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**Minutes of a Meeting of the Capital Regional District Board
held Wednesday, September 11, 2013 in the Board Room, 625 Fisgard Street, Victoria, BC**

PRESENT: Directors: A. Bryson (Chair), D. Blackwell (Vice Chair), M. Alto, S. Brice, J. Brownoff, L. Cross, T. Daly, V. Derman, D. Fortin (1:34 pm), C. Hamilton, M. Hicks, L. Hundleby (for B. Desjardins), B. Isitt, N. Jensen, F. Leonard, D. Masselink (for D. Howe), W. McIntyre, W. Milne, J. Ranns, K. Roessingh (for J. Mendum), D. Screech (for G. Hill), L. Seaton, L. Wergeland and G. Young
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Corporate Services; M. Misek-Evans, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Neilson, Senior Manager, Human Resources, A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)

The Chair called the meeting to order at 1:32 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Alto, **SECONDED** by Director Brice,
That the agenda and supplementary agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF AUGUST 14, 2013

MOVED by Director Daly, **SECONDED** by Director Wergeland,
That the minutes of the meeting of August 14, 2013 be adopted.

CARRIED

3. REPORT OF THE CHAIR

Chair Bryson announced that Marg Misek-Evans, General Manager of Planning and Protective Services, will be leaving the CRD to take the position of City Manager for the City of Sarnia in Ontario. M. Misek-Evans was thanked for her work at the CRD and congratulated on her new position.

4. PRESENTATIONS/DELEGATIONS - None

5. REPORTS OF COMMITTEES

5.1 CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE – September 11, 2013

1. Biosolids Energy Centre Siting Process Public Consultation Final Summary Report

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the public consultation summary report be received for information.

CARRIED

Director Fortin entered the meeting at 1:34 pm.

2. Core Area Wastewater Treatment Program – Effluent Discharge Monitoring and Modelling Stage 2 EIS Results

Director Leonard left the meeting 1:34 pm citing a conflict of interest with this item because his son is a manager for the consultants, WorleyParsons.

MOVED by Director Blackwell, **SECONDED** by Director Brice,
1) That the McLoughlin Point Stage 2 Environmental Impact Study results be received for information; and
2) That staff be directed to forward the CRD Core Area Wastewater Treatment Program Stage 2 Environmental Impact Study by WorleyParsons to the Ministry of Environment.

CARRIED

L. Hutcheson noted that a revision had been made to the staff report at the direction of the Committee at its meeting that morning. The revised staff report had been distributed with the supplementary agenda.

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the revised staff report be received for information.

CARRIED

Director Leonard returned to the meeting at 1:37 pm.

3. Core Area Wastewater Treatment Program and Budget Update

An attachment to the staff report, the Core Area Wastewater Treatment Program Monthly Program Progress Report No. 2 and 3, was distributed with the supplementary agenda.

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the Core Area Wastewater Treatment Program and Budget Update report be received for information.

CARRIED

5.2 ELECTORAL AREA SERVICES COMMITTEE – September 4, 2013

1. Compensation Claim for Livestock Loss

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That compensation in the amount of \$431.25 be paid to Ms. Stef Prenevost.

CARRIED

2. Grant Funding of a Fuel Management Demonstration Program on Galiano Island

MOVED by Director Hicks, **SECONDED** by Alternate Director Masselink,
That the application to the UBCM Strategic Wildfire Prevention Initiative for a Fuel Management Demonstration Project on Galiano Island be supported.

CARRIED

3. Electoral Area Permissive Tax Exemptions

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3912, "Tax Exemption (Permissive) Bylaw, 2013", be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3912 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3912 be adopted.

CARRIED

4. Construction of North Galiano Fire Hall: Award of Contract 13-1762A

MOVED by Director Hicks, **SECONDED** by Alternate Director Masselink,
That Contract 13-1762A, Construction of the North Galiano Fire Hall, be awarded to Century Group Inc. in the amount of \$516,724 (including tax).

CARRIED

5. Grants-in-Aid

MOVED by Director Hicks, **SECONDED** by Alternate Director Masselink,
That the following grants-in-aid be approved for payment:

1) Southern Gulf Islands Grants-in-Aid as approved by Director Howe

- | | |
|--|----------|
| a) The Galiano Club | \$ 3,000 |
| b) Pender Elder & Family Village | \$ 3,500 |
| c) Ptarmigan Music and Theatre Society | \$ 2,500 |

CARRIED

5.3 FINANCE AND CORPORATE SERVICES COMMITTEE – September 4, 2013

1. Bylaw 3913: 2013–2017 Financial Plan Amendment

MOVED by Director Leonard, **SECONDED** by Director Alto,
That Bylaw No. 3913, “2013 to 2017 Financial Plan, 2013, Amendment Bylaw No. 1,
2013” be introduced and read a first and second time.

CARRIED

Concerns were expressed regarding the proposed increase to the Fulford water capital budget.

MOVED by Director Derman, **SECONDED** by Director Cross,
That Bylaw No. 3913 be amended to delete the \$10,000 that had been added to the
Fulford water capital budget in Schedule B.

CARRIED

MOVED by Director Leonard, **SECONDED** by Director Alto,
That Bylaw No. 3913 be read a third time, as amended.

CARRIED

MOVED by Director Leonard, **SECONDED** by Director Alto,
That Bylaw No. 3913 be adopted, as amended.

CARRIED

2. Capital Regional District (CRD) Investment Policy

MOVED by Director Leonard, **SECONDED** by Director Alto,
That the CRD Investment Policy be updated to allow investment with BC Credit
Unions and the revised policy be approved.

CARRIED

3. City of Langford Hotel Tax

MOVED by Director Leonard, **SECONDED** by Director Blackwell,
That the Capital Regional District support the imposition of an accommodation tax by
the City of Langford.

CARRIED

5.4 **JUAN DE FUCA WATER DISTRIBUTION COMMISSION** – September 3, 2013

1. **Bylaw 3889, Water Distribution Local Service Conditions, Fees and Charges**

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That Bylaw No. 3889, “Water Distribution Local Service Conditions, Fees and
Charges, Bylaw No. 1, 2013” be introduced and read a first and second time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That Bylaw No. 3889 be read a third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That Bylaw No. 3889 be adopted.

CARRIED

6. **ADMINISTRATION REPORTS**

Chair Bryson noted the discrepancy between the numbering of agenda Items 6.1. and 6.2 on the agenda page and the agenda package.

6.1 **Public Hearing Report on Bylaw No. 3759, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 107, 2013” – BOARD VOTING BLOCK A**

Chair Bryson left the meeting at 1:47 pm citing a possible conflict of interest because of the interests of a family member in the rezoning. Vice Chair Blackwell assumed the chair.

MOVED by Director Hicks, **SECONDED** by Director Milne,
That the minutes that form the Report of the Public Hearing, which are certified as a fair
and accurate summary of the representations that were made at the Public Hearing held
on August 7, 2013 for Bylaw No. 3759, “Juan de Fuca Land Use Bylaw, 1992,
Amendment Bylaw No. 107, 2013”, be received.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Milne,
That Bylaw No. 3759, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No.
107, 2013” be read a third time.

CARRIED

Chair Bryson returned to the meeting at 1:52 pm and assumed the chair.

6.2 Public Hearing Report on Bylaw No. 3874, “Langford Zoning Bylaw, Amendment Bylaw No. 143, 2013” – BOARD VOTING BLOCK B

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That the minutes that form the Report of the Public Hearing, which are certified as a fair and accurate summary of the representations that were made at the Public Hearing held on August 8, 2013 for Bylaw No. 3874, “Langford Zoning Bylaw, Amendment Bylaw No. 143, 2013”, be received.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
Bylaw No. 3874, “Langford Zoning Bylaw, Amendment Bylaw No. 143, 2013” be read a third time.

CARRIED

7. NEW BUSINESS

8. MOTION TO CLOSE THE MEETING

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district (Items 3.1.1, 4.1, 5.1); (c) labour relations or other employee relations (Item 4.2); (e) the acquisition, disposition or expropriation of land or improvements (Items 3.1.2, 4.4); (g) litigation or potential litigation affecting the regional district (Items 3.2, 4.3).

CARRIED

The Board moved to closed session at 1:54 pm and rose and reported at 3:33 pm.

9. RISE AND REPORT

The Board reported the following:

1. Core Area Liquid Waste Management Plan – Appointment of Technical and Community Advisory Committee Member

Ron Barnhart, Department of National Defence, was appointed to the Technical and Community Advisory Committee replacing Jon Burbee.

2. Core Area Wastewater Treatment Program (CAWTP) – Biosolids Centre Siting – Viewfield Road Property – Future Options

Staff was directed to proceed with evaluating the options available to the CRD in relation to the two (2) purchase agreements for 808 and 836 Viewfield Road, PID's 023-000-473 and 003-882-497, and to report back to the Core Area Liquid Waste Management Committee; and the accompanying closed staff report was released.

3. Decision on the Validity of the Noise Suppression Bylaw, Salt Spring Island – Verbal Report

The Supreme Court decision regarding Salt Spring Island Rod and Gun Club v. Capital Regional District was received; and staff was directed to bring forward a report outlining implications of the decision on Bylaw 3384, the Noise Suppression Bylaw, with recommendations arising from the decision.

4. Appointments to CRD Committees and Commissions

The following person was appointed to the Willis Point Advisory Planning Commission for a term to expire December 31, 2014: Jeff Irwin;

The following person was appointed to the Beddis Water Service Commission for a term to expire December 31, 2013: Ruth Waldick; and

The following persons were appointed to the Southern Gulf Islands Harbours Commission for a term to expire October 1, 2015: Mike Callendar, Sheila Midgley.

10. ADJOURNMENT

MOVED by Director Cross, **SECONDED** by Alternate Director Hundleby,
That the meeting be adjourned at 3:33 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER