



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, June 10, 2015

1:30 PM

6th Floor Boardroom

Meeting follows the regular meeting of the Capital Regional Hospital District Board
which commences at 1:30 pm

1. APPROVAL OF THE AGENDA

2. ADOPTION OF MINUTES

2.1. 15-649 Minutes of Special Meeting of March 27, 2015

Recommendation: That the minutes of the special minutes of March 27, 2015 be adopted as circulated.
(NWA)

Attachments: [2015-03-27 Minutes RB Special Mtg](#)

2.2. 15-652 Minutes of meeting of May 13, 2015

Recommendation: That the minutes of the May 13, 2015 meeting be adopted as circulated.
(NWA)

Attachments: [May 13, 2015 CRD Board Minutes](#)

3. REPORT OF THE CHAIR

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.2 Delegations

5. REPORTS OF COMMITTEES

Core Area Liquid Waste Management Committee

The following items will be considered by the Core Area Liquid Waste Management Committee at its meeting on June 10, 2015 prior to the CRD Board meeting. The following are the staff recommendations:

- 1. 15-582** Seaterra Program and Budget Update No. 23

Recommendation: That Seaterra Program and Budget Update No. 23 be received for information.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)

Attachments: [Staff Report - Seaterra Program Budget Update No.23](#)
[Schedule A - 2015 Program Summary](#)
[Schedule B - Pgm Financial Plan](#)
[Seaterra Progress Report 24](#)

- 2. 15-584** Harmonization of Federal and Provincial Municipal Wastewater Regulatory Frameworks

Recommendation: That this staff report, Harmonization of Federal and Provincial Municipal Wastewater Regulatory Frameworks, be received for information.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)

Attachments: [Staff Report: Harmonization of Federal and Provincial Municipal Wastewater Re](#)
[Appendix A: Update Federal-Provincial Equivalency Agreement on Municipal W](#)
[Appendix B: Canada/BC Collaboration on Wastewater Mangement](#)

Electoral Area Services Committee

- 3. 15-231** Bylaw No. 3991: Transfer of Funds to the Highland and Fernwood Water Service Capital Reserve Fund

Recommendation: That Bylaw No. 3991 cited as the "Highland and Fernwood Water Service Capital Reserve Fund Transfer Bylaw No. 1, 2015" be introduced and read a first and second time.
That Bylaw No. 3991 be read a third time.
That Bylaw No. 3991 be adopted.
(WA)

Attachments: [Staff Report Bylaw 3991](#)
[Bylaw3991](#)

- 4. 15-500** Emergency Water Supply for Willis Point

Recommendation: That the CRD Board authorize a contribution of \$20,000 from the Juan de Fuca portion of the Gas Tax Community Works Fund, to supplement the \$40,000 allocated in 2013 for a new water tank for Willis Point.
(NWA)

Attachments: [Staff Report Emergency Water Supply Willis Pt](#)

- 5. 15-511** Permanent Capital Regional District Dog Licenses

Recommendation: That permanent dog licensing be implemented for CRD Animal Care dog licensing service areas starting in 2016.
(NWA)

Attachments: [Staff Report: Permanent Capital Regional District Dog Licenses](#)

6. 15-520 Grants-in-Aid

Recommendation: That payment be made for the following grants-in-aid:
Southern Gulf Islands Grants-in-Aid as approved by Director Howe
* Gulf Islands Trail Society \$3,500
* International Institute for Child Rights and Development \$2,500
* Royal Canadian Legion Branch #239 \$2,500
(NWA)

Attachments: [StaffReport-Grantinaid](#)
[Applications-3](#)

Environmental Services Committee**7. 15-506 Next Steps - Board Strategic Priority - Integrated Waste Management**

Recommendation: That a workshop be held in late June to obtain Board direction on next steps and timing of the Board's Integrated Waste Management priority.
(NWA)

Attachments: [Staff Report: Next Steps](#)

8. 15-507 Bowker Creek Initiative - 2014 Annual Report

Recommendation: 1) That the Bowker Creek Initiative 2014 Annual Report be approved; and
2) That staff be directed to post the final annual report on the Capital Regional District website.
(NWA)

Attachments: [Staff Report: Bowker Creek Initiative 2014 Annual Report](#)
[Appendix A: Bowker Creek Initiative 2014 Annual Report](#)

9. 15-508 Climate Action Program - 2014 Annual Report and Presentation

Recommendation: 1) That the Climate Action Program 2014 Annual Report be approved; and
2) That staff be directed to post the final annual report on the Capital Regional District website.
(NWA)

Attachments: [Staff Report: Climate Action Program 2014 Annual Report](#)
[Appendix A: Climate Action Program 2014 Annual Report](#)
[Appendix B: Presentation, CRD and Climate Action](#)

Finance Committee

- 10. 15-572** Capital Regional Hospital District (CRHD) 2014 Audited Financial Statements
- Recommendation:** (The following item will be considered by the Finance Committee at its meeting on June 10, 2015 prior to the CRD Board meeting. The following is the staff recommendation)
That the Capital Regional Hospital District 2014 Audited Financial Statements be approved.
(WA)
- Attachments:** [Staff Report: CRHD 2014 Audited Financial Statements](#)
[Appendix 1: CRHD Audited Financial Statements](#)
- 11. 15-575** Grants Update
- Recommendation:** (The following item will be considered by the Finance Committee at its meeting on June 10, 2015 prior to the CRD Board meeting. The following is the staff recommendation)
That this report be received for information.
(NWA)
- Attachments:** [StaffReport: Grants Update](#)
[Attachment1-GrantsDashboards](#)
- 12. 15-579** Capital Regional District 2014 Audit Findings Report and Statement of Financial Information
- Recommendation:** (The following item will be considered by the Finance Committee at its meeting on June 10, 2015 prior to the CRD Board meeting. The following is the staff recommendation)
That the Capital Regional District 2014 Financial Statements and 2014 Statement of Financial Information (SOFI) be approved.
(WA)
- Attachments:** [Staff Report-2014-Audit Findings SOFI](#)
[Appendix1-ExecutiveSummaryAuditFindingsReport](#)
[Appendix2-2014SOFI](#)
[Appendix3-Unaudited2014FinStmts](#)

Juan De Fuca Land Use Committee

13. 15-447 Development Permit and Request for Exemption from Section 944 of the Local Government Act for Lots 6, 7 & 8, Block 453, Malahat District, Plan VIP84067 (Goldstream Heights Drive) - Board Voting Block B

Recommendation: a) That the Steep Slopes, Watercourses, Wetlands and Riparian Areas, and Sensitive Ecosystems Development Permit DV000044 for Lots 6, 7 and 8, Block 453, Malahat District, Plan VIP84067 for the proposed consolidation and re-subdivision into four lots, as shown in the Bazett Land Surveying Inc. Plan of Proposed Subdivision, Appendix C, be approved subject to the following conditions:

- i. That the proposed development comply with the Steep Slopes, Watercourses, Wetlands and Riparian Areas and Sensitive Ecosystems Development Permit Guidelines outlined in the Malahat Official Community Plan, Bylaw No. 3721;
- ii. That the proposed development comply with the recommendations outlined in the professional engineer's report prepared by Thurber Engineering Ltd., dated December 11, 2014, as shown in Appendix D; and
- iii. That the proposed development be contained to previously disturbed road networks and building sites on the subject properties as described in the reports prepared by P.A. Harder and Associates Ltd., dated December 9, 2014 and April 22, 2015, as shown in Appendix E.

b) That the exemption from Section 944(1)(a) of the Local Government Act for proposed Lot 2, as shown in the Bazett Land Surveying Inc. Plan of Proposed Subdivision, Appendix C, be approved.
(NWP - JDF EA/C.Saanich/Highlands/Langford/Saanich Mayor)

Attachments: [Staff Report: Development Permit and Request for Exemption from Section 944](#)
[Appendix A: Subject Properties Map](#)
[Appendix B: Zoning](#)
[Appendix C: Proposed Parcel Consolidation and Subdivision, Bazett Land Surveying Inc.](#)
[Appendix D: Engineer's Report, Thurber Engineering Ltd., December 11, 2014](#)
[Appendix E: Environmental Reports, P.A. Harder and Associates Ltd., December 9, 2014 and April 22, 2015](#)
[Minutes Excerpt DV000044](#)

- 14. 15-448** Zoning Amendment Application for Lot 205, Renfrew District (6215 Powder Main Road) - Board Voting Block A
- Recommendation:** (At its May 20, 2015 meeting the Juan de Fuca Land Use Committee amended the recommendation as noted below.)
- a) That proposed Bylaw No. 4018, "Land Use Bylaw for the Rural Resource Lands, Bylaw No. 1, 2009, Amendment Bylaw No. 5, 2015", as amended, be referred to a public information meeting, relevant CRD departments and to the following agencies for comment:
BC Hydro, Cowichan Tribes, Cowichan Valley Regional District, Cowichan Valley SD No. 79, District of Colwood, District of Langford, District of Metchosin, District of Sooke, Halalt First Nation, Island Health, JdFEA Parks & Rec Advisory Commission, Lake Cowichan First Nation, Lyackson First Nation, Ministry of Environment, MFLNRO - Archaeology Branch, MOTI, Pacheedaht First Nation, Penelakut Tribe, Port Renfrew Fire Department, RCMP, Scia'new First Nation, Sooke SD No. 62, Stz'uminus First Nation, T'Sou-ke First Nation
- b) That proposed Bylaw No. 4018, "Land Use Bylaw for the Rural Resource Lands, Bylaw No. 1, 2009, Amendment Bylaw No. 5, 2015", as amended, be referred to the full CRD Board for a determination of consistency with the Regional Growth Strategy (RGS)
(NWP - JDF EA/Colwood/Langford/Metchosin/Sooke)
- Attachments:** [Staff Report: Zoning Amendment Application for Lot 205, Renfrew District \(6215 Powder Main Road\)](#)
[Appendix A: Location Map](#)
[Appendix B: Site Plan](#)
[Appendix C: Proposed Bylaw No. 4018](#)
[Proposed Bylaw No. 4018 - Amended](#)
[Minutes Excerpt RZ000236](#)

Regional Housing Trust Fund Commission

- 15. 15-429** Regional Housing Trust Fund Application
890 Devonshire Holdings Ltd., 3025 Douglas Street, Victoria
- Recommendation:** That a grant of \$460,000 from the Regional Housing Trust Fund (RHTF) be awarded to the 890 Devonshire Holdings Ltd. (the "Applicant") for the development of 48 units targeted towards sheltering of low income singles at 3025 Douglas Street, Victoria, subject to the Applicant entering into a partnering agreement with the CRD pursuant to section 183 of the Local Government Act and the Applicant meeting the terms of the RHTF Grant Funding Agreement and the partnering agreement by June 30, 2015.
(WP-Metchosin/N.Saanich/Saanich/View Royal/Victoria/Sooke/Esquimalt/C.Saanich/OakBay/Sidney/SSI EA;
requires affirmative votes of one director from at least 3 of the participating areas)
- Attachments:** [Staff Report: RHTF Application 890 Devonshire Holdings Ltd.](#)
[Appendix A: Questions from RHTF re: 3025 Douglas Street](#)
[Appendix B: RHTF Application for Funding](#)
[Letter: from Pacifica Housing](#)
[Letter: from City of Victoria](#)

6. ADMINISTRATION REPORTS

- 6.1. 15-541** Public Hearing Report on Bylaw No. 3986, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 7, 2014" - Board Voting Block A
- Recommendation:** a) That the minutes that form the Report of the Public Hearing, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on May 5, 2015 for Bylaw No. 3986, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 7, 2014" be received; and
b) That Bylaw No. 3986 be read a third time.
(NWP - JDF EA/Colwood/Langford/Metchosin/Sooke)
- Attachments:** [Staff Report: Public Hearing Report on Bylaw No. 3986, "Comprehensive Comr Appendix A: Proposed Bylaw No. 3986](#)
[Appendix B: Report of the Public Hearing May 5, 2015](#)
- 6.2. 15-595** Kinder Morgan's Trans Mountain Pipeline Expansion Project - CRD Letter of Commenter
- Recommendation:** That the CRD Commenter Letter (Attachment A) be submitted to the National Energy Board for the public hearing process related to Kinder Morgan's Trans Mountain Pipeline.
(NWA)
- Attachments:** [Staff Report: Trans Mountain Pipeline - CRD Letter of Commenter](#)
[Attachment A CRD Commenter Letter Trans Mountaine Pipeline Expansion](#)
[Attachment B Map](#)
[Attachment C Minutes](#)
- 6.3. 15-596** Grants-in-Aid
- Recommendation:** That the following grant-in-aid be approved:
Salt Spring Island as approved by Director Wayne McIntyre:
* SSI Chamber of Commerce \$2,500
(NWA)
- Attachments:** [StaffReport-GrantInAid](#)
[Attachment-Application](#)
- 6.4. 15-603** Approval of New Four-Year Multi Material BC Statement of Work Agreement
- Recommendation:** That the Capital Regional District Board authorize the Board Chair to sign the new amended Statement of Work with Multi Material BC to provide depot collection of packaging and printed paper at Electoral Area depots and Hartland landfill from May 1, 2015 to April 30, 2019, as well as at the Oak Bay Works Yard depot until July 31, 2015.
(WA)
- Attachments:** [Staff Report: Approval of New Four-Year Multi Material BC Statement of Work](#)
[Appendix A: Multi Material BC Statement of Work Agreement](#)
[Appendix B: Multi Material BC Change Order](#)

6.5. 15-654 Grant Opportunity: CANADA 150 Community Infrastructure Grant Program

Recommendation: That the following applications to the CANADA 150 Community Infrastructure Grant Program be endorsed:

- * Panorama Recreation -Arena Floor Replacement and Dasher Board System
- * Royal Theater - Reimagine The Royal Theatre Entry Canopy
- * SEAPARC - Fitness Expansion
- * Regional Parks - Todd Creek Trestle Safety and Stabilsation Project - Galloping Goose Regional Trail
- * Southern Gulf Islands Small Craft Harbour - Miners Bay Dock
- * Salt Spring Island Parks and Recreation - Boardwalk (NWA)

Attachments: [Staff Report: CANADA 150 Grant Program](#)
[Attachment 1: CANADA 150 Application Guide](#)
[Attachment 2: Project Listing](#)

7. BYLAWS

7.1. 15-601 Bylaw No. 3927, "Malahat Land Use Bylaw, 1981, Amendment Bylaw No. 144, 2014" - Voting Block B

Recommendation: That Bylaw No. 3927 be adopted.
(NWP - JDF EA/C.Saanich/Highlands/Langford/Saanich Mayor)

Attachments: [Bylaw 3927](#)

7.2. 15-602 Bylaw No. 3960, "Malahat Land Use Bylaw, 1981, Amendment Bylaw No. 145, 2014" - Voting Block B

Recommendation: That Bylaw No. 3960 be adopted.
(NWP - JDF EA/C.Saanich/Highlands/Langford/Saanich Mayor)

Attachments: [Bylaw 3960](#)

8. NEW BUSINESS

9. MOTION TO CLOSE THE MEETING

9.1. 15-655 Motion to Close the Meeting

Recommendation: That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; (e) the acquisition, disposition or expropriation of land or improvements.
(NWA)

10. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)