



Making a difference...together

**Minutes of a Meeting of the Capital Regional District Board
held Wednesday, April 9, 2014 and continued on April 16, 2014
in the Board Room, 625 Fisgard Street, Victoria, BC**

PRESENT: Directors: A. Bryson (Chair), D. Blackwell (Vice Chair), S. Brice, J. Brownoff, J. Cullington (for C. Hamilton), T. Daly, V. Derman, B. Desjardins, D. Fortin (1:52), G. Hill, D. Howe, M. Hicks, B. Isitt, N. Jensen, F. Leonard, M. Loveless (for L. Cross), P. Madoff (for M. Alto), W. McIntyre, J. Mendum, W. Milne, J. Ranns, L. Seaton, L. Wergeland and G. Young
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; T. Robbins, General Manager, Integrated Water Services; T. Whiting, Acting General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; S. Santarossa, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)
Also Present: A. Sweetnam, Program Director, Seaterra Program

The Chair called the meeting to order at 1:32 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Howe, **SECONDED** by Director Isitt,
That the agenda and supplementary agenda be approved; and that, due to the length of the agenda, the order of the agenda be amended to bring the following items forward: 5.6.3; 5.3.3 and 6.1 to be considered together; 5.4.3, 5.4.4 and 5.4.5.

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Hill,
That the late request to speak from Sylvia Bonnette be approved.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES OF MARCH 12 AND MARCH 26, 2014

MOVED by Director Seaton, **SECONDED** by Director Blackwell,
That the minutes of the meeting of March 12 and March 26, 2014 be adopted.

CARRIED

3. REPORT OF THE CHAIR – No report.

4. PRESENTATIONS/DELEGATIONS

1. Don Herriott, re agenda item 5.3.3 Kitchen Scraps: spoke against the CRD and area municipalities depositing kitchen scraps in the Fisher Road Recycling facility, in Cobble Hill, in the Cowichan Valley Regional District. He highlighted concerns regarding odour and potential impact to ground water quality. The delegation provided a copy of his presentation and background documentation, on file at Legislative and Information Services.
2. Hildegard Horie, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. She was concerned about changing the rural nature of the community and losing arable land to urban sprawl, and favoured public consultation through an Official Community Plan (OCP) review.
3. Brenda Antonson, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of a composting facility at the Hartland landfill where the methane gas would be captured and the kitchen scraps turned into compost, and spoke against trucking the kitchen scraps to Cobble Hill or the mainland. She described the negative impacts on nearby residents of the Foundation Organics composting facility.
4. Rebecca Cotterell, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of a composting facility at the Hartland landfill to manage kitchen scraps.
5. Bert Slater, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. He favoured public consultation through an OCP review.

Director Fortin entered the meeting at 1:52 pm.

6. Ken Marriette, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of an in-region composting facility at the Hartland landfill to manage kitchen scraps. The delegation provided a copy of his presentation, on file at Legislative and Information Services.
7. Bernadette Greene, 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. She was concerned about development pressures on rural and agricultural land, and spoke to the need for smaller acreages for new farmers.
8. Michael Hall, employee of Viking Air which is a member of the Sidney North Saanich Industrial Group, 5.6.3 North Saanich Regional Context Statement: spoke in favour of the amendment. He expressed that local manufacturing companies employed a number of people and that employees were in need of affordable housing options closer to where they work. He felt that lack of affordable housing was a restriction on the growth of industry. The delegation provided a copy of his presentation, on file at Legislative and Information Services.
9. Ray Baker, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of a composting facility at the Hartland landfill, and suggested giving a discount to farmers on the end

- product. He described the negative impacts the Foundation Organics composting facility had on the physical and mental health of nearby residents.
10. Anna Clemente, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of the CRD operating and managing a facility for composting kitchen scraps. She described the negative impacts the Foundation Organics composting facility had on nearby residents. The delegation provided a copy of her presentation, on file at Legislative and Information Services.
 11. Lorrene Soeliner, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. She opined that the housing strategy for North Saanich was flawed.
 12. Zeb King, Central Saanich Councillor, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of a composting facility for kitchen scraps at the Hartland landfill, and making the compost readily available to farmers. He referenced correspondence from the District of Central Saanich and a previously sent petition in favour of this position.
 13. Warren Schiewe, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment, noting it should be addressed by North Saanich and not the CRD. He felt that more housing density would result in more traffic and infrastructure thus changing the peaceful rural lifestyle of North Saanich.
 14. Patrick Godfrey, re agenda item 5.6.3 North Saanich Regional Context Statement: withdrawn.
 15. Dunstan Browne, North Saanich Councillor, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke in favour of the amendment. He expressed that the change was driven by a need for affordable housing for employees in the industrial area. He noted the density change is from low to medium, and is proposed in an area close to the airport and the Town of Sidney border.
 16. John Juricic, Sidney North Saanich Industrial Group re agenda item 5.6.3 North Saanich Regional Context Statement: spoke in favour of the amendment to provide for affordable housing for employees. He noted the positive impacts on the region's economy because of the manufacturing companies providing jobs on the Peninsula.
 17. Terry Antonson, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of a composting facility at Hartland landfill. He described the negative impact on the lives of residents near the Foundation Organics composting facility.
 18. Jack Thornburgh, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. He favoured public consultation through an OCP review.
 19. Lydia Wingate, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment, and in favour of public consultation through an OCP

- review. She questioned the validity of the survey that served as the basis of the need for an affordable housing strategy.
20. Cathie Ounstead, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of the CRD finding a permanent solution in the region for the composting of kitchen scraps, using a triple-bottom line approach.
 21. Craig Mearns, North Saanich Councillor, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke in favour of the amendment. He commented that previous advice was to do an amendment rather than an OCP review, which was last carried out in 2008. He noted that there have been many consultations and studies that indicated the need to build affordable housing for people working in the community.
 22. Kyle Shick, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke in favour of the amendment. He commented on the need for housing diversity in North Saanich and the modest change the development represented.
 23. Alice Finall, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. She felt that the basis of the amendment was compromised by incorrect population projections, lack of adequate consultation, and that the proposed developments would not provide affordable housing for the target group. She argued the amendment has serious implications for the Regional Growth Strategy with respect to the protection of all rural/rural residential municipalities. The delegation provided a copy of her presentation, on file at Legislative and Information Services.
 24. Ryan Windsor, re agenda item 5.3.3 Kitchen Scraps: spoke in favour of a facility at Hartland landfill for composting kitchen scraps, which could be run by private operators. He suggested the 2015 ban on landfilling kitchen scraps be delayed.
 25. Elsie McMurphy, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment, and in favour of an OCP review.
 26. Constance Wylie, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke against the amendment. She expressed concern that the housing density would impact their rural lifestyle and would set a precedent.
 27. Sylvia Bonnette, re agenda item 5.6.3 North Saanich Regional Context Statement: spoke in favour of the amendment. She noted the amendment was a modest change in density in an already serviced area and would not affect ALR lands.

5. REPORTS OF COMMITTEES

5.4 FINANCE COMMITTEE – April 2, 2014

1. Community Works Fund Allocation – Water Supply Infrastructure Upgrades for Pender Islands Fire Hall No.1
2. Capital Regional District (CRD) Schedule of Capital Reserves

Items 5.4.1. and 5.4.2 to be considered at the continued meeting on April 16, 2014.

3. McPherson Playhouse Heating, Ventilation and Air Conditioning Systems Upgrade and Dressing Room Area Renovations

MOVED by Director Leonard, **SECONDED** by Alternate Director Madoff,
That the report be received for information.

CARRIED

4. McPherson Playhouse Heating, Ventilation and Air Conditioning Systems Upgrade and Dressing Room Area Renovations – Award of Contract 14-1793

MOVED by Director Leonard, **SECONDED** by Alternate Director Madoff,
That Contract 14-1793 McPherson Playhouse Heating, Ventilation and Air Conditioning Systems Upgrade and Dressing Room Area Renovations be awarded to Kinetic Construction Ltd. in the amount of \$1,735,650, including GST.

CARRIED

5. Community Works Fund Allocation: Sherringham Water Works Ltd. Main Water Line Repair

MOVED by Director Leonard, **SECONDED** by Director Hicks,

- 1) That the Board authorize a contribution of \$20,000 from the Juan de Fuca Electoral Area portion of the Gas Tax Community Works Fund (CWF) to Sherringham Water Works Ltd. (SWW) for repair of its main water line; and
- 2) That the SWW commit, under an agreement with the CRD, to continue operating SWW on a non-commercial basis and to return the funds to the CRD if it chooses to do otherwise.

CARRIED

5.3 ENVIRONMENTAL SERVICES COMMITTEE – March 26, 2014

1. 2014 Environmental Services Committee Terms of Reference
2. Metro Vancouver Waste Flow Management Strategy – Request for Board Support (ERM 14-11)
4. Hartland Landfill – Installation of Gas and Leachate Pipes – Award of Contract 14-1787 (EEE 14-08)

Items 5.3.1, 5.3.2 and 5.3.4 to be considered at the continued meeting on April 16, 2014.

3. Hauling and Processing Household Kitchen Scraps – Award of Contract 13-1787 – Supplemental Report (ERM 14-13)

6.1 KITCHEN SCRAPS PROCESSING

Items 5.3.3 and 6.1 were considered together.

MOVED by Director Blackwell, **SECONDED** by Director Hill,

- 1) That staff develop and bring forward a plan for an in-region solution for processing kitchen scraps as soon as practicable.

The need to move forward with more clear direction and timing on an in-region solution was put forward.

MOVED by Director Isitt, **SECONDED** by Director Blackwell,

That the motion be amended to add the following:

- 2) That a report be presented to the next Environmental Services Committee meeting that addresses an interim processing option within the region, as well as an RFP process for a permanent in-region solution.

The following issues were discussed:

- Higher costs of sending kitchen scraps out of the region for processing in the interim
- Preference for processing kitchen scraps within the region, or in proximity to the region
- Possibility for composting operation at Hartland landfill, and need to mitigate impact on neighbours
- Technologies for processing kitchen scraps, and requirement for a beneficial end-product
- Consideration of the Malahat First Nations proposal

MOVED by Director Fortin, **SECONDED** by Director Hill,

That the amendment be amended to replace the words “in-region solution” with the words “solution in proximity to the region.”

The question on the amendment to the amendment was called.

Milne **CARRIED**
OPPOSED

The question on the amendment, as amended, was called, as follows:

That a report be presented to the next Environmental Services Committee meeting that addresses an interim processing option within the region, as well as an RFP process for a permanent solution in proximity to the region.

Hicks, Milne **CARRIED**
OPPOSED

Discussion continued regarding interim options and the need for a permanent solution.

The question on the main motion, as amended, was called.

- 1) That staff develop and bring forward a plan for an in-region solution for processing kitchen scraps as soon as practicable; and
- 2) That a report be presented to the next Environmental Services Committee meeting that addresses an interim processing option within the region, as well as an RFP process for a permanent solution in proximity to the region.

CARRIED
Milne **OPPOSED**

In order to avoid landfilling of the kitchen scraps currently being collected under municipal programs, the need to put in place a processing alternative was discussed.

MOVED by Director Mendum, **SECONDED** by Alternate Director Loveless,
That Contract 13-1787, Hauling and Receiving/Processing Household Kitchen Scraps, be awarded to Emterra Environmental, from April 2014 to December 2015, for the total tendered price of up to \$4,796,064.

CARRIED
Ranns **OPPOSED**

Concern was expressed about subsidizing the cost of the hauling/processing of kitchen scraps with the Sustainability Fund.

MOVED by Director Mendum, **SECONDED** by Director Hicks,
That options to fund the hauling and receiving/processing household kitchen scraps from a source other than the Sustainability Fund, be presented to the Environmental Services Committee for recommendation to the Board.

CARRIED
Ranns **OPPOSED**

MOVED by Director Brice, **SECONDED** by Director Young,
That item 5.1.1 be moved forward on the agenda.

5.1 CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE – April 9, 2014

1. McLoughlin Point Rezoning Options

MOVED by Director Young, **SECONDED** by Director Blackwell,

- 1) That an application be made to the Provincial Cabinet under section 37(6) of the *Environmental Management Act* to declare inoperative those provisions of the Esquimalt Zoning Bylaw and, if necessary, section 37(5) to set aside bylaws and permit requirements, as determined by the Chief Administrative Officer to be necessary to enable the Capital Regional District to proceed with the approved Core Area Liquid Waste Management Plan; and

- 2) That, should the Province be unable to comply with the CRD's request as stated herein, that the CRD now seeks direction from the province on how to move forward with the project.

Discussion ensued regarding:

- concerns raised at the public hearing about the suitability of the McLoughlin site for the wastewater treatment plant
- the need to continue with implementing the ministerially approved plan for wastewater treatment.

Board Chair Bryson divided the motion for voting purposes.

MOVED by Director Desjardins, **SECONDED** by Director Derman,
That the item be postponed for one week pending input from the public.

DEFEATED
Blackwell, Brice, Brownoff, Isitt, Jensen, Leonard,
Seaton, Wergeland, Young **OPPOSED**

The question was called on the motion:

- 1) That an application be made to the Provincial Cabinet under section 37(6) of the *Environmental Management Act* to declare inoperative those provisions of the Esquimalt Zoning Bylaw and, if necessary, section 37(5) to set aside bylaws and permit requirements, as determined by the Chief Administrative Officer to be necessary to enable the Capital Regional District to proceed with the approved Core Area Liquid Waste Management Plan.

CARRIED
Cullington, Derman, Desjardins, Hill, Madoff **OPPOSED**

The question was called on the motion:

- 2) That, should the Province be unable to comply with the CRD's request as stated herein, that the CRD now seeks direction from the province on how to move forward with the project.

CARRIED
Cullington, Derman, Desjardins, Hill, Madoff **OPPOSED**

2. **New Waste Discharge Agreement for Tervita Corporation**
3. **Hartland North – Land Transfer for the Seaterra Resource Recovery Project**
4. **Seaterra Program and Budget Update – Progress Report No. 10, February 2014**

Items 5.1.2, 5.1.3 and 5.1.4 to be considered at the continued meeting on April 16, 2014.

MOVED by Director Derman, **SECONDED** by Director Hill,
That item 5.2.6 be moved forward on the agenda.

CARRIED

5.2 ELECTORAL AREA SERVICES COMMITTEE – March 19, 2014

1. Gardom Pond Service Feasibility
2. Bylaw No. 3907 – Highland and Fernwood Water System Capital Reserve Fund
3. Bylaw No. 3943 – Capital Reserve Fund for the Salt Spring Island Community Transportation Service
4. Bylaw No. 3947 – Transfer of Funds to the North Galiano Island Fire Protection and Emergency Response Capital Reserve Fund
5. Bylaw No. 3948 – Cedars of Tuam Water System Local Service Area Capital Reserve Fund Amendment

Items 5.2.1, 5.2.2, 5.2.3, 5.2.4 and 5.2.5 to be considered at the continued meeting on April 16, 2014.

6. Grants-In-Aid

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the following grants-in-aid applications be approved for payment:

- 1) Juan de Fuca Grant-in-Aid as approved by Director Hicks
 - a) School Crossing Guard Program:
 - i. John Muir Elementary School Parent Advisory Council \$ 2,333
 - ii. Saseenos Elementary School Parent Advisory Council \$ 2,333
 - iii. Sooke Elementary School Parent Advisory Council \$ 2,334
 - b) Scouts Canada – Camp Barnard \$ 500
 - c) Willis Point Community Association \$ 1,780
- 2) Salt Spring Island Grant-in-Aid as approved by Director McIntrye
 - a) Central Community Hall Society \$ 1,500
- 3) Southern Gulf Islands Grant-in-Aid as approved by Director Howe
 - a) Moving Around Pender Alternative Transport Society \$ 4,400
 - b) Mayne Island Conservancy Society \$ 3,280
 - c) Solstice Theatrical Society \$ 2,500

CARRIED

**5.6 PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE –
March 26, 2014**

1. 2014 Planning, Transportation and Protective Services Terms of Reference – Revised
2. Otter Point Official Community Plan Bylaw No. 1, 2014, Bylaw No. 3819

Items 5.6.1. and 5.6.2 to be considered at the continued meeting on April 16, 2014.

3. Regional Context Statement Amendment for the District of North Saanich

Discussion ensued regarding:

- The timeline for the Board to consider the Regional Context Statement (RCS) amendment or defaults as acceptance
- Location of proposed developments in North Saanich servicing areas that were not identified in the 2003 Regional Urban Containment and Servicing Policy Area (RUCSPA)
- Continuation of the proposed OCP bylaw amendment through usual process.

MOVED by Director Desjardins, **SECONDED** by Director Daly,
That the District of North Saanich be notified that the Board has reviewed proposed Bylaw No. 1352 (2014) as it relates to the Regional Growth Strategy (RGS) and accepts the Regional Context Statement in principle, but requests amendments to remove all references to the Regional Urban Containment and Servicing Policy Area (RUCSPA) so as to properly reference the RGS (2003) which does not presently contain a RUCSPA for North Saanich; and that the District of North Saanich be encouraged to implement a RUCSPA as part of the Regional Sustainability Strategy (RSS) process.

CARRIED
Cullington, Derman, Hill, Isitt, Mendum, Madoff, Ranns **OPPOSED**

MOVED by Director Daly, **SECONDED** by Alternate Director Loveless,
That staff be directed to report directly back to the CRD Board on this matter

CARRIED
Cullington, Derman, Hill, Isitt, Jensen, Mendum, Madoff, Ranns, Young **OPPOSED**

5.5 GOVERNANCE COMMITTEE – April 2, 2014

1. 2014 Governance Committee Terms of Reference – Amendment
2. CRD Board Procedures Bylaw Amendment – Bylaw No. 3951

Items 5.5.1. and 5.5.2 to be considered at the continued meeting on April 16, 2014.

5.7 REGIONAL PARKS COMMITTEE – March 19, 2014

1. Land Acquisition Fund Status

Item 5.7.1 to be considered at the continued meeting on April 16, 2014.

6. ADMINISTRATION REPORTS

6.1 KITCHEN SCRAPS PROCESSING

Considered with item 5.3.3.

7. BYLAWS

7.1 Bylaw No. 3942, "Sooke Region Historical Society Service Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 2, 2014"

Item 7.1 to be considered at the continued meeting on April 16, 2014.

8. NEW BUSINESS - None

10. ADJOURNMENT

MOVED by Director Hicks, **SECONDED** by Director Brice,
That the meeting be adjourned and continue on Wednesday, April 16 at 10:30 am,
following the Regional Parks Committee meeting.

CARRIED

The meeting was reconvened on Wednesday, April 16, 2014, at 10:30 am in the same location.

PRESENT: Directors: A. Bryson (Chair), D. Blackwell (Vice Chair), S. Brice, J. Cullington (for C. Hamilton), V. Derman, B. Desjardins, S. Gudgeon (for D. Fortin) D. Howe, M. Hicks, B. Isitt, N. Jensen, M. Loveless (for L. Cross), P. Madoff (for M. Alto), C. McBride (for T. Daly), W. McIntyre, J. Mendum, W. Milne, D. Murdock (for J. Brownoff), J. Ranns, V. Sanders (for F. Leonard), D. Screech (for G. Hill), L. Seaton, L. Wergeland and G. Young
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; S. Bagh, Senior Manager, Regional and Strategic Planning; S. Henderson, Manager, Real Estate; S. Norton, Deputy Corporate Officer, and N. More, Committee Clerk (Recorder)
Also Present: A. Sweetnam, Program Director, Seaterra Program

5.1 CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE – April 9, 2014

1. McLoughlin Point Rezoning Options

Considered on April 9, 2014.

2. New Waste Discharge Agreement for Tervita Corporation

MOVED by Director Young, **SECONDED** by Director Isitt,
That the waste discharge agreement for Tervita Corporation, outlined in Appendix A to the staff report, be approved and duly signed and sealed by authorized officers of the Board.

CARRIED

3. Hartland North – Land Transfer for the Seaterra Resource Recovery Project

MOVED by Director Young, **SECONDED** by Director Blackwell,
That 2.7 ha of land at Hartland North be purchased by Core Area Sewer Service (Sewer Service) from the Solid Waste Disposal Local Service (Solid Waste) at a value of \$2.97 million for the construction of the Resource Recovery Centre subject to the following additional terms of agreement and confirmation that an alternative site is not proposed by Seaterra:

- a) Purchase of all land fill gas by the Sewer Service at a cost of \$6.50 per gigajoule (indexed) as of January 1, 2014.
- b) As part of the land transfer the Seaterra Program will be required to beneficially use the aggregate in so far as they are able to and dispose of surplus material. Should there be a net revenue from the disposal of the aggregate this would accrue to the account of Solid Waste.
- c) A joint road access agreement where Solid Waste will provide the land and the Sewer Service will pave and maintain the road.
- d) Purchase of 8.5 ha of land adjacent to Hartland Landfill by Solid Waste from the Sewer Service at a value of \$1.575 million.
- e) Payment of the incremental cost of upsizing the diameter of the conveyance line to accommodate leachate flows in the amount of \$500,000 by Solid Waste to the Sewer Service.

CARRIED
Cullington, Derman, Desjardins, Gudgeon, Madoff OPPOSED

4. Seaterra Program and Budget Update – Progress Report No. 10, February 2014

MOVED by Director Young, **SECONDED** by Director Wergeland,
That the Seaterra Program and Budget Update be received for information.

CARRIED

5.2 ELECTORAL AREA SERVICES COMMITTEE – March 19, 2014

1. Gardom Pond Service Feasibility

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That funding up to \$35,000 be made available from the Electoral Area Services Feasibility Fund for the purpose of considering a new service to support use of Gardom Pond for fire suppression.

CARRIED

2. Bylaw No. 3907 – Highland and Fernwood Water System Capital Reserve Fund

MOVED by Director McIntyre, **SECONDED** by Director McIntyre Hicks,
That Bylaw No. 3907, “Highland and Fernwood Water Service Capital Reserve Fund Bylaw No. 1, 2014”, be introduced and read a first and second time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That Bylaw No. 3907 be read a third time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No. 3907 be adopted.

CARRIED

3. Bylaw No. 3943 – Capital Reserve Fund for the Salt Spring Island Community Transportation Service

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No. 3943, “Salt Spring Island Community Transportation Service Capital Reserve Fund Bylaw No. 1, 2014”, be introduced and read a first and second time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No. 3943 be read a third time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No. 3943 be adopted.

CARRIED

4. Bylaw No. 3947 – Transfer of Funds to the North Galiano Island Fire Protection and Emergency Response Capital Reserve Fund

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3947, cited as the “North Galiano Island Fire Protection and Emergency Response Capital Reserve Fund Transfer Bylaw No. 1, 2014”, be introduced and read a first and second time.

CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3947 be read a third time.

CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3947 be adopted.

CARRIED

5. Bylaw No. 3948 – Cedars of Tuam Water System Local Service Area Capital Reserve Fund Amendment

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3948, “Cedars of Tuam Water System Local Service Area Capital Reserve Fund Bylaw No. 1, 2004, Amendment Bylaw No. 1, 2014” be introduced and read a first and second time.

CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3948 be read a third time.

CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3948 be adopted.

CARRIED

6. Grants-In-Aid

Considered on April 9, 2014.

5.3 ENVIRONMENTAL SERVICES COMMITTEE – March 26, 2014

1. 2014 Environmental Services Committee Terms of Reference

MOVED by Director Jensen, **SECONDED** by Director Mendum,
a) That the revised terms of reference for the 2014 Environmental Services Committee as attached in Attachment 1 be approved; and
b) That the Roundtable on the Environment be asked to review and update its terms of reference.

CARRIED

2. Metro Vancouver Waste Flow Management Strategy – Request for Board Support (ERM 14-11)

MOVED by Director Jensen, **SECONDED** by Director Mendum,
That staff be directed to prepare a staff report on the implications of waste flow management in the Capital Regional District.

CARRIED

3. Hauling and Processing Household Kitchen Scraps – Award of Contract 13-1787 – Supplemental Report (ERM 14-13)

Considered on April 9, 2014.

4. Hartland Landfill – Installation of Gas and Leachate Pipes – Award of Contract 14-1787 (EEE 14-08)

MOVED by Director Derman, **SECONDED** by Alternate Director Loveless, That Contract 14-1786, Hartland Landfill – Phase 2, Cell 2 – 171m Lift Horizontal Gas Wells and Header and Leachate Collectors – Phase 2, be awarded to Excel Contracting Ltd. in the amount of \$266,490, including applicable taxes.

CARRIED

5.4 FINANCE COMMITTEE – April 2, 2014

1. Community Works Fund Allocation – Water Supply Infrastructure Upgrades for Pender Islands Fire Hall No.1

MOVED by Director Howe, **SECONDED** by Director Hicks, That the allocation of \$75,000 in Community Works Funds to complete the water supply infrastructure upgrade for the Pender Islands Fire Hall No. 1 be authorized.

CARRIED

2. Capital Regional District (CRD) Schedule of Capital Reserves

MOVED by Director Brice, **SECONDED** by Director Derman, That the staff report be received for information

CARRIED

3. McPherson Playhouse Heating, Ventilation and Air Conditioning Systems Upgrade and Dressing Room Area Renovations

Considered on April 9, 2014.

4. McPherson Playhouse Heating, Ventilation and Air Conditioning Systems Upgrade and Dressing Room Area Renovations – Award of Contract 14-1793

Considered on April 9, 2014.

5. Community Works Fund Allocation: Sherringham Water Works Ltd. Main Water Line Repair

Considered on April 9, 2014.

5.5 GOVERNANCE COMMITTEE – April 2, 2014

1. 2014 Governance Committee Terms of Reference – Amendment

MOVED by Director Blackwell, **SECONDED** by Director Jensen,
That the 2014 Governance Committee Terms of Reference be approved as amended.

CARRIED

2. CRD Board Procedures Bylaw Amendment – Bylaw No. 3951

MOVED by Director Blackwell, **SECONDED** by Alternate Director Loveless,
That Bylaw No. 3951, “Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 1, 2014”, be introduced and read a first and second time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That Bylaw No. 3951 be read a third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Alternate Director Loveless,
That Bylaw No. 3951 be adopted.

CARRIED

**5.6 PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE –
March 26, 2014**

**1. 2014 Planning, Transportation and Protective Services Terms of Reference –
Revised**

MOVED by Director Desjardins, **SECONDED** by Director Seaton,
That the revised terms of reference for the 2014 Planning, Transportation and Protective Services Committee as attached in Attachment 1 be approved.

CARRIED

2. Otter Point Official Community Plan Bylaw No. 1, 2014, Bylaw No. 3819

MOVED by Director Desjardins, **SECONDED** by Director Hicks,
That the proposed Otter Point Official Community Plan (Bylaw No. 3819) be reviewed as it relates to the Regional Growth Strategy and deemed consistent with the Regional Growth Strategy.

CARRIED

3. Regional Context Statement Amendment for the District of North Saanich

Considered on April 9, 2014.

5.7 REGIONAL PARKS COMMITTEE – March 19, 2014

1. Land Acquisition Fund Status

MOVED by Director Brice, **SECONDED** by Director Wergeland,

- 1) That the land acquisition fund status staff report be received for information;
- 2) That the information in the staff report be sent to municipal councils; and
- 3) That municipal councils be notified that CRD Regional Parks staff would attend a future council meeting to present the information, if invited.

CARRIED

6. ADMINISTRATION REPORTS

6.1 KITCHEN SCRAPS PROCESSING

Considered on April 9, 2014.

7. BYLAWS

7.1 Bylaw No. 3942, “Sooke Region Historical Society Service Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 2, 2014”

MOVED by Director Hicks, **SECONDED** by Director Milne,
That Bylaw No. 3942 be adopted.

CARRIED

8. NEW BUSINESS

9. MOTION TO CLOSE THE MEETING

MOVED by Director Brice, **SECONDED** by Director Blackwell,

That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district); (e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district; (2) (b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The Board closed the meeting at 11:12 am and rose and reported at 12:15 pm.

10. RISE AND REPORT

1. Appointment to Royal and McPherson Theatres Society Board

Richard Schick was appointed as an Appointed Director for a two-year term to expire April 30, 2016.

2. Appointments to Victoria Family Court and Youth Justice Committee

The following persons were appointed as officers and members at large:

For a term to expire March 31, 2015:

Chair: Cynthia Day, City of Colwood,
Vice Chair: Ron Mattson, Town of View
Treasurer: Bill McElroy, Capital Region Action Team Sexually Exploited Youth

For a term to expire March 31, 2016:

Members at Large: Ranj Atwal (Ministry of Children and Family Development)
Mitzi Dean (Pacific Centre Family Services)
Ellie James, Victoria Boys & Girls Club
Bill McElroy (Capital Region Action Team Sexually Exploited Youth)
Georgia Peters (Court Appointed Special Advocates)
Geanine Robey (Victoria Restorative Justice Society)

11. ADJOURNMENT

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the meeting be adjourned at 12:15 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER