



Making a difference...together

MINUTES OF A MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD
Held Wednesday, September 12, 2012, in the Board room, 625 Fisgard Street, Victoria, BC

PRESENT: Directors: G. Young (Chair), G. Hill (1:34, Vice Chair), M. Alto, D. Blackwell, A. Bryson, S. Brice, C. Coleman (for D. Fortin), L. Cross, T. Daly, V. Derman, P. Gerrard (for L. Wergeland), C. Hamilton, D. Howe, M. Hicks, L. Hundleby (for B. Desjardins), B. Isitt, N. Jensen, F. Leonard, W. McIntyre, J. Mendum (1:40), W. Milne, D. Murdock (1:33, for J. Brownoff) and J. Ranns
Staff: R. Lapham, Acting Chief Administrative Officer; T. Brcic, Acting Interim Project Director, Core Area Treatment Project; L. Hutcheson, General Manager, Environmental Sustainability; D. Lokken, General Manager, Corporate Services; T. Robbins, Acting General Manager, Integrated Water Services; L. Rushton, General Manager, Parks and Community Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and S. Norton, Corporate Assistant, Legislative Services (Recorder)

The Chair called the meeting to order at 1:30 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Daly, **SECONDED** by Director Derman,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF AUGUST 8, 2012

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That the minutes of the meeting of August 8, 2012 be adopted.

CARRIED

3. REPORT OF THE CHAIR – None.

4. PRESENTATIONS/DELEGATIONS – None.

5. REPORTS OF COMMITTEES

5.1 CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE – August 22, 2012

1. Six-Month Budget Summary and Approval to Establish Program Management Office

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That the six-month budget for the Core Area Wastewater Treatment Program be approved.

CARRIED
Derman, Hundleby **OPPOSED**

Alternate Director Murdock entered the meeting at 1:33 pm.

2. Craigflower Pump Station – Engineering Services

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That a contract in the amount of \$571,893 be awarded to Associated Engineering for design review and engineering services during construction for the Craigflower pump station.

CARRIED

Director Hill entered the meeting at 1:34 pm.

3. Program Management Consulting Services Work Program and Fees

MOVED by Director Blackwell, **SECONDED** by Director Brice,
That an increase of \$3,360,125 to Stantec Consulting's existing contract be approved.

Derman, Hundleby **CARRIED**
OPPOSED

5.2 ENVIRONMENTAL SUSTAINABILITY COMMITTEE – September 5, 2012

1. Extended Producer Responsibility – Union of British Columbia Municipalities Policy Paper (ERM 12-61)

MOVED by Director Derman, **SECONDED** by Director Hill,
That the Board support endorsement of the recommendations outlined in the packaging and printed paper product stewardship policy paper at the annual UBCM convention in September 2012.

CARRIED

2. Hauling and Processing Household Kitchen Scraps – Award of Contract 12-1735A (ERM 12-62)

During the discussion, concerns were raised regarding odour, traffic, contamination and end-use of the composting product.

Direct Mendum entered the meeting at 1:40 pm.

MOVED by Director Hundleby, **SECONDED** by Director Derman,
That Contract 12-1735A Hauling and Receiving/Processing Household Kitchen Scraps be awarded to Super Save Disposal Inc. (Part 1) and Vantreight Farms (Part 2).

Isitt **CARRIED**
OPPOSED

3. Hartland Landfill – Installation of Gas and Leachate Pipes – Award of Contract 12-1742 (EEE 12-55)

MOVED by Director Derman, **SECONDED** by Director Hill,
That Contract 12-1742 Hartland Landfill – Extension of Main Gas Headers and 165 Metre Lift Gas Well Head Assemblies, Gas Subheaders and Gas Laterals, Leachate Collector Header and Laterals be awarded to Palladian Developments Inc. in the amount of \$282,061.47, including HST.

CARRIED

5.3 FINANCE AND CORPORATE SERVICES COMMITTEE - September 5, 2012

1. Award of Contract 12-CC-001: Capital Regional District Website Design and Information Architecture Consulting Services

MOVED by Director Hill, **SECONDED** by Director Cross,
That Contract 12-CC-001 Website Design and Information Architecture Consulting Services be awarded to FCV in the amount of \$287,023.97 (including HST).

CARRIED

5.4 REGIONAL HOUSING TRUST FUND COMMISSION – August 8, 2012

1. Regional Housing Trust Fund Application – Greater Victoria Housing Society and Greater Victoria Rental Development Society

MOVED by Alternate Director Gerrard, **SECONDED** by Director Alto,
That a grant of \$816,000 from the Regional Housing Trust Fund (RHTF) be awarded to the Greater Victoria Housing Society and Greater Victoria Rental Development Society for the development of 68 rental housing units at 35-39 Gorge Road, Victoria, subject to meeting the terms of the RHTF Grant Funding Agreement by November 1, 2012.

CARRIED

6. ADMINISTRATION REPORTS

6.1 Request for Inclusion of Property in the Fulford Water Service Area – Bylaw No. 3833

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That Bylaw No. 3833, “Fulford Water Service Establishment Bylaw No. 1, 2004, Amendment Bylaw No. 2, 2012” be introduced, and read a first and second time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That Bylaw No. 3833 be read a third time.

CARRIED

6.2 Magic Lake Estates Water System Upgrades – Award of Contract (Tender Ref. No. 2012-693)

MOVED by Director Howe, **SECONDED** by Director Hicks,
That the Magic Lake Estates Water System Upgrades (Tender Reference No. 2012-693)
contract be awarded to Rohl Enterprises Ltd. in the amount of \$6,061,500.22 plus HST.

CARRIED

6.3 North Galiano Fire Hall Other Voting Opportunity (Referendum) – Bylaw Nos. 3843 and 3844

MOVED by Director Hicks, **SECONDED** by Director Howe,
That:

- i. Thomas F. Moore be appointed as Chief Election Officer with the power to appoint a Deputy Chief Election Officer;
- ii. the wording of the bylaw questions for the purposes of the ballot will be as follows:
Are you in favour of the Capital Regional District Board adopting both of the following bylaws:
 - a) Bylaw No. 3843, “North Galiano Island Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1990, Amendment Bylaw No. 4, 2012” authorizing the Capital Regional District to increase the maximum annual requisition so that it will be the greater of TWO HUNDRED SIXTY SEVEN THOUSAND DOLLARS (\$267,000) or \$1.60 per ONE THOUSAND DOLLARS (\$1,000) of net taxable assessments for the purpose of funding the annual costs for the service, including operating costs and costs to design and construct a new fire hall on North Galiano Island; and
 - b) Bylaw No. 3844, “North Galiano Island Fire Hall Loan Authorization Bylaw No.1, 2012” authorizing the Capital Regional District to borrow an amount not to exceed SIX HUNDRED SEVENTY THOUSAND DOLLARS (\$670,000) for the purpose of designing and constructing a fire hall on North Galiano Island.
YES or NO?
- iii. General Voting Day be held on Saturday, November 24, 2012 with the Advance Voting opportunities to be held on Wednesday, November 14 and Wednesday, November 21 at voting places to be determined by the Chief Election Officer.

CARRIED

6.4 Bylaw No. 3721, “Official Community Plan for Malahat Bylaw No. 1, 2012”

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That first, second and third readings of Bylaw No. 3721, “Official Community Plan for Malahat, Bylaw No. 1, 2010” be rescinded.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That revised Bylaw No. 3721, “Official Community Plan for Malahat Bylaw No. 1, 2012” be introduced and read a first time and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That in accordance with the provisions of Section 890 and 891 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to revised Bylaw No. 3721, "Official Community Plan for Malahat Bylaw No. 1, 2012".

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That in accordance with Section 237.1(2) of the Local Government Act, the Board authorizes the public hearing for revised Bylaw No. 3721, "Official Community Plan for Malahat Bylaw No. 1, 2012" to be held at the Malahat Fire Hall which is located outside of the Capital Regional District boundary.

CARRIED

7. BYLAWS

7.1 Bylaw No. 3820, "Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 4, 2012"

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3820 be adopted.

CARRIED

8. NEW BUSINESS - None.

9. MOTION TO CLOSE THE MEETING

MOVED by Director Mendum, **SECONDED** by Director Derman,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district (Items 4.1-4.5); (i) the receipt of advice that is subject to solicitor-client privilege (Item 3.2); (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act (Items 3.1 and 3.3)

CARRIED

The Board closed the meeting at 1:55 pm and rose and reported at 2:42: pm.

10. RISE AND REPORT

Appointments to Magic Lake Estates Water and Sewer Committee

Joseph Gill, Mary Steel and Pat Watson were re-appointed for a term to begin November 1, 2012 and to expire October 31, 2014.

Appointments to Sticks Allison Water Local Service Committee

Alex Finlayson and Douglas Knight were re-appointed for a term to begin November 1, 2012 and to expire October 31, 2014.

Appointment to Lyall Harbour/Boot Cove Water Local Service Committee

Daniel Thachuk was appointed for a term to begin January 1, 2013 and to expire December 31, 2014.

Appointments to Mayne Island Parks and Recreation Commission

Christie Meers was appointed for a term to expire December 31, 2012, and Veronica Euper was appointed for a term to expire December 31, 2013.

Appointment to Salt Spring Island Economic Development Commission

Dan Logan was appointed for a term to expire December 31, 2014.

11. ADJOURNMENT

MOVED by Director Hill, **SECONDED** by Director Mendum,
That the meeting be adjourned at 2:42 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER