

Meeting Minutes
Capital Regional District Board

Wednesday, August 12, 2015

1:30 PM

6th Floor Boardroom

PRESENT

Directors: N. Jensen (Chair), D. Howe (Vice Chair), R. Atwell, M. Alto, S. Brice, J. Brownoff, V. Derman, B. Desjardins (1:50 pm), A. Finall, C. Hamilton, L. Helps, M. Hicks, L. Hundleby (for B. Desjardins), B. Isitt (1:37 pm), C. Plant, S. Price, J. Ranns, J. Rogers (for D. Screech), L. Seaton, L. Szpak (for D. Blackwell), M. Tait, K. Williams, R. Windsor, and G. Young
Staff: R. Lapham, Chief Administrative Officer; R. Sharma, Senior Manager, Financial Services; T. Robbins, General Manager, Integrated Water Services; Shawn Carby, Senior Manager, Protective Services; J. Klassen, Manager, Local Area Planning, Juan de Fuca Electoral Area Planning; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and N. More, Committee Clerk (Recorder)

ABSENT

Director W. McIntyre

The meeting was called to order at 1:34 p.m.

1. APPROVAL OF THE AGENDA

**MOVED by Director Brice, SECONDED by Director Helps,
That the agenda be approved with the supplementary agenda.
CARRIED**

2. ADOPTION OF MINUTES

2.1. 15-790 Minutes of Meeting of July 8, 2015

**MOVED by Director Brice, SECONDED by Director Derman,
That the minutes of the July 8, 2015, meeting be adopted as circulated.
CARRIED**

3. REPORT OF THE CHAIR

Chair Jensen welcomed new staff member Shawn Carby, Senior Manager, Protective Services, and R. Lapham provided an introduction. Chair Jensen reported that the Union of BC Municipalities Green Committees extended congratulations to the CRD for achieving corporate carbon neutrality at level three, the highest that a community can reach. He reported that the CRD would soon receive the first installment of over \$500,000 from the Gas Tax Agreement Community Works Fund.

Director Isitt entered the meeting 1:37 pm.

Chair Jensen reported that Coralee Oakes, then Minister of Community, Sport and Cultural Development, wrote to advise the CRD that she had asked Ministry staff to explore development of a regulation to provide greater clarity and mitigate the impact of the Schlenker conflict of interest decision on local government service delivery. Chair

Jensen also reported that Allan Cahoon, PhD, President and Vice Chancellor of Royal Roads University, wrote to acknowledge and commend two CRD employees: Gordie Bridges and Leroy Haynes, who worked with the Colwood Fire Department to fight a fire on University property.

4. PRESENTATIONS/DELEGATIONS

- 4.1. 15-851** Presentation: Fred Haynes, Saanich Councillor & Alternate Director, re Items 7.1 - 7.5
- Councillor F. Haynes spoke in favour of the motions in items 7.1, 7.2, 7.3, 7.4 and 7.5.*
- Director Desjardins entered the meeting and Alternate Director Hundleby left the meeting at 1:50 p.m.*
- 4.2. 15-858** Patty Shaw, The Co-operative Housing Federation of BC, Re: Agenda Item 7.5 Support for Co-operative Housing
- Patty Shaw, president of the Co-operative Housing Federation of BC, with Art Farquharson, a Director of the Federation, spoke in favour of the motion in item 7.5. Using a PowerPoint presentation to illustrate main points, they informed the Board that Co-op housing is a proven and sustainable way to provide affordable housing. They indicated that all co-op homes are priced under market and some that receive rent assistance are in trouble. The presentation included a brief overview of co-op housing, what's been accomplished so far, information about the challenges presented by loss of rental assistance, and information about opportunities to build new co-op housing. They provided a booklet describing the Federation's "You Hold the Key" campaign. The delegation provided a written submission, on file at Legislative and Information Services.*
- 4.3. 15-866** David Langley Re: Item 5.1 Comments Regarding the CALWMC Site Scenarios
- David Langley spoke of his concerns over the missed timelines of two milestones on the sewage treatment workplan and the effect that the proposed amendments to the Technical Oversight Panel to allow consideration of additional sites outside of the option sets defined by the Select committees would have on completing the workplan within the approved timelines for the funding agreements. He felt arrangements must be made for future renegotiation of the existing funding commitments before more time was given for review of new Westside and other treatment site options. The delegation provided a written submission, on file at Legislative and Information Services.*
- 4.4. 15-867** Casey Edge, Victoria Residential Builders Association Re: Agenda Items 7.1 to 7.4
- Casey Edge of the Victoria Residential Homebuilders Association spoke in favour of the motions in items 7.1 to 7.4. He clarified that the National Building Code is a document the provincial governments sign and with which they try to coordinate their codes. He felt there were cases in which the items in the national code were not appropriate for the region, and that when the codes are given, the cost to the homeowner are not considered. Through these resolutions, local representatives can send a message to provincial and federal levels of government saying they must share some responsibility for housing affordability in the region.*
- 4.5. 15-868** George Matthews Re: Port Renfrew Cottages (Wild Coast Cottages)

George Matthew expressed concern over changes to the types of buildings being developed compared to the plans indicated to him when he first bought his cottage, especially a structure which would have additional stories and could be within sight-lines of his cottage.

J. Klassen clarified the structure would be on a slope and be within the zoned height restrictions.

With concurrence of the Board, Section 7 of the agenda was considered ahead of Section 5.

7. MOTION WITH NOTICE

7.1. 15-782 Review of "Down-Loaded" National Building Codes

MOVED by Director Desjardins, **SECONDED** by Alto,

That the Capital Regional District Board endorse the following resolution to the Union of British Columbia Municipalities (UBCM) for consideration at the 2015 Convention, and also consider a letter to the Premier of BC and to the Minister responsible for Housing outlining these same concerns.

REVIEW OF "DOWN-LOADED" BUILDING CODES Capital Regional District

WHEREAS recent changes to the BC Building Code impose national regulations from applicable larger building to smaller two-story homes. Examples include Exterior Rain Screens, Energy Efficiency and Seismic Engineering. The Victoria Residential Builders Association reports continuing to layer these and other regulations on new homes will lead to the extinction of affordable housing for the average British Columbia family;

AND WHEREAS affordable new housing and in particular affordable new work force housing is a key component to our municipal economic vibrancy and sustainability,

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia and the Government of Canada to undertake a review by appropriate, independent third parties of the "appropriateness of provisions of the National Building Code on two-storey homes under 2,000 sq ft, and the imposition of this on housing affordability.

MOVED by Director Finall, **SECONDED** by Director Isitt,

That the motion be amended to delete the words "appropriate" and "appropriateness" and the phrase "on two-story homes under 2,000 sq ft", and replace "imposition" with "effect".

MOVED by Director Plant, **SECONDED** by Director Isitt,

That the amendment be amended to add the phrase "on entry level houses".

CARRIED

OPPOSED Finall and Windsor

The question was then called on the amendment as amended.

CARRIED

OPPOSED Windsor

The question was then called on the main motion as amended:

That the Capital Regional District Board endorse the following resolution to the Union of British Columbia Municipalities (UBCM) for consideration at the 2015

Convention, and also consider a letter to the Premier of BC and to the Minister responsible for Housing outlining these same concerns.

REVIEW OF "DOWN LOADED" BUILDING CODES Capital Regional District

WHEREAS recent changes to the BC Building Code impose national regulations from applicable larger building to smaller two story homes. Examples include Exterior Rain Screens, Energy Efficiency and Seismic Engineering. The Victoria Residential Builders Association reports continuing to layer these and other regulations on new homes will lead to the extinction of affordable housing for the average British Columbia family;

AND WHEREAS affordable new housing and in particular affordable new work force housing is a key component to our municipal economic vibrancy and sustainability,

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia and the Government of Canada to undertake a review by independent third parties of provisions of the National Building Code on entry level houses and the effect of this on housing affordability.

CARRIED

OPPOSED Windsor

7.2. 15-783

Home Renovation Tax Credits

MOVED by Director Desjardins, **SECONDED** by Director Alto,
That the Capital Regional District Board endorse the following resolution to the Union of British Columbia Municipalities (UCBM) for consideration at the 2015 Convention, and also consider a letter to the Premier of BC and to the Minister responsible for Housing outlining these same concerns.

HOME RENOVATION TAX CREDITS Capital Regional District

WHEREAS the Quebec government has recently announced a new broad scope tax credit to encourage home renovations, and municipalities across British Columbia and Canada recognize the importance of home renovations, and of housing affordability and adaptability in their communities sustainability;
WHEREAS housing renovations are recognized to help seniors stay at home, help the special needs of a family member or convert it to an intergenerational home, to create skilled employment for young people, and the use of refundable tax credits for renovations are known to boost energy efficiency, local economies, assist in removal of asbestos products, and to reduce off-permit renovations:
THEREFORE BE IT RESOLVED that UBCM urges the Province of British Columbia and the Government of Canada to create new tax credit programs for consumers to help encourage home renovations.

MOVED by Director Derman, **SECONDED** by Director Price,

That the motion be amended to add the following:

"designed to help accomplish initial goals of sustainability and affordability" after "consumers".

CARRIED

OPPOSED Finall and Windsor

The question was then called on the main motion as amended:

That the Capital Regional District Board endorse the following resolution to the Union of British Columbia Municipalities (UCBM) for consideration at the 2015 Convention, and also consider a letter to the Premier of BC and to the Minister responsible for Housing outlining these same concerns.

HOME RENOVATION TAX CREDITS Capital Regional District

WHEREAS the Quebec government has recently announced a new broad scope tax credit to encourage home renovations, and municipalities across British

Columbia and Canada recognize the importance of home renovations, and of housing affordability and adaptability in their communities sustainability; WHEREAS housing renovations are recognized to help seniors stay at home, help the special needs of a family member or convert it to an intergenerational home, to create skilled employment for young people, and the use of refundable tax credits for renovations are known to boost energy efficiency, local economies, assist in removal of asbestos products, and to reduce off-permit renovations: THEREFORE BE IT RESOLVED that UBCM urges the Province of British Columbia and the Government of Canada to create new tax credit programs for consumers designed to help accomplish initial goals of sustainability and affordability to help encourage home renovations.

CARRIED

7.3. 15-784 Affordable Independent Housing for Seniors

Director Young recused himself from the meeting at 2:27 p.m., citing a perception of bias on the matter due to a family relationship.

MOVED by Director Desjardins, **SECONDED** by Director Brice,
That the Capital Regional District Board write a letter to the Premier of BC and the BC Ministers responsible for Housing, Health and of Finance in support of the recent report by Isobel Mackenzie, the Seniors Advocate for BC regarding actions that would enable seniors to age as independently as possible in their own homes, and that letters to the same effect are sent to our local MLA's.

CARRIED

Director Young returned to the meeting at 2:28 p.m.

7.4. 15-785 Affordable Homes and Property Transfer Tax

MOVED by Director Plant, **SECONDED** by Director Price,
That the Capital Regional District Board write a letter to the Premier of BC and the BC Ministers responsible for Housing and Finance requesting they take action to reduce the negative impacts on housing affordability in our province by reducing the Property Transfer Tax on both new and existing homes, and that letters to the same effect are sent to our local MLA's.

MOVED Director Isitt, **SECONDED** by Director Plant,
That the motion be amended to replace the word "reducing" with "reviewing".

CARRIED

OPPOSED Atwell, Brice, Desjardins, Finall, Hamilton, Helps, Hicks, Raans, Rogers, Seaton and Tait

Director Hicks left the meeting 2:38 p.m.

MOVED by Director Desjardins, **SECONDED** by Director Helps,
That the motion be amended to add the following:
That this item be forwarded to the 2016 AVICC and UBCM Conventions.

CARRIED

The question was called on the main motion as amended:
That the Capital Regional District Board write a letter to the Premier of BC and the BC Ministers responsible for Housing and Finance requesting they take action to reduce the negative impacts on housing affordability in our province by reviewing the Property Transfer Tax on both new and existing homes, and that

letters to the same effect are sent to our local MLA's; and
That this item be forwarded to the 2016 AVICC and UBCM Conventions.

CARRIED

OPPOSED Atwell and Finall

7.5. 15-753 Support for Co-operative Housing

MOVED by Director Isitt, **SECONDED** by Alternate Director Szpack,
That the Capital Regional District (CRD) include the following resolution in
discussions in relation to Affordable Housing:

WHEREAS a significant challenge to the supply of affordable housing exists in
the expiry of the federal co-op operating agreements that provide rent support
for thousands of low- income households across BC and Canada, including some
1,172 here in the Capital Region;

AND WHEREAS maintaining support for co-op housing is a key component of
providing affordable housing for our residents, as well as our municipal
economic vibrancy and sustainability:

THEREFORE BE IT RESOLVED that the CRD urges the Governments of British
Columbia and of Canada to work both jointly and separately on mechanisms to
maintain a rent supplement program for more than 20,000 low-income members
in housing co-ops and that we call on the Federal Government to commit now to
reinvest the savings from expiring federal housing agreements to share the costs
of funding this program.

MOVED by Director Isitt, **SECONDED** by Director Plant,

That the motion be amended to include the following: "and commit to an
investment in the expansion of the co-operative housing system in Canada."

CARRIED

The question was then called on the main motion as amended:

That the Capital Regional District (CRD) include the following resolution in
discussions in relation to Affordable Housing:

WHEREAS a significant challenge to the supply of affordable housing exists in
the expiry of the federal co-op operating agreements that provide rent support
for thousands of low-income households across BC and Canada, including some
1,172 here in the Capital Region;

AND WHEREAS maintaining support for co-op housing is a key component of
providing affordable housing for our residents, as well as our municipal
economic vibrancy and sustainability:

THEREFORE BE IT RESOLVED that the CRD urges the Governments of British
Columbia and of Canada to work both jointly and separately on mechanisms to
maintain a rent supplement program for more than 20,000 low-income members
in housing co-ops and that we call on the Federal Government to commit now to
reinvest the savings from expiring federal housing agreements to share the costs
of funding this program; and

Commit to an investment in the expansion of the co-operative housing system in
Canada.

CARRIED

MOVED by Director Isitt, **SECONDED** by Director Helps,

That this motion be referred to the 2016 FCM Convention.

CARRIED

5. REPORTS OF COMMITTEES

Director Hicks returned to the meeting at 2:44 p.m.

Core Area Liquid Waste Management Committee

1. 15-819 Determination of Short-listed Site Scenarios (Eastside and Westside)

**MOVED by Director Helps, SECONDED by Director Alto,
That the following Westside and Eastside Select Committee
recommendations be approved:**

- 1. That the Westside technical and public engagement teams be directed to conduct a more comprehensive evaluation of SiteSpeak feedback and technical considerations, including a targeted engagement of new sites, and to report back to the CALWMC by mid-October 2015; and**
 - 2. That a meeting of Westside staff and the Technical Oversight Panel occur before any decisions narrowing Westside sites and options occur.**
 - 3. That the following Eastside solutions put forward for the next phase of costing and analysis be analyzed, costed and considered as they integrate with Westside flows and proposed Westside solution:**
 - a. Options 1a - centralized system at Rock Bay including a mix of public and private sites, co-location of wastewater and residuals treatment
- sub-regional for all of the Eastside flows and for Eastside flows currently directed to the Clover Point outfall.**
 - b. Option 1b - centralized, at Rock Bay including a mix of public and private sites, co-location of wastewater and residuals treatment
- regional**
 - c. That all of the emerging sites from the Eastside reprioritization process, including Rudd Park, Municipal Precinct, Saanich Core, Saanich Public Works, Marigold Pump Station, Victoria Public Works Yard, BC Hydro, Transport Canada, Central Park, Clover Point Pump Station, Ogden Point, Shelbourne, Gordon Head, Penrhyn Pump Station, Trent Pump Station, Royal Jubilee and Windsor Park, be forwarded to the Technical Oversight Panel for general evaluation, including all of the information necessary to do the evaluation;**
 - i. That the Technical Oversight Panel also be asked to advise as to how we could best canvas the private sector broadly to see what solutions they have to best meet the goals of this project; and**
 - ii. That the work be done simultaneously and concluded by the end of October at the latest.**
 - 4. That phase two costing of Eastside options includes the following treatment and recovery methods:**
 - secondary and tertiary disinfected**
 - anaerobic digestion and gasification**
 - potential for resource recovery and revenue generation**
 - 5. That a meeting of Eastside staff and the Technical Oversight Panel occur.**
- CARRIED**
OPPOSED Atwell and Young

2. 15-804 Seaterra Program and Budget Update No. 26

**MOVED by Director Helps, SECONDED by Director Brice,
That Seaterra Program and Budget Update No. 26 be received for
information.**
CARRIED

3. 15-857 Core Area Wastewater Treatment Program 'Lessons Learned' Report

MOVED by Director Helps, **SECONDED** by Director Brice,
That the Core Area Wastewater Treatment Program Commission be requested to prepare a 'lessons learned' report for the Core Area Liquid Waste Management Committee to be considered at the Core Area Liquid Waste Management Committee September meeting.
CARRIED

Core Area Liquid Waste Management Committee Supplementary

- 15-859 Technical Oversight Panel - Terms of Reference

MOVED by Director Helps, **SECONDED** by Director Derman,
That the amended Terms of Reference for the Technical Oversight Panel be approved.
CARRIED

Electoral Area Services Committee

4. 15-734 Grants-in-Aid

MOVED by Director Hicks, **SECONDED** by Director Howe,
That payment be made for the following grants-in-aid:
1) Juan de Fuca Grants-in-Aid as approved by Director Hicks
- Sooke Community Choir - \$500
- Sooke Fine Arts Society - 1,500
- Juan de Fuca Salmon Restoration Society - \$ 1,000
CARRIED

5. 15-789 Community Works Fund (CWF) Allocation - Magic Lake Estates Local Sewer Service

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Capital Regional District Board authorize a contribution of up to \$15,000 from the Southern Gulf Islands Community Works Fund to fund an evaluation of alternative sewer treatment systems project.
CARRIED

Juan De Fuca Land Use Committee

6. 15-698 Bylaw No. 3941, "Juan de Fuca Electoral Area Soil Removal or Deposit Bylaw No. 2, 2015"

MOVED by Director Hicks, **SECONDED** by Director Tait,
That proposed Bylaw No. 3941, "Juan de Fuca Electoral Area Soil Removal or Deposit Bylaw No. 2, 2015", as included in Appendix B, be introduced and read a first time and read a second time.
CARRIED

MOVED by Director Hicks, **SECONDED** by Director Tait,
That in accordance with the provisions of Section 890 and 891 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or the

Alternate Director, be delegated authority to hold a public hearing with respect to Bylaw No. 3941.

CARRIED

7. **15-699** Development Variance Permit For Strata Lot 10, Section 76, Renfrew District, Plan VIS4766 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form 1 - Board Voting Block A

MOVED by Director Hicks, **SECONDED** by Director Tait,
That Development Variance Permit VA000133 for Strata Lot 10, Section 76, Renfrew District, Plan VIS4766, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1, to vary Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Part 2, Section 3.07, to relax the western side yard setback for a principal building from 15 m to 10 m for the purpose of constructing an addition to the dwelling as shown on the attached site plan and building plans (Appendices B and C), be approved.

CARRIED

8. **15-700** Development Permit with Variance for Lot 11, Section 43, Highland District, Plan VIP14620 - Voting Block B

MOVED by Director Hicks, **SECONDED** by Director Tait,
That the Steep Slopes and Foreshore, Wetlands and Riparian Development Permit with Variance (DV000045) for Lot 11, Section 43, Highland District, Plan VIP14620, to vary Comprehensive Community Plan for Willis Point, Bylaw No. 1, 2002, Bylaw No. 3027, Schedule B, Part IV, Section 22(2)(d), to:

- a) reduce the front setback from 6 m to 1.83 m for replacement of the existing deck and stairs;
- b) reduce the exterior side setback from 4.6 m to 3.57 m for the proposed addition;
- c) reduce the exterior side setback from 4.6 m to 2.57 m for the proposed renovation;
- d) reduce the exterior side setback from 4.6 m to 1.84 m for an existing deck;
- e) reduce the rear setback from 6 m to 0 m for the proposed renovation over an existing seawall;

as shown on the attached site plan and building plans (Appendices B and C), be approved subject to the following:

- i) That the proposed development comply with the Steep Slopes, and Foreshore, Wetlands and Riparian Development Permit Guidelines outlined in the Willis Point Comprehensive Community Plan, Bylaw No. 3027;
- ii) That the development comply with the recommendations in the report from Levelton Consultants Ltd., dated June 19, 2015, as shown in Appendix D, including site monitoring during construction and submission of a final report;
- iii) That the Levelton Consultants Ltd. report dated June 19, 2015 be secured via a restrictive covenant registered on title as part of the building permit process;
- iv) That the maximum height of the proposed or future structure should not exceed 27 ft. measured from the floor plate of the existing recreational cottage.

CARRIED

Planning, Transportation and Protective Services Committee

9. 15-776 Supplementary Summary of All CRD Wildlife Management Functions and Recommendation Regarding an Ongoing Service

Director Price left the meeting at 3:20 pm.

MOVED by Director Finall, **SECONDED** by Director Windsor,

1) That staff be directed to continue to manage wildlife services, as necessary, at an operational level by various line departments, and that an ongoing service not be established for deer; and

2) That staff report back to the Board with recommendations regarding an ongoing consolidated wildlife management service once each division has reported out on their wildlife management activities to their respective Committees and obtained feedback as to whether there is an ongoing need for each service.

CARRIED

Raans OPPOSED

MOVED by Director Finall, **SECONDED** by Alternate Director Rogers,

That another letter be sent imminently to the Province requesting better and broader attention to the deer issue and more support in all areas, not just deer culling.

CARRIED

Regional Water Supply Commission

10. 15-755 Greater Victoria Drinking Water Quality 2014 Annual Report

MOVED by Alternate Director Rogers, **SECONDED** by Director Helps,
That the report be received for information.

CARRIED

11. 15-840 T'Sou-ke First Nation Traditional Use Study - Leech Water Supply Area

T. Robbins highlighted amendments made to the name of the agreement and the expiry date since the last meeting of the Regional Water Supply Commission.

MOVED by Director Derman, **SECONDED** by Director Isitt,

That the CRD Board enter into an Agreement with T'Sou-ke First Nation to conduct a Traditional Use Study of the Leech Water Supply Area, and utilize approved 2010/2015 Leech Water Supply Area Restoration capital funds in the amount of \$42,000 to fund the agreement.

CARRIED

Saanich Peninsula Water and/or Wastewater Commission

12. 15-754 Saanich Peninsula Stormwater Quality - 2014 Annual Report

MOVED by Director Finall, **SECONDED** by Director Windsor,

That the report be received for information.

CARRIED

Transportation Select Committee

13. 15-781 Capital Regional District Transportation Service Update

Director Price returned to the meeting at 3:23 p.m.

The Board discussed the need to ensure the recreational use of trails when considering trails in a transportation context and requested that this be addressed at the next Regional Parks Committee meeting.

**MOVED by Director Alto, SECONDED by Director Isitt,
That staff be directed to proceed with establishing a new transportation service and in the interim a new cost centre be established in 2016 to consolidate current regional transportation funding.**

CARRIED

6. ADMINISTRATION REPORTS**6.1. 15-792 Bylaw No. 4007 "Ganges Wastewater System Loan Authorization Bylaw No. 1, 2015" - Presentation of Assent Voting (Referendum) Results**

**MOVED by Director Howe, SECONDED by Director Hicks,
That the Chief Election Officer's Proclamation of Official Results be received for information.**

CARRIED

**MOVED by Director Howe, SECONDED by Director Hicks,
That Bylaw No. 4007, "Ganges Wastewater System Loan Authorization Bylaw No. 1, 2015" be adopted.**

CARRIED

6.2. 15-793 Alternative Approval Process for Bylaw Nos. 3914 and 3915 –Vancouver Island Regional Library District Borrowing Service Establishment and Loan Authorization

**MOVED by Director Hicks, SECONDED by Director Tait,
1) That in accordance with Section 86(3) of the Community Charter, the date of September 30, 2015 be established as the deadline by which elector responses, under the Alternative Approval Process for CRD Bylaw Nos. 3914 and 3915, must be submitted to the Capital Regional District (CRD) by qualified electors within the service area of the CRD;
2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
3) That in accordance with Section 801(4) of the Local Government Act, approval of the electors of Bylaw Nos. 3914 and 3915 be authorized in the entire service area, which is comprised of the following municipalities within the Capital Regional District: North Saanich, Sidney and Sooke and a portion of the Juan de Fuca Electoral Area (East Sooke, Otter Point, Shirley, Jordan River, Port Renfrew sub-areas).**

CARRIED

6.3. 15-608 Grant Applications to the Community Energy Leadership Program

**MOVED by Director Helps, SECONDED by Director Desjardins,
That the Capital Regional District Board (CRD) endorse the CRD's application for \$23,000 in grant funds through the Community Energy Leadership Program to**

complete an energy efficiency upgrade of the boiler system at the Capital Region Housing Corporation Kings Road facility.
CARRIED

6.4. 15-844 Hartland Commercial Scales Replacement Project - Award of Contract 15-1837

MOVED by Director Williams, **SECONDED** by Alternate Director Rogers
That the award of Contract 15-1837 to Aral Construction in the amount of \$335,000 (excluding GST) be approved and an amendment to the Environmental Resource Management five-year capital plan to fund the additional \$55,000 from the Equipment Replacement Fund be approved.
CARRIED

6.5. 15-860 Salt Spring Island Community Hub New Service Request

MOVED by Director Howe, **SECONDED** by Alternate Director Rogers,
That an allocation of \$20,000 from the Electoral Area Services Feasibility Reserve Fund to the Salt Spring Island Administration Service for conducting the Salt Spring Island Community Hub New Service Viability Analysis be approved.
CARRIED

8. NEW BUSINESS - None

9. MOTION TO CLOSE THE MEETING

9.1. 15-855 Motion to Close the Meeting

MOVED by Director Brice, **SECONDED** by Director Tait,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1):
(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
(e) the acquisition, disposition or expropriation of land or improvements;
(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; and
(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.
CARRIED

The Board moved to the closed session at 3:33 p.m.

The Board rose from the closed session at 3:47 p.m. with report.

RISE AND REPORT

11.1 CRD Appointments

The following persons were appointed to the Juan de Fuca Board of Variance for a term to expire September 30, 2018:
Paul Clarkston, Axel Joosting, and Greg Whincup.

The following persons were appointed to the Sticks Allison Water Local Services

Committee for a term to expire October 31, 2016:
Patrick Ramsay, and
For a term to expire October 31, 2017:
Brian Russell.

The following person was appointed to the Southern Gulf Islands Community
Economic Development Commission for a term to expire December 31, 2015:
Liz Montague.

11.2 Appointments to the Technical Oversight Panel

In addition to the already approved candidates R. Atkins and T. Coady, the
following have been appointed to the Technical Oversight Panel:
S. Arora, R. Bailey, B. Jank and J. Snyder; and
T. Coady has been appointed as Chair of the Technical Oversight Panel.

11.3 Appointment of Fairness and Transparency Advisor

K. Cholette has been appointed as the Fairness and Transparency Advisor.

11.4 Approval to Sell Lot 6, 3569 Waters Edge Drive, Jordan River

Staff has been directed to proceed with the sale of Lot 6, 3569 Waters Edge,
Jordan River, PID 027-110-923 and list with a local realtor.

10. ADJOURNMENT

MOVED by Director Helps, **SECONDED** by Director Brice,
That the meeting be adjourned at 3:47 p.m.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER