

Meeting Minutes
Capital Regional District Board

Friday, March 27, 2015

9:30 AM

Songhees Wellness Centre, 100 Admirals Road

Strategic Plan Workshop

PRESENT

DIRECTORS: N. Jensen (Chair), R. Atwell, M. Alto, D. Blackwell, S. Brice, J. Brownoff, V. Derman, B. Desjardins, C. Hamilton, L. Helps (11:45), M. Hicks (1:46), B. Isitt (9:54), P. LeBlond (for D. Howe), W. McIntyre, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, C. Stock (for A. Finall, 9:38), M. Tait (10:18), K. Williams, R. Windsor (10:10) and G. Young (9:43)

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; P. Johnson, Manager, Workforce Development & Strategies; S. Webb, Planner, Regional & Strategic Planning; S. Santarossa, Corporate Officer (Recorder)

ABSENT: W. McIntyre

ALSO PRESENT: C. Day, Alt. Director Colwood, G. McIntosh, Facilitator

1. APPROVAL OF THE AGENDA

MOVED by Director Desjardins, **SECONDED** by Director Alto,
That the agenda be approved as circulated.

CARRIED

2. PRESENTATIONS/DELEGATIONS

3. CRD BOARD STRATEGIC PLANNING PROCESS

3.1. 15-281 Workshop Agenda & Background Information

Alt. Director Stock entered the meeting at 9:38 am.

The Chair provided some introductory comments. Dr. G. McIntosh took on the role of facilitator and provided an overview of the work that was done at the previous session on January 30, 2015. He reviewed the process and expected outcomes for the day which include identifying possibilities and priorities for each topic.

Director Young entered the meeting at 9:43 am.

Dr. McIntosh noted the following 12 topics that resulted from the last workshop:

- 1. Climate Change*
- 2. Integrated Waste Management*
- 3. Active and Multi-Modal Transportation*
- 4. Agricultural Land & Food Security*

5. *Aging Population & Changing Demographics*
6. *First Nations*
7. *Governance Structure & Processes*
8. *Public Communications*
9. *Housing*
10. *Regional Land Use Planning*
11. *Regional Economic Development*
12. *Biodiversity and Ecological Health*

Dr. McIntosh walked the Board through an example from the City of Sudbury on how to 'unpack' the items considering the following:

- Mandate: How does this fit into the mandate of the CRD?*
- Reality Check: Does this fit into existing resources?*
- Urgency: Is this time sensitive? A legislative imperative? A unique opportunity?*
- Responsibility: Board or Staff?*

Director Isitt entered the meeting at 9:54 am.

The Board identified outcomes and possibilities for each of the topic areas.

Director Ranns entered the meeting at 10:04 am.

Director Windsor entered the meeting at 10:10 am.

Director Tait entered the meeting at 10:18 am.

Director Helps entered the meeting at 11:45 am.

The Board recessed for lunch at 12:00 noon and reconvened at 12:40 pm. All Directors present save D. Blackwell and W. McIntyre.

The Board continued identifying possible outcomes and possibilities for each of the topic areas.

Director Derman left the meeting at 2:00 pm.

Director Ranns left the meeting at 2:30 pm.

Director Hamilton and Alt. Director Day left the meeting at 2:51 pm.

Directors Price and Windsor left the meeting at 2:55 pm

Directors Brownoff and Seaton left the meeting at 3:00 pm.

Dr. McIntosh divided the Board into smaller groups at each table and ask members to evaluate two of the 12 topics and develop suggestions for priorities for Now (2015); Next (2016/2017); and Later (2018).

Director Young left the meeting at 3:27 pm.

Each group reported out on their list of priorities.

Next Steps:

Dr. McIntosh informed the Board that a staff report providing a status update and outcome report would be prepared for the April 8, 2015 Board meeting.

Concerns were expressed that the last exercise to develop the list of priorities should have been done in plenary vs. smaller groups and that more initiatives needed to be moved into the Now category to ensure accomplishments during this term of office. It was agreed that additional time and information was required to complete the priority setting process.

4. ADJOURNMENT

MOVED by Director Desjardins, **SECONDED** by Director Alto
That the meeting be adjourned at 4:00 pm
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER