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**Minutes of a Meeting of the Capital Regional District Board
Held Wednesday, June 12, 2013, in the Board Room, 625 Fisgard Street, Victoria, BC**

PRESENT: Directors: A. Bryson (Chair), D. Blackwell (Vice Chair), M. Alto, S. Brice, J. Brownoff, C. Coleman (for B. Isitt), L. Cross, T. Daly, V. Derman, B. Desjardins, D. Fortin, B. Gramigna (for J. Ranns), C. Hamilton, G. Hill, D. Howe, M. Hicks, N. Jensen, F. Leonard, W. McIntyre, J. Mendum, W. Milne, L. Seaton, L. Wergeland and G. Young
Staff: R. Lapham, Chief Administrative Officer; J. Hull, Interim Program Director, Core Area Wastewater Treatment Program; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Corporate Services; M. Misk-Evans, Acting General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; S. Norton, Deputy Corporate Officer and N. More, Committee Clerk (Recorder)

The Chair called the meeting to order at 1:34 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Blackwell, **SECONDED** by Director Alto,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF MAY 8 AND MAY 22, 2013

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the minutes of the meeting of May 8, 2013 be adopted.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the minutes of the meeting of May 22, 2013 be adopted.

CARRIED

3. REPORT OF THE CHAIR

Chair Bryson reported that it was a significant point in time for the decisions on the implementation of the Core Area Wastewater Treatment Program. He acknowledged the many years of work by elected officials, staff and consultants leading to this point. He noted that decisions were made responsibly and in the context of senior government agreeing to share in the costs as well as directing the process with orders, regulations and deadlines.

4. PRESENTATIONS/DELEGATIONS—None

5. REPORTS OF COMMITTEES

5.1 COMMITTEE OF THE WHOLE—June 5, 2013

1. Committee of the Whole Terms of Reference and Guidelines

MOVED by Director Blackwell, **SECONDED** by Director Brice,

- 1) That the terms of reference for the Committee of the Whole be approved; and
- 2) That the terms of reference for the standing committees be amended as follows:
“At the request of the committee chair and with the consent of the Board Chair, items that fall within the mandate of one or more committees or are regional in nature, may be considered by the Committee of the Whole.”

CARRIED

2. Webstreaming of Board and Standing Committee Meetings

MOVED by Director Alto, **SECONDED** by Director Desjardins,

That staff proceed with the implementation of webstreaming of Board, Committee of the Whole and Board standing committee meetings according to the policy attached to the staff report (Attachment 1).

CARRIED

3. Liquid Waste Management Plans—Sludge and Biosolids Management

On the motion, concern was expressed about reconsidering the policy decision to not apply biosolids to land because of the risks to the environment.

MOVED by Director Blackwell, **SECONDED** by Director Brice,

That staff be directed to bring forward a report outlining the economic, social and environmental implications for both the core area liquid waste management program and other regional impacts to the Board for reconsideration of the sludge and biosolids management policy for the region.

CARRIED

Alto, Cross, Derman, Desjardins, Gramigna, Hamilton, Hill, Mendum **OPPOSED**

4. Forum of Councils on Regional Transportation: Summary of Participant Feedback

MOVED by Director Desjardins, **SECONDED** by Director Alto,

- 1) That the preliminary Forum report on the Regional Transportation Council of Councils Forum be received for information; and
- 2) That staff be directed to distribute the final Forum report to participants.

CARRIED

5.2 ELECTORAL AREA SERVICES COMMITTEE—May 15, 2013

1. **Bylaw 3876, 3877, 3878—Amendment to Highland and Fernwood Water Service Establishment Bylaws**

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3876, cited as “Highland Water System Local Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 2, 2013”, be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3876 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3877, cited as “Fernwood Water Supply Local Service Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 6, 2013”, be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3877 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3878, cited as “Highland and Fernwood Water Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 1, 2013”, be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3878 be read a third time.

CARRIED

2. **Grants-In-Aid**

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the following grants-in-aid applications be approved for payment:

Juan de Fuca Electoral Area Grants-in-Aid as approved by Director Hicks

- | | |
|-----------------------------|----------|
| a. Sooke Fine Arts Society | \$ 2,000 |
| b. Sooke Canada Day Society | \$ 1,000 |

Southern Gulf Islands Electoral Area Grants-in-Aid as approved by Director Howe:

- | | |
|-------------------------------------|----------|
| a. Pender Island Child Care Society | \$ 3,500 |
| b. Pender Island Marine Association | \$ 4,500 |

- c. Saturna Island Marine Research and Education Society \$ 3,000
- d. Trincomali Community Arts Council \$ 500
- e. Village Bay Improvement Association \$ 4,000

Salt Spring Island Electoral Area Grants-in-Aid as approved by Director McIntyre

- a. Salt Spring Island Water Council \$ 1,500

CARRIED

5.3 FINANCE AND CORPORATE SERVICES COMMITTEE—June 5, 2013

1. Capital Regional District 2012 Audit Findings Report and Statement of Financial Information

MOVED by Director Leonard, **SECONDED** by Director Alto,

- 1) That the 2012 Audit Findings Report for the year ended December 31, 2012 be received for information; and,
- 2) That the Capital Regional District 2012 Statements of Financial Information (SOFI) be approved.

CARRIED

2. Emergency Water Supply for Willis Point

MOVED by Director Leonard, **SECONDED** by Director Alto,

That a contribution of \$40,000 from the Juan de Fuca portion of the Gas Tax Community Works Fund toward a new water tank for Willis Point be authorized.

CARRIED

5.4 JUAN DE FUCA WATER DISTRIBUTION COMMISSION—May 7, 2013

1. Amendment to the Development Cost Charge Bylaw for Juan de Fuca Water Distribution to Include District of Highlands

MOVED by Director Mendum, **SECONDED** by Alternate Director Gramigna,

That Bylaw No. 3904, "Development Cost Charges Bylaw (Juan de Fuca Water Distribution), Bylaw No. 1, 2000, Amendment Bylaw No. 7, 2013", be introduced and read a first and second time.

CARRIED

MOVED by Director Mendum, **SECONDED** by Alternate Director Gramigna,

That Bylaw No. 3904 be read a third time.

CARRIED

6. ADMINISTRATION REPORTS

6.1 Public Hearing Report on Bylaw No. 3872, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 116, 2013”

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That the minutes that form the Report of the Public Hearing, which are certified as a fair and accurate summary of the representations that were made at the Public Hearing held on May 27, 2013 for Bylaw No. 3872, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 116, 2013”, be received.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That proposed Bylaw No. 3872, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 116, 2013”, be read a third time.

CARRIED

6.2 Public Hearing Report on Bylaw No. 3873, Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 117, 2013”

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That the minutes that form the Report of the Public Hearing, which are certified as a fair and accurate summary of the representations that were made at the Public Hearing held on May 27, 2013 for Bylaw No. 3873, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 117, 2013”, be received.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That proposed Bylaw No. 3873, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 117, 2013”, be read a third time.

CARRIED

6.3 Bylaw 3905 – Temporary Borrowing Bylaw for Capital Financing (East Sooke Fire Hall)

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That Bylaw No. 3905, cited as “Temporary Loan (East Sooke Fire Hall) Bylaw No. 1, 2013”, be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That Bylaw No. 3905 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That Bylaw No. 3905 be adopted.

CARRIED

7. BYLAWS AND RESOLUTIONS

7.1 Bylaw No. 3883, "Salt Spring Island Ganges Sewerage Local Service Establishment Bylaw, 1991, Amendment Bylaw No. 12, 2013"

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That Bylaw No. 3883 be adopted.

CARRIED

7.2 Rescind Appointments to Peninsula Recreation Commission

Chair Bryson noted that appointment information had been forwarded to the CRD in error.

MOVED by Director Daly, **SECONDED** by Director Cross,
That the appointment of the following persons to the Peninsula Recreation Commission made by the CRD Board on May 8, 2013 be rescinded: Councillor Alicia Cormier and Councillor Ryan Windsor (Alternate), District of Central Saanich.

CARRIED

8. NEW BUSINESS – None

9. MOTION TO CLOSE THE MEETING

MOVED by Director Derman, **SECONDED** by Director Cross,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district (Items 4.1, 4.2); and (e) the acquisition, disposition or expropriation of land or improvements (Item 3.1).

CARRIED

The Board closed the meeting at 1:55 pm and rose and reported at 2:20 pm.

10. RISE AND REPORT

1. Core Area Wastewater Treatment Program – Release of Information to the Public

The Board approved the release to the public of the redacted version of the triple bottom line analysis for the Viewfield Road and Hartland biosolids energy centre locations and the lifecycle cost analyses for the wastewater treatment options.

2. Appointments to CRD Committees and Commissions

The following persons were appointed to the **Skana Water Service Committee** for a term to expire June 30, 2015: George Debeer and Graeme Fryling;

The following persons were appointed to the **Surfside Park Estates Water Service Committee** for a term to expire June 30, 2015: David Burrowes and Su Evert;

The following persons were appointed to the **Pender Islands Community Parks and Recreation Commission** for a term to expire December 31, 2014: Karen Parker and Jim Stafford;

The following person was appointed to the **Juan de Fuca Electoral Area Parks and Recreation Advisory Commission** for a term to expire December 31, 2013: Charmian Varney;

The following persons were appointed to the **Southern Gulf Islands Electoral Area Emergency Advisory Commission** for a term to expire December 31, 2014: Tom Darby and Gary Glover.

11. **ADJOURNMENT**

MOVED by Director Blackwell, **SECONDED** by Director Mendum,
That the meeting be adjourned at 2:20 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER