

**Meeting Minutes**  
**Capital Regional District Board**

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Wednesday, January 13, 2016

6th Floor Boardroom

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**Present:**

**Directors:** B. Desjardins (Chair), D. Howe (Vice Chair), R. Atwell, D Blackwell, S. Brice, J. Brownoff, C. Coleman (for M. Alto), C. Day (for C. Hamilton), V. Derman, A. Finall, L. Helps, M. Hicks, B. Isitt, C. Jensen (for R. Windsor), N. Jensen, R. Kasper, J. Loveday (for G. Young), W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton and K. Williams

**Staff:** R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; A. Orr, Senior Manager, Corporate Communications; B. Reems, Corporate Officer; and S. Norton, Deputy Corporate Officer (Recorder)

The meeting was called to order at 1:30 pm.

**1. APPROVAL OF THE AGENDA**

MOVED by Director Helps, SECONDED by Alternate Director Loveday,  
That Item 8.3 be postponed to the next meeting when Director Alto will be present; that Item 9.1 be added to the agenda, and that the agenda be approved as amended.

CARRIED

**2. ADOPTION OF MINUTES**

**2.1. 16-39** Minutes of CRD Board Meeting of December 9, 2015

MOVED by Director Derman, SECONDED by Director Plant,  
That the minutes of the December 9, 2015 meeting be adopted as circulated.

CARRIED

**3. REPORT OF THE CHAIR**

**3.1. Board Chair's Inaugural Speech**

Chair Desjardins delivered her inaugural speech, which is attached to these minutes.

**3.2. 16-47 Appointments to CRD Standing Committees, Select Committees and Other Bodies**

A listing of the Board standing committees and appointments to other Boards and Commissions had been distributed to all Directors. The list included in the motion reflects the distributed information plus updates during the meeting. Later in the meeting, Chair Desjardins noted that Chief Andy Thomas had inadvertently been left off as a member of the Westside Wastewater and Resource Recovery Select Committee, and has been corrected in the following list.

**MOVED by Director Screech, SECONDED by Director Price,  
That the Board receive the appointments and endorse the nominations and appointments put forward, as follows:**

**CAPITAL REGIONAL DISTRICT BOARD**

**Chair: Barbara Desjardins  
Vice Chair: Dave Howe  
All Directors**

**CAPITAL REGIONAL HOSPITAL DISTRICT BOARD**

**Chair: Dave Howe  
Acting Chair: Barbara Desjardins  
All Directors**

**COMMITTEE OF THE WHOLE**

**Chair: Barbara Desjardins  
Vice Chair: Dave Howe  
All Directors**

**STANDING COMMITTEES**

**(Appointments are made by the Board Chair)**

**CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE**

**Chair: Lisa Helps  
Vice Chair: Richard Atwell  
Marianne Alto  
Denise Blackwell  
Susan Brice  
Judy Brownoff  
Vic Derman  
Barbara Desjardins  
Carol Hamilton  
Ben Isitt  
Nils Jensen  
Colin Plant  
David Screech  
Lanny Seaton  
Geoff Young  
Chief Ron Sam  
Chief Andy Thomas**

**ELECTORAL AREA SERVICES COMMITTEE**

Chair: Mike Hicks  
Vice Chair: Wayne McIntyre  
Director: Dave Howe

**ENVIRONMENTAL SERVICES COMMITTEE**

Chair: Vic Derman  
Vice Chair: Ryan Windsor  
Richard Atwell  
Denise Blackwell  
Carol Hamilton  
Rick Kasper  
Wayne McIntyre  
John Ranns  
Ken Williams  
Barbara Desjardins, Board Chair (ex-officio)

**FINANCE COMMITTEE**

Chair: Dave Howe  
Vice Chair: Ken Williams  
Richard Atwell  
Susan Brice, Chair, Transportation Select  
Vic Derman, Chair, Environmental Services  
Alice Finall, Chair, Planning , Transportation & Protective Services  
Lisa Helps, Chair, Core Area Liquid Waste Management  
Mike Hicks, Chair, Electoral Area Services and Regional Parks  
John Ranns, Chair, Governance  
Barbara Desjardins, Board Chair (ex-officio)

**GOVERNANCE COMMITTEE**

Chair: John Ranns  
Vice Chair: Marianne Alto  
Denise Blackwell  
Alice Finall  
Dave Howe  
Wayne McIntyre  
Colin Plant  
Steve Price  
Geoff Young  
Barbara Desjardins, Board Chair (ex-officio)

**PLANNING, TRANSPORTATION & PROTECTIVE SERVICES COMMITTEE**

Chair: Alice Finall  
Vice Chair: Carol Hamilton  
Judy Brownoff  
Vic Derman  
Dave Howe  
Nils Jensen  
Rick Kasper  
Steven Price  
John Ranns  
David Screech  
Ryan Windsor  
Barbara Desjardins, Board Chair (ex-officio)

**REGIONAL PARKS COMMITTEE**

Chair: Mike Hicks  
Vice Chair: David Screech  
Judy Brownoff  
Ben Isitt  
Nils Jensen  
Rick Kasper  
Steve Price  
Lanny Seaton  
Ken Williams  
Ryan Windsor  
Barbara Desjardins, Board Chair (ex-officio)

**SELECT COMMITTEES**

(Appointments made by the Board)

**TRANSPORTATION SELECT COMMITTEE**

Chair: Susan Brice  
Vice Chair: Rick Kasper  
Carol Hamilton  
Ben Isitt  
Wayne McIntyre  
Steve Price  
David Screech  
Lanny Seaton  
Geoff Young  
Barbara Desjardins, Board Chair (ex-officio)

**WESTSIDE WASTEWATER TREATMENT AND RESOURCE RECOVERY SELECT COMMITTEE**

Co-Chair: Barbara Desjardins, Esquimalt (Alternate: Beth Burton-Krahn)  
Co-Chair: Carol Hamilton, Colwood (Alternate: Rob Martin)  
Chief Ron Sam, Songhees Nation (Alternate: Christina Clarke)  
David Screech, View Royal (Alternate: John Rogers)  
Lanny Seaton, Langford (Alternates: W. Sifert, M. Sahlstrom)  
Chief Andy Thomas, Esquimalt Nation  
Stew Young, Langford (Alternates: W. Sifert, M. Sahlstrom)

**EASTSIDE WASTEWATER TREATMENT AND RESOURCE RECOVERY SELECT COMMITTEE**

Oak Bay: Nils Jensen  
Saanich: Richard Atwell, Susan Brice, Judy Brownoff, Vic Derman (Vice Chair),  
Colin Plant  
Victoria: Lisa Helps (Chair), Marianne Alto, Ben Isitt, Geoff Young

**SPECIAL TASK FORCE ON FIRST NATIONS ENGAGEMENT**

Chair: Marianne Alto  
Rick Kasper  
Ryan Windsor  
Barbara Desjardins, Board Chair (ex-officio)

**INTEGRATED WASTE MANAGEMENT TASK FORCE (to report out by Feb. 2016)**

Richard Atwell  
Vic Derman  
Alice Finall  
Carol Hamilton  
Colin Plant  
John Ranns  
Ken Williams  
Geoff Young

**OTHER APPOINTMENTS**

(Appointments made by Board Chair or Board)

**ARTS COMMITTEE**

Mayors make recommendations to Board Chair. Board Chair appoints Committee Chair

Township of Esquimalt: Councillor Meagan Brame (Alt. O. Liberchuk)  
District of Highlands: Councillor Karel Roessingh  
District of Metchosin: Councillor Kyara Kahakauwila  
District of Oak Bay: Councillor Tara Ney  
District of Saanich: Councillor Colin Plant - Chair  
Town of Sidney: Councillor Barbara Fallot  
City of Victoria: Councillor Jeremy Loveday  
Town of View Royal: Mayor David Screech

**CAPITAL REGION EMERGENCY SERVICES TELECOMMUNICATIONS (CREST)**

Shareholders (for a 4 year term 2014 – 2018):

Juan de Fuca: Mike Hicks  
Salt Spring Island: Wayne McIntyre  
Southern Gulf Islands: David Howe

CREST Board Members (term to expire May 2016):

Juan de Fuca: Jeri Grant  
Salt Spring Island: Elizabeth Zook  
Southern Gulf Islands: Rob Reeleder

**CAPITAL REGION HOUSING CORPORATION BOARD**

Board Chair appointed by Board as shareholder representative. Shareholder representative to appoint CRD Directors & Alternates for a term January 1, 2016 to December 31, 2016:

Directors:

Lisa Helps (Alternates: Jeremy Loveday, C. Coleman, P Madoff, C. Thornton-Joe, M. Lucas)  
Dave Howe (Alternate: Paul LeBlond)  
Colin Plant (Alternates: Dean Murdock, V. Sanders, L. Wergeland, F. Haynes)  
David Screech (Alternate: John Rogers)

Community Representatives:

Rick Cooper (Jan. 1, 2016-Dec. 31, 2017)  
Community Member/Tenant Representative:  
B. Braude (Jan. 1, 2016-Dec. 31, 2017)

**EMERGENCY MANAGEMENT COMMITTEE**

Board appointment

Director Mike Hicks, Juan de Fuca

Director Dave Howe, Southern Gulf Islands

Director Wayne McIntyre, Salt Spring Island

Bob Lapham, Chief Administrative Officer

Diana Lokken, General Manager Finance & Technology

Kevin Lorette, General Manager Planning & Protective Services

Larisa Hutcheson, General Manager Parks & Environmental Services

Ted Robbins, General Manager Integrated Water Services

Shawn Carby, Senior Manager Protective Services

**FERRY ADVISORY COMMITTEES**

Board appointment (4 year term)

Salt Spring Island Ferry Advisory Committee:

Salt Spring Island: W. McIntyre

Southern Gulf Islands Ferry Advisory Committee:

Southern Gulf Islands: D. Howe

**GREATER VICTORIA COALITION TO END HOMELESSNESS**

Board appointment

1. Director Marianne Alto

2. Director Lisa Helps

3. Director Wayne McIntyre

4. Director Charlayne Thornton-Joe

5. Alt. Director Vicki Sanders

**GREATER VICTORIA HARBOUR AUTHORITY BOARD**

Board appointment – Member Representative

Board Chair nominates Director to CRD Board

Member Rep: David Screech

Board nominee: Nils Jensen

**GREATER VICTORIA LABOUR RELATIONS ASSOCIATION**

Board appointment

Representative: Alice Finall

Alternate: John Ranns

**GULF ISLANDS NATIONAL PARK RESERVE ADVISORY BOARD**

Board appointment

Representative: David Howe

Alternate Paul LeBlond

**ISLAND CORRIDOR FOUNDATION**

Board appoints Member Representative and nominates ICF Board member

Member Rep: Barbara Desjardins

Nominee: Ben Isitt (two year appointment April 2014–2016)

**MUNICIPAL FINANCE AUTHORITY**

Board appointment (effective at March AGM)

Representative: Dave Howe

Alternate: Barbara Desjardins

Representative: Ken Williams

Alternate: Richard Atwell

**REGIONAL HOUSING TRUST FUND COMMISSION**

Municipal Council nominations to Board Chair for appointment

District of Central Saanich: Councillor Carl Jensen

Township of Esquimalt: Councillor Susan Low

District of Highlands: Councillor Karel Roessingh (Alt. Baird)

District of Metchosin: Councillor Moralea Milne

District of North Saanich: Councillor Celia Stock (Alt. Gartshore)

District of Oak Bay: Councillor Tara Ney (Alt. Murdoch)

District of Saanich: Councillor Fred Haynes

Town of Sidney: Councillor Barbara Fallot (Alt. Bremner)

District of Sooke: Councillor Brenda Parkinson

City of Victoria: Councillor Charlayne Thornton-Joe

Town of View Royal: Councillor Ron Mattson

Salt Spring Island Electoral Area: Director Wayne McIntyre

Southern Gulf Islands Electoral Area Director David Howe

**REGIONAL REPRESENTATIVE TO THE TREATY TABLE**

Board appoints one representative, and one alternate

Representative: Marianne Alto

Alternate: Ben Isitt

**ROYAL AND MCPHERSON THEATRE SOCIETY**

Board appointment

Oak Bay: Councillor Tara Ney

Saanich: Councillor Vicki Sanders

Victoria: Councillor Pam Madoff

**TRAFFIC SAFETY COMMISSION**

Board Chair appointment

Representative: Colin Plant

Alternate: Ben Isitt

**VANCOUVER ISLAND REGIONAL LIBRARY BOARD**

Board appointment

Representative: Mike Hicks

Alternate: Wally Vowles

**JUAN DE FUCA WATER DISTRIBUTION COMMISSION**

Municipal Council appointments and Juan de Fuca Electoral Area Director (term coincides with General Local Government Elections)

City of Colwood: Councillor Gordie Logan (Alt. Day)

District of Highlands: Councillor Gord Baird (Alt. Roessingh)

City of Langford: Councillor Winnie Sifert (Alt. Sahlstrom & Wade)

City of Langford: Councillor Lillian Szpak (Alt. Sahlstrom & Wade)

District of Metchosin: Councillor Bob Gramigna (Alt. Ranns)

District of Sooke: Councillor Kevin Pearson (Alt. Berger)

Town of View Royal: Councillor John Rogers (Alt. Mattson)

Juan de Fuca Electoral Area: Director Mike Hicks (Alt. Vowles)

**REGIONAL WATER SUPPLY COMMISSION**

Municipal Council appointments and Juan de Fuca Electoral Area Director (term coincides with General Local Government Elections)

City of Colwood: Councillor Gordie Logan (Alt. Day)

City of Langford: Councillor Winnie Sifert (Alt. Sahlstrom & Wade)

City of Landford: Councillor Lillian Szpak (Alt. Sahlstrom & Wade)

City of Victoria: Councillor Chris Coleman

City of Victoria: Councillor Jeremy Loveday

City of Victoria: Councillor Ben Isitt

City of Victoria: Councillor Geoff Young

District of Central Saanich: Councillor Zeb King (Alt. Paltiel)

District of Highlands: Councillor Gord Baird (Alt. Roessingh)

District of Metchosin: Councillor Bob Gramigna (Alt. Ranns)

District of North Saanich: Councillor Geoff Orr (Alt. Thornburgh)

District of Oak Bay: Councillor Eric Zhelka (Alt. Kirby)

District of Saanich: Councillor Vic Derman (Alt. Atwell)

District of Saanich: Councillor Fred Haynes (Alt. Brice)

District of Saanich: Councillor Dean Murcock (Alt. Plant)

District of Saanich: Councillor Vicki Sanders (Alt. Brownoff)

District of Saanich: Councillor Leif Wergeland (Alt. Atwell)

District of Sooke: Councillor Rick Kasper (Alt. Parkinson)

Town of Sidney: Councillor Mervyn Lougher-Goodey (Alt. Fallot)

Town of View Royal: Councillor John Rogers (Alt. Mattson)

Township of Esquimalt: Councillor Tim Morrison (Alt. Burton-Krahn)

Juan de Fuca Electoral Area: Director Mike Hicks (Alt. Vowles)

**SAANICH PENINSULA WATER COMMISSION**

Municipal Council appointments and CRD Directors

District of Central Saanich: Councillor Christopher Graham (Alt. Jensen)

District of North Saanich: Councillor Murray Weisenberger (Alt. Gartshore)

Town of Sidney: Councillor Peter Wainwright (Alt. Fallot)

Community-at-Large, Central Saanich: Michael C. Williams

Community-at-Large, North Saanich: Ron Barnhart

Community-at-Large, Sidney: Michael Thompson

Tsawout First Nations: Marie Vander Heiden

CRD Directors:

Central Saanich: Director Ryan Windsor

North Saanich: Director Alice Finall

Sidney: Director Steve Price

**SAANICH PENINSULA WASTEWATER COMMISSION**

Municipal Council nominations and CRD Directors for Board appointment

District of Central Saanich: Councillor Christopher Graham (Alt. Jensen)

District of North Saanich: Councillor Murray Weisenberger (Alt. Gartshore)

Town of Sidney: Councillor Peter Wainwright (Alt. Fallot)

Community-at-Large, Central Saanich: Michael C. Williams

Community-at-Large, North Saanich: Ron Barnhart

Community-at-Large, Sidney: Michael Thompson

Peninsula Agricultural Commission: Michael Doehnel

CRD Directors:

Central Saanich: Director Ryan Windsor

North Saanich: Director Alice Finall

Sidney: Director Steve Price

**CARRIED**



- 3.3. 16-31 Appointments to the Capital Region Housing Corporation Board of Directors
- MOVED** by Director Brice, **SECONDED** by Director Helps,  
That the Capital Regional District (CRD) Board, as the sole shareholder, authorize the CRD Chair to appoint four CRD Directors/Alternates to the Capital Region Housing Corporation Board for the term January 1 to December 31, 2016 and two community representatives, B. Braude and Rick Cooper, for the term of January 1, 2016 to December 31, 2017.
- CARRIED**

#### 4. PRESENTATIONS/DELEGATIONS

##### 4.1 Presentations

##### 4.2 Delegations

- 4.2.1. 15-1325 Kelly Gorman, The Bottle Depot, re Residential Curbside Glass Collection for Recycling
- K. Gorman, Operations Manager of the Bottle Depot, made a presentation on glass recycling in the region, including glass collection in the local market place and environmental, social and financial implications of glass being returned at depots, and requested that the CRD reconsider the pickup of glass at curbside and direct curbside glass to depots. K. Gorman responded to questions regarding the range of Multi-Material BC items collected at the depot including non-returnable glass. The delegation provided a PowerPoint presentation, and letters of support, on file at Legislative and Information Services.

#### 5. REPORTS OF COMMITTEES

##### Core Area Liquid Waste Management Committee

1. 16-44 Follow Up to Technical and Financial Information Requests
- MOVED** by Director Helps, **SECONDED** by Alternate Director Day,  
1) That staff be directed to proceed with public consultation on the financial and environmental analysis of the five option sets as presented in Draft Technical Memo #3 - Cost and Feasibility Analysis by Urban Systems/Carollo Engineers, including an option of 5(c) which would be tertiary plants at Esquimalt, Langford and Colwood, in addition to the new option set presented to the Westside Select Committee.
- CARRIED**  
**OPPOSED** Derman
- MOVED** by Director Helps, **SECONDED** by Alternate Director Day,  
2) That the Workplan Overlay be amended according to the Workplan presented in Appendix I of the staff report.
- CARRIED**  
**OPPOSED** Atwell
2. 16-43 Urban Systems Contract 15-1834 - Scope Change No. 3

**MOVED by Director Helps, SECONDED by Director Screech,  
That the Request for Scope Change No. 3, as outlined in Urban Systems'  
letter of submittal dated January 5, 2016, in the amount of up to \$86,700  
(excluding GST) be approved.**

**CARRIED**

- 3. 16-19** Amendment to Section 7.0 of the Eastside Public Advisory Committee Terms of Reference

**MOVED by Director Helps, SECONDED by Director Atwell,  
That section 7.0 of the terms of reference for the Eastside Public Advisory  
Committee be amended to add the words "or designated members", as  
follows: "The Chair and Vice Chair or designated members of the Eastside  
Select Committee will also Chair and Vice Chair the Eastside Public Advisory  
Committee."**

**CARRIED**

**Environmental Services Committee (Items Postponed from Dec. 9, 2015 Board meeting)**

- 4. 15-1273** Regional Source Control Program Five-Year Review (2009-2013) and Four-Year Implementation Plan (2016-2019)

**MOVED by Director Brownoff, SECONDED by Director Screech,  
1) That the Five Year Review of the CRD's Source Control Program (2009  
2013) be received for information and forwarded to the Ministry of  
Environment; and**

**2) That the Regional Source Control Program Four Year Implementation  
Plan (2016 2019), attached as Appendix B to the staff report, be approved.**

**CARRIED**

- 5. 15-1150** Hartland Landfill Environmental Program 2014 Annual Report

**MOVED by Director Brownoff, SECONDED by Director Williams,**

**1) That the draft Hartland Landfill Environmental Program 2014 Annual  
Report be approved; and**

**2) That staff be directed to forward the final annual report to the BC Ministry  
of Environment and post it on the Capital Regional District website.**

**CARRIED**

- 6. 15-1152** Residential Curbside Glass Collection for Recycling

L. Hutcheson noted that originally the staff report was for information purposes; however, the Committee recommended that staff investigate the possible removal of glass from curbside collection. Discussions will need to take place with Multi-Material BC (MMBC) and legal aspects will need to be considered.

On the motion, the following issues were discussed:

- adding more items to curbside recycling in order to reach zero waste objective
- encourage MMBC materials collected locally are processed locally
- contamination of glass when mixed with other recyclables

**MOVED by Director Brownoff, SECONDED by Director Blackwell,**

**That staff be directed to report on the potential ramifications if the Board**

were to reconsider curbside collection of glass.

**CARRIED**

**OPPOSED** Isitt, Loveday

7. 15-1245 Royal Bank of Canada Blue Water Grant Activities Summary

**MOVED** by Director Brownoff, **SECONDED** by Director Blackwell,  
That this report be received for information.

**CARRIED**

8. 15-1246 Invasive Species Management

**MOVED** by Director Brownoff, **SECONDED** by Director Blackwell,  
That the Capital Regional District continue to manage invasive species on  
lands under its responsibilities, enhance education and awareness of  
disposal options and overall invasive species management through existing  
programs, and add a second staff representative on CRISP to support that  
partnership.

**CARRIED**

**Saanich Peninsula Wastewater Commission (Postponed from Dec. 9, 2015 Board meeting)**

9. 15-1294 Motions from the Saanich Peninsula Wastewater Commission Re:  
Wastewater Solids Processing Options

**MOVED** by Director Helps, **SECONDED** by Director Finall,  
1) That the Saanich Peninsula Wastewater Commission seek support from  
the CRD Board for a pilot program to handle Biosolids at the Saanich  
Peninsula Wastewater Treatment Plant.

Alternate Director Loveday left the meeting at 2:30 pm.

The following points were raised during the ensuing discussion on the above motion:

- a Saanich Peninsula Wastewater Treatment Plant (SPWTP) pilot project for the handling of biosolids could be conducted while the various issues related to the Core Area Wastewater Treatment Program, including biosolids management, are resolved
- SPWTP biosolids are currently being landfilled, which is both expensive and unproductive
- a broad range of technologies could be looked at including gasification, land application, and other technologies.

It was pointed out that the land application of biosolids was prohibited by Board policy. In order not to preclude technologies, it was suggested that the policy could be reviewed when the Commission reports back.

**MOVED** by Director Atwell, **SECONDED** by Director Williams,  
That the motion be amended to add the following phrase at the end of the sentence: "that is in line with CRD Board Policy."

**CARRIED**

**OPPOSED** Blackwell, Seaton

Discussion continued on the main motion as amended:

- opportunity for SPWTP to partner with the CAWTP
- Provincial workshop on regulations for use of biosolids at last UBCM provided more information and supported expanded use of biosolids
- biosolids have toxins as well as nutrients, not necessarily a good soil amendment

Alternate Director Loveday returned to the meeting at 2:34 pm.

**The question was called on the main motion as amended:**

- 1) That the Saanich Peninsula Wastewater Commission seek support from the CRD Board for a pilot program to handle Biosolids at the Saanich Peninsula Wastewater Treatment Plant that is in line with CRD Board Policy.**  
**CARRIED**

Discussion ensued on recommendations 2) and 3), with amendments put forward.

**MOVED by Director Helps, SECONDED by Director Blackwell,**

- 2) That the Saanich Peninsula Wastewater Commission advise the Core Area Liquid Waste Management Committee, through the CRD Board, that the Saanich Peninsula Wastewater Commission would like the Saanich Peninsula to be a component of the public consultation process with regard to wastewater solids processing options; and**
- 3) That the Saanich Peninsula Wastewater Commission advise the CRD Board that they would like to be involved in discussions regarding solids management and direct staff and the Chair of the Saanich Peninsula Wastewater Commission to discuss how this can happen with the Chair of the Core Area Liquid Waste Management Committee.**

**MOVED by Director Helps, SECONDED by Alternate Director Day,**

- That 3) be amended to add the following phrase and the end of the sentence: "and report back to their respective committee with their recommendation."**  
**CARRIED**

**MOVED by Director Finall, SECONDED by Director Helps,**

- That 2) be amended to replace the word "component" with the word "participant".**  
**CARRIED**

**The question was called on the main motion as amended:**

- 2) That the Saanich Peninsula Wastewater Commission advise the Core Area Liquid Waste Management Committee, through the CRD Board, that the Saanich Peninsula Wastewater Commission would like the Saanich Peninsula to be a participant of the public consultation process with regard to wastewater solids processing options; and**
- 3) That the Saanich Peninsula Wastewater Commission advise the CRD Board that they would like to be involved in discussions regarding solids management and direct staff and the Chair of the Saanich Peninsula Wastewater Commission to discuss how this can happen with the Chair of the Core Area Liquid Waste Management Committee and report back to their respective committees with their recommendation.**  
**CARRIED**

Discussion ensued regarding recommendation 4) below:

- the discussion on a pilot project came after the SPWC's budget discussions

- the \$100,000 would be the SPWC's portion toward a pilot project

**MOVED by Director Finall, SECONDED by Director Helps,**

**4) That the 2016 operating treatment and disposal budget be amended to include \$100,000 towards potential pilot studies or research into disposal of solid waste resulting from the Peninsula treatment plant.**

**CARRIED**

## **6. ADMINISTRATION REPORTS**

### **6.1. 16-5** Bylaw No. 4052 - Loan Authorization Bylaw for Real Property Acquisition (Sooke and Electoral Area Recreation and Facilities)

Director Plant left the meeting at 2:45 pm.

**MOVED by Director Hicks, SECONDED by Director Kasper,**

**a) That Bylaw No. 4052, "Sooke and Electoral Area Recreation and Facilities Loan Authorization Bylaw No. 1, 2016" be introduced and read a first and second time**

**CARRIED**

**MOVED by Director Hicks, SECONDED by Director Kasper,**

**b) That Bylaw No. 4052 be read a third time.**

**CARRIED**

**MOVED by Director Kasper, SECONDED by Director Hicks**

**c) That staff be directed to conduct a referendum process for Bylaw No. 4052.**

**CARRIED**

### **6.2. 16-7** Parcel Tax Roll Review Panel

Director Plant returned to the meeting at 2:46 pm.

**MOVED by Director Hicks, SECONDED by Director McIntyre,**

**That the Capital Regional District Board:**

**Appoint the following individuals to the Parcel Tax Roll Review Panel on matters of parcel taxes for the year 2016 to be held on Wednesday, March 9, 2016 at 12:00 p.m. in Room 651 of the Capital Regional District offices, 625 Fisgard Street, Victoria, BC:**

**- Barbara Desjardins, CRD Board Chair**

**- Mike Hicks, Director, Juan de Fuca Electoral Area**

**- David Howe, Director, Southern Gulf Islands Electoral Area**

**- Wayne McIntyre, Director, Salt Spring Island Electoral Area**

**CARRIED**

### **6.3. 16-30** 2016 Budget Items Pre-Approvals

The recommendation was changed to include the Arts Strategic Plan which needed to be started before the end of March at a cost of \$60,000. Staff responded to questions regarding how the positions that carry out regulatory monitoring are handled in the budget.

**MOVED by Director Plant, SECONDED by Alternate Director Loveday,**

**That the Capital Regional District Board authorize staff to incur expenditures referenced in the 2016 Budget Items Pre Approvals Report prior to adoption of the 2016 Financial Plan, including the CRD Arts Strategic Plan.**

**CARRIED**

**6.4. 16-35** 2016 Board Standing and Select Committees - Terms of Reference

**MOVED** by Director Plant, **SECONDED** by Director Derman,

- 1) That the terms of reference for the 2016 Board Standing Committees as attached in Appendix C of the report be received and referred to the respective Standing Committees for review and approval;
- 2) That the revised terms of reference for the Special Task Force on First Nations Engagement, Special Task Force on Integrated Resource Management, and the Transportation Select Committee as attached in Appendix D of the staff report be approved; and
- 3) That a status update on the 2015-2018 Board Strategic Priorities and Corporate Plan initiatives be prepared for each committee for review and confirmation.

**CARRIED**

**6.5. 16-36** Hauling and Processing Kitchen Scraps - Award of Contract 15-1851

The reduced cost per tonne was noted as a result of the re-tendering. During the discussion, it was noted that staff will be reporting back on options for an in-region kitchen scraps processing facility as previously directed.

**MOVED** by Director Price, **SECONDED** by Director Blackwell,

**That Contract 15 1851, Hauling and Processing Kitchen Scraps be awarded to D.L. Bins Ltd. from March 1, 2016 to February 28, 2018, at a rate per tonne of \$114.50/tonne, for an estimated cost of \$1,145,000 per year.**

**CARRIED**

Given the reduced cost per tonne, it was suggested that the subsidy should now be removed.

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

**That the CRD end the subsidy for kitchen scraps.**

The Chair referred the motion to the Environmental Services Committee with direction to staff to prepare a staff report.

## **7. BYLAWS**

**7.1. 16-20** Bylaw No. 4028, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 125, 2015" - VOTING BLOCK A

**MOVED** by Director Hicks, **SECONDED** by Director Kasper,

**That Bylaw No. 4028 be adopted.**

**CARRIED**

## **8. MOTIONS WITH NOTICE (Items Postponed from Dec. 9, 2015 CRD Board meeting)**

**8.1. 15-1303** Canada Goose Management - Director Hicks

Speaking to the motion, Director Hicks provided background information regarding:

- the estimated growth in geese population over the next ten years
- damage caused by geese to farmland and crops
- the limitations of the current methods for managing geese (adding eggs, cull,

permits)

- the proposal to request rural municipalities to change their firearms bylaw to allow hunting of geese under permits

**MOVED by Director Hicks, SECONDED by Director Ranns,**

**That the CRD send correspondence requesting that the Rural Municipalities of North Saanich, Central Saanich, Saanich, Metchosin and Sooke adopt the following amendment to their Firearms bylaw:**

**"Any landowner or nominee with a current Canadian Wildlife Service Crop Protection permit, may hunt on their permitted lands using the Federal Migratory Birds regulations and in possession of a valid federal Migratory Game Bird Hunting Permit."**

**CARRIED**

**8.2. 15-1301** Traditional Shellfish Harvesting on the Saanich Peninsula - Director Isitt

On the following motion, Director Isitt reported on:

- a recent Vancouver Island conference on traditional food at which First Nations spoke about food harvesting from the ocean in the past
- various agencies involved in testing the water on the Saanich Peninsula but not for food harvesting quality
- request is in support of CRD's First Nations initiative

**MOVED by Director Isitt, SECONDED by Director Williams,**

**That the CRD Board direct staff to convene a meeting with First Nations on the Saanich Peninsula and other levels of government to explore the current environmental status of shellfish resources, any gaps in monitoring and to understand the CRD's role in the regulatory regime that oversees the closures. This meeting would also explore how to restore shellfish harvesting sites with the goal of supporting local First Nations in once again harvesting shellfish safely.**

Discussion continued, and some members thought the motion was premature until the role of the CRD was clarified. Concern was also expressed regarding the expectations on the part of the First Nations as a result of such a meeting.

**MOVED by Director Finall, SECONDED by Director Blackwell,**

**The the motion be referred to staff to report back on the CRD's role.**

**DEFEATED**

**OPPOSED Blackwell, Brice, Derman, Desjardins, Helps, Hicks, Howe, Isitt, C.Jensen, Kasper, Loveday, McIntyre, Price, Ranns,Seaton, Williams**

The question was called on the main motion:

**MOVED by Director Isitt, SECONDED by Director Williams,**

**That the CRD Board direct staff to convene a meeting with First Nations on the Saanich Peninsula and other levels of government to explore the current environmental status of shellfish resources, any gaps in monitoring and to understand the CRD's role in the regulatory regime that oversees the closures. This meeting would also explore how to restore shellfish harvesting sites with the goal of supporting local First Nations in once again harvesting shellfish safely.**

**CARRIED**

**8.3. 15-1302** Regional Response to the Truth and Reconciliation Commission Calls to Action - Director Alto

**This Motion with Notice was postponed to the next meeting when Director Alto is present.**

## 9. NEW BUSINESS

### 9.1 16-67 Purchase of Aquatic Weed Harvester for Elk/Beaver Lake

**MOVED** by Director Brice, **SECONDED** by Director Hicks

That staff be directed to purchase an aquatic weed harvester from the Aquatic Weed Harvester Company at a cost of \$298,937.91 plus recalculation based on exchange rates at the time of purchase to a total maximum of \$330,000.00 in Canadian dollars.

**CARRIED**

## 10. MOTION TO CLOSE THE MEETING

### 10.1. 16-40 Motion to Close the Meeting

**MOVED** by Director Howe, **SECONDED** by Director Plant,

That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1): (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (c) labour relations or other employee relations; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

The Board moved to the closed session at 3:28 pm.

The Board rose from the closed session at 4:22 pm with report.

## 11. RISE AND REPORT

### 11.1 Appointments to CRD Committees/Commissions

The following person was appointed to the **Core Area and West Shore Sewage Treatment Technical and Community Advisory Committee**:

Harley Machielse, District of Saanich

The following nominees were appointed as representatives to the CRD Water Advisory Committee for a two-year term ending December 31, 2017:

- Paul Elworthy, representing Commercial/Industrial Organizations;
- R. (Bob) M. June, representing Resident/Ratepayers Associations;
- Anne Gibson, representing Environmental Groups; and
- Bob Moody, representing Agricultural Groups.

The following persons were appointed to the:

**Shirley Fire Protection and Emergency Response Service Commission** for a term to expire December 31, 2017:

Ron Ramsay, Jimmy Merz;

**Otter Point Fire Protection and Emergency Response Service Commission** for a term to expire December 31, 2017:

Marie-Ann Davidson, Lloyd Heinemann, Harold Melville;



**Beddis Water Service Commission** for a term to expire December 31, 2017:  
Doreen Hewitt;

**Salt Spring Island Community Economic Development Commission** for a term to expire December 31, 2017:  
Holly MacDonald;

**Galiano Island Parks and Recreation Commission** for a term to expire December 31, 2017:  
Ed Andrusiak, Michael Hoebel, Gloria Schmidt, Mario Szijarto, Heinrich Werner;

**Mayne Island Parks and Recreation Commission** for a term to expire December 31, 2017:  
Peter Askin, Bill Duggan, Veronica Euper, Liz Howard;

**Pender Islands Parks and Recreation Commission**, for a term to expire December 31, 2016:  
Arnold Alksne;  
and for a term to expire December 31, 2017:  
John Chapman, Susan Parr, Michael J. Symons;

**Saturna Island Parks and Recreation Commission** for a term to expire December 31, 2017:  
Priscilla Zimmerman, Krystine Hogan, Hubertus Surm, Jane Dixon-Warren;

**Southern Gulf Islands Community Economic Development Commission** for a term to expire December 31, 2017:  
Liz Montague, Priscilla Zimmerman, Brian Crumblehulme;

**Peninsula Recreation Commission**, for a term to expire December 31, 2016:  
North Saanich Councillor Heather Gartshore, North Saanich (Alt.) Councillor Jack Thornburgh, Central Saanich Councillor Niall Paltiel, Central Saanich (Alt.) Councillor Christopher Graham, Sidney Councillor Tim Chad, Sidney (Alt) Councillor Barbara Fallout;

**Saanich Peninsula Wastewater Commission** for a term to expire December 31, 2016:  
Ron Barnhart, Michael C. Williams, Michael Thompson;

**Saanich Peninsula Water Commission** for a term to expire December 31, 2016:  
Ron Barnhart, Michael C. Williams, Michael Thompson.

## 12. ADJOURNMENT

**MOVED by Alternate Director Day, SECONDED by Director Plant,  
That the meeting be adjourned at 4:22.  
CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**

## 2016 CRD Board Chair's Inauguration Speech

### Introduction

- Good afternoon. It is my pleasure to welcome you to the first Capital Regional District Board meeting of 2016.
- I am honoured to have been given the opportunity to serve the region as your Chair.
- I would like to begin by acknowledging the Coast Salish and Nuuchalnuth (NU-CHA-NULTH) peoples, on whose traditional territory the CRD resides, and in particular, the Songhees and Esquimalt Nations on whose traditional territory we are all gathered today.
- Building on work to date, I am excited to continue the work of relationship development, cultural understanding, and governance inclusion with First Nations within the CRD region.
- First Nations ability to be part of the decision making process will add the pieces required to create the new regionalism we have been striving for. I will speak more on this a little later.
- I would like to acknowledge Nils Jensen, our previous Board Chair, for his work in 2015.
- 2015 was the year of developing the board's strategic priorities and flowing from these, corporate actions and strategies were developed to ensure the effective delivery of services and to guide the development of multi-year service plans.
- The board came up with 51 strategic priorities, worthy and important in their direction. An ambitious list by any account.
- I am grateful for the enthusiasm of the Directors both for participating on various committees and for the enthusiasm to take on the role as Chairperson of a committee.

- Committee work is essential to carrying out the many activities we undertake. There are many significant and exciting projects ahead for each committee this term.
- I am meeting with committee Chairs and Vice Chairs and giving them the mandate to review the strategic priorities, the work plans and the terms of reference at each committee's inaugural meetings.
- From this process, the Chairs will develop a short list from the priority items that they will focus on for 2016.
- Once those items are achieved, the other items within their scope will then rise to the top and will be worked on. I believe with this focus we can achieve significant success.
- 2016 will be an exhilarating and challenging year with a focus on regional success, and regional benefit.
- Following this committee prioritization process, outcomes from each committee will be taken to the Board in preparation for the finalization of budget in March 2016.
- Based on this work, there may be opportunity to improve the budget forecast for 2016 based on a re-prioritization of initiatives.
- We have an amazing pool of talent around the table and I look forward to a sense of focus on the major priorities identified and the benefits of outcomes from this focus.
- I would like to acknowledge the work of the Capital Region Housing Corporation and Capital Regional Hospital District and our many committees and commissions.
- We could not function through the complexities of the regional district without these people and their passion and expertise.
- I also would like to acknowledge the skill and capability of staff, as we look to them to help provide innovative ideas and opportunities for us to be the best

at what we take on, and to lead in environmental, social and economic initiatives.

- There are many initiatives planned and underway for 2016, and I would like to take a moment to highlight a few of the regional activities:

### Climate Change

- Climate Change was identified as our top strategic priority.
- With eyes around the world focused on climate change following Paris 2015, governments have a renewed sense of commitment and urgency to adapt, mitigate and reduce climate change.
- For more than a decade, the CRD and its partners have been providing leadership in reducing greenhouse gas emissions and preparing for climate change impacts.
- Work in this important area must continue and decisions made at this table must continue to be made through a climate conscious lens.
- To this end I am recommending greater focus on climate change through a general lens for both reporting by staff and for decision making by committees and the board.
- There are always financial and environmental considerations, I would like CRD to take steps to reduce dependency on fossil fuels and recommend this as a policy to help us make a difference to the extent that we can within our jurisdictional ability.

## First Nations Task Force

- First Nations relations is a critical priority for the Board and I want to acknowledge the work of the Special Task Force on First Nations Engagement, led by Director Alto and supported by Directors Windsor, Jensen and Tait.
- Last year, the Task Force met with nearly all of the local Nations to discuss the important matter of the governance gap and has met with the Premier to advocate for changes to the legislative barriers that prevent First Nations participation in regional decision-making.
- Chiefs and Councils have expressed strong interest in working with local government to explore mutually agreeable ways we can work together, and the Province has made a commitment to work with the CRD to find solutions to the barriers.
- Moving forward the Task force will continue to be led by Director Alto.
- By this time next year our goal is that the Task Force will return to the Board with recommendations for how we can make our region stronger, with First Nations as part of the decision-making process.

### Summit project

- The Summit at Quadra Village 320-unit residential complex and dementia care facility will replace Oak Bay Lodge and Mount Tolmie Hospital.
- The Capital Region Hospital District (CRHD) will design and build the Summit on behalf of Island Health.
- This represents a new business model where the Hospital District acquires the land and acts as the developer and Island Health will become the tenant of the completed project.
- Previously the Hospital District provided grants to Island Health for acute care projects and under the new model we are able to create partnership projects that may not otherwise have happened.
- In 2016 we will see completion of the project design and commencement of construction on this \$86 million dollar project.

### Housing First

- Unanimously supported by the Board at the Dec. 9 meeting, the *Housing First Strategy* is aimed at improving health outcomes and substantially reducing homelessness for some of the region's most vulnerable citizens by 2018.
- The Board directed staff to undertake a feasibility study and the staff responded with some innovative solutions for funding and identified partnerships with the Greater Victoria Coalition to End Homelessness (GVCEH), Island Health, BC Housing, social service agencies and other local, provincial and federal authorities as essential.
- In the months ahead, the CRD will meet with the province to discuss their assistance and contribution for the social and healthcare support services which will complement the projects that receive capital funding from the CRD/CRHD and BC Housing.

### Trans Canada Trail Project

- Initiated in 1992 as a project to celebrate Canada's 125th year, the Trans Canada Trail (TCT) is the world's longest network of multi-use recreational trails.
- Once fully connected, it will stretch nearly 24,000 km from the Atlantic to the Pacific to the Arctic oceans, through every province and territory, linking Canadians in nearly 15,000 communities.
- The goal is to complete the main route of the TCT by 2017, the 25th anniversary of the Trail and Canada's 150th anniversary of Confederation.
- The CRD is developing the new Sooke Hills Wilderness Trail to fill part of the gap in the Trans Canada Trail route within the region.
- The 13km trail will be developed between the Humpback Reservoir in Sooke Hills Wilderness Regional Park Reserve and the Capital Regional District-Cowichan Valley Regional District boundary.
- It will provide part of both the Trans Canada Trail and the Vancouver Island Spine Trail routes. It will connect with the Cowichan Valley Trail, which is also being developed.
- It will connect to City of Langford, and link with the Galloping Goose Regional Trail, which is part of the Trans Canada Trail route.
- Just last week we received a grant approval in the amount of \$650,000 towards this project.
- Construction will get underway this year!

### Regional Water Supply Area Protection

- The Regional Water Supply Commission made a prudent decision in 2015 to protect the Leech water supply area by recommending that the area be included in the Greater Victoria Water Supply Area protection bylaw, but still allowing access to First Nations for the cultural uses in this important traditional territory.



- 2016 will require implementation of this decision and may require new ways of doing business for Watershed Security.

## Wastewater

- I have asked Director Helps to continue to Chair the Core Area Liquid Waste Management Committee with Director Atwell as Vice-Chair.
- Director Helps will continue as Chair of the Eastside with Director Derman as Vice Chair and Director Hamilton will continue as Chair for the West.
- Over the last planning year, through the Select Committee processes, we've involved thousands of residents in a transparent and robust conversation about values, priorities and concerns in regards to wastewater treatment. We've led a process where municipalities put sites forward and we've worked with communities to understand what is acceptable and supportable.
- This renewed effort allowed for participants to identify publicly acceptable site locations to broaden and deepen public involvement, with greater transparency throughout the process.
- This process was a critical factor in deciding which options were chosen for more detailed technical and financial analysis.
- I have been incredibly impressed with the collaboration of everyone working on the Core Area wastewater project.
- With the development of the project charter this past fall, the project now has a clear vision to assist us in moving forward to the next phase of planning.
- The Project Charter, spanning from October 2015 until March 2016, outlines the roles, responsibilities and relationships between the Select Committees, the Technical Oversight Panel, municipal councils and CRD staff. The Project Charter, and the goals and commitments within it, continue to inform our planning process.

- There was a Core Area Liquid Waste Management meeting this morning and the committee voted in favour of proceeding with public consultation.
- This is an important next planning step in this instrumental year for the project.
- We want to hear from as many individuals as possible before we make our decision.
- This valuable public input, along with feedback from the Engineering Consultants and Technical oversight panel, will help guide decision-making on the future of Wastewater treatment for the Core Area.

### **Finance Committee**

- I have asked Director Howe to Chair the Finance Committee with Director Williams to be Vice-Chair.
- Building on the great work done for the 2015 budget reporting, the Finance Committee will focus to ensure transparency and confidence in the work and to achieve maximum value for local taxpayers' dollars.

## Governance

- The Governance Committee will be Chaired by Director Ranns and Vice-Chair Alto.
- It was re-established in 2015 as a standing committee to consider matters regarding Board governance, meeting procedures and corporate administration and since that time the role of the Governance Committee has been increasing in scope.
- At the December meeting, the Governance Committee recommended to the Board that the existing 2015 Board committee structure remain in 2016 with some amendments and/or additions.
- I have taken this all into consideration when establishing the committee structure for the year ahead.
- They will continue to focus on ensuring good governance practices occur at the CRD.

## Environmental Services Committee

- The Environmental Services Committee will be chaired by Director Derman with Director Windsor as Vice-Chair.
- As I spoke to earlier, the Environmental Service Committee will lead the CRD to take steps to reduce dependency on fossil fuels and address climate change.
- The Special Task Force on Integrated Resource Management will be making recommendations to the Board shortly on the potential for integration of liquid and solid waste management.
- ESC will continue to work on the solid waste management plan and will oversee the monitoring, education and remediation programs to support decision-making and management of natural resources.

## Planning, Transportation and Protective Services Committee

- Planning, Transportation and Protective Services Committee will be chaired by Director Finall with Director Hamilton as Vice-Chair.
- An important piece of the work of this committee will be leading the Regional Growth Strategy.
- This strategic planning document is aimed at addressing regional issues such as transportation, population growth and settlement patterns and will be updated to address community greenhouse gas emissions reductions.
- The RGS promotes the long-term livability of the region and seeks to optimize social, economic and environmental performance.

### **Regional Parks**

- Regional Parks Committee will be chaired by Director Hicks with Director Screech as Vice-chair.
- An exciting initiative is the further development of the Sea to Sea Regional Park reserve in the Juan de Fuca Electoral Area.
- This 4,103 hectare wilderness area in the Sooke Hills offers a range of recreational activities including hiking, mountain biking and horseback riding and will enhance our already enviable Regional Parks service for residents and visitors alike.
- We will also be working to complete the Regional Trails Management Plan to guide development, operations and decision-making for Regional Trails.
- These trails are an important part of the cycling and walking network and provide transportation and recreation opportunities for visitors and residents alike.

## Transportation Select Committee

- The Transportation Select Committee will be Chaired by Director Brice with Director Kasper as Vice-Chair.
- In 2016, The Transportation Select Committee will work towards establishing a transportation service and will launch the 2-year *Active Transportation Healthy Communities Program*, delivering 14 projects across the region, including the *Active & Safe Routes to School Program*.
- As you can see there is significant activity at CRD, committee chairs and committee members are challenged to focus on key priorities but I have seen energy and commitment to this focus.

## Concluding remarks:

- As the CRD enters its 50th anniversary year in 2016, much of the organization's focus will be on enabling sustainable growth, enhancing community well-being, and developing cost-effective infrastructure while continuing to provide core services throughout the region.
- To my Chairs and other leaders, I challenge us to see each day differently and approach them with common effort and purpose, with passion, respect, and dedication.
- To recognize every time we join together as an opportunity for collaboration and a stepping stone towards success of our goals.
- And lastly to ask ourselves what kind of region do we want to live in, what have we heard from our residents, and how can we help pave a better path for those who follow in our footsteps.