

# Capital Regional District

## Meeting Minutes

### Capital Regional District Board

Wednesday, June 10, 2015

6th Floor Boardroom

**PRESENT: Directors:** N. Jensen (Chair), D. Howe (Vice Chair), R. Atwell, M. Alto, D Blackwell, S. Brice, C. Day (for C. Hamilton), V. Derman, B. Desjardins, A. Finall, L. Helps, M. Hicks, B. Isitt, R. Kasper (for M. Tait), W. McIntyre, C. Plant, J. Ranns, D. Screech, L. Seaton, Thornton-Joe (for G. Young), L. Wergeland (for J. Brownoff), K. Williams and R. Windsor  
**Staff:** R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; A. Orr, Senior Manager, Corporate Communications; A. Bains, Acting Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

**ABSENT: Director:** S. Price

The Chair called the meeting to order at 1:32 pm.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Brice, **SECONDED** by Director Howe,  
The agenda and as amended by the supplementary agenda was approved:  
addition of delegations under 4.2 and withdrawal of item 5.10.

**CARRIED**

#### 2. ADOPTION OF MINUTES

##### 2.1. 15-649 Minutes of Special Meeting of March 27, 2015

**MOVED** by Director McIntyre, **SECONDED** by Alternate Director Kasper,  
That the minutes of the special minutes of March 27, 2015 be adopted as  
circulated.

**CARRIED**

##### 2.2. 15-652 Minutes of meeting of May 13, 2015

**MOVED** by Director Helps, **SECONDED** by Director Isitt,  
That the minutes of the May 13, 2015 meeting be adopted as circulated.

**CARRIED**

### 3. REPORT OF THE CHAIR

The Chair remarked on his attendance at: 1) the Renewal Cities Conference, Simon Fraser University, which focused mainly on renewal energy; and 2) the 100th Anniversary event regarding the creation of the water reservoir at Sooke Lake, and the importance of the expansion of the reservoir in 2002-2003 given the current dry conditions.

### 4. PRESENTATIONS/DELEGATIONS

#### 4.1 Presentations – No presentations

#### 4.2 Delegations

1. Kevin Adam Henry, re agenda item 6.2 Kinder Morgan's Trans Mountain Pipeline Expansion Project – CRD Letter of Commenter - No show
2. Larissa Stendie, Sierra Club BC, re agenda item 6.2 Kinder Morgan's Trans Mountain Pipeline Expansion Project – CRD Letter of Commenter - Spoke in favour of the commenter letter but wanted a stronger message saying no to the pipeline expansion project on the basis that the risks outweigh any benefits to this region.
3. Ronald Ramsay, Jan Greenwood, Jane Devonshire, Alexis White and Karyn Woodland, Volunteers for the Dogwood Initiative, re Agenda item 6.2 Kinder Morgan's Trans Mountain Pipeline Expansion Project – CRD Letter of Commenter - spoke in support of the commenter letter and outlined their concerns with respect to environmental and economic risks in the event of an oil spill. The Delegation's notes are on file with Legislative and Information Services.
4. Susan Low, re agenda item 5.15 Regional Housing Trust Fund Application, 890 Devonshire Holdings Ltd., 3025 Douglas Street - spoke against the application on the basis of concerns regarding lack of nearby amenities, site configuration, zoning and rental affordability. The Delegation's presentation is on file with Legislative and Information Services.
5. Byron Smith, Royal & McPherson Theatre Society, re agenda item 6.5 Grant Opportunity: CANADA 150 Community Infrastructure Grant Program - spoke in favour of the grant application for the Royal Theatre Canopy project. The Delegation's presentation and notes are on file with Legislative and Information Services.

### 5. REPORTS OF COMMITTEES

#### Core Area Liquid Waste Management Committee

#### 1. 15-582 Seaterra Program and Budget Update No. 23

**MOVED** by Director Desjardins, **SECONDED** by Director Screech,  
That Seaterra Program and Budget Update No. 23 be received for  
information.

**CARRIED**

2. 15-584 **Harmonization of Federal and Provincial Municipal Wastewater Regulatory Frameworks**

**MOVED** by Director Helps, **SECONDED** by Director Screech,  
That the staff report, Harmonization of Federal and Provincial Municipal Wastewater Regulatory Frameworks, be received for information.

**CARRIED**

15-683 **Referral of Workshop Technology Presentation**

**MOVED** by Director Helps, **SECONDED** by Director Desjardins,  
That the presentation on "Sewage Treatment and Gasification", by Chris Corps of Pivotal IRM Inc., be referred to the Finance Committee and independent consultants for further analysis and report back to the Core Area Liquid Waste Management Committee post June.

During the ensuing discussion, it was noted that involving the Finance Committee in an analysis for Core Area Wastewater Treatment Program would allow for non-participants to have input.

**MOVED** by Director Blackwell, **SECONDED** by Director Desjardins,  
That the motion be amended to add 'a joint meeting of the Core Area Liquid Waste Management Committee' after 'referred to' and before 'Finance Committee'.

**CARRIED**

The question was called on the main motion, as amended:

**MOVED** by Director Helps, **SECONDED** by Director Desjardins,  
That the presentation on "Sewage Treatment and Gasification", by Chris Corps of Pivotal IRM Inc., be referred to a joint meeting of the Core Area Liquid Waste Management Committee and the Finance Committee and independent consultants for further analysis and report back to the Core Area Liquid Waste Management Committee post June.

**CARRIED**

**Electoral Area Services Committee**

3. 15-231 **Bylaw No. 3991: Transfer of Funds to the Highland and Fernwood Water Service Capital Reserve Fund**

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
That Bylaw No. 3991 cited as the "Highland and Fernwood Water Service Capital Reserve Fund Transfer Bylaw No. 1, 2015" be introduced and read a first and second time.

**CARRIED**

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
That Bylaw No. 3991 be read a third time.

**CARRIED**

**MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
That Bylaw No. 3991 be adopted.

**CARRIED**

4. 15-500 **Emergency Water Supply for Willis Point**

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That the CRD Board authorize a contribution of \$20,000 from the Juan de  
Fuca portion of the Gas Tax Community Works Fund, to supplement the  
\$40,000 allocated in 2013 for a new water tank for Willis Point.

**CARRIED**

5. 15-511 **Permanent Capital Regional District Dog Licenses**

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That permanent dog licensing be implemented for CRD Animal Care dog  
licensing service areas starting in 2016.

**CARRIED**

6. 15-520 **Grants-in-Aid**

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That payment be made for the following grants in aid:  
Southern Gulf Islands Grants in Aid as approved by Director Howe:

- Gulf Islands Trail Society \$3,500
- International Institute for Child Rights and Development \$2,500
- Royal Canadian Legion Branch #239 \$2,500

**CARRIED**

**Environmental Services Committee**

7. 15-506 **Next Steps - Board Strategic Priority - Integrated Waste Management**

**MOVED** by Director Brice, **SECONDED** by Director Helps,  
That staff be directed to find an appropriate date for a workshop to be held in  
late June to obtain Board direction on next steps and timing of the Board's  
Integrated Waste Management priority.

**CARRIED**

8. 15-507 **Bowker Creek Initiative - 2014 Annual Report**

**MOVED** by Director Blackwell, **SECONDED** by Alternate Director Day,  
1) That the Bowker Creek Initiative 2014 Annual Report be approved; and  
2) That staff be directed to post the final annual report on the Capital  
Regional District website.

**CARRIED**

9. 15-508 **Climate Action Program - 2014 Annual Report and Presentation**

**MOVED** by Director Blackwell, **SECONDED** by Director Desjardins,  
1) That the Climate Action Program 2014 Annual Report be approved; and  
2) That staff be directed to post the final annual report on the Capital  
Regional District website.

**CARRIED**

**Finance Committee**

10. 15-572 **Capital Regional Hospital District (CRHD) 2014 Audited Financial Statements**

Item withdrawn as approved by Capital Regional Hospital District Board.

11. 15-575 **Grants Update**

**MOVED** by Director Howe, **SECONDED** by Director Desjardins, That the report be received for information.

**CARRIED**

12. 15-579 **Capital Regional District 2014 Audit Findings Report and Statement of Financial Information**

**MOVED** by Director Howe, **SECONDED** by Director Desjardins, That the Capital Regional District 2014 Financial Statements and 2014 Statement of Financial Information (SOFI) be approved.

**CARRIED**

**Juan De Fuca Land Use Committee**

13. 15-447 **Development Permit and Request for Exemption from Section 944 of the Local Government Act for Lots 6, 7 & 8, Block 453, Malahat District, Plan VIP84067 (Goldstream Heights Drive) - Board Voting Block B**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

a) That the Steep Slopes, Watercourses, Wetlands and Riparian Areas, and Sensitive Ecosystems Development Permit DV000044 for Lots 6, 7 and 8, Block 453, Malahat District, Plan VIP84067 for the proposed consolidation and re subdivision into four lots, as shown in the Bazett Land Surveying Inc. Plan of Proposed Subdivision, Appendix C, be approved subject to the following conditions:

- i. That the proposed development comply with the Steep Slopes, Watercourses, Wetlands and Riparian Areas and Sensitive Ecosystems Development Permit Guidelines outlined in the Malahat Official Community Plan, Bylaw No. 3721;
- ii. That the proposed development comply with the recommendations outlined in the professional engineer's report prepared by Thurber Engineering Ltd., dated December 11, 014, as shown in Appendix D; and
- iii. That the proposed development be contained to eviously disturbed road networks and building sites on the subject properties as described in the reports prepared by P.A. Harder and Associates Ltd., dated December 9, 2014 and April 22, 2015, as shown in Appendix E.

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
b) That the exemption from Section 944(1)(a) of the Local Government Act for proposed Lot 2, as shown in the Bazett Land Surveying Inc. Plan of Proposed Subdivision, Appendix C, be approved.

**CARRIED**

14. 15-448 **Zoning Amendment Application for Lot 205, Renfrew District (6215 Powder Main Road) - Board Voting Block A**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
a) That proposed Bylaw No. 4018, "Land Use Bylaw for the Rural Resource Lands, Bylaw No. 1, 2009, Amendment Bylaw No. 5, 2015", as amended, be referred to a public information meeting, relevant CRD departments and to the following agencies for comment:  
BC Hydro, Cowichan Tribes, Cowichan Valley Regional District, Cowichan Valley SD No. 79, District of Colwood, District of Langford, District of Metchosin, District of Sooke, Halalt First Nation, Island Health, JdFEA Parks & Rec Advisory Commission, Lake Cowichan First Nation, Lyackson First Nation, Ministry of Environment, MFLNRO Archaeology Branch, MOTI, Pacheedaht First Nation, Penelakut Tribe, Port Renfrew Fire Department, RCMP, Scia'new First Nation, Sooke SD No. 62, Stz'luminus First Nation, T'Sou ke First Nation

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Alternate Director Kasper,  
b) That proposed Bylaw No. 4018, "Land Use Bylaw for the Rural Resource Lands, Bylaw No. 1, 2009, Amendment Bylaw No. 5, 2015", as amended, be referred to the full CRD Board for a determination of consistency with the Regional Growth Strategy (RGS).

**CARRIED**

**Regional Housing Trust Fund Commission**

15. 15-429 **Regional Housing Trust Fund Application  
890 Devonshire Holdings Ltd., 3025 Douglas Street, Victoria**

Discussion ensued on the merits of the application, and concerns raised by S. Lowe (Delegation 4.2.4) and in a letter from the Burnside Gorge Community Association.

**MOVED** by Director Howe, **SECONDED** by Alternate Director Wergeland,  
That a grant of \$460,000 from the Regional Housing Trust Fund (RHTF) be awarded to the 890 Devonshire Holdings Ltd. (the "Applicant") for the development of 48 units targeted towards sheltering of low income singles at 3025 Douglas Street, Victoria, subject to the Applicant entering into a partnering agreement with the CRD pursuant to section 183 of the Local Government Act and the Applicant meeting the terms of the RHTF Grant Funding Agreement and the partnering agreement by June 30, 2015.

**DEFEATED**

**All participants** (Atwell, Alto, Brice, Derman, Desjardins, Finall, Helps, Howe, Isitt, Jensen, Kasper, McIntyre, Plant, Ranns, Screech, Thornton-Joe, Wergeland, Williams, Windsor) **OPPOSED**

**6. ADMINISTRATION REPORTS**

**6.1. 15-541 Public Hearing Report on Bylaw No. 3986, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 7, 2014" - Board Voting Block A**

Director Hicks left the meeting at 2:53 pm because of conflict of interest as his daughter owns the restaurant which is the subject of the rezoning application.

**MOVED** by Director Blackwell, **SECONDED** by Alternate Director Kasper,  
a) That the minutes that form the Report of the Public Hearing, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on May 5, 2015 for Bylaw No. 3986, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 7, 2014" be received.

**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Alternate Director Kasper,  
b) That Bylaw No. 3986 be read a third time.

**CARRIED**

Director Hicks returned to the meeting at 2:54 pm.

**6.2. 15-595 Kinder Morgan's Trans Mountain Pipeline Expansion Project - CRD Letter of Commenter**

**MOVED** by Director Isitt, **SECONDED** by Director Hicks,  
That the CRD Commenter Letter (Attachment A to the staff report) be submitted to the National Energy Board for the public hearing process related to Kinder Morgan's Trans Mountain Pipeline.

**MOVED** by Director Plant, **SECONDED** by Director Isitt,  
That the second paragraph on the first page of the letter be amended to read as follows:  
"In short, the CRD is opposed to any project that expands oil tanker traffic through the Salish Sea. Therefore, the CRD does not support regulatory approval of the TMPEP as it is proposed."

Discussion ensued on the amendment and whether to send a stronger message against the expansion of oil tanker traffic, while leaving open the opportunity for discussion on an acceptable oil spill response plan for current tanker traffic.

The question on the amendment was called.

**CARRIED**

**Blackwell, Desjardins, Howe, Jensen, Kasper, McIntyre,  
Ranns, Screech, Seaton, Wergeland OPPOSED**

The question on the main motion, as amended, was called  
That the CRD Commenter Letter (Attachment A of the staff report), as amended, be submitted to the National Energy Board for the public hearing process related to Kinder Morgan's Trans Mountain Pipeline.

**CARRIED**

**Howe, Ranns OPPOSED**

6.3. 15-596

**Grants-in-Aid**

**MOVED** by Director McIntyre, **SECONDED** by Director Howe,  
That the following grant in aid be approved:  
Salt Spring Island as approved by Director Wayne McIntyre:  
• SSI Chamber of Commerce \$2,500

**CARRIED**

6.4. 15-603

**Approval of New Four-Year Multi Material BC Statement of Work Agreement**

**MOVED** by Director Blackwell, **SECONDED** by Director Helps,  
That the Capital Regional District Board authorize the Board Chair to sign the new amended Statement of Work with Multi Material BC to provide depot collection of packaging and printed paper at Electoral Area depots and Hartland landfill from May 1, 2015 to April 30, 2019, as well as at the Oak Bay Works Yard depot until July 31, 2015.

**CARRIED**

6.5. 15-654

**Grant Opportunity: CANADA 150 Community Infrastructure Grant Program**

**MOVED** by Director McIntyre, **SECONDED** by Director Helps,  
That the following applications to the CANADA 150 Community Infrastructure Grant Program be endorsed:  
Panorama Recreation - Arena Floor Replacement and Dasher Board System  
Royal Theatre - Reimagine The Royal Theatre Entry Canopy  
SEAPARC - Fitness Expansion  
Regional Parks - Todd Creek Trestle Safety and Stabilisation Project - Galloping Goose Regional Trail  
Southern Gulf Islands Small Craft Harbour - Miners Bay Dock  
Salt Spring Island Parks and Recreation - Boardwalk.

**CARRIED**

**7. BYLAWS**

7.1. 15-601

**Bylaw No. 3927, "Malahat Land Use Bylaw, 1981, Amendment Bylaw No. 144, 2014" - Voting Block B**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
That Bylaw No. 3927 be adopted.

**CARRIED**

7.2. 15-602

**Bylaw No. 3960, "Malahat Land Use Bylaw, 1981, Amendment Bylaw No. 145, 2014" - Voting Block B**

**MOVED** by Director Hicks, **SECONDED** by Director Windsor,  
That Bylaw No. 3960 be adopted.

**CARRIED**

**8. NEW BUSINESS - None**



## 9. MOTION TO CLOSE THE MEETING

### 9.1. 15-655 Motion to Close the Meeting

**MOVED** by Director Finall, **SECONDED** by Director Helps,  
That the Board close the meeting in accordance with the Community Charter,  
Part 4, Division 3, 90(1) (a) personal information about an identifiable individual  
who holds or is being considered for a position as an officer, employee or agent  
of the regional district or another position appointed by the regional district; and  
(e) the acquisition, disposition or expropriation of land or improvements.

**CARRIED**

The Board moved to closed session at 3:36 pm and rose and reported at 3:57 pm.

## RISE AND REPORT

### Eastside Public Advisory Committee New Member for Saanich

The following person was appointed to the Eastside Public Advisory Committee:  
David Broad (Saanich)

### Core Area and West Shore Sewage Treatment Technical and Community Advisory Committee - Appointment of Member

Jas Paul, City of Victoria, was appointed to the Core Area and West Shore  
Sewage Treatment Technical and Community Advisory Committee.

### CRD Committee and Commission Appointments

The following persons were appointed to the Skana Water Service Committee for  
a term to expire June 30, 2017: George DeBeer, Graeme Fryling

The following persons were appointed to the Surfside Park Estates Water Service  
Committee for a term to expire June 30, 2017: Su Everts, Louis Vallee

The following person was appointed to the Pender Islands Parks and Recreation  
Commission for a term to expire December 31, 2016: Pete Pare

The following person was appointed to the Mayne Island Parks and Recreation  
Commission for a term to expire December 31, 2016: Jerry Wise

## 11. ADJOURNMENT

**MOVED** by Director Helps, **SECONDED** by Director Desjardins,  
That the meeting be adjourned at 3:57 pm.

**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
**CORPORATE OFFICER**