

Meeting Minutes
Capital Regional District Board

Wednesday, November 18, 2015

6th Floor Boardroom

PRESENT

DIRECTORS: N. Jensen (Chair), R. Atwell, M. Alto, D Blackwell (4:08), J. Brownoff, B. Desjardins, A. Finall, B. Isitt, R. Kasper (for M. Tait), P. LeBlond (for D. Howe), C. Plant, S. Price, J. Ranns, V. Sanders (for S. Brice), D. Screech, L. Seaton, K. Williams, R. Windsor and G. Young

STAFF: R. Lapham, Chief Administrative Officer; Dr. G. Harris, Senior Manager, Environmental Protection; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; H. Gibson, Senior Manager, Environmental Partnerships; D. Hennigan, Senior Manager, Information Technology and GIS; R. Lachance, Manager, Financial Planning and Analysis; A. Orr, Senior Manager, Corporate Communications; R. Sharma, Senior Manager, Finance Services; R. Smith, Senior Manager, Environmental Resource Management; M. Walton, Senior Manager, Regional Parks; S. Santarossa, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

ABSENT DIRECTORS: V. Derman, C. Hamilton, L. Helps, M. Hicks, W. McIntyre

The meeting was called to order at 4:06 pm.

1. APPROVAL OF THE AGENDA

**MOVED by Director Windsor, SECONDED by Director Screech,
That the agenda be approved as circulated.
CARRIED**

2. REPORTS OF COMMITTEES

Committee of the Whole

1. 15-1244 2016 Consolidated Financial Planning

**MOVED by Director Windsor, SECONDED by Director Price,
That the staff report be received for information, and that staff be directed to
post the 2016 Consolidated Financial Information together with the approved
Preliminary 2016 CRD Financial Plan, to the website to allow for public input
until consideration of the Final 2016 Financial Plan Bylaw in March 2016.
CARRIED**

2. 15-1234 2016 Financial Plan Preliminary Approval

Chair Jensen noted that Directors would need to recuse themselves because of a conflict of interest related to the budgets for Community Health (Coalition to End Homelessness Board membership), Royal and McPherson Theatres (Theatres Society Board membership) and Human Resources (Greater Victoria Labour Relations Association Board membership).

**MOVED by Director Windsor, SECONDED by Director Screech,
That the 2016 Financial Plan, as amended with the inclusion of \$125,000 for the Active and Safe Routes to School Travel Planning Initiative, be given preliminary approval, with the exception of the 2016 budgets for Community Health, Royal and McPherson Theatres, and Human Resources, which shall be considered separately.
CARRIED**

Citing a conflict of interest as a member of the Coalition to End Homelessness Board and the Royal and McPherson Theatres Society Board, Alternate Director Sanders left the meeting at 4:07 pm.

**MOVED by Director Brownoff, SECONDED by Director Screech,
That the 2016 Community Health budget be given preliminary approval.
CARRIED**

Director Blackwell entered the meeting at 4:08 pm.

In response to a question, R. Lapham explained the review process for additional FTEs.

**MOVED by Director Screech, SECONDED by Director Plant,
That the 2016 Royal and McPherson Theatres budget be given preliminary approval.
CARRIED**

Alternative Director Sanders returned to the meeting at 4:10 pm.

Citing a conflict of interest as members of the Greater Victoria Labour Relations Association Board, the following Directors left the meeting at 4:10 pm: Desjardins, Jensen, Price, Ranns, Young.

Director Screech was requested to act as Chair for the remainder of the meeting.

**MOVED by Director Brownoff, SECONDED by Director Blackwell,
That the 2016 Human Resources budget be given preliminary approval.
CARRIED**

3. NEW BUSINESS - None**4. ADJOURNMENT**

**MOVED by Director Windsor, SECONDED by Director Blackwell,
That the meeting be adjourned at 4:12 pm.
CARRIED**

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER