



Making a difference...together

**MINUTES OF A MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD**  
**Held Wednesday, February 8, 2012, in the Board room, 625 Fisgard Street, Victoria, BC**

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**PRESENT:**   **Directors:**   G. Young (Chair), M. Alto, D. Blackwell, A. Bryson, J. Brownoff, L. Cross, T. Daly, V. Derman, D. Fortin, P. Gerrard (for S. Brice), C. Hamilton, D. Howe, M. Hicks, G. Hill, L. Hundleby (for B. Desjardins), B. Isitt, N. Jensen, F. Leonard, W. McIntyre, J. Mendum, W. Milne, J. Ranns and L. Wergeland  
**Staff:**   K. Daniels, Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services, L. Hutcheson, General Manager, Environmental Sustainability; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services, A. Orr, Manager, Corporate Communications; L. Rushton, General Manager, Parks and Community Services; S. Santarossa, Manager, Legislative Services and S. Norton, Corporate Assistant, Legislative Services

*The Chair called the meeting to order at 1:30 pm.*

**1.     APPROVAL OF THE AGENDA**

**MOVED** by Director Blackwell, **SECONDED** by Director Hill,  
That the agenda and supplementary agenda be approved.

**CARRIED**

**2.     ADOPTION OF MINUTES OF THE MEETING OF JANUARY 11, 2012**

**MOVED** by Director Cross, **SECONDED** by Director Hill,  
That the minutes of the meeting of January 11, 2012 be adopted.

**CARRIED**

**3.     REPORT OF THE CHAIR**

**a) Archie Galbraith Memorial Scholarship 2011/2012**

Chair Young presented the scholarship cheque to Lester B. Pearson College student, Gita Keshava, who is from Oak Bay.

**b) *In Memoriam* - Lt. Col. Robert Clark**

Chair Young acknowledged the passing of Bob Clark, who was director for the former Sooke Electoral Area for the term 1994-1996 and served as CRD Board Chair in 1996.

**c) Appointments to Capital Region Housing Corporation Board**

(Appointments made by Board Chair)

Director:

Denise Blackwell

Alternate Directors:

Chris Coleman ((P. Madoff, C. Thornton-Joe, L. Helps)

Dunstan Browne

Paul Gerrard (N. Wade, V. Sanders, D. Murdock)

Lanny Seaton

(replacing Alternate Directors appointed at January 11, 2012 Board meeting)

**MOVED** by Director Derman, **SECONDED** by Director Hill,  
That the Board receive the appointments to the Capital Region Housing Corporation Board.

**CARRIED**

**d) Capital Regional Hospital Board Orientation**

Hospital Board Chair Hill advised that staff will be organizing an orientation for new Board Directors, and any other Directors who would like to attend, in the near future.

**4. PRESENTATIONS/DELEGATIONS**

**5. REPORTS OF COMMITTEES**

**5.1 ENVIRONMENTAL SUSTAINABILITY COMMITTEE – January 25, 2012**

**1. Solid Waste Management Plan – Committee Requirements**

**MOVED** by Director Mendum, **SECONDED** by Director Derman,

- 1) That the Terms of Reference for the Public and Technical Advisory Committee be approved;
- 2) That staff be directed to advertise for members for the new Public and Technical Advisory Committee to develop the Integrated Solid Waste and Resource Management Plan and bring appointment recommendations to the Environmental Sustainability Committee in March 2012; and
- 3) That the Solid Waste Advisory Committee be maintained to continue its current role of providing input on operational issues.

**CARRIED**

**2. Macaulay and Clover Points Wastewater and Marine Environment Program – 2010 Annual Report**

**MOVED** by Director Blackwell, **SECONDED** by Director Brownoff,

That the Macaulay and Clover Points Wastewater and Marine Environment Program 2010 Annual Report and public summary brochure be received for information and forwarded to the Ministry of Environment.

**CARRIED**

### 3. 2011 Performance Audit of the Core Area Liquid Waste Management Plan

Discussion ensued regarding reporting issues as a result of the new mandates for the Environmental Sustainability Committee and the Core Area Liquid Waste Committee.

**MOVED** by Director Blackwell, **SECONDED** by Director Wergeland,

- 1) That a copy of the audit report and staff report be forwarded to the Ministry of Environment and to the mayor and councils of the seven municipalities that are participants in the plan;
- 2) That a press release be issued and advertisements be placed in the Times Colonist and Newsgroup newspapers announcing the availability of the audit report for public review and comment;
- 3) That the audit report be published on the CRD website and copies be made available for review at CRD offices;
- 4) That copies of all submissions from the public regarding the audit report be forwarded to the Ministry of Environment; and
- 5) That a staff report be presented to the committee summarizing public responses to the report.

**CARRIED**

## 6. ADMINISTRATION REPORTS

### 6.1 PUBLIC HEARING REPORT ON BYLAW NO. 3721, "OFFICIAL COMMUNITY PLAN FOR MALAHAT, BYLAW NO. 1, 2010"

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

That third reading of Bylaw No. 3721, "Official Community Plan for Malahat, Bylaw No. 1, 2010" be rescinded.

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

That the revised minutes and submissions that form the Report of the Public Hearing, which are certified as a fair and accurate summary of the representations that were made at the Public Hearing held on October 26, 2011 respecting Bylaw No. 3721, "Official Community Plan for Malahat, Bylaw No. 1, 2010" be received.

**CARRIED**

**MOVED** by Director Hicks, **SECONDED** by Director Blackwell,

That Bylaw No. 3721, "Official Community Plan for Malahat, Bylaw No. 1, 2010", be read a third time.

**CARRIED**

**MOVED** by Director Mendum, **SECONDED** by Director Derman,  
That staff report back in one year regarding their experience with the change to the steep slope land designations in Development Permit Area No. 1 and the additional exemptions for development permits.

**CARRIED**  
**Blackwell, Bryson, Daly, Hicks, Milne, Wergeland OPPOSED**

## 6.2 CREST SHAREHOLDER REPRESENTATIVES

**MOVED** by Director Cross, **SECONDED** by Director Wergeland,  
That the CRD Board appoint to CREST the following Electoral Area Directors as shareholder representatives with one share each for the 2012-2014 term:

- a) Juan de Fuca – Mike Hicks
- b) Salt Spring Island – Wayne McIntyre
- c) Southern Gulf Islands – David Howe.

**CARRIED**

## 6.3 PARCEL TAX ROLL REVIEW PANEL

**MOVED** by Director Mendum, **SECONDED** by Director Derman,  
That Chair Young, and Directors Howe, McIntyre and Hicks be appointed to the Parcel Tax Review Panel on matters of parcel taxes for the year 2012 to be held on Wednesday, March 14, 2012 at 12:00 pm in Room 651 of the CRD offices, 625 Fisgard St, Victoria, BC.

**CARRIED**

## 6.4 MUNICIPAL FINANCE AUTHORITY (MFA) SECURITY ISSUING BYLAW

**MOVED** by Director Leonard, **SECONDED** by Director Derman,  
That Bylaw No. 3817, "Security Issuing Bylaw No. 1, 2012", in the amount of \$8,300,680, be introduced and read a first and second time.

**CARRIED**

**MOVED** by Director Leonard, **SECONDED** by Director Derman,  
That Bylaw No. 3817 be read a third time.

**CARRIED**

**MOVED** by Director Leonard, **SECONDED** by Director Derman,  
That Bylaw No. 3817 be adopted.

**CARRIED**

**7. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN****7.1 PROPOSED AMENDMENT TO CRD BOARD PROCEDURES BYLAW REGARDING SHARING OF *IN CAMERA* INFORMATION - DIRECTOR JENSEN**

**MOVED** by Director Jensen, **SECONDED** by Director Alto,  
That Bylaw No. 3708, "Capital Regional District Board Procedures Bylaw, 2010", be amended to permit CRD Directors to share *in camera* information from the CRD Board and committee meetings with their respective Councils at an *in camera* meeting unless specifically prohibited to do so.

**CARRIED**

This amendment will come back with a staff report along with other proposed amendments to the Board Procedures Bylaw. In the meantime, the current practice of requiring a motion to share *in camera* information with municipal councils would continue.

**8. NEW BUSINESS****9. MOTION TO MOVE *IN CAMERA***

**MOVED** by Director McIntyre, **SECONDED** by Director Mendum,  
That the Board close the meeting and move *in camera*, in accordance with the Community Charter, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who is being considered for a position appointed by the Board; and (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

**CARRIED**

***The Board moved in camera at 2:06 pm and rose and reported at 2:12 pm.***

**10. RISE AND REPORT**

The Board reported on the following contract extension and agreement renewal:

**Extension to Scrap Metals and White Goods Processing – Contract 06-1575**

Approval of a contract extension with Schnitzer Steel Pacific Inc., until 31 December 2012, with an option for additional extensions to 30 April 2015; and a change from a fixed rate to market prices from the sale of materials.

**Septage Renewal Agreement**

Approval of a four-year agreement with SPL Wastewater Recovery Centre Inc. for the provision of septage processing services for the CRD.

The Board reported on the following appointments:

**Appointment of Members to the CRD Water Advisory Committee**

The following nominees were appointed for a two -year term ending December 31, 2013:

- Julian Coward, as the representative for Scientific
- Mike Doehnel, as the representative for Agriculture
- Lori Waters, as the representative for Resident/Ratepayers
- Brian Wilkes, as the representative for Environmental and
- Paul B. Elworthy, as the representative for Commercial/Industrial.

**Appointment to Traffic Safety Commission**

Supt. Grant Brilz was appointed for a term to expire December 31, 2013.

**Appointments to Saanich Peninsula Wastewater Commission**

Michael C. Williams (Central Saanich resident) and Geoff Orr (North Saanich resident) were appointed for a term to expire December 31, 2012.

**Appointments to Peninsula Recreation Commission**

James McNulty (Central Saanich resident) and Wayne Ruffle (North Saanich resident) were appointed for a term to expire December 31, 2013.

**Appointment to Southern Gulf Islands Harbours Commission**

Lee Middleton was appointed for a term to expire October 1, 2012.

**Appointments to Salt Spring Island Community Economic Development Commission**

Janet Smith, Sheena Bull and Leslie Wallace were appointed for a term to expire December 31, 2013.

**Appointment to Highland Water and Sewer Local Services Commission**

Harold Brochmann was appointed for a term to expire December 31, 2012.

**Appointments to Otter Point Fire Protection and Emergency Response Service Commission**

Bud Gibbons, Joanne Hemphill, Scott Hemphill and Kenneth Jones were appointed for a term to expire December 31, 2012; and Marie-Ann Davidson, Lloyd Heinemann and Harold Melville were appointed for a term to expire December 31, 2013.

**Appointments to Port Renfrew Fire Protection and Emergency Response Service Commission**

Lori Adams, Dennis Gagné and Dorothy Hunt were appointed for a term to expire December 31, 2013.

11. ADJOURNMENT

**MOVED** by Director Hill, **SECONDED** by Director Mendum,  
That the meeting be adjourned at 2:12 pm.

**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER