No. 58, 2016", be introduced and read a first and
second time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Windsor,
That Bylaw No. 4098 be read a third time.

CARRIED

MOVED by Director Hicks, SECONDED by Director Windsor,
That Bylaw No. 4098 be adopted.

CARRIED

Finance Committee

6.16. [16-653](#) Operating Reserve Bylaws No. 4102 and 4103

MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4102, cited as the "Capital Regional District Regional Services
Reserve Fund Bylaw No. 1, 2016" be introduced and read a first and second time.

CARRIED

MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4102 be read a third time.

CARRIED

MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4102 be adopted.

CARRIED

MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4103, cited as the "Capital Regional District Legacy Reserve Fund
Bylaw No. 1, 2016", be introduced and read a first and second time.

CARRIED

MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4103 be read a third time.

CARRIED

MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4103 be adopted.

CARRIED

Governance Committee

6.18. [16-683](#) Meeting Procedures - Amendments to Motions

Directors McIntyre and Windsor left the meeting at 4:11 pm.

On the motion to receive, there was discussion regarding Directors providing
proposed amendments to Committee or staff recommendations to the
Corporate Officer in writing, so that the said amendments could be added to the

electronic agenda and pushed out to iPads and made public on the website prior to the meeting. This would be on the understanding of the legal constraints of Directors discussing such amendments outside of the meeting, so that the process remains transparent.

On the motion to refer back to the Governance Committee, it was pointed out that the Committee had discussed this issue on two occasions at great length. It was requested that the Committee reconsider taking into account the process described above.

**MOVED by Director Ranns, SECONDED by Director Howe,
That amendments to motions only be presented at a meeting.**

**MOVED by Director Brice, SECONDED by Director Young,
That the matter be referred back to the Governance Committee.**

CARRIED

OPPOSED Alto, Atwell, Day, Desjardins, Finall, Hicks, Ranns, Williams,

6.19. [16-675](#)

Terms of Appointment to Committees and Other Boards

MOVED by Director Finall, SECONDED by Alternate Director Day,

1. That the following terms of appointment be amended to a two-year period, beginning in January 2017, to coincide with the Local Government Election cycle:

- a. Arts Committee (committee members)
- b. Greater Victoria Coalition to End Homelessness (member representatives)
- c. Greater Victoria Harbour Authority (member representative)
- d. Island Corridor Foundation (member representative)

2. That the following organizations be requested to amend their governing documents to allow for a two-year term for the CRD Board representatives to coincide with the Local Government Election cycle:

- a. Capital Regional Housing Corporation
- b. Greater Victoria Labour Relations Association
- c. Royal McPherson Theatre Society (Councillor Directors)

3. That it be suggested to the Leadership Council of the Greater Victoria Coalition to End Homelessness that Capital Regional District Board Director appointees serve for a two-year term.

4. That staff be directed to prepare amendments to the following Capital Regional District Commission Bylaws to amend the terms of appointment to two years to coincide with the Local Government Election cycle:

- a. Peninsula Recreation Commission (municipal council representatives)
- b. Regional Housing Trust Fund Commission (council representatives and Electoral Area Directors)

c. Saanich Peninsula Wastewater Commission (municipal council representatives and resident volunteers)

- d. Traffic Safety Commission (CRD Director).

CARRIED

Planning, Transportation and Protective Services Committee

6.23. [16-640](#)

Draft Regional Food and Agriculture Strategy

This Action Report was postponed to the July 13, 2016 meeting.

7. ADMINISTRATION REPORTS (Continued)

- 7.5.** [16-691](#) Conflict of Interest Exceptions Regulation
- Director Blackwell left the meeting at 4:15 pm.
- There was discussion on whether CRD Board Director nominees to external Boards was addressed in the regulation.
- MOVED by Director Helps, SECONDED by Director Howe,
That the Capital Regional District Board receive this report for information.
CARRIED**

- 7.6.** [16-705](#) Capital Regional District 2015 Annual Report
- MOVED by Director Helps, SECONDED by Director Howe,
That the Capital Regional District 2015 Annual Report be received.
CARRIED**

9. NEW BUSINESS

- 9.1.** **16-750** In Memorial - Harold Sturrock
- The passing today of the former Mayor of the District of Saanich and CRD Board Chair, Harold Sturrock, was announced.

10. RISE AND REPORT

- 10.1.** **16-751** CRD Appointments to Committees, Commissions and External Bodies
- The following appointments were approved:
- Victoria Family Court and Youth Justice Committee,
For a term to expire March 31, 2017:
Chair: Cynthia Day, City of Colwood; Vice Chair: Ron Mattson, Town of View Royal, Treasurer: Bill McElroy
For a term to expire March 31, 2018, Members at Large:
Ranj Atwal (Ministry of Children and Family Development), Mitzi Dean (Pacific Centre Family Services), Bill McElroy (Capital Region Action Team Sexually Exploited Youth), Georgia Peters (Court Appointed Special Advocates), Geanine Robey (Victoria Restorative Justice Society), Helen Hughes, Sigurd Johannesen
 - Southern Gulf Islands Community Economic Sustainability Commission:
For a term to expire December 31, 2017: Andrea Mills
 - Pender Islands Parks and Recreation Commission:
For a term to expire December 31, 2017: Ray Pink
 - Skana Water Service Committee:
For a term to expire June 30, 2018: Ramon Hagkull, Jon Sanders
 - Surfside Park Estates Water Service Committee:

For a term to expire June 30, 2018: Jennifer Simmer, Liz Mahady

- Salt Spring Island Community Economic Development Commission:
For a term to expire December 31, 2016: Curt Firestone.

11. ADJOURNMENT

MOVED by Director Alto, **SECONDED** by Director Helps,
That the meeting be adjourned at 4:22 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER