

Meeting Minutes
Capital Regional District Board

Wednesday, July 8, 2015

6th Floor Boardroom

PRESENT

Directors: D. Howe (Vice Chair), M. Alto, S. Brice, J. Brownoff, C. Day (for C. Hamilton), V. Derman, B. Desjardins, L. Helps, M. Hicks, B. Isitt, W. McIntyre, C. Olsen (for R. Windsor), C. Plant (1:39), S. Price, J. Ranns, D. Screech, L. Szpak (for D. Blackwell), C. Stock (for A. Finall), M. Tait, K. Williams and G. Young

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

ABSENT

Directors: R. Atwell, N. Jensen (Chair) and L. Seaton

The meeting was called to order at 1:35 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Brownoff, **SECONDED** by Director Desjardins,
That the agenda be approved as amended: Item 5.1 amended recommendation;
Item 5.3 withdrawn, Item 8 four Notices of Motion added.
CARRIED

2. ADOPTION OF MINUTES

2.1. 15-748 Minutes of Meeting of June 10, 2015

MOVED by Director Derman, **SECONDED** by Director McIntyre,
That the minutes of the meeting of June 10, 2015 be adopted as circulated.
CARRIED

3. REPORT OF THE CHAIR

Vice Chair Howe reported that Chair Jensen sends his regrets.

Director Plant entered the meeting at 1:39 pm.

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.1.1 15-731 Ed MacGregor Memorial Bursary 2015

Vice Chair Howe provided background information on the establishment and selection process for the bursary. Ms. Maggie Allison, School District # 64 (Gulf Islands), commented on the personal qualities and academic achievement of the 2015 bursary recipient, Norees Gasper. The Salt Spring Island Electoral Director, W. McIntyre, spoke about the calibre of students and teachers at the Gulf Islands Secondary School. Vice Chair Howe presented the bursary cheque to Norees Gasper.

**MOVED by Director Desjardins, SECONDED by Director Helps,
That the Capital Regional District Board recognize the recommendation of the
Gulf Islands School District No. 64 Selection Committee to award the 2015 Ed
MacGregor Memorial Bursary to Ms. Norees Gasper.
CARRIED**

4.1.2 15-692 Victoria Airport Authority - Annual Report to Nominators

Mr. Colin Smith, the CRD Board's nominee to the Victoria Airport Authority (VAA) Society Board, recognized Mr. Geoff Dickson, CEO of the VAA, who was present to answer questions. Using a PowerPoint presentation, C. Smith reviewed the VAA 2014 highlights, including: record number of passengers; revenue ahead of budget, debt retirement, favourable debt to equity ratio and capital projects. The presentation is on file at Legislative and Information Services.

It was suggested that the next report could include green and climate change initiatives, such as water conservation and carbon footprint measurements.

4.2 Delegations - None**5. REPORTS OF COMMITTEES**

Director Hicks left the meeting at 1:46 pm.

Core Area Liquid Waste Management Committee**1. 15-1716 Terms of Reference - Fairness and Transparency Advisor**

It was noted that the staff recommendation had been amended by the Committee before being forwarded to the Board for consideration.

**MOVED by Director Helps, SECONDED by Alternate Director Szpak,
That the Terms of Reference be forwarded to the shortlisted candidates for
review and comment; and
That the shortlisted candidates be asked to specifically comment on whether
or not the "Excluded Complainants" section of the Terms of Reference should
be deleted.
CARRIED**

2. 15-702 Seaterra Program and Budget Update No. 25

**MOVED by Director Helps, SECONDED by Director Derman,
That Seaterra Program and Budget Update No. 25 be received for
information.**

CARRIED

3. 15-725 Core Area Wastewater Treatment Program Cashflow Report

This Action Report was withdrawn because it was referred to the Finance Committee.

Electoral Area Services Committee

4. 15-665 Grants-in-Aid

MOVED by Director McIntyre, SECONDED by Director Tait,
That payment be made for the following grants-in-aid:

- 1) Juan de Fuca Grants-in-Aid as approved by Director Hicks
 - Sooke Community Arts Council - \$500
- 2) Salt Spring Island Grants-in-Aid as approved by Director McIntyre
 - Gulf Islands Secondary School Parents Advisory Council (Athletic Committee) - \$1,500
- 3) Southern Gulf Islands Grants-in-Aid as approved by Director Howe
 - Galiano Golf and Country Club - \$1,500
 - Pender Island Marine Association - \$2,200

CARRIED

5. 15-686 Community Works Funding (CWF) Allocation - Juan de Fuca (JDF)
Community Recreation Tennis Court Repair

MOVED by Director McIntyre, SECONDED by Director Screech,
That a contribution of \$8,000 from the Juan de Fuca Community Works Fund be authorized to pay for the repair of the tennis court.

CARRIED

Juan De Fuca Land Use Committee

6. 15-547 Proposed Amendment to the Juan de Fuca Land Use Bylaw, 1992,
Bylaw No. 2040 (Amendment Bylaw No. 4028) - Voting Block A

MOVED by Director Tait, SECONDED by Director McIntyre,
That proposed Bylaw No. 4028, "Juan de Fuca Land Use Bylaw, 1992,
Amendment Bylaw No. 125, 2015", be amended to create a new Country Inn
Ocean Wilderness Zone (CR-4OW).

CARRIED

MOVED by Director Tait, SECONDED by Director McIntyre,
That proposed Bylaw No. 4028, "Juan de Fuca Land Use Bylaw, 1992,
Amendment Bylaw No. 125, 2015", as amended, be referred to appropriate
CRD departments and the following agencies for comment: District of Sooke,
Island Health, Shirley Fire Department, Shirley/Jordan River Advisory
Planning Commission, Ministry of Transportation and Infrastructure, School
District #62, T'Sou-ke First Nation.

CARRIED

Director Hicks returned to the meeting at 1:58 pm.

Planning, Transportation and Protective Services Committee

7. **15-668** Determination of Regional Growth Strategy Consistency for the Amended Land Use Bylaw for Rural Resource Lands
- MOVED** by Director Helps, **SECONDED** by Director Alto,
That the proposed Bylaw No. 4022, "Land Use Bylaw for the Rural Resource Lands, Bylaw No. 1, 2009, Amendment Bylaw No. 6, 2015", be reviewed as it relates to the Regional Growth Strategy (RGS) and deemed consistent with the RGS.
CARRIED
8. **15-670** Pedestrian & Cycling Master Plan Implementation Pilot Project 2013-2015 Results
- MOVED** by Director Helps, **SECONDED** by Director Alto,
That the report PPS-RSP-2015-13 titled Pedestrian & Cycling Master Plan Implementation Pilot Project 2013-2015 Results be received for information.
CARRIED

Regional Parks Committee

9. **15-640** E&N Rail Trail - Humpback Connector Project Phase 1, Project Area 4 - Award of Contract 14-1812
- MOVED** by Director Price, **SECONDED** by Director Helps,
That Contract 14-1812, E&N Rail Trail Project - Phase 1, Project Area 4 - Esquimalt Road Railway Crossing Civil Works and Wilson Street to Esquimalt Road be awarded to Sparker Construction Ltd. in the amount of \$986,485 (excluding GST) be approved.
CARRIED

6. ADMINISTRATION REPORTS

- 6.1. **15-744** Capital Regional District 2014 Annual Report
- MOVED** by Director Derman, **SECONDED** by Director Brownoff,
That the Capital Regional District 2014 Annual Report be received.
CARRIED
- 6.2. **15-712** Bylaw No. 4030: Parks and Recreation Services and Facilities Fees and Charges 2015-2016
- MOVED** by Director Desjardins, **SECONDED** by Director Helps,
That Bylaw No. 4030, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 8, 2015" be introduced and read a first and second time.
CARRIED
- MOVED** by Director Desjardins, **SECONDED** by Director Helps,
That Bylaw No. 4030 be read a third time.
CARRIED
- MOVED** by Director Desjardins, **SECONDED** by Director Helps,
That Bylaw No. 4030 be adopted.
CARRIED

- 6.3. 15-715** Animal Control Services Agreement between the Capital Regional District (CRD) and the Tsawout Nation
- MOVED** by Director Hicks, **SECONDED** by Director Screech,
That the Animal Control Services Agreement between the CRD and the Tsawout Nation be approved and that the Board Chair and Corporate Officer be authorized to execute the Agreement.
CARRIED
- 6.4. 15-721** Bylaw No. 4032: Municipal Finance Authority (MFA) Security Issuing Bylaw - Fall 2015
- MOVED** by Director Brice, **SECONDED** by Director Screech,
That Bylaw No. 4032, cited as "Security Issuing Bylaw No. 2, 2015", in the amount of \$8,523,540, be introduced and read a first and second time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Screech,
That Bylaw No. 4032 be read a third time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Screech,
That Bylaw No. 4032 be adopted.
CARRIED
- 6.5. 15-723** Victoria Foundation Grant Application for proposed Active Transportation and Healthy Communities Program
- On the motion, there was support for the projects outlined in Appendix A of the staff report. However, there was discussion on whether the CRD should compete with non-profit organizations for grant funding.*
- MOVED** by Director Brownoff, **SECONDED** by Director Screech,
That staff be authorized to proceed in submitting a grant request to the Victoria Foundation for an amount of up to \$100,000 for a regional Active Transportation and Healthy Communities Program.
CARRIED
OPPOSED Alto, Desjardins, Helps, Ranns
- 6.6. 15-716** Grant-in-Aid
- MOVED** by Director McIntyre, **SECONDED** by Alternate Director Jensen,
- 1) Salt Spring Island Grants-in-Aid as approved by Director McIntyre:
 - Salt Spring Island Water Council - \$1,000
 - 2) Southern Gulf Islands Grants-in-Aid as approved by Director Howe:
 - Friends of Brooks Point - \$ 600
- CARRIED**
- 6.7. 15-729** Bylaw No. 4008 "Magic Lake Estates Wastewater System Loan Authorization Bylaw No. 1, 2015" - Presentation of Assent Voting (Referendum) Results
- MOVED** by Director McIntyre, **SECONDED** by Director Hicks,
That the Chief Election Officer's Proclamation of Official Results be received for information.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That third reading of Bylaw No. 4008, "Magic Lake Estates Wastewater System
Loan Authorization Bylaw No. 1, 2015", be rescinded.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That first and second readings of Bylaw No. 4008 be rescinded.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That the matter be referred back to staff and the Magic Lake Estates Water and
Sewer Committee for review and direction.

CARRIED

- 6.8. 15-704** Bylaw No. 4031 - Amendment of Bylaw No. 3675: Regional Parks Fees
and Charges 2015-2016

MOVED by Director Price, **SECONDED** by Director Screech,
That Bylaw No. 4031, "Capital Regional District Regional Parks Services and
Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 5, 2015" be
introduced and read a first and second time.

CARRIED

MOVED by Director Price, **SECONDED** by Director Tait,
That Bylaw No. 4031 be read a third time.

CARRIED

MOVED by Director Price, **SECONDED** by Director Tait,
That Bylaw No. 4031 be adopted.

CARRIED

7. BYLAWS

Director Hicks left the meeting at 2:27 pm because of a conflict of interest as his daughter owns the restaurant which is the subject of the rezoning application.

- 7.1. 15-740** Bylaw No. 3986, "Comprehensive Community Development Plan for Port
Renfrew Bylaw No. 1, 2003, Amendment Bylaw No. 7, 2014" - Voting Block
A

MOVED by Director Tait, **SECONDED** by Alternate Director Szpak,
That Bylaw No. 3986 be adopted.

CARRIED

Director Hicks returned to the meeting at 2:28 pm.

8. NOTICE OF MOTION

The following Notices of Motion were presented for consideration at the August
12, 2015 Board meeting:

1. Review of "Down-loaded" National Building Codes

"That the Capital Regional District endorse the following resolution to the Union of British Columbia Municipalities (UBCM) for consideration at the 2015 Convention, and also consider a letter to the Premier of BC and to the Minister responsible for Housing outlining these same concerns:

REVIEW OF "DOWN-LOADED" BUILDING CODES Capital Regional District
WHEREAS recent changes to the BC Building Code impose national regulations from applicable larger building to smaller two-story homes. Examples include Exterior Rain Screens, Energy Efficiency and Seismic Engineering. The Victoria Residential Builders Association reports continuing to layer these and other regulations on new homes will lead to the extinction of affordable housing for the average British Columbia family, and
AND WHEREAS affordable new housing and in particular affordable new work force housing is a key component to our municipal economic vibrancy and sustainability,
THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia and of Canada to undertake a review by appropriate, independent third parties of the "appropriateness of provisions of the National Building Code on two-storey homes under 2,000 sq ft, and the imposition of this on housing affordability."

2. Home Renovation Tax Credits

"That the Capital Regional District endorse the following resolution to the Union of British Columbia Municipalities (UCBM) for consideration at the 2015 Convention, and also consider a letter to the Premier of BC and to the Minister responsible for Housing outlining these same concerns.

HOME RENOVATION TAX CREDITS Capital Regional District

WHEREAS the Quebec government has recently announced a new broad scope tax credit to encourage home renovations, and municipalities across British Columbia and Canada recognize the importance of home renovations, and of housing affordability and adaptability in their communities sustainability;
WHEREAS housing renovations are recognized to help seniors stay at home, help the special needs of a family member or convert it to an intergenerational home, to create skilled employment for young people, and the use of refundable tax credits for renovations are known to boost energy efficiency, local economies, assist in removal of asbestos products, and to reduce off-permit renovations:
THEREFORE BE IT RESOLVED that UBCM urges the Province of British Columbia and of Canada to create new tax credit programs for consumers to help encourage home renovations."

3. Affordable Independent Housing for Seniors

"That the Capital Regional District write a letter to the Premier of BC and the BC Ministers responsible for Housing, Health and of Finance in support of the recent report by Isobel Mackenzie, the Seniors Advocate for BC regarding actions that would enable seniors to age as independently as possible in their own homes, and that letters to the same effect are sent to our local MLA's."

4. Affordable Homes and Property Transfer Tax

“That the Capital Regional District write a letter to the Premier of BC and the BC Ministers responsible for Housing and Finance requesting they take action to reduce the negative impacts on housing affordability in our province by reducing the Property Transfer Tax on both new and existing homes, and that letters to the same effect are sent to our local MLA’s.”

9. NEW BUSINESS - None

10. MOTION TO CLOSE THE MEETING

10.1. 15-741 Motion to Close the Meeting

MOVED by Director Brice, **SECONDED** by Director Tait,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e) the acquisition, disposition or expropriation of land or improvements.
CARRIED

The Board moved to the closed session at 2:30 pm.

The Board rose from the closed session at 2:48 pm with report.

11. RISE AND REPORT

11.1 CRD Appointments

The following person was appointed to the Salt Spring Island Transportation Commission, for a term to expire December 31, 2015: Seth Wright.

The following person was appointed to the Willis Point Fire Protection and Recreation Facilities Commission, for a term to expire December 31, 2015: Gary Howell.

The following officers and Member At Large were appointed to the Victoria Family Court and Youth Justice Committee, for a term to expire March 31, 2016: Chair: Cynthia Day, City of Colwood; Vice Chair: Ron Mattson, Town of View Royal; Treasurer: Bill McElroy, Capital Regional Action Team for Sexually Exploited Youth; Member at Large: Gord Irving, Victoria Boys & Girls Club.

11.2 Public Access to Manson Road and Adjacent Infill Foreshore, Salt Spring Island

The following motion and the staff report, Public Access to Manson Road and Adjacent Infill Foreshore, from the June 10, 2015 meeting were released:

That the Capital Regional District work to acquire the unconstructed road right of way (Manson Road) and portion of filled in foreshore between the road and boardwalk through a licence of occupation with the Ministry of Transportation and Infrastructure and initiate the process to obtain tenure of the foreshore infill.

11.3 Agreement to Operate Sooke Potholes Regional Park Campground

An agreement with the T'Souke Nation to open and operate the campground at Sooke Potholes Regional Park was approved.

11.4 2015 to 2017 Land Acquisition Strategy

The 2015 to 2017 Land Acquisition Strategy was approved.

12. ADJOURNMENT

MOVED by Director Helps, **SECONDED** by Director Brice,
That the meeting be adjourned at 2:48 PM.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER