

**Meeting Minutes**  
**Capital Regional District Board**

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Wednesday, March 9, 2016

1:35 PM

6th Floor Boardroom

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**Time is approximate. Meeting follows Hospital District Board meeting.**

Present:

Directors: B. Desjardins (Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, V. Derman, A. Finall, C. Hamilton, L. Helps (1:45), M. Hicks, B. Isitt, N. Jensen, R. Kasper, P. LeBlond (for D. Howe), W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech (1:45), L. Seaton, K. Williams, R. Windsor and G. Young

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; D. Lokken, General Manager, Finance and Technology; B. Reems, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

Also Present: C. Stewart, Board Solicitor

The meeting was called to order at 1:41 pm.

## **1. APPROVAL OF THE AGENDA**

**MOVED by Director Blackwell, SECONDED by Director Brice,**  
That the agenda be approved as circulated, with the following amendments:  
Item 16-335 Motion to Re-Examine a Previous Decision be considered before Item 16-256 Draft Update to the 2003 Regional Growth Strategy, and that the Board move to closed session immediately before these items; and that the Board close the meeting if necessary before completing the open agenda in order to consider time sensitive items before losing quorum.

**MOVED by Director Ranns, SECONDED by Director Derman,**  
That the agenda be further amended by moving Item 16-356 Options for Responsible Recreational Access to Leech Lands before Item 16-352 Supplementary Information Regarding Amendment of the Greater Victoria Water Supply Area Protection Bylaw (No. 2804) to Include Leech Water Supply Area.  
**CARRIED**

**MOVED by Director Isitt, SECONDED by Director McIntyre,**  
That the agenda be further amended by postponing Item 16-367 Improve Marine Safety Regulations in Salish Sea to the next meeting.  
**CARRIED**

The question was called on motion to approve the agenda, as amended.  
**CARRIED**

**MOVED by Director Alto, SECONDED by Director Hamilton,**  
That the late requests to speak from Zac Doeding and Laurel Collins be

approved.  
**CARRIED UNANIMOUSLY**

## 2. ADOPTION OF MINUTES

[16-389](#) Minutes of CRD Board Meeting of February 3, 2016

**MOVED** by Director Plant, **SECONDED** by Director Hamilton  
That the minutes of CRD Board meeting of February 3, 2016 be adopted as  
circulated.  
**CARRIED**

[16-386](#) Minutes of CRD Board Meeting of February 10, 2016

**MOVED** by Director Plant, **SECONDED** by Director Hamilton,  
That the minutes of CRD Board meeting of February 10, 2016 be adopted as  
circulated.  
**CARRIED**

## 3. REPORT OF THE CHAIR - No report.

## 4. PRESENTATIONS/DELEGATIONS

### 4.1 Presentations

[16-368](#) Chief Gordon Planes, T'Sou-ke First Nation re Traditional Use Access Agreement (Leech Water Supply Area)

Councillor Allan Planes advised that Chief Planes sends his regrets. Councillor Planes spoke in favour of the Traditional Use Access Agreement (Agenda Item 5. 16-351). He noted the importance of this area as a traditional source of medicine and wild foods, and as a place for the Elders to teach children about their culture.

Directors Helps and Screech entered the meeting at 1:45 pm.

[16-77](#) Traffic Safety Commission - Barb McLintock & Alan Perry

Using a PowerPoint presentation, Barb McLintock, Vice Chair and Alan Perry, Project Coordinator, reviewed the Commission's mandate, membership, The Four E's (Education, Engineering, Enforcement, Evaluation) or criteria used for their projects, how successful campaigns are created, partnership principles including leverage, community partners, performance measurements, and current and upcoming traffic safety projects.

**16-406** Mervyn Lougher-Goodey, Chair, Regional Water Supply Commission re Leech Water Supply Area

M. Lougher-Goodey spoke in favour of restricting access to the Leech Water Supply Area (WSA). He described a recent trip to get to Weeks Lake in the Leech WSA, and the many challenges and obstacles faced trying to reach this destination. He also described evidence of trespassing, firearms use, ATV damage, alcohol consumption and illegal campfires. In closing, Mr.

Lougher-Goodey noted the efforts planned for wildfire preparedness, security monitoring, rehabilitation and forest management in the Leech WSA, and asked the Board to use caution on the issue of access to this area. The delegation provided a written submission, on file at Legislative and Information Services.

**16-407** Berth Burton-Krahn, Councillor, Township of Esquimalt, re Integrated Waste Management Options

Councillor Burton-Krahn, spoke in favour of the Integrated Resource Management Task Force recommendations and moving forward with a pilot project. She spoke to the need to find a solution given the various wastewater treatment facilities that are, or will be, producing wastes, and that newer technologies, such as gasification, may produce cost savings.

## 4.2 Delegations

[16-390](#) Capt. Jamie Marshall, VP Fleet Operations, BC Ferries re Canadian Ferry Operators Association (CFOA) Membership

Captain Marshall spoke in favour of the CRD becoming a member of the Canadian Ferry Operators Association. He noted the importance of ferries in connecting communities and as an economic driver.

**16-408** Terrance Martin, South Island Recreation Association

In addition to the South Island Recreation Association, Terrance Martin was also representing the Consultants Invitational Derby Society and 0881301 BC Ltd. (company operates the District of Sooke's public boat launch and marine facility). Mr. Martin spoke in favour of allowing public access to the Leech Water Supply Area (agenda Item 8. 16-356), recognizing there would need to be regulations and permit access on designated routes. He advised that the Association has a standing access agreement with Timberwest, which is currently being renegotiated, and described their activities. Mr. Martin distributed invitations to the Consultants' invitational 11th Annual Fishing Derby, which has provided donations to societies involved in salmon enhancement. He opined that the groups he represents are responsible recreational users.

**16-409** Eoin Finn, My Sea to Sky (a BC Society) re Improved Marine Safety Regulations in Salish Sea

Eoin Finn spoke in favour of the Notice of Motion (agenda Item 8 16-367). In a PowerPoint presentation, he reviewed: LNG export projects approved by the National Energy Board, and in particular, the Steelhead (Malahat Floating) LNG; Classification of Gases under the International Maritime Dangerous Goods system; risks if there is an LNG tanker spill; hazard zones that should be applicable around the Malahat LNG route; LNG hazard zones in the Salish Sea; security of LNG tankers, e.g. Boston harbour; critique of BC regulations draft of July 2014. In closing, Mr. Finn requested that the Capital Regional District Board request the Provincial and Federal Governments to implement world-leading safety and environmental standards for the siting and operation of LNG facilities, suggesting that this be done: prior to the granting of Environmental Assessment certificates to such facilities; and prior to the

adoption of international trade agreements with investor-state provisions which would deter post-approval implementation of these standards. The delegation provided a written submission, on file at Legislative and Information Services.

**16-410** Paul Elworthy, CRD Water Advisory Committee, re Leech Water Supply Area

Paul Elworthy spoke in favour of restricting public access to the Leech Water Supply Area on the basis of the majority public input received, history of trespass onto private lands in the area, illegal vehicle access and camping, and wildfire risks. In concluding, he noted that the long-term benefits of security of this water supply area should overcome the recreational opportunities of a few. Mr. Elworthy provided an email from Dr. R. Stanwick, Chief Medical Health Officer & Drinking Water Officer, Vancouver Island Health Authority supporting restricted access.

**16-411** Robert McConnell, Victoria Rods & Reels, re Leech Water Supply Area

Robert McConnell spoke in favour of allowing public access to the Leech Water Supply Area. He suggested that the Timberwest model, access by agreement, is a better model to follow. He asked that associations such as the Rods and Reels be treated as constituents and not as a threat.

**16-412** Rick Illi, CUPE Local 1978, re Integrated Waste Management Options

Rick Illi spoke in favour of publically-owned and operated wastewater treatment facilities as well as facilities that will deal with integrated resource management. He expressed concern regarding the Integrated Waste Management Task Force's report which suggested looking at other procurement options in order to enhance innovation, which could lead to the further expansion of a P3 model in the management of integrated wastes. He urged the Board to establish clear procurement policies that eliminate further privatization of public services. The delegation provided a written submission, on file at Legislative and Information Services.

**16-413** Late Request: Zac Doeding re RGS Water Servicing Policy

Speaking to Agenda Item 8. 16-335, Zac Doeding requested that the Board not re-visit the decision on the extension of water services and instead send the draft Regional Growth Strategy out for comment. The delegation provided a written submission, on file at Legislative and Information Services.

**Late Request: Laurel Collins re Improved Marine Safety Regulations in Salish Sea**

Laurel Collins spoke in favour of the Notice of Motion in Agenda Item 8. 16-367, and the need to protect coastal communities and for stronger safety regulations for LNG transport.

## 5. REPORTS OF COMMITTEES

### Core Area Liquid Waste Management Committee (March 9, 2016)

[16-353](#)

## Options Analysis and Recommendation - Core Area Wastewater Treatment and Resource Recovery

A revised recommendation from the Committee was distributed at the meeting.

**MOVED** by Director Helps, **SECONDED** by Director Atwell,

1. That a conditional Liquid Waste Management Plan Amendment No. 10 be prepared as a basis for approval and submitted to the Minister of Environment with the following elements:

- a) A secondary, advanced (tertiary) or equivalent to advanced (tertiary) wastewater treatment plant at Clover Point, servicing all flows currently directed to Clover Point, up to 2030 (see Note 1 below), and;
- b) A secondary, advanced (tertiary) or equivalent to advanced (tertiary) wastewater treatment plant at McLoughlin Point or Macaulay Plain, servicing all flows currently directed to Macaulay Point outfall, up to 2030, and;
- c) Provision for a Westside wastewater treatment plant for future growth, at a location to be determined; and
- d) Hartland Landfill as the preferred site for biosolids processing with technology to be confirmed by the process below.

2. That included within the Plan amendment is a process under which the CRD would invite the submission of project concepts to achieve the goals of the Project Charter. The submissions would include sufficient detail to allow for meaningful evaluation of the project concepts against each other and against the base case, including details regarding sites, technology, a feasibility assessment, demonstration of compatibility with current infrastructure, compliance with provincial and federal requirements and demonstration of significant fiscal advantages and/or environmental advantages over the base case, including financial backing.

The submissions could demonstrate solutions for:

- a) A Rock Bay/Westside combination.
- b) A secondary, advanced (tertiary) or equivalent to advanced (tertiary) wastewater plant at either McLoughlin Point or Macaulay Point as an alternative to Rock Bay, an advanced (tertiary) wastewater plant at Clover Point, provision for an advanced (tertiary) plant on the Westside.
- c) The treatment of biosolids at Hartland, possibly in combination with food scraps, municipal solid waste and wood waste.
- d) Other feasible alternatives that demonstrate compatibility with current infrastructure, compliance with provincial and federal requirements and demonstration of significant fiscal advantages and/or environmental advantages and financial backing.

3. That the preferred approach be formally communicated to all senior levels of government involved in funding the project, including the Province, 3P Canada and Infrastructure Canada.

4. That a referral be made to both Esquimalt and Victoria Councils seeking approval in principle of the proposed sites as locations for tertiary wastewater treatment plants.

5. That staff be directed to continue working with Colwood, Songhees and Esquimalt First Nations on issues related to purchased capacity and cost considerations for those system users and report back to the Core Area Liquid Waste Management Committee.

Note 1: Facility footprint to accommodate 2045 flows with tender process to incent longest term capacity.

**CARRIED**

**OPPOSED** Brice, Brownoff, Isitt, Jensen, Young

**Core Area Liquid Waste Management Committee (February 26, 2016)**[16-278](#)

Recommended Option - Core Area Sewage Treatment and Resource Recovery

[The following motion from the Core Area Liquid Waste Management Committee are parts 5 and 6 of a larger motion made on Feb. 26, 2016.]

**MOVED** by Director Helps, **SECONDED** by Director Alto,  
5) That the Eastside Select Committee be dissolved and Westside Select Committee be retained to complete the outstanding technical work from the Westside Technical Committee to refine wet weather design flows to be incorporated in the refinement of LWMP and costing analysis, dependent on approval of the Ministry of Environment.

6) That staff be directed to bring back to committee the resourcing requirements and process to provide for the procurement and project management to achieve the goals of the Project Charter.

**CARRIED**

**Electoral Area Services Committee**[16-220](#)

Community Works Fund Allocation - Southern Gulf Islands/Salt Spring Island Electoral Areas - Experience the Gulf Islands Concept Plan

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
That a contribution of \$25,000 from the Salt Spring Island Electoral Area Community Works Fund and \$35,000 from the Southern Gulf Islands Electoral Area Community Works Fund be authorized to undertake the Experience the Gulf Islands Concept Plan.

**CARRIED**

[16-218](#)

Procurement of Self Contained Breathing Apparatus (SCBA) for the Pender Islands and South Galiano Island Fire Departments

**MOVED** by Director Hicks, **SECONDED** by Alternate Director LeBond,  
That the procurement of a combined purchase of Self Contained Breathing Apparatus for the Pender Islands and South Galiano Island Fire Departments from Rocky Mountain Phoenix in the amount of \$312,739 be approved.

**CARRIED**

[16-243](#)

Juan De Fuca and Southern Gulf Islands Local Area Parks Bylaw Amendment

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That Bylaw No. 4064, "Community Parks Participating Electoral Areas By-law No. 1, 1975, Amendment Bylaw No. 3, 2016" be introduced and read and first and second time.

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That Bylaw No. 4064 be read a third time.

**CARRIED**

MOVED by Director Hicks, SECONDED by Director McIntyre,  
That Bylaw No. 4064 be adopted.  
CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre,  
Bylaw No. 4065, "Community Parks Participating Electoral Areas By-law No. 1, 1992, Amendment Bylaw No. 2, 2016" be introduced and read and first and second time.  
CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre,  
That Bylaw No. 4065 be read a third time.  
CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre,  
That Bylaw No. 4065 be adopted.  
CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre,  
Bylaw No. 4066, "Community Parks Participating Electoral Areas By-law No. 2, 1988, Amendment Bylaw No. 1, 2016" be introduced and read and first and second time.  
CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre,  
That Bylaw No. 4066 be read a third time.  
CARRIED

MOVED by Director Hicks, SECONDED by Director McIntyre,  
That Bylaw No. 4066 be adopted.  
CARRIED

MOVED by Director Hicks, SECONDED by Alternate Director LeBlond,  
That Bylaw No. 4067, "Community Parks Participating Electoral Areas By-law No. 1, 1995, Amendment Bylaw No. 2, 2016" be introduced and read and first and second time.  
CARRIED

MOVED by Director Hicks, SECONDED by Alternate Director LeBlond,  
That Bylaw No. 4067 be read a third time.  
CARRIED

MOVED by Director Hicks, SECONDED by Alternate Director LeBlond,  
That Bylaw No. 4067 be adopted.  
CARRIED

MOVED by Director Hicks, SECONDED by Alternate Director LeBlond,  
That Bylaw No. 4068, "Community Parks Participating Electoral Areas By-law No. 1, 1988, Amendment Bylaw No. 1, 2016" be introduced and read and first and second time.  
CARRIED

MOVED by Director Hicks, SECONDED by Alternate Director LeBlond,  
That Bylaw No. 4068 be read a third time.

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Alternate Director LeBlond,  
That Bylaw No. 4068 be adopted.

**CARRIED**

[16-213](#)

Request for Gas Tax Funding for Juan De Fuca Recreation Project -  
Sheringham Point Community Park

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That the Juan de Fuca Electoral Area Parks and Recreation project be funded  
as an appropriate Gas Tax initiative.

**CARRIED**

[16-187](#)

Grants-in-Aid

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That payments be made for the following grant-in-aid applications:

- 1) Salt Spring Island Grants-in-Aid as approved by Director McIntyre
  - Island Pathways - \$2,500
- 2) Southern Gulf Islands Grants-in-Aid as approved by Director Howe
  - Mayne Island Conservancy Society - \$4,500
  - The Galiano Club - \$5,700
  - South Pender Historical Society - \$4,500
- 3) Saturna Island Grant-in-Aid as approved by Director Howe
  - Saturna Island Marine Research and Education Society - \$6,000

**CARRIED**

[16-238](#)

Combining Salt Spring Island Sewer and Liquid Waste Local Area  
Services Commissions (Ganges, Maliview and Liquid Waste)

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
1) That staff consult with the Ganges Local Sewer Commission, the Highland  
Water and Sewer Services Commission and the SSI Liquid Waste Disposal  
Local Service Commission to determine a proposed governance model for  
managing liquid waste and sludge on Salt Spring Island; and  
2) That based on the consultation, staff be directed to draft a bylaw to create  
one Salt Spring Island Sewer and Liquid Waste Local Area Service  
Commission to administer the Ganges sewer, Maliview Estates sewer and SSI  
liquid waste disposal services.

**CARRIED**

[16-219](#)

Request for Approval to Commence Remedial Action to Remove  
Hazardous Structures at 277 Laura Point Road

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That demolition of the structure and removal of all debris be ordered from  
the property at 277 Laura Point Road on lands legally described as Lot 5,  
Section 14, Mayne Island, Cowichan District, Plan 11592, PID 005-067-022, to  
address the hazardous condition and bring the property into compliance with  
the Provincial Building Regulation and Bylaw under Division 2 of Part 21 of  
the Local Government Act and Capital Regional District Building Regulation  
Bylaw No. 5, 2010 (Bylaw 3741).

**CARRIED**



**Finance Committee**[16-285](#)

Audit Planning Discussion

**MOVED by Director Williams, SECONDED by Director Brice,  
That the the 2015 KPMG Audit Plan be approved.  
CARRIED**

[16-305](#)2016 Staff Establishment and Priorities Dashboard Progress Report  
No. 1 - Fall 2015/Winter 2016

**MOVED by Director Williams, SECONDED by Director Helps,  
That the Priorities Dashboard Progress Report No. 1 - Fall 2015/Winter 2016 as  
attached in Appendix A to the staff report be confirmed.  
CARRIED**

[16-283](#)

Capital Regional District (CRD) Grants Update

**MOVED by Director Williams, SECONDED by Director Helps,  
That this report be received for information.  
CARRIED**

**Governance Committee**[16-333](#)2016 CRD Board Standing Committee Terms of Reference and Work  
Programs

**MOVED by Director Williams, SECONDED by Director Helps,  
That the Committee priorities and work program, as outlined in the Priorities  
Dashboard, be confirmed.  
CARRIED**

[16-309](#)Freedom of Information and Protection of Privacy Act (FOIPPA)  
2015 Overview

**MOVED by Director Williams, SECONDED by Director Helps,  
That this report be received for information.  
CARRIED**

**Integrated Waste Management Task Force**[16-369](#)Integrated Resource Management Options for the Capital Regional  
District

As Chair of the Task Force, Director Derman reviewed the report and  
recommendations.

**MOVED by Director Derman, SECONDED by Director Ranns,  
1) That, subject to future approval of costs involved, the Board authorize the  
establishment of an appropriate structure to attract, evaluate and potentially  
help procure IRM approaches to managing CRD waste streams including:  
a) A select committee comprised of the Board Chair, the Chair of the  
Environment Committee, the Chair of the Core Area Liquid Waste Committee,  
the Chair of the Finance Committee and, during the process of establishing a**

pilot, a non-voting liaison from the Saanich Peninsula Wastewater Commission.

b) That the committee would provide political oversight on behalf of the CRD board. Specifically this would include recommending appointments to the Evaluation Team, providing oversight, along with staff, to the creation of RFEI documents and directing recommendations to the Board.

c) An Evaluation Team comprised of a Project Lead and members with expertise in: procurement of Innovation, liquid waste (innovative design and implementation), solid waste to resource technologies, financial analysis of complex business cases, analysis of greenhouse gas (GHG) reduction claims and legal advice.

d) The Evaluation Team would be mandated to provide advice on creation and implementation of high level requests for expressions of interest (RFEI). On the solid waste side the team would also evaluate RFEI submissions, provide a recommended short list and, through a process of competitive dialogue, work with those on the short list to shape a final proposed project. On the liquid side, the team would also evaluate RFEI submissions, provide a recommended short list and evaluate submissions on the short list against a base case provided by the Core Area Liquid Waste committee. The team would also manage an RFEI for a solid waste to resource pilot project, would recommend a short list of respondents to be evaluated in greater detail and would recommend a provider for the pilot program. All Evaluation Team reports would be directed to staff who would make recommendations to the select committee and through that committee to the board.

2) That the Board authorize the creation of RFEI documents for:

a) a pilot waste to resource program for biosolids, kitchen scraps and municipal solid waste (MSW),

b) a full region wide waste to resource program for biosolids, kitchen scraps and MSW, and

c) submission of conceptual designs for liquid waste treatment designed to be evaluated against a base case established by the Core Area Liquid Waste Management committee.

In the ensuing discussion, concern was raised about the proposed procurement process, and the need to ensure procurement meets CRD policies and procedures. Also, that the report lacked staff review.

**MOVED by Director Isitt, SECONDED by Director Brownoff,  
That the motion be referred to staff, inviting comment to inform the Board's  
consideration of the Task Force recommendations at the next Board meeting.  
CARRIED**

## **Juan De Fuca Water Distribution Commission**

### 16-306

Bylaw No. 4062 "Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 5, 2016"

Bylaw No. 4063 "Development Cost Charges Bylaw (Juan de Fuca Water Distribution), Bylaw No. 1, 2000, Amendment Bylaw No. 8, 2016"

**MOVED by Director Hicks, SECONDED by Director Blackwell,  
That Bylaw No. 4062, "Water Distribution Local Service Area Establishment  
Bylaw No. 1, 1997, Amendment Bylaw No. 5, 2016" be introduced and read a  
first and second time,  
CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell  
That Bylaw No. 4062 be read a third time;  
**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell  
That Bylaw No. 4063 "Development Cost Charges Bylaw (Juan de Fuca Water Distribution), Bylaw No. 1, 2000, Amendment Bylaw No. 8, 2016" be introduced and read a first and second time  
**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell  
That Bylaw No. 4063 be read a third time.  
**CARRIED**

### **Planning, Transportation and Protective Services Committee**

[16-98](#) Animal Control Services Agreement between the Capital Regional District (CRD) and the Songhees Nation

**MOVED** by Director Finall, **SECONDED** by Director Helps,  
That the Animal Control Services Agreement between the CRD and the Songhees Nation be approved and that the Board Chair and Corporate Officer be authorized to execute the Agreement.  
**CARRIED**

[16-335](#) Motion to Recommend to the Board to Re-Examine a Previous Decision

**MOVED** by Director Finall, **SECONDED** by Director Windsor,  
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1): (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.  
**CARRIED**

The Board moved to closed session at 3:58 pm and rose and reported from the closed session at 4:04 pm.

[16-335](#) Motion to Recommend to the Board to Re-Examine a Previous Decision

Chair Desjardins reported that after considering legal advice, the Board is unable to implement the following motion of October 23, 2015 regarding a 2/3 majority requirement: *To protect the access to water in a balanced manner and respect existing OCPs, that any changes to a Regional Context Statement or a Juan de Fuca Official Community Plan would require a 2/3 majority vote.*

**MOVED** by Director Finall, **SECONDED** by Director Blackwell,  
That the following Board decision of October 23, 2015 regarding the extension of water services be re-affirmed:

**A.** That staff be directed to prepare a servicing policy for the updated Regional Growth Strategy (RGS) that would apply to both municipalities and the CRD that is silent with respect to the expansion or provision of water services. The policy would thereby focus exclusively on liquid waste systems as the servicing tool for managing growth and would read as follows:

**i.** Restrict extension and/or expansion of regional/municipal liquid waste systems

outside the Growth Containment Area unless there is a pressing public health, public safety or environmental issue for existing development.

**CARRIED**

[16-256](#)

Draft Update to the 2003 Regional Growth Strategy

The following issues were discussed regarding the draft Regional Growth Strategy (RGS):

- absence of other strategies such as food security, which will be included in departmental work plans
- how climate change and adaptation will be incorporated
- further Board review of whole document versus informal referral now

**MOVED** by Director Finall, **SECONDED** by Director Hicks,

- 1) That municipal councils and the Juan de Fuca Land Use Committee be invited to provide comment on the document through an informal referral, by May 18, 2016;
- 2) That staff be directed to report back to the PTPSC with a summary of municipal council input; and
- 3) That following a decision on the final content of the 2016 RGS document, staff be directed to consider integration of Regional Sustainability Strategy content not captured in the draft 2016 RGS in subsidiary CRD documents as updates occur through the regular departmental work planning process.

**MOVED** by Director Finall, **SECONDED** by Director Windsor,

That 2) be amended to delete "PTPSC" and replace it with "Committee of the Whole".

**CARRIED**

**MOVED** by Director Finall, **SECONDED** by Director Isitt,

That 2) be further amended to add "that staff be directed to consider integrating a food systems strategy section in the 2016 RGS itself."

**CARRIED**

**OPPOSED** Blackwell, Kasper, Ranns, Seaton

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

That 2) be further amended to add the words "and electoral area" before the word "input".

**CARRIED**

**MOVED** by Director Isitt, **SECONDED** by Director Finall,

That 2) be further amended to add "and that staff report back with an updated version of the community profiles in Appendix A".

**CARRIED**

**OPPOSED** Windsor

The question was called on the main motion, as amended:

- 1) That municipal councils and the Juan de Fuca Land Use Committee be invited to provide comment on the document through an informal referral, by May 18, 2016;
- 2) That staff be directed to report back to the COW with a summary of municipal Council and electoral area input; and staff be directed to consider integrating a food systems strategy section in the 2016 RGS itself; and that staff report back with an updated version of the community profiles in appendix A; and
- 3) That following a decision on the final content of the 2016 RGS document, staff

be directed to consider integration of Regional Sustainability Strategy content not captured in the draft 2016 RGS in subsidiary CRD documents as updates occur through the regular departmental work planning process.

**CARRIED**

**OPPOSED** Derman, Williams, Jensen

## 10. MOTION TO CLOSE THE MEETING

[16-355](#)

Motion to Close the Meeting

**MOVED** by Director Screech, **SECONDED** by Director Kasper,  
That the meeting time be extended.

**CARRIED**

**MOVED** by Director Finall, **SECONDED** by Director Screech,  
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1): (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e) the acquisition, disposition or expropriation of land or improvements; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and (k) negotiations and related discussions respecting the proposed provision of a regional service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public.

**CARRIED**

The Board moved to the closed session at 4:37 pm and rose from the closed session at 5:17 pm.

Directors Helps, Jensen, LeBlond and Plant left the meeting during the closed session.

### Regional Parks Committee

[16-233](#)

Island View Beach Regional Park Draft Management Plan

**MOVED** by Director Screech, **SECONDED** by Director Brownoff,  
That the Island View Beach draft Management Plan be received for information and that it be referred to the Municipality of Central Saanich, Tsawout First Nation, other levels of government, stakeholders and the public for review and comment.

**CARRIED**

[16-192](#)

Bike BC Grant Application

**MOVED** by Director Price, **SECONDED** by Director Windsor,  
That the Board approve submission of a 2016 grant application to Bike BC for the Hallowell Road to Maplebank Road Project Area of the E&N Rail Trail - Humpback Connector.

**CARRIED**

[16-200](#)

Planning for Regional Trails on the Southern Gulf Islands and Salt Spring Island

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,

That the this report be received for information.  
CARRIED

### Regional Water Supply Commission

[16-351](#) Traditional Use Access Agreement - T'Sou-ke First Nation

MOVED by Director Windsor, SECONDED by Director Kasper,  
That the CRD Board enter into the Traditional Use Access Agreement with  
T'Sou-ke First Nation to allow and facilitate traditional use activities in the  
Leech Water Supply Area that do not compromise the regional water supply.  
CARRIED

### Transportation Select Committee

[16-299](#) 2016 CRD Board Select Committee Terms of Reference and Work  
Program

MOVED by Director Brice, SECONDED by Director Kasper,  
That the Committee priorities and work program as outlined in the Priorities  
Dashboard, be confirmed.  
CARRIED

[16-294](#) Capital Regional District Transportation Service Establishment

MOVED by Director Brice, SECONDED by Director Kasper,  
That staff be directed to prepare a Transportation Service Bylaw that seeks  
the participation of all municipalities and electoral areas and provides the  
CRD with the potential to take on a broad range of additional transportation  
services including Electoral Area transportation assistance, programming,  
infrastructure grant applications, borrowing and requisitioning to a maximum  
of \$0.11/\$1000 net taxable value of land and improvements within the service  
area is recommended and that staff be directed to prepare a Board policy  
that would tie requisition increases to expansion of transportation functions  
and that would identify triggers for increased requisitions.  
CARRIED

## 6. CORRESPONDENCE

[16-382](#) Letter from Township of Esquimalt re Inclusion of McLoughlin Point &  
Macaulay Point as Wastewater Treatment Sites

MOVED by Director Screech, SECONDED by Director Alto,  
That the correspondence be received for information.  
CARRIED

## 7. ADMINISTRATION REPORTS

[16-301](#) Regional Housing Trust Fund: 3211-3223 Quadra Street, District of  
Saanich

MOVED by Director Screech, SECONDED by Director Price,  
That the Capital Regional District Board motion previously adopted on October  
14, 2015 regarding Regional Housing Trust Fund, 3211-3223 Quadra Street, District

of Saanich application be amended by deleting "the Victoria Cool Aid Society" and that the amended motion read as follows:

"That a grant of \$675,000 from the Regional Housing Trust Fund (RHTF) be awarded in the 2015 fiscal year to the BC Housing Management Commission for the development of 45 units targeted towards sheltering of seniors (55+) who have experienced or are at risk of homelessness at 3211-3223 Quadra Street, District of Saanich, subject to meeting the terms of the RHTF Grant Funding Agreement."

**CARRIED**

[16-231](#)

Alternative Approval Process Results for Disposition of Part of Sooke Hills Wilderness Regional Park Reserve Bylaw No. 4042

**MOVED** by Director Hicks, **SECONDED** by Director Kasper,  
That the Certificate of Results of Alternative Approval Process for Bylaw No. 4042, attached to the staff report, be received.

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Kasper,  
That Bylaw No. 4042, "Capital Regional District Disposition of Part of Sooke Hills Wilderness Regional Park Reserve Bylaw No. 1, 2015", be adopted.

**CARRIED**

[16-360](#)

New Building Canada - Small Communities Fund (NBC-SCF):  
Applications for Round 2, 2016

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
That the Board endorse three resolutions to enable the Capital Regional District's participation in the New Building Canada - Small Communities Fund grant program closing on April 28, 2016:

- a) That the Capital Regional District (CRD) Board endorse a New Building Canada - Small Community Fund grant application for funding to cover up to a maximum of two-thirds of the grant eligible cost of the Ganges Wastewater System Renewal Project and commit the CRD to funding its share of the grant-eligible costs and all the ineligible costs. Loan authorization Bylaw No. 4007 provides access to the requisite funding.
- b) That the Capital Regional District (CRD) Board endorse a New Building Canada - Small Community Fund grant application for funding to cover up to a maximum of two-thirds of the grant eligible cost of the Juan de Fuca - Kemp Lake Water Main Extension Project and commit to completing, within six months of a grant award, an alternative approval process to seek elector consent for service establishment and loan authorization bylaws required to finance the CRD's share of the grant-eligible costs and all the ineligible costs.
- c) That the Capital Regional District (CRD) Board endorse a New Building Canada - Small Community Fund grant application for funding to cover up to a maximum of two-thirds of the grant eligible cost of the Magic Lake Estates Wastewater Renewal Project and commit the CRD to funding its share of the grant-eligible costs and all the ineligible costs. Loan authorization Bylaw No. 4048 will provide access to the requisite funding pending favorable outcome of its Alternative Approval Process being conducted in the spring of 2016.

**CARRIED**

[16-293](#)

Recruitment of Chief Financial Officer - Update

**MOVED** by Director Screech, **SECONDED** by Director Blackwell,  
That this report be received for information.  
**CARRIED**

[16-356](#) Options for Responsible Recreational Access to Leech Lands - Director Isitt

**MOVED** by Director Isitt, **SECONDED** by Director Windsor,  
That the CRD Board request that the Regional Water Supply Commission consider options for a permitting system for responsible recreational access to the Leech lands, including options for the issuance of fishing and hiking permits in the western portion of the Leech lands, and include this option in amendments to the Greater Victoria Water Supply Area Protection Bylaw No. 2804 and Ticket Authorization Bylaw No. 1857 for the Board's consideration.

**MOVED** by Director Derman, **SECONDED** by Director Price,  
That this Item, 16-356, and the next Item, 16-352, be postponed until the next meeting.

**CARRIED**  
**OPPOSED** Isitt, Kasper, Windsor

[16-352](#) Supplementary Information Regarding Amendment of the Greater Victoria Water Supply Area Protection Bylaw (No. 2804) to Include the Leech Water Supply Area

This Action Report was postponed.

[16-379](#) 2016 Board Standing Committees - Terms of Reference

**MOVED** by Director Screech, **SECONDED** by Director Blackwell,  
That the terms of reference for the 2016 Board Standing Committees as attached in Appendix B be approved.

**CARRIED**

[16-376](#) Hartland Landfill - Aggregate Production 2016 - Award of Contract 16-1864

**MOVED** by Director Derman, **SECONDED** by Director Screech,  
That Contract 16-1864, Hartland Landfill - Aggregate Production 2016, be awarded to Cantex in the amount of \$840,334.50 (plus GST) and that a construction contingency of \$20,000 (plus GST) be approved.

**CARRIED**

[16-384](#) Canadian Ferry Operators Association (CFOA) Membership

**MOVED** by Director Price, **SECONDED** by Director Derman,  
That the CRD Board become a member of the Canadian Ferry Operators Association and that the Chair appoint a Director to participate in membership.

**CARRIED**

## 8. MOTIONS WITH NOTICE

[16-357](#) AVICC Resolution regarding Island Corridor Foundation - Director



Blackwell

Director Isitt recused himself at 5:38 pm as the CRD Board Director on the Island Corridor Foundation Board of Directors.

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,  
**WHEREAS** the Island Corridor Foundation (ICF) was established in 2003 to oversee the management and operations of the E&N rail Line which has a direct impact on many municipalities on Vancouver Island but these same municipalities have no direct representation on the ICF Board.  
**AND WHEREAS** although the rail service has not been operating for the past several years, and the services provided to municipalities along the corridor by the Management of ICF has not met the expected standard, the costs to support the ICF continue to be significant.  
**THEREFORE BE IT RESOLVED** that the AVICC work with impacted municipalities, Regional Districts and the ICF Board to conduct a financial and governance review of the ICF; **AND**  
That the review include the consideration of options to provide a cost effective transportation alternative should the costs of resurrecting rail prove too costly.  
**CARRIED**

[16-367](#)

Improved Marine Safety Regulations in Salish Sea - Director Isitt (revised from March 9, 2016)

This item was postponed to the next meeting.

## 9. NEW BUSINESS - None

Director Isitt returned to the meeting at 3:42 pm.

## 10. RISE AND REPORT

### 10.1. CRD Committee/Commission Appointments

The following persons were appointed to the:  
**East Sooke Fire Protection and Emergency Response Service Commission**, for a term to expire December 31, 2016:  
John Carrieres, Larry Oram, Sunny Mathieson;  
and for a term to expire December 31, 2017:  
Axel Joosting, Carl Neilsen, Armin Sielopp;

**Traffic Safety Commission**, for a term to expire December 31, 2017:  
Judy D'Gal, Road Safety BC, Ministry of Public Safety & Solicitor General; and

## 11. ADJOURNMENT

**MOVED** by Director Brownoff, **SECONDED** by Director Blackwell,  
That the meeting be adjourned at 5:43 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**