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**Minutes of a Meeting of the Capital Regional District Board
Held Wednesday, July 10, 2013, in the Board Room, 625 Fisgard Street, Victoria, BC**

- PRESENT:** **Directors:** A. Bryson (Chair), D. Blackwell (Vice Chair), M. Alto, S. Brice, J. Brownoff, C. Coleman (for D. Fortin), T. Daly, V. Derman, B. Desjardins, B. Gramigna (for J. Ranns), C. Hamilton, J. Herbert (1:33, for N. Jensen), G. Hill (1:52), D. Howe, B. Isitt (1:36), F. Leonard, W. McIntyre, J. Mendum, W. Milne, L. Seaton, W. Vowles (for M. Hicks), L. Wergeland and G. Young
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Corporate Services; M. Misek-Evans, Acting General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and S. Norton, Deputy Corporate Officer (Recorder)
- ABSENT:** **Director:** L. Cross

The Chair called the meeting to order at 1:32 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Desjardins, **SECONDED** by Director Derman,
That the agenda and supplementary agenda be approved.

CARRIED

Alternate Director Herbert entered the meeting at 1:33 pm.

2. ADOPTION OF MINUTES OF JUNE 5 AND JUNE 12, 2013

MOVED by Director Blackwell, **SECONDED** by Director Alto,
That the minutes of the meeting of June 5, 2013 be adopted.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That the minutes of the meeting of June 12, 2013 be adopted.

CARRIED

3. REPORT OF THE CHAIR

Chair Bryson reported on the public hearing of July 8, 2013 regarding the CRD application for rezoning of the McLoughlin Point property for the Core Area Wastewater Treatment facility, and the issuance of the Request for Proposal for the facility.

Director Isitt entered the meeting at 1:36 pm.

Chair Bryson reported on the receipt of a governance interview protocol from the Greater Victoria Harbour Authority, which will be circulated to the CRD Board of Directors for input.

4. PRESENTATIONS/DELEGATIONS

1. **James Wadsworth, BC Transit**, re agenda item 5.5.1, Victoria Regional Transit Commission's Three Year Service Plan – reviewed: the challenges to the transit system including bus travel times due to traffic congestion, passenger pass-ups, declining mode share to the university and population growth in under-served areas; the components of the proposed Service Improvement Strategy; and the three service expansion options.

5. REPORTS OF COMMITTEES

5.1 ELECTORAL AREA SERVICES COMMITTEE – June 19, 2013

1. **Proposed Amendments to Bylaw No. 1465 “Animal Regulation and Impounding Bylaw No. 1, 1986” and Bylaw No. 1857 “Capital Regional District Ticket Information Authorization Bylaw, 1990”**

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3908, “Animal Regulations and Impoundment Bylaw No. 1, 1986,
Amendment Bylaw No. 10, 2013”, be introduced and read for a first and second time.
CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3908 be read a third time.
CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3908 be adopted.
CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3909, “Capital Regional District Ticket Information Authorization
Bylaw 1990, Amendment Bylaw No. 53, 2013”, be introduced and read for a first and
second time.
CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3909 be read a third time.
CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That Bylaw No. 3909 be adopted.
CARRIED

2. **Community Works Fund Allocation – North Ganges Village Transportation Management Plan Phase 2**

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That a contribution of \$100,000 from the Salt Spring Electoral Area's Community Works Fund be authorized for the North Ganges Village Transportation Management Plan – Phase 2.

CARRIED

3. Community Works Fund Allocation – Southern Gulf Islands (SGI) Quality of Life and Needs Assessment Inventory

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That a contribution of \$15,000 from the Southern Gulf Islands' (SGI) portion of the Gas Tax Community Works Fund be authorized to undertake a Community Quality of Life and Needs Assessment Inventory.

CARRIED

4. Bylaw 3901 – Amendment to Increase the Salt Spring Island Transit and Transportation Service Maximum Requisition

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No. 3901, "Salt Spring Island Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 2, 2013" be introduced and read a first and second time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That Bylaw No. 3901 be read a third time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That staff be directed to conduct an alternative approval process to amend "Salt Spring Island Community Transit and Transportation Service Establishment Bylaw No. 1, 2007" to increase the maximum allowable requisition by \$165,000 to a total maximum requisition of \$245,000 to accommodate an increase in service delivery and fleet costs.

CARRIED

5. Grants-In-Aid

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the following grants-in-aid applications be approved for payment:

Juan de Fuca Electoral Area Grants-in-Aid as approved by Director Hicks

- | | | |
|----|----------------------------------------|----------|
| a. | Juan de Fuca Rural Publication Society | \$ 2,000 |
| b. | Shirley Women's Institute | \$ 200 |

Southern Gulf Islands Electoral Area Grants-in-Aid as approved by Director Howe

- | | | |
|----|----------------------------------------|----------|
| a. | Galiano Museum Society | \$ 5,000 |
| b. | Pender Islands Conservancy Association | \$ 2,500 |

CARRIED

Director Hill entered the meeting at 1:52 pm.

5.2 ENVIRONMENTAL SERVICES COMMITTEE – June 26, 2013

1. Hartland Landfill – Installation of Gas and Leachate Pipes – Award of Contract 13-1764 (EEE 13-19)

MOVED by Director Mendum, **SECONDED** by Director Milne,
That Contract 13-1764 Hartland Landfill – Phase 2, Cell 2 – 171m Lift Horizontal Gas Wells and Gas & Leachate Collectors – Phase 1 be awarded to Excel Contracting Ltd. in the amount of \$375,312.00, including GST.

CARRIED

2. Bylaw No. 3899 – Amendment to Bylaw No. 1857, Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 52, 2013 (EEE 13-17)

MOVED by Director Mendum, **SECONDED** by Director Alto,
That Bylaw No. 3899, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 52, 2013", be introduced and read a first and second time.

CARRIED

MOVED by Director Mendum, **SECONDED** by Director Alto,
That Bylaw No. 3899 be read a third time

CARRIED

MOVED by Director Mendum, **SECONDED** by Director Alto,
That Bylaw No. 3899 be adopted.

CARRIED

3. Millstream Meadows Quarterly Environmental Monitoring 2013-2014 – Award of Contract EPro2013-025 (EEP 13-18)

MOVED by Director Mendum, **SECONDED** by Director Hamilton,
That Contract EPro2013-025 Millstream Meadows Quarterly Environmental Monitoring 2013-2014 be awarded to Golder Associates Ltd. at a maximum of \$79,083 (excluding taxes) for the period of July 2013 to December 2014, with an option to extend the contract for three one-year periods upon satisfactory performance of the contract work to a maximum of \$229,632.

CARRIED

5.3 JUAN DE FUCA LAND USE COMMITTEE – VOTING BLOCK A – June 18, 2013

**1. Development Variance Permit Application – Board Voting Block A
VAR-05-13 – Lot 61, Section 1, Renfrew District, Plan 24755 (Smith – 16957
Tsonoqua Drive)**

MOVED by Alternate Director Vowles, **SECONDED** by Director Milne,
That Development Variance Permit VAR-05-13 for Lot 61, Section 1, Renfrew District, Plan 24755 to vary the Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 3109, Part IV, Section 22.2(g), to reduce the required front setback from 6 m to 3.68 m, to reduce the required rear setback from 6 m to 3.92 m, and to reduce the required exterior side setback from 4.6 m to 0 m, in accordance with the attached site plan, prepared by JE Anderson and Associates, dated February 26, 2013 (Attachment 2), and the Plot Plan prepared by West Coast Design, dated May 21, 2013 (Attachment 3), for the purpose of bringing the siting of an existing dwelling into conformance with Bylaw No. 3109 and to allow the construction of an attached garage, be approved.

CARRIED

**2. Development Variance Permit Application – Board Voting Block A
VAR-06-13 – Lot 21, Section 15, Otter District, Plan VIP87643 (Whitnack – 7564
Lemare Crescent)**

MOVED by Alternate Director Vowles, **SECONDED** by Director Milne,
That Development Variance Permit VAR-06-13 for Lot 21, Section 15, Otter District, Plan VIP87643 to vary Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Part 2, Section 4A.05, by reducing the side yard requirement from 7.5 m to 7.07 m as shown in the Island Land Surveying Ltd. survey plan dated May 22, 2013 for the purpose of constructing a single-family dwelling with secondary suite, be approved.

CARRIED

**3. Proposed Bylaw – Board Voting Block A
Bylaw No. 3759, Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw
No. 107, 2013**

Chair Bryson vacated the chair and left the meeting at 1:56 pm stating a conflict of interest because a family member was affected by Bylaw No. 3759.

Vice Chair Blackwell assumed the chair.

MOVED by Alternate Director Vowles, **SECONDED** by Director Milne,
That proposed Bylaw No. 3759, “Juan de Fuca Land Use Bylaw, 1992, Amendment
Bylaw No. 107, 2013”, be read a first and second time.

CARRIED

MOVED by Alternate Director Vowles, **SECONDED** by Director Milne,
That in accordance with the provisions of Section 890 and 891 of the Local
Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate
Director, be delegated authority to hold a Public Hearing with respect to Bylaw No.
3759, “Juan de Fuca Land Use Bylaw, 1992, Amendment No. 107, 2013”.

CARRIED

Chair Bryson returned to the meeting and resumed the chair at 1:58 pm.

5.4 JUAN DE FUCA LAND USE COMMITTEE – VOTING BLOCK B – June 18, 2013

**1. Proposed Bylaw – Board Voting Block B
Bylaw No. 3874, Langford Zoning Bylaw, Amendment No. 143, 2013**

MOVED by Alternate Director Vowles, **SECONDED** by Director Blackwell,
That proposed Bylaw No. 3874, “Langford Zoning Bylaw, Amendment Bylaw No.
143, 2013”, be introduced and read a first time and second time.

CARRIED

MOVED by Alternate Director Vowles, **SECONDED** by Director Blackwell,
That in accordance with the provisions of Section 890 and 891 of the Local
Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate
Director, be delegated authority to hold a Public Hearing with respect to Bylaw No.
3874, “Langford Zoning Bylaw, Amendment Bylaw No. 143, 2013”.

CARRIED

MOVED by Alternate Director Vowles, **SECONDED** by Director Blackwell,
That in accordance with Section 237.1(2) of the Local Government Act, the Board
authorize that the Public Hearing with respect to Bylaw No. 3874, be held at the
Shawnigan Lake Community Centre, which is located outside the Capital Regional
District Boundary.

CARRIED

5.5 PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE–June 26, 2013

1. Transmittal of the Victoria Regional Transit Commission’s Three Year Service Plan

On the motion, the following points were raised:

- Need to relieve the traffic congestion before adding new buses, i.e. for West Shore.
- Local tax increases for transit not translating to increased service level or mode share for local community.
- Support better service to University of Victoria and queue jumping.
- Concerned about cumulative fare increase over the three years.
- Ministry of Transportation will have to work quickly with municipalities to help implement proposed changes.

MOVED by Director Desjardins, **SECONDED** by Director Alto,
That the BC Transit’s Three Year Service Plan expansion Option 3, which is an average 2.7% increase of service each year for the years 2013/14 to 2015/16, be endorsed.

CARRIED
Milne, Vowles **OPPOSED**

2. Updates to the Capital Regional District Modelling of Potential Tsunami Inundation Limits and Run-up

MOVED by Director Desjardins, **SECONDED** by Director Mendum,
That the CRD Modelling of Potential Tsunami Inundation Limits and Run-up report be received and provided for use by local emergency programs as a guideline in planning for tsunami risk and response procedures.

CARRIED

5.6 REGIONAL PARKS COMMITTEE–June 19, 2013

1. Thetis Lake Regional Park Pistol Range Remediation – Award of Contract

MOVED by Director Brice, **SECONDED** by Director Mendum,
That Contract EPro2013-026 Thetis Pistol Range Remediation be awarded to SNC-Lavalin Inc., to a maximum of \$410,980 (excluding taxes) and that \$90,000 be transferred from Thetis Lake Pistol Range Remediation Fund to the Regional Parks Capital Account.

CARRIED

5.7 SAANICH PENINSULA WASTEWATER COMMISSION – June 20, 2013

1. Saanich Peninsula Stormwater Source Control Service Establishment Bylaw

MOVED by Director Daly, **SECONDED** by Director Isitt,
That Bylaw No. 3906, "Saanich Peninsula Stormwater Source Control Service
Establishment Bylaw No. 1, 2013", be introduced and read a first and second time.
CARRIED

MOVED by Director Daly, **SECONDED** by Director Isitt,
That Bylaw No. 3906 be read a third time.
CARRIED

6. ADMINISTRATION REPORTS

6.1 Bylaw No. 3904, Development Cost Charges Bylaw (Juan De Fuca Water Distribution) – Technical Correction

MOVED by Alternate Director Gramigna, **SECONDED** by Director Hill,
That third reading of Bylaw No. 3904, "Development Cost Charges Bylaw (Juan de Fuca
Water Distribution), Bylaw No. 1, 2000, Amendment Bylaw No. 7, 2013" be rescinded.
CARRIED

MOVED by Alternate Director Gramigna, **SECONDED** by Director Mendum,
That Bylaw No. 3904 be amended by including the underlined items in the version of the
bylaw attached to the staff report.
CARRIED

MOVED by Director Gramigna, **SECONDED** by Director Mendum,
That Bylaw No. 3904, as amended, be read a third time.
CARRIED

6.2 Recreation Services and Facilities Fees and Charges 2013/2014

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3903, cited as "Capital Regional District Recreation Services and
Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 4, 2013", be
introduced and read for a first and second time.
CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3903 be read a third time.
CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3903 be adopted.
CARRIED

6.3 Request for Approval to Commence Remedial Action to Remove Hazardous Structures at Lot 6, Secretary Island

MOVED by Director McIntyre, **SECONDED** by Director Howe,

- 1) That the Capital Regional District Board pursuant to Division 12 of Part 3 of the Community Charter hereby resolves that:
 - a) the building located at Strata Lot 6, Secretary Island, on lands legally described as Strata Lot 6, District Lots 20 and 21, Secretary Islands, Cowichan District, Strata Plan 800 is considered to be in or create an unsafe condition or contravene the Provincial Building Regulation or Bylaw under Division 2 of Part 21 of the Local Government Act; and
 - b) the owner/agent/lessee and occupier of the building is hereby ordered to take the following remedial action within 30 days of the receipt of notice of this Order:
[To demolish and remove the buildings and fill in and cover over the site to the general original state and condition and remove all debris.]
- 2) That the Manager Building Inspection of the Capital Regional District be authorized in default of such remedial measures being undertaken by the owner, occupier or tenant, to carry out or have such work carried out and the expense charged to the owner, occupier or tenant. If unpaid on December 31 in the year in which work is done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

CARRIED

6.4 Request for Approval to Commence Remedial Action to Remove Hazardous Structures at Lot 1, Cooke Road, Galiano Island

MOVED by Director Howe, **SECONDED** by Director McIntyre,

- 1) That the Capital Regional District Board pursuant to Division 12 of Part 3 of the Community Charter hereby resolves that:
 - a) the building located at Lot 1, Cook Road is considered to be in or create an unsafe condition or contravene the Provincial Building Regulation or Bylaw under Division 2 of Part 21 of the Local Government Act; and
 - b) the owner/agent/lessee and occupier of the building is hereby ordered to take the following remedial action within 30 days of the receipt of notice of this Order:
[To demolish and remove the buildings and fill in and cover over the site to the general original state and condition and remove all debris.]
- 2) That the Manager Building Inspection of the Capital Regional District be authorized in default of such remedial measures being undertaken by the owner, occupier or tenant, to carry out or have such work carried out and the expense charged to the owner, occupier or tenant. If unpaid on December 31 in the year in which work is done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

CARRIED

6.5 Municipal Finance Authority (MFA) Security Issuing Bylaw No. 3910

MOVED by Director Leonard, **SECONDED** by Director Hill,
That Bylaw No. 3910, "Security Issuing Bylaw No 2, 2013", in the amount of \$8,643,000,
be introduced and read for a first and second time.

CARRIED

MOVED by Director Leonard, **SECONDED** by Director Hill,
That Bylaw No. 3910 be read a third time.

CARRIED

MOVED by Director Leonard, **SECONDED** by Director Hill,
That Bylaw No. 3910 be adopted.

CARRIED

7. BYLAWS

7.1 Bylaw No. 3872, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 116, 2013"

MOVED by Director Milne, **SECONDED** by Alternate Director Vowles,
That Bylaw No. 3872 be adopted.

CARRIED

7.2 Bylaw No. 3873, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 117, 2013"

MOVED by Director Milne, **SECONDED** by Alternate Director Vowles,
That Bylaw No. 3873 be adopted.

CARRIED

8. NEW BUSINESS

8.1 Deferred Motion from July 3, 2013 - Community Liaison for Potential Biosolids Energy Centre at Hartland Landfill

MOVED by Director Hicks, **SECONDED** by Director Brownoff,
That should Hartland Landfill become the site of the Biosolids Energy Centre, a liaison committee including the Juan de Fuca Director, representatives from Willis Point and Saanich, and one CRD Board member from Saanich shall be established, and that the CRD ask the Core Area Wastewater Commission to confer with this committee with the aim of identifying residents' concerns and finding mutually agreeable solutions.

MOVED by Director Blackwell, **SECONDED** by Director Seaton,
That the above deferred motion be withdrawn.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Alternate Director Herbert,
That, if the Hartland Landfill is finalized as the site for the Biosolids Energy Centre, the CRD engage residents of neighbouring communities, including Willis Point and Highlands, in a series of neighbourhood-based workshops to identify residents' concerns and find mutually agreeable solutions.

On the motion, concern was expressed that the motion presupposes the CRD application to the District of Saanich for rezoning at Hartland landfill to allow for a Biosolids Energy Centre, and, in fact, the proposed workshops may be one of the commitments as part of the rezoning.

MOVED by Director Derman, **SECONDED** by Director Isitt,
That the motion be amended to delete the words "is finalized" and replace with "becomes the preferred choice".

CARRIED
Brice, Desjardins, Leonard, Milne OPPOSED

It was noted that the intent of the motion was to allow the adjacent communities, who are not participants in the Core Area Wastewater Treatment (CAWT) program, to have an opportunity to raise their concerns on the proposed site. Discussion continued on public engagement processes that could be followed including a pre-engagement of the public prior to the formal submission of the rezoning application and public hearing process, and the normal public process followed by the Core Area Liquid Waste Management Committee regarding facility site options under the CAWT program.

The question on the main motion, as amended, called:

That, if the Hartland Landfill becomes the preferred choice as the site for the Biosolids Energy Centre, the CRD engage residents of neighbouring communities, including Willis Point and Highlands, in a series of neighbourhood-based workshops to identify residents' concerns and find mutually agreeable solutions.

DEFEATED
**Alto, Brice, Coleman, Daly, Derman, Desjardins, Gramigna,
Hamilton, Herbert, Hill, Howe, Leonard, Milne, Wergeland OPPOSED**

Director Herbert left the meeting at 2:36 pm.

8.2 Notice of Motion from Director Derman – Core Area Wastewater Treatment Project

Whereas

The currently proposed Core Area Liquid Waste sewage treatment project may provide only limited environmental gains and, in particular, appears to be a considerably less than optimal response to climate change mitigation challenges that are rapidly becoming the imperative of our time:

Whereas

The City of Colwood and the Township of Esquimalt have brought forward approaches to the sewage project that hold the promise of greater environmental benefits and a better financial outcome, and given that other such opportunities likely exist within the core area:

Whereas

The CRD approach to these initiatives, and potentially others, has appeared to be inconsistent with a spirit of cooperation, a major CRD goal, and has, instead, likely fostered division:

Whereas

In general, but especially in recent times, the conduct of the core area sewage treatment project has likely served to lessen public confidence in the capability and viability of regional government:

Be it resolved that the Capital Regional District Board request the Core Area Liquid Waste Committee to:

- 1. Initiate an extensive, independent review of the current project with the intention of insuring that the approach taken to sewage treatment:
 - a. Optimally responds to global and local environmental issues particularly those involved in climate change.*
 - b. Within environmental imperatives, accomplishes the best possible financial outcome and contributes to a sustainable financial environment for regional, provincial and federal taxpayers.*
 - c. Is characterized by an approach that fosters a spirit of cooperation between regional government and member municipalities.*
 - d. Serves to restore citizens' confidence in the capability and viability of regional government.**
- 2. Initiate, in parallel, a new Request for Expressions of Interest that would allow any group to bring forward progressive approaches such as those suggested by the Township of Esquimalt.*

Be it further resolved that the Capital Regional District Board commit to working with the Core Area Liquid Waste Committee to approach provincial and federal officials both at the staff and political level in order to insure that time for such a review and expression of interest process is available without putting provincial and federal financial contributions in jeopardy.

9. MOTION TO CLOSE THE MEETING

MOVED by Director Hill, **SECONDED** by Director Brice,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district (Items 4.2, 5.1); (e) the acquisition, disposition or expropriation of land or improvements (Items 3.1.1, 3.2.1, 4.1).

CARRIED

The Board closed the meeting at 2:37 pm and rose and reported at 2:52 pm.

10. RISE AND REPORT

1. Bylaw No. 3900, Solid Waste Disposal Local Service Establishing Bylaw No.1, 1991, Amendment Bylaw No. 2, 2013

MOVED by Director Isitt, **SECONDED** by Director Wergeland,
That Bylaw No. 3900, Solid Waste Disposal Local Service Establishing Bylaw No.1, 1991, Amendment Bylaw No. 2, 2013 be introduced and read a first and second time.

CARRIED

MOVED by Director Mendum, **SECONDED** by Director Isitt,
That Bylaw No. 3900 be read a third time.

CARRIED

2. Appointments to CRD Committees/Commissions

The following person was appointed to the Southern Gulf Islands Electoral Area Emergency Advisory Commission, for a term to expire December 31, 2014: Sean Luttmer;

The following person was appointed to the Salt Spring Island Parks and Recreation Advisory Commission, for a term to expire December 31, 2014: Sonja Collombin;

The following person was appointed to the North Galiano Fire Protection and Emergency Response Service Commission, for a term to expire December 31, 2013: Philip Buller.

3. Appointment of General Manager, Planning and Protective Services

Margaret Misek-Evans was appointed to the position of General Manager of Planning and Protective Services.

11. **ADJOURNMENT**

MOVED by Director Blackwell, **SECONDED** by Director Mendum,
That the meeting be adjourned at 2:54 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER