



Making a difference...together

**Minutes of a Special Meeting of the Capital Regional District Board
held Friday, January 30, 2015 at the Cedar Hill Golf Course, 1400 Derby Road, Victoria, BC**

PRESENT: Directors: N. Jensen (Chair), D. Howe (Vice Chair, 9:15), R. Atwell (9:12), D. Blackwell, S. Brice, J. Brownoff, V. Derman, B. Desjardins, A. Finall, C. Hamilton, L. Helps, M. Hicks, B. Isitt (9:26), C. Jensen (for R. Windsor) W. McIntyre (9:00), C. Plant, J. Ranns (9:26) J. Rogers (for D. Screech), L. Seaton, K. Williams and G. Young (8:50)
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager Regional and Strategic Planning; A. Orr, Senior Manager, Corporate Communications; S. Webb, Planner; S. Santarossa, Corporate Officer (Recorder)
Also Present: Alt. Director C. Day; G. McIntosh, Facilitator

ABSENT: Director: M. Alto, S. Price, M. Tait

The Chair called the meeting to order at 8:43 am.

1. APPROVAL OF THE AGENDA

MOVED by Director Blackwell, **SECONDED** by Director Brownoff,
That the agenda be approved as circulated.

CARRIED

2. PRESENTATIONS/DELEGATIONS - None

3. STRATEGIC PLANNING SESSION – THINKING STRATEGICALLY TOGETHER

The Chair and Chief Administrative Officer provided some introductory remarks.

Director Young entered the meeting at 8:50 am.

Dr. G. McIntosh took on the role of facilitator and asked each person in the room to introduce themselves.

Director Atwell entered the meeting at 9:12 am.

Director Howe entered the meeting at 9:15 am.

Strategic Mandate

Dr. McIntosh reviewed some regional governance trends and asked the Board to identify the benefits and challenges of working together.

Directors Isitt and Ranns entered the meeting at 9:26 am.

Dr. McIntosh reviewed the strategic mandate of the CRD to answer the question: “why are we here”.

The meeting recessed from 9:42 to 9:52 am.

Dr. McIntosh divided the Board into four groups to discuss different aspects of the CRD mandate:

1. Advocacy
2. Delivering Services
3. Leading Strategically
4. Enabling Others

Each group reported out on the activities and principles relating to each item and noted areas of Board and staff responsibility.

The Board was then divided into groups to discuss the following five themes: economy, social, environmental, governance and infrastructure. Each group was asked to determine the following with respect to each Focus Area:

1. What does success look like?
2. What is working well?
3. What are the areas that need more attention?

The meeting recessed from 12:00 to 12:30 pm. All members were present save Directors Alto, Howe, Price and Tait.

Each group reported out on the five Focus Areas noted above, articulating 5 important highlights from table conversations.

Strategic Topics

Dr. McIntosh asked each member to identify issues and opportunities for the region and determine their priorities for strategic topics which will be explored in March 2015.

Directors Hicks and Ranns left the meeting at 2:44 pm.

Next Steps

Dr. McIntosh noted that staff will summarize the notes from today's session and forward them to the Board prior to the March 27 session. The identified topics will be used to investigate possibilities for action and then, ultimately, priorities that can be confirmed by the Board.

4. NEW BUSINESS – None

5. ADJOURNMENT

MOVED by Director Brownoff, **SECONDED** by Director Seaton,
That the meeting be adjourned at 3:42 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER