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MINUTES OF A MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD
Held Wednesday, July 11, 2012, in the Board room, 625 Fisgard Street, Victoria, BC

PRESENT: **Directors:** G. Young (Chair), G. Hill (Vice Chair), M. Alto, D. Blackwell, A. Bryson, S. Brice, J. Brownoff, L. Cross, T. Daly, V. Derman, B. Desjardins, D. Fortin, P. Gerrard (for L. Wergeland), C. Hamilton (1:36), D. Howe, M. Hicks, B. Isitt (1:36), N. Jensen, P. Lake (for W. McIntyre), F. Leonard, J. Mendum, W. Milne and J. Ranns (1:36)
Staff: K. Daniels, Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Environmental Sustainability; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; L. Rushton, General Manager, Parks and Community Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and S. Norton, Corporate Assistant, Legislative Services (Recorder)

The Chair called the meeting to order at 1:30 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Derman, **SECONDED** by Director Hill,
That the agenda be approved as circulated.

CARRIED

2. ADOPTION OF MINUTES OF JUNE 13, 2012

MOVED by Director Blackwell, **SECONDED** by Director Cross,
That the minutes of the meeting of June 13, 2012 be adopted.

CARRIED

3. REPORT OF THE CHAIR

Chair Young recognized the passing of Chief Robert Sam of the Songhees First Nation.

Directors Hamilton, Isitt and Ranns entered the meeting at 1:36 pm.

4. PRESENTATIONS/DELEGATIONS

4.1 PRESENTATIONS

1. Victoria Airport Authority Report to Nominators - CRD Nominee Colin Smith and VAA President and CEO Geoff Dickson

Using a Powerpoint presentation, C. Smith reviewed:

- passenger volumes, revenue and operating expenses, community initiatives, commercial improvements and environmental projects for 2011
- summary of projects included in the 2012 capital program.

G. Dickson responded to question regarding the lack of appropriate zoning for workforce housing on airport land, anticipated service changes and improvements by operators such as WestJet and Alaska/Horizon Air, and capital upgrades which support good neighbour practices with the adjacent municipalities.

5. REPORTS OF COMMITTEES

5.1 ELECTORAL AREA SERVICES COMMITTEE – June 20, 2012

1. Memorandum of Understanding Between Capital Regional District and District of Sooke

MOVED by Director Hicks, **SECONDED** by Director Milne,
That the Capital Regional District Board approve the revised Memorandum of Understanding between the District of Sooke and the Capital Regional District.

CARRIED

2. Rainbow Road Indoor Pool Operating Contract for the Five Year Period April 1, 2013 to March 31, 2018

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the Capital Regional District Board award the contract for the operation of the rainbow Road Indoor Pool to Canadian Recreation Excellence for the five (5) year period of April 1, 2013 to March 31, 2018 for the fees of:
\$550,756 (April 1, 2013 to March 31, 2014),
\$561,652 (April 1, 2014 to March 31, 2015),
\$572,767 (April 1, 2015 to March 31, 2016),
\$584,106 (April 1, 2016 to March 31, 2017),
\$595,654 (April 1, 2017 to March 31, 2018).

CARRIED

3. Grants-In-Aid

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the following grants-in-aid applications be approved for payment:
Southern Gulf Islands Electoral Area Grants-in-Aid as approved by Director Howe

a) Galiano Conservancy Association	\$ 3,000
b) Mayne Island Integrated Water Systems	\$ 1,500
c) Pender Community Transition Society	\$ 4,850
d) Pender Island Childcare Society	\$ 2,150

CARRIED

5.2 ENVIRONMENTAL SUSTAINABILITY COMMITTEE – June 27, 2012**1. Collection of Drywall for Recycling at Hartland Landfill**

MOVED by Director Desjardins, **SECONDED** by Director Brownoff,
That the acceptance of residential quantities of drywall at Hartland landfill be discontinued beginning September 4, 2012.

Isitt **CARRIED**
OPPOSED

2. Harbours Service Establishing Bylaw Amendments

MOVED by Director Desjardins, **SECONDED** by Director Hill,
That Bylaw No. 3837, "Harbours Environmental Action Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 1, 2012", be introduced and read a first and second time.

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Hill,
That Bylaw No. 3837 be read a third time.

CARRIED

3. Core Area Sewer Infrastructure Projects for 2012

There was discussion regarding whether this item should have been dealt with the Core Area Liquid Waste Management Committee.

MOVED by Director Desjardins, **SECONDED** by Director Hill,
That authorization be given to staff to proceed with the infrastructure upgrade projects identified in Appendix A of the staff report, and that costs be shared as outlined in Appendix B, in the total amount of \$810,000.

CARRIED

5.3 FINANCE & CORPORATE SERVICES COMMITTEE – July 4, 2012**1. Recreation Services and Facilities Fees and Charges 2012/2013**

MOVED by Director Hill, **SECONDED** by Director Blackwell,
That Bylaw No. 3838 cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009 Amendment Bylaw No. 3, 2012", be introduced and read a first and second time.

CARRIED

MOVED by Director Hill, **SECONDED** by Director Blackwell,
That Bylaw No. 3838 be read a third time.

CARRIED

MOVED by Director Hill, **SECONDED** by Director Blackwell,
That Bylaw No. 3838 adopted.

CARRIED

2. Bylaw to Repeal Bylaw No. 3636, "Security Issuing Bylaw No. 5, 2009", 2012

MOVED by Director Hill, **SECONDED** by Director Brice,
That Bylaw No. 3846 cited as, "Bylaw to Repeal Bylaw No. 3636, "Security Issuing
Bylaw No. 5, 2009", 2012", be introduced and read a first and second time.

CARRIED

MOVED by Director Hill, **SECONDED** by Director Brice,
That Bylaw No. 3846 be read a third time.

CARRIED

MOVED by Director Hill, **SECONDED** by Director Brice,
That Bylaw No. 3846 adopted.

CARRIED

3. Director Remuneration and Attendance at Meetings

MOVED by Director Hill, **SECONDED** by Director Brownoff,
That the Board direct staff to commission a consultant to examine the overall
remuneration of the Board members, Committee Chairs and remuneration and
attendance of alternates at committee meetings.

It was noted that the intent of the motion was not to increase director remuneration
but to rebalance remuneration to address Board performance, including the
increasing reliance on alternate directors attending committee meetings. D. Lokken
advised that director remuneration was reviewed last year which resulted in an
increase for electoral area director pay and an additional payment per meeting for
committee chairs to recognize their increased work load.

The following points were raised during the ensuing discussion on Board
performance, remuneration and the role of regional directors:

- collection of the remuneration information from other regional districts and municipalities could be carried out by staff instead of paying for a consultant
- remuneration is not linked to Board performance
- one option is to take the alternate director's pay out of the director's pay.

MOVED by Director Jensen, **SECONDED** by Director Leonard,
That the motion be amended to delete the words "to commission a consultant".

CARRIED
Milne **OPPOSED**

The question on the main motion, as amended, as follows, was called:

That the Board direct staff to examine the overall remuneration of the Board members, Committee Chairs and remuneration and attendance of alternates at committee meetings.

CARRIED
Alto, Blackwell, Brice, Fortin, Leonard, Milne **OPPOSED**

5.4 JUAN DE FUCA LAND USE COMMITTEE – VOTING BLOCK A – June 19, 2012

1. Development Permit with Variance Application – DP-32-11 – Lot 6, Section 44, Sooke District, Plan 1958 (Pollock – 7726 Davidson Road)

MOVED by Director Blackwell, **SECONDED** by Director Milne,

- 1) That the steep slopes and riparian development permit (DP-32-11) for Lot 6, Section 44, Sooke District, Plan 1958 for the proposed construction of a 16.5m² addition to the dwelling, a 47m² attached deck and a 41m² detached deck as shown in Appendices 2 and 3 and the request for:
 - a. Relaxation of the side yard setback from 6m to 0.42m for the purpose of constructing an attached deck and addition to the dwelling with a 0.42m overhang to the property linebe approved, subject to the following conditions:
 - i. that the Qualified Environmental Professional's report prepared by Swell Environmental Consulting Ltd. dated November 26, 2011, as shown in Appendix 4 be submitted to Ministry of Environment for final approval prior to construction;
 - ii. that the proposed development comply with the recommendations outlined in the Qualified Environmental Professional's report prepared by Swell Environmental Consulting Ltd. dated November 26, 2011, as shown in Appendix 4, including site monitoring, restoration and submission of a final report;
 - iii. that a bond in the value of 150% of the monitoring and restoration work, as determined by a qualified professional, be secured prior to construction and held for three years and until a final report is submitted from the QEP confirming the monitoring and restoration works are complete.
- 2) That a covenant be registered prior to issuance of the development permit with variance stating that should the structure be damaged or destroyed to the extent of 75% or more of its value above its foundation, that the building will be re-sited.

CARRIED

2. Development Variance Permit Application – VAR-01-12 – Lot 2, Section 101, Sooke District, Plan VIP72070 (Smith – 1278 Gillespie Road)

MOVED by Director Hicks, **SECONDED** by Director Blackwell,

That Development Variance Permit VAR-01-12 for Lot 2, Section 101, Sooke District, Plan VIP72070 to vary Juan de Fuca Land Use Bylaw 1992, Bylaw No. 2040, Part 1, Section 4.01(2)(c), by increasing the maximum total floor area of accessory buildings and structures from 100 m² to 275.65 m², be approved.

CARRIED

6. CORRESPONDENCE**6.1 Township of Esquimalt on behalf of Mayors of Esquimalt, View Royal, Langford, Colwood, Metchosin, Highlands, Sooke and Sidney, dated July 4, 2012, re 'Salish Express' Commuter Rail Implementation Plan Funding**

A letter from Randall Garrison, MP, supporting CRD funding was distributed at the meeting.

Director Desjardins spoke to the request for \$70,000 in CRD funding to complete the 'Salish Express' commuter rail implementation plan

Director Hamilton left the meeting at 2:47 pm.

MOVED by Director Desjardins, **SECONDED** by Director Hill,
That staff be directed to prepare a report advising how the CRD may assist with funding for this initiative.

There was general support for the request, although concerns were expressed about considering this request out of context, costs of updating rail crossings, operating the system, and ride subsidization. Staff noted that there was no service to fund the study, and any funding would have to be requisitioned in 2013. Staff was asked to clarify the legal and practical requirements and bring forward some options on how to approach the funding request.

Directors Isitt and Bryson left the meeting at 3:17 pm.

The question on the motion was called.

CARRIED

Due to the time sensitivity, it was anticipated that staff would report back in August.

Director Desjardins left the meeting at 3:20 pm.

Director Isitt and Bryson returned to the meeting at 3:20 pm.

7. ADMINISTRATION REPORTS**7.1 Bylaw No. 3845 – Amendment to Delegation Bylaw Regarding Appointment of Deputy Sewage Control Managers and Municipal Sewage Control Officers**

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3845, "Capital Regional District Delegation Bylaw No. 1, 2001, Amendment Bylaw No. 6, 2012", be introduced and read a first and second time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3845 be read a third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Hill,
That Bylaw No. 3845 be adopted.

CARRIED

Director Jensen left the meeting at 3:21 pm.

7.2 Temporary Loan (Beddis Water Service) Bylaw No. 1, 2012

MOVED by Alternate Director Lake, **SECONDED** by Director Hicks,
That Bylaw No. 3834, "Temporary Loan (Beddis Water Service) Bylaw No. 1, 2012", be
introduced and read a first and second time.

CARRIED

MOVED by Alternate Director Lake, **SECONDED** by Director Hicks,
That Bylaw No. 3834 be read a third time.

CARRIED

MOVED by Alternate Director Lake, **SECONDED** by Director Hicks,
That Bylaw No. 3834 be adopted.

CARRIED

8. BYLAWS

8.1 Bylaw No. 3814, "Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw No. 1, 2000, Amendment Bylaw No. 7, 2012"

MOVED by Director Howe, **SECONDED** by Director Hicks,
That Bylaw No. 3814 be adopted.

CARRIED

8.2 Bylaw No. 3825, "Beddis Water Service Loan Authorization Bylaw No. 1, 2012"

MOVED by Alternate Director Lake, **SECONDED** by Director Hicks,
That Bylaw No. 3825 be adopted.

CARRIED

8.3 Bylaw No. 3827, "Sooke Region Historical Society Service Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 1, 2012"

MOVED by Director Hicks, **SECONDED** by Director Howe,
That Bylaw No. 3827 be adopted.

CARRIED

9. NEW BUSINESS - None

10. MOTION TO CLOSE THE MEETING

MOVED by Director Mendum, **SECONDED** by Director Hill,
That the Board close the meeting in accordance with the Community Charter, Part 4,
Division 3, 90(1) (a) personal information about an identifiable individual who holds or is
being considered for a position as an officer, employee or agent of the regional district or
another position appointed by the regional district.

CARRIED

The Board closed the meeting at 3:24 pm and rose and reported at 4:25 pm.

10. RISE AND REPORT

Appointment to Southern Gulf Islands Public Library Commission

Brenda Allen was appointed for a term to expire December 31, 2013.

Regional Deer Management Strategy Citizens Advisory Group Member Update

The Board authorized the absence of Mr. Philip Tom to date and staff was directed to
continue efforts to make contact with him to encourage his participation as the First
Nations representative on the Citizens Advisory Group (CAG); and Mr. Glen Jim was
appointed to the Citizens Advisory Group.

11. ADJOURNMENT

The meeting adjourned at 4:25 pm due to lack of quorum.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER