



Making a difference...together

MINUTES OF A SPECIAL MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD

Held Wednesday, March 28, 2012, in the Board Room, 625 Fisgard Street, Victoria, BC

PRESENT: **Directors:** G. Young (Chair), G. Hill (Vice Chair), M. Alto (12:10), D. Blackwell, A. Bryson, S. Brice, J. Brownoff, L. Cross (12:35), J. Cullington (for C. Hamilton), T. Daly, V. Derman, D. Fortin, P. Gerrard (for L. Wergeland), J. Herbert (for N. Jensen), D. Howe, M. Hicks, L. Hundleby (for B. Desjardins), B. Isitt, W. McIntyre, J. Mendum, W. Milne, J. Ranns and V. Sanders (for F. Leonard)
Staff: K. Daniels, Chief Administrative Officer; L. Hutcheson, General Manager, Environmental Sustainability; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; Services; T. Robbins, Senior Manager, Water Management; Integrated Water Services; L. Rushton, General Manager, Parks and Community Services; A. Orr, Senior Manager, Corporate Communications; S. Santarossa, Corporate Officer, and S. Norton, Corporate Assistant, Legislative Services (Recorder)

The Chair called the meeting to order at 12:06 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Brownoff, **SECONDED** by Director Brice,
That the agenda be approved.

CARRIED

2. 2012 - 2016 FINANCIAL PLAN BYLAW NO. 3824

Chair Young commented the financial plan:

- plan has to be approved by March 31, 2012
- essentially a 'hold the line' budget with provisions for previously approved Board strategic priorities
- developed within Board approved guidelines
- shared municipal and electoral area services increase in taxes is 2.55% of which 1.44% related to Board approved strategic initiatives
- strategic priorities developed within a collaborative decision-making process, while respecting local autonomy
- Board approved regional strategic initiatives relate to regional park land acquisition, regional transportation, regional sustainability, regional strategic plan, and regional deer management
- CRD is committed to open communications on major projects and seeking input from stakeholders on regional issues
- funding is set aside for public consultation on the development of an integrated solid waste resource management plan and updating regional sustainability strategy priorities
- funding is allotted for the development of a long-term vision for resource recovery and use in the region
- work continues on implementation of a kitchen scraps diversion strategy.

- overall increase in CRD requisition of 3.72% includes improved local administration for Salt Spring Island and increased investment in electoral area infrastructure
- essential hospital requisition increase has been reduced to 2%

Director Alto entered the meeting at 12:10 pm.

Chair Young noted that Directors have expressed a desire to review the 2013 budgets in more detail including looking at program delivery. Options on the budget process for 2013 will be discussed at the Finance and Corporate Services Committee.

Mr. Daniels noted that the work on the 2013 financial plan begins immediately. CRD services and service levels will also be reviewed.

Using a PowerPoint presentation, Ms. Lokken reviewed:

- resources for core services
- surplus/deficit/payments-in-lieu of taxes
- impact of new construction growth of 1.2%
- availability of revised 2012 assessments
- net requisition impact of \$685,070 for five regional strategic initiatives
- requisition percentage increase breakdown
- requisition summary by direct responsibility, municipal and electoral area joint responsibility, and electoral area only

Ms. Lokken advised that once the plan is finalized, it will be circulated to the municipalities along with the 'CRD On A Page' document. She referenced the bylaw and schedules A, B, and C, and using Central Saanich as example, noted the comparative information available in Schedule C2.

Staff provided further information in response to questions concerning:

- borrowing through the Municipal Finance Authority
- changes in the requisition between Esquimalt and Saanich for Arts Grants as result of assessments and grants-in-lieu
- reasons for the increase in Legislative & General Government

Director Cross entered the meeting at 12:35 pm.

There was general consensus to approve the financial plan given the relatively low overall percentage increase. However, the desire for a review of the budget process for 2013 was stressed including looking at improving efficiencies and best practices. Discussion ensued on options for the budget review, including:

- whether to leave the service commissions budgets to them for review
- whether Committee of the Whole or Finance and Corporate Services Committee should review the budgets and business plans or the standing committees

MOVED by Director Brice, **SECONDED** by Director Hill,
That Bylaw No. 3824, "2012 to 2016 Financial Plan, 2012" be introduced and read a first
and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Howe,
That Bylaw No. 3824 be amended to withdraw budget 1.914 Electoral Area 911 until
after the 911 review recommendations are considered.

CARRIED

Ms. Lokken advised that this will reduce the budget to 3.4%.

MOVED by Director Derman, **SECONDED** by Director Hill,
That Bylaw No. 3824 be read a third time, as amended.

CARRIED

MOVED by Director Derman, **SECONDED** by Director Cross,
That Bylaw No. 3824 be adopted, as amended.

CARRIED

MOVED by Director Mendum, **SECONDED** by Director Derman,
That the 2012 Requisition Summary Schedules A, B and C be received for information.

CARRIED

3. ADJOURNMENT

MOVED by Director Brice, **SECONDED** by Director Mendum,
That the meeting be adjourned at 12:50 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER