



Making a difference...together

**MINUTES OF A MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD
Held Wednesday, May 9, 2012, in the Board room, 625 Fisgard Street, Victoria, BC**

PRESENT: Directors: G. Young (Chair), G. Hill (Vice Chair), M. Alto, D. Blackwell, A. Bryson, J. Brownoff, C. Coleman (for D. Fortin), T. Daly, V. Derman, B. Desjardins, P. Gerrard (for S. Brice), C. Hamilton, D. Howe, M. Hicks, B. Isitt, N. Jensen, F. Leonard, M. Loveless (for L. Cross), W. McIntyre, J. Mendum, W. Milne, J. Ranns and L. Wergeland
Staff: R. Lapham, Acting Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Environmental Sustainability; D. Lokken, General Manager, Corporate Services; J. Loveys, Acting General Manager, Parks and Community Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer; D. Telford, Senior Manager, Environmental Engineering; and S. Norton, Corporate Assistant, Legislative Services (Recorder)

The Chair called the meeting to order at 1:42 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Blackwell, **SECONDED** by Director Derman,
That the agenda and supplementary agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF APRIL 11, 2012

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That the minutes of the meeting of April 11, 2012 be adopted.

CARRIED

3. REPORT OF THE CHAIR – No report

4. PRESENTATIONS/DELEGATIONS

1. Corinne Besler, Segway Victoria re agenda item 5.6.1 – Using a Powerpoint presentation, Ms. Besler requested the CRD to look at allowing Segways on regional trails by looking into a change in the wording of the regulatory bylaw. She provided rationale to permit the Segways as a transportation alternative, and compared it to electric-assisted bikes, which are permitted. She showed use of the Segway in other BC, Canadian and international jurisdictions. A demonstration of an actual Segway was also provided. A copy of the presentation is on file in Legislative Services.

5. REPORTS OF COMMITTEES**5.1 CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE – May 9, 2012****1. Program Management Consulting Services Budget Status – Core Area Wastewater Treatment Program (EWW 12-28)**

MOVED by Director Blackwell, **SECONDED** by Director Brownoff,
That the increase to Stantec's Program Management and Technical Services budget by \$50,000 be approved.

CARRIED

5.2 ELECTORAL AREA SERVICES COMMITTEE – April 18, 2012

Vice Chair Hill left the meeting at 1:52 pm.

1. Bylaw Amendment to Combine the Maximum Requisition Levy Rate from Two Sooke Museum Establishment Bylaws, Remove the Endowment Provision and Re-purpose the Endowment Funds

MOVED by Director Hicks, **SECONDED** by Director Milne,
That Bylaw No. 3827, cited as "Sooke Region Historical Society Service Establishment Bylaw No. 1, 2011, Amendment Bylaw No. 1, 2012" be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Milne,
That Bylaw No. 3827 be read a third time.

CARRIED

2. Grants-In-Aid

MOVED by Director Hicks, **SECONDED** by Director Howe,
That the following grants-in-aid applications be approved for payment:
Southern Gulf Islands Electoral Area Grants-in-Aid as approved by Director Howe

a. Mayne Island Conservancy Society	\$3000
b. Moving Around Pender Alternative Transportation Society	\$1800
c. Saturna Ecological Education Society	\$3600
d. Saturna Recreation Centre Society	\$2500
e. Salish Sea Marine Rescue Society	\$3500

CARRIED

3. Fees and Charges Update for Cedars of Tuam Water Service

MOVED by Director McIntyre **SECONDED** by Director Hicks,
That Bylaw No. 3832, cited as "Salt Spring Island Liquid Waste, Sewer, and Water
Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 4, 2012" be introduced
and read a first and second time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That Bylaw No. 3832 be read a third time.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Hicks,
That Bylaw No. 3832 be adopted.

CARRIED

5.3 ENVIRONMENTAL SUSTAINABILITY COMMITTEE – April 25, 2012**1. Resource Recovery and Use Plan – A Business Case Analysis for Recovering Heat from Sewage (EEE12)**

MOVED by Director Desjardins, **SECONDED** by Director Mendum,
That staff be directed to:

- 1) ascertain the availability and submit applications for federal and/or provincial grants that could be secured to help fund the capital cost of the east coast interceptor attenuation tank heat recovery initiative;
- 2) work with the University of Victoria and other potential partners to develop memoranda of understanding regarding their participation in this project; and
- 3) forward a copy of the business case report to the Core Area Liquid Waste Management Committee and Ministry of Environment.

CARRIED

2. Resource Recovery and Use Plan – A Business Case Analysis for Recovering Heat from the Bowker Trunk Sewer (EEE 12-23)

MOVED by Director Desjardins, **SECONDED** by Director Mendum,
That staff be directed to:

- 1) ascertain the availability and submit applications for federal and/or provincial grants that could be secured to help fund the capital cost of this Oak Bay area heat recovery initiative;
- 2) work with the Victoria School District, the Municipality of Oak Bay and other potential partners to develop memoranda of understanding regarding their participation in this project; and
- 3) forward a copy of the business case report to the Core Area Liquid Waste Management Committee and Ministry of Environment.

CARRIED

5.4 FINANCE AND CORPORATE SERVICES COMMITTEE – May 2, 2012**1. Loan Authorization to Complete Capital Upgrades to the Beddis Water Service**

MOVED by Director Ranns, **SECONDED** by Director Leonard,
That Bylaw No. 3825, cited as “Beddis Water Service Loan Authorization Bylaw No. 1, 2012”, be introduced and read a first and second time.

CARRIED

MOVED by Director Ranns, **SECONDED** by Director Leonard,
That Bylaw No. 3825 be read a third time.

CARRIED

2. To Establish Guidelines for Providing Contribution Funding or Assistance to Non-Profit Organizations for the Delivery of Specified Services

MOVED by Director Ranns, **SECONDED** by Director Hicks,
That the Policy setting out guidelines for providing contribution funding or assistance to non-profit organization for the delivery of specified services be adopted.

CARRIED

5.5 JUAN DE FUCA WATER DISTRIBUTION COMMISSION – May 1, 2012**1. Bylaw No. 3820, “Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment No. 4, 2012”**

MOVED by Director Mendum, **SECONDED** by Director Hicks,
That Bylaw No. 3820, “Water Distribution Local Service Area Establishment Bylaw No.1, 1997, Amendment No.4, 2012”, be introduced and read a first and second time.

CARRIED

Isitt **OPPOSED**

MOVED by Director Mendum, **SECONDED** by Director Hicks,
That Bylaw No. 3820 be read a third time.

CARRIED

Isitt **OPPOSED**

2. Bylaw No. 3821, “Capital Regional District Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2012”

MOVED by Director Blackwell, **SECONDED** by Director Mendum,
That Bylaw No. 3821, “Capital Regional District Water Distribution Local Service Conditions, Fees and Charges, Bylaw No.1, 2012”, be introduced and read a first and second time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Mendum,
That Bylaw No. 3821 be read a third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Mendum,
That Bylaw No. 3821 be adopted.

CARRIED

5.6 REGIONAL PARKS COMMITTEE – April 18, 2012

1. Segway Personal Transporters on Regional Trails

MOVED by Director Hicks, **SECONDED** by Director Daly,

- 1) That Segway Victoria's current request to conduct tours on regional trails be denied;
- 2) That Segway personal transporters not be considered for future use on regional trails until there is a relevant change to the provincial Motor Vehicle Act; and
- 3) If changes are made to the Motor Vehicle Act where Segways are not in contravention with the Act, that staff be directed to consider possible use of Segway personal transporters on trail users during the update of the regional trails management plan.

There was general support for looking further at allowing Segways on regional trails.

MOVED by Director Ranns, **SECONDED** by Director Blackwell,
That the item be referred back to the Regional Parks Committee.

CARRIED

Staff was asked to provide the following information when the item was brought back to the Regional Parks Committee:

- Legal mechanism used by golf courses that are split by roads to allow golf cart usage on roads
- Issue of speed limits and electric bicycles and motor scooters
- What are the liabilities and risks should this type of usage be allowed
- Can our existing bylaw be amended to allow Segways on regional trails, e.g. Nanaimo
- Need for public consultation similar to electric bikes

2. Highway Access to Island View Beach

MOVED by Director Mendum, **SECONDED** by Director Hicks,
That the Board write to the Ministry of Transportation and Infrastructure requesting that equal access or the existing access from all three approaches to Island View Beach be retained.

CARRIED

3. Land Acquisition Fund Status

MOVED by Director Hicks, **SECONDED** by Director Mendum,

- 1) That the staff report be received for information;
- 2) That the information in the report be sent to municipal councils and electoral area directors; and
- 3) That municipal councils be notified that Regional Parks staff will attend a future council meeting to present the information, if invited.

CARRIED

6. ADMINISTRATION REPORTS

6.1 2012 Gas Tax Grant Program – Project Selection for General Strategic Priority Funding (GSPF) and Innovation Funding (IF)

Discussion ensued on the projects and their priorities. The need to pursue the regional energy recovery utility demo project at this time while concurrently looking at policies regarding ownership of the heat produced was raised.

MOVED by Director Brownoff, **SECONDED** by Director McIntyre,
That the CRD submit applications for Gas Tax Funding for the projects in Appendix A of the staff report:

- CRD Regional Energy Recovery Utility – Demonstration Project (Capital)
- Capital Region Climate Adaptation Hazard, Risk & Vulnerability Assessment (ICS Planning).
- Strategic Asset Management Plan – Electoral Area Water Service Projects (Capital)

CARRIED

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That should the application for Strategic Asset Management Plan – Electoral Area Water Service Projects (Capital) be approved, the local commissions be consulted on priorities before any funds are spent.

CARRIED

7. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

7.1 Provincial Support for Cycling Infrastructure – Director McIntyre

MOVED by Director McIntyre, **SECONDED** by Director Howe,
WHEREAS the Union of BC Municipalities has consistently endorsed resolutions calling for the development, improvement and augmentation of the British Columbia cycling infrastructure.

AND WHEREAS rural cycling infrastructure strengthens communities by:

- Increasing the safety of rural roads
- Supporting the growth of cycle tourism
- Addressing local climate change challenges

- Providing transportation and recreation alternatives
- Establishing links with existing urban and regional cycling networks
- Enabling small business access to new commercial corridors and markets

THEREFORE BE IT RESOLVED that the Capital Regional District Board of Directors urges the Province of British Columbia to invest in cycling infrastructure in rural communities, in order to accelerate the availability and broaden the range of cycling opportunities for commuter, recreational and competitive cyclists living in and visiting urban and rural areas.

CARRIED

8. **NEW BUSINESS** - None

9. **MOTION TO CLOSE THE MEETING**

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That the Board close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who is being considered for a position appointed by the Board; (c) labour relations or other employee relations, (e) the acquisition, disposition or expropriation of land or improvements and (m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED

The Board closed the meeting at 2:54 pm and rose and reported at 3:52 pm.

10. **RISE AND REPORT**

The Board reported on the following:

Appointments to Fernwood Dock Management Commission

Peter Lake and Carol Dodd were appointed for a term to expire October 1, 2013; and Ron Harris and Susan Good were appointed for a term to expire October 1, 2014.

Appointments to Salt Spring Island Community Economic Development Commission

Les Brost was appointed for a term to expire December 31, 2013; and John Tylee was appointed for a term to expire December 31, 2012.

Appointment to Salt Spring Island Electoral Area Emergency Program Advisory Commission

Per Svendsen was appointed for a term to expire December 31, 2013.

11. **ADJOURNMENT**

MOVED by Director Mendum, **SECONDED** by Alternate Director Coleman,
That the meeting be adjourned at 3:52 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER