



Making a difference...together

**MINUTES OF THE MEETING OF THE CAPITAL REGIONAL DISTRICT BOARD,
held Wednesday, January 11, 2012 in the Board Room, 625 Fisgard Street, Victoria, BC**

- PRESENT:** **Directors:** G. Young (Chair), D. Blackwell, A. Bryson, S. Brice, J. Brownoff, C. Coleman (for D. Fortin), T. Daly, V. Derman, B. Desjardins, C. Hamilton, D. Howe, M. Hicks, G. Hill, B. Isitt, N. Jensen, F. Leonard, P. Madoff (for M. Alto), W. McIntyre, J. Mendum (1:55), W. Milne, J. Ranns and L. Wergeland
 Staff: K. Daniels, Chief Administrative Officer; J. Hull, General Manager, Integrated Water Services, L. Hutcheson, General Manager, Environmental Sustainability; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; A. Orr, Senior Manager, Corporate Communications; L. Rushton, General Manager, Parks and Community Services; S. Santarossa, Manager, Legislative Services and S. Norton (Recorder)
- ABSENT:** **Director** L. Cross

The Chair called the meeting to order at 1:30 pm.

1. APPROVAL OF THE AGENDA

MOVED by Director Brownoff, **SECONDED** by Director Blackwell,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF THE MEETING OF DECEMBER 14, 2011

MOVED by Alternate Director Madoff, **SECONDED** by Director Desjardins,
That the minutes of the meeting of December 14, 2011 be adopted.

CARRIED

3. REPORT OF THE CHAIR – INAUGURAL ADDRESS

Chair Young delivered his inaugural address (attached) and advised that a listing of the Board standing committees and appointments/nominations to other Boards and Commissions had been distributed to all Directors, as follows:

2012 BOARD AND COMMITTEE MEMBERSHIP

CAPITAL REGIONAL DISTRICT BOARD

Chair: Geoff Young

Vice Chair: Graham Hill

All Directors

CAPITAL REGIONAL HOSPITAL DISTRICT BOARD

Chair: Graham Hill

Vice Chair: Geoff Young

All Directors

COMMITTEE OF THE WHOLE

Chair: Geoff Young

Vice Chair: Graham Hill

All Directors

STANDING COMMITTEES
(Appointments by Board Chair)

CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE

Chair: Denise Blackwell

Vice Chair: Leif Wergeland

Directors: Marianne Alto

Susan Brice

Judy Brownoff

Vic Derman

Barb Desjardins

Dean Fortin

Carol Hamilton

Graham Hill

Ben Isitt

Nils Jensen

Frank Leonard

Geoff Young

ELECTORAL AREA SERVICES COMMITTEE

Chair: Mike Hicks

Vice Chair: Wayne McIntyre

Director: Dave Howe

ENVIRONMENTAL SUSTAINABILITY

Chair: Barb Desjardins

Vice Chair: Jane Mendum

Judy Brownoff

Alastair Bryson

Vic Derman

Carol Hamilton

Dave Howe

Nils Jensen

Wendal Milne

Geoff Young (Board Chair, ex-officio)

FINANCE AND CORPORATE SERVICES COMMITTEE

Chair: Graham Hill
Vice Chair: Larry Cross
Denise Blackwell (Chair, Core Area Liquid Waste Management Committee)
Susan Brice (Chair, Regional Parks Committee)
Barb Desjardins (Chair, Environmental Sustainability Committee)
Dave Howe (Electoral Area Services Committee)
Ben Isitt
Frank Leonard
John Ranns (Chair, Planning, Transportation & Protective Services Committee)
Geoff Young (Board Chair, ex-officio)

PLANNING, TRANSPORTATION & PROTECTIVE SERVICES COMMITTEE

Chair: John Ranns
Vice Chair: Vic Derman
Marianne Alto
Denise Blackwell
Judy Brownoff
Alastair Bryson
Larry Cross
Ted Daly
Dean Fortin
Carol Hamilton
Graham Hill
Geoff Young (Board Chair, ex-officio)

REGIONAL PARKS COMMITTEE

Chair: Susan Brice
Vice Chair: Mike Hicks
Ted Daly
Ben Isitt
Wayne McIntyre
Jane Mendum
Leif Wergeland
Geoff Young (Board Chair, ex-officio)

**OTHER APPOINTMENTS
(Appointments made by Board Chair or Board)****ARTS COMMITTEE****(Appointments made by Board Chair)**

Chair: To be announced
Vice Chair: To be announced
Township of Esquimalt: Councillor Lynda Hundleby (Councillor Tim Morrison – Alternate)
District of Highlands: Councillor Allen Dobb
District of Metchosin: Councillor Moralea Milne
District of Oak Bay: Councillor Cairine Green
District of Saanich: Councillor Vicki Sanders

Town of Sidney: Councillor Marilyn Loveless
City of Victoria: Councillor Pam Madoff
Town of View Royal: Councillor David Screech

**CAPITAL REGION EMERGENCY SERVICES TELECOMMUNICATIONS (CREST)
(Appointments made by Board)**

Directors representing the Electoral Areas of:

Juan de Fuca: Mike Hicks
Salt Spring Island: Wayne McIntyre
Southern Gulf Islands: Dave Howe

**CAPITAL REGION HOUSING CORPORATION BOARD
(Appointments made by Board Chair)**

1. Marianne Alto
2. Ted Daly
3. Leif Wergeland
4. To be announced

Alternate Directors:

1. Ben Isitt
2. Larry Cross
3. Susan Brice
4. Dave Howe

Community Member: Griffin Lewis for the term January 1, 2012 to December 31, 2013

FERRY ADVISORY COMMITTEES

Salt Spring Island Ferry Advisory Committee: Wayne McIntyre

Southern Gulf Islands Ferry Advisory Committee: Dave Howe

**GREATER VICTORIA COALITION TO END HOMELESSNESS
(Appointments made by Board)**

Dean Fortin
Ben Isitt
Dave Howe
4. To be announced
5. To be announced

**GREATER VICTORIA HARBOUR AUTHORITY BOARD
(Nomination made by Board Chair)**

Representative: Graham Hill

**GREATER VICTORIA LABOUR RELATIONS ASSOCIATION
(Appointments made by Board)**

Representative: Ted Daly
Alternate: Larry Cross

GULF ISLANDS NATIONAL PARK RESERVE ADVISORY BOARD**(Appointments made by Board)**

Representative: Dave Howe

Alternate: Ken Hancock

MUNICIPAL FINANCE AUTHORITY**(Appointments made by Board)** Appointments effective at MFA's AGM in March

Representative: Frank Leonard

Alternate: Geoff Young

Representative: Larry Cross

Alternate: Dave Howe

REGIONAL REPRESENTATIVE TO THE TREATY TABLE**(Appointments made by Board)**

Representative: Larry Cross

REGIONAL HOUSING TRUST FUND COMMISSION**(Appointments made by Board Chair)**

District of Central Saanich: Councillor Adam Olsen

Township of Esquimalt: Councillor E. David Hodgins

District of Metchosin: Councillor Larry Tremblay

District of North Saanich: Councillor Elsie McMurphy (Councillor McBride – alternate)

District of Oak Bay: Councillor Pam Copley (Councillor Cairine Green – alternate)

District of Saanich: Councillor Paul Gerrard

Town of Sidney: Councillor Steve Price (Councillor Marilyn Loveless – alternate)

District of Sooke: Councillor Maja Tait

City of Victoria: Councillor Charlayne Thornton-Joe

Town of View Royal: Councillor John Rogers

Salt Spring Island Electoral Area: Wayne McIntyre

Southern Gulf Islands Electoral Area: Dave Howe

TRAFFIC SAFETY COMMISSION**(Appointments made by Board Chair)**

Representative: Ted Daly

Alternate: Leif Wergeland

VANCOUVER ISLAND REGIONAL LIBRARY BOARD**(Appointments made by Board)**

Juan de Fuca Electoral Area:

Representative: Mike Hicks

Alternate: Wally Vowles

MOVED by Director Brice, **SECONDED** by Director Desjardins,
That the Board receive the appointments and endorse the nominations and
appointments put forward.

CARRIED**4. PRESENTATIONS/DELEGATIONS – None.**

5. REPORTS OF COMMITTEES**5.1 PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE –**
November 23, 2011**1. Agricultural Land Reserve Application for Inclusion of Lots 1 and 2, Section 30, Otter District, Plan 13987**

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That the Board respond to the referral by the Community Planning office regarding the application to include Lots 1 and 2, Section 30, Otter District, Plan 13987 in the Agricultural Land Reserve, that the proposal is in keeping with the over-arching policies of the Regional Growth Strategy pertaining to the long-term use of such lands as renewable resource working landscapes and that mapping amendments required to support the inclusion be made through the Regional Growth Strategy Review process, should the application to the Agricultural Land Commission be given favourable consideration.

CARRIED

6. ADMINISTRATION REPORTS**6.1 AWARD OF CONTRACT NO. 2011-548 – WILDERNESS MOUNTAIN WATER TREATMENT SYSTEM IMPROVEMENTS**

MOVED by Director Hicks, **SECONDED** by Director Milne,
That a contract for construction of the water treatment plant (Tender Reference No. 2011-548) be awarded to Ridgeline Mechanical Ltd. for the amount of \$418,588.59 including HST.

CARRIED

6.2 TEMPORARY BORROWING BYLAW FOR GALIANO ISLAND COMMUNITY USE BUILDING SERVICE

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3813, "Temporary Borrowing (Galiano Island Community Use Building) No. 1, 2012" be introduced and read a first and second time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3813 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director McIntyre,
That Bylaw No. 3813 be adopted.

CARRIED

6.3 2011 AGE-FRIENDLY COMMUNITY PLANNING AND PROJECT GRANT

MOVED by Director Brice, **SECONDED** by Director Desjardins,
That the Board agree to support Regional Parks' application for a 2011 Age-Friendly
Community Planning and Project Grant.

CARRIED

7. BYLAWS**7.1 BYLAW NO. 3805, "DEVELOPMENT COST CHARGES BYLAW (JUAN DE FUCA
WATER DISTRIBUTION) NO. 1, 2000, AMENDMENT BYLAW NO. 5, 2011"**

MOVED by Director Blackwell, **SECONDED** by Director Milne,
That Bylaw No. 3805 be adopted.

CARRIED

**7.2 BYLAW NO. 3790, "SOOKE LAND USE BYLAW, 1992, AMENDMENT BYLAW NO.
108, 2011"**

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
That Bylaw No. 3790 be adopted.

CARRIED

**7.3 BYLAW NO. 3705, "JUAN DE FUCA LAND USE BYLAW, 1992, AMENDMENT
BYLAW NO. 104, 2010"**

MOVED by Director Hicks, **SECONDED** by Director Milne,
That Bylaw No. 3705 be adopted.

CARRIED

8. NEW BUSINESS**8.1 Notice of Motion - Proposed Amendment to the CRD Board Procedures Bylaw**

Director Jensen gave notice of the following motion:

That Bylaw No. 3708 "Capital Regional District Board Procedures Bylaw, 2010", be amended to permit CRD Directors to share in camera information from the CRD Board and committee meetings with their respective Councils at an in camera meeting unless specifically prohibited to do so.

9. MOTION TO MOVE *IN CAMERA*

MOVED by Director Blackwell, **SECONDED** by Director Leonard,
That the Board close the meeting and move *in camera*, following adjournment of the
Capital Regional Hospital District Board, in accordance with the Community Charter,
Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who is
being considered for a position appointed by the Board.; and (c) labour relations or other
employee relations.

CARRIED

The Board moved in camera at 1:50 pm and rose and reported at 2:03 pm.

10. RISE AND REPORT

The Board reported on the following appointments and nomination:

Appointments to the Saanich Peninsula Wastewater Commission

Michael Doehnel was appointed as the Peninsula Agricultural Commission representative and Joseph Bill as the Tseycum First Nation representative on the Saanich Peninsula Wastewater Commission for a two-year term ending 31 December 2013.

Appointments to the Saanich Peninsula Water Commission

Michael Doehnel was appointed as the CRD member-at-large, representing the agricultural community, on the Saanich Peninsula Water Commission for a one-year term ending December 31, 2012.

UBCM Small Water Systems Working Group: Nominations

Director Wayne McIntyre was nominated to sit as a local government representative on the UBCM Small Water Systems Working Group.

Appointment to Agriculture Advisory Planning Commission

Mary Johnson was appointed for a term to expire December 31, 2013.

Appointment to Juan de Fuca Economic Development Commission

Mary Johnson was appointed for a term to expire December 31, 2013.

Appointments to East Sooke Fire Protection & Emergency Response Service Commission

Brian White was appointed for a term to expire December 31, 2012; and Richard Braunschweig, Rick Lambert and George May were appointed for a term to expire December 31, 2013.

Appointments to Salt Spring Island Parks and Recreation Commission

Gayle Baker, Jane Horsburgh, Daniel Clements and Hafiz Bhimji were appointed for a term to expire December 31, 2013.

Appointment to Mayne Island Parks and Recreation Commission

Bill Duggan was appointed for a term to expire December 31, 2013.

Appointments to Peninsula Recreation Commission

Councillors Carl Jensen, Terry Siklenka (alternate), Craig Mearns, Celia Stock (alternate), Tim Chad and Melissa Halley (alternate) were appointed for a term to expire December 31, 2012.

Appointments to Saanich Peninsula Wastewater Commission

Councillors Zeb King, Carl Jensen (Alternate), Elsie McMurphy, Craig Mearns (Alternate), Mervyn Lougher-Goodey, and Steve Price (Alternate) were appointed for a term to expire December 31, 2012; and John MacGowan was appointed for a term to expire December 31, 2012.

Appointments to Royal and MacPherson Theatres Society Board

Councillors Cairine Green, Vic Derman and Pam Madoff were appointed for a term to expire December 31, 2012.

Appointments to Traffic Safety Commission

Chris Foord, Chief Jamie Graham, Stephanie Melvin, Alan Perry, Colleen Woodger and S/Sgt. Frank Wright were appointed for a term to expire December 31, 2013.

Appointments to Beddis Water Service Commission

Simon Wheeler was appointed for a term to expire December 31, 2012, and Elizabeth Zook was appointed for a term to expire December 31, 2013.

Appointment to Highland Water and Sewer Services Commission

John Jefferson was appointed for a term to expire December 31, 2013.

11. ADJOURNMENT

MOVED by Director Blackwell, **SECONDED** by Director Leonard, that the meeting be adjourned at 2:03 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

**INAUGURAL SPEECH BY
CRD BOARD CHAIR GEOFF YOUNG
January 11, 2012**

Good afternoon. It is my pleasure to welcome you to the first Capital Regional District Board meeting of 2012 and to thank you for re-electing Director Hill and me to our Vice Chair and Board Chair positions.

I would like to acknowledge our 14 returning Directors for your support and contributions in 2011. We have enjoyed many successes together this past year, and I look forward to working with you and our 9 new directors in the year ahead.

I would now like to provide a brief overview of some of the major priorities on the horizon for the coming year.

As you are well aware, it is a challenging time in terms of budgets and as a board I expect we will be committed to keeping costs down wherever possible. However, as we well know, some of our commitments with regard to parks land acquisition, the Regional Sustainability Strategy, waste diversion, and of course wastewater treatment for the core area, will be cost drivers in the coming years. I've asked Vice Chair Hill to chair the Finance Committee with Director Cross as vice-chair.

I have asked Director Ranns to chair the Planning, Transportation and Protective Services Committee for the coming year, with Director Derman as vice-chair. A responsibility for this committee will be to grapple with the issue of our urban deer population and identify the steps we should be undertaking to address this challenge. A sub-committee formed of interested directors may be an appropriate way to consult with the public on this issue.

The key area of focus for 2012 is updating the Regional Sustainability Strategy priorities and resetting a course for the future. Defining where growth and development should happen in the region, the updated plan will serve as the new version of the current Regional Growth Strategy, which was first adopted in 2003. Consultation with municipalities and with the public will form an integral part of the process.

Regional Sustainability will continue to serve as the over-arching theme for the new 2012-2014 Corporate Strategic Plan, which will be completed this year.

Other priorities for 2012 include the development of the Regional Transportation Plan and Transportation Service Feasibility Study. Undertaken with the assistance of consultants, the Regional Transportation Plan will establish a new vision for a regional transportation network as well as guide its development and relationship to land use.

The Transportation Service Feasibility Study will respond to the Board's interests in establishing a regional transportation service, including transit.

This specific issue of transportation planning and transit governance, and the associated issue of transit and transportation funding, will require discussions with the Provincial government as well as with the public. I am asking Director Leonard and Fortin to chair and vice-chair a special committee dealing with these issues. A number of directors have expressed interest in serving

in the area of transportation, and I have noted your preferences, but I would prefer to wait until the members of the Victoria Regional Transit Commission are appointed before appointing other members to this committee.

Another major priority for 2012 is the Core Area Wastewater Treatment Project. After several years of research, planning and public consultation, the CRD submitted its final Liquid Waste Management Plan to the Provincial government last year.

The plan has been approved and, subject to funding, work will begin this year. I have asked Director Blackwell to continue to chair this committee which will focus on: establishing a project office and a Commission to administer the program, initiating the procurement process and finalizing the tripartite agreement with Canada and the Province of B.C. Director Wergeland has agreed to vice-chair.

In the coming year, CRD Integrated Water Services will continue with the rehabilitation of the Leech Watershed, while working with Environmental Protection on the review and determination of carbon offset values for the Leech and Weeks Lake lands. Work will also continue on the Water Management Strategic Plan with a presentation to the Regional Water Supply Commission.

I have asked Director Desjardins to chair the Environmental Sustainability Committee, with Director Mendum as vice-chair. I would like us, during this term, to contemplate some more concrete thinking towards integration of water and sewer services regionally.

To promote this more integrated approach, several programs that previously reported through the Core Area Liquid Waste Management Committee will now report to the Environmental Sustainability Committee. These programs include: Stormwater, Harbours and Watersheds; Source Control; and Inflow and Infiltration.

There are several exciting initiatives planned for the Environmental Sustainability Department this year.

CRD Environmental Engineering will complete the Core Area Inflow and Infiltration Management Plan, as well as the feasibility study and business case for wastewater heat recovery for the University of Victoria, Arbutus School, Queen Alexandra Hospital and Queenswood.

Heat recovery through potable water will also move forward with the completion of a feasibility study and business case for Saanich Peninsula Hospital.

Environmental Resource Management will continue its focus on the development of a new Integrated Solid Waste and Resource Management Plan for the CRD. This year will also see the implementation of a comprehensive kitchen scraps diversion strategy, aimed at extending the finite lifespan of Hartland Landfill.

Additional waste diversion programs include the introduction of an expanded curbside recyclables collection program, which starting in May 2012 will include poly-coated containers. The CRD will also implement additional stewardship collection programs with industry for goods such as power tools, sewing equipment and large appliances.

2011 saw the creation of Environmental Partnerships to serve the education and outreach needs of our region. With the development of a 5-year implementation plan for the Regional Source Control Program and numerous outreach events, Partnerships will continue to showcase integrated environmental messaging throughout 2012.

The coming year will also be a busy time for CRD Regional Parks. I have asked Director Brice to chair the Regional Parks Committee, with Director Hicks as vice-chair.

2012 will see the completion of the Regional Parks Strategic Plan and Financial Plan, which will set the direction for regional parks and trails over the next decade and beyond.

Another key priority for Regional Parks is the assessment of lands acquired at Jordon River that may not have regional park value. This process will help determine whether the lands are ecologically significant and need to be maintained as park land.

Work also continues on the E&N Rail Trail project. This year, it is hoped that two new trail sections will be opened to the public: Esquimalt Rd. to Admirals/Colville intersection (2.5 km of new rail trail) and Admirals/Colville intersection to Island Highway (2.3 km of new rail trail). However, uncertainty with regard to the future of the E&N as a rail line continues to make it difficult to plan how to move forward on this project in the most economical way.

The region will also be undertaking a number of housing initiatives. One such project is the construction of Vergo, the Capital Region Housing Corporation's first housing project to be built and operated without ongoing federal or provincial operating subsidies. Scheduled for completion in May 2012, this new 18 unit complex will provide affordable rental housing for families of moderate income.

A project to build an envelope remediation at Beechwood Park has also been initiated and the CHRD is working with the Vancouver Island Health Authority to complete a comprehensive long-term seniors residential care capacity and demand study for the region.

Finally, the region will be updating the affordable housing component of the Regional Sustainability Strategy and launching Phase 2 of the Housing for the Homeless Procurement Action Plan.

2012 will be a busy year for CRD support services. Corporate Services will continue to enhance the delivery of financial, Information Technology and GIS, risk management, property management, real estate and arts development.

Key priorities for Executive Services in 2012 include: continued work towards the launch of a new and improved CRD public website, the roll-out of a social media strategy for the CRD, and initiation of the third CRD employee survey.

I would like to suggest that there are some new emerging areas of focus for our organization that may require some select standing committees of the Board as the year progresses. I have mentioned transportation governance. Another of these topics is our relations with First Nations.

We all recognize that the CRD exists within the traditional territories of many First Nations, as well as including within its boundaries a large aboriginal population that live off-reserve.

The work we do has a direct effect on these communities and these people, and it is work best done with their involvement and participation. It is only with this real intention that we will create a meaningful and workable government to government relationship.

Again, a number of directors have expressed interest in working in this area. Besides respecting as much as possible the wishes of directors with regard to committee assignments I will also be trying to balance work loads to some extent and those directors servicing who have been named to only one committee can expect a greater probability of being asked to sit on one of the specific-topic committees I have mentioned, but not yet named.

I am confident that the CRD is well prepared for the challenges and opportunities that lie ahead. We are blessed to live and work in a beautiful part of the country, one where clean water, an attractive natural environment and an environmentally conscious populace set the stage for successful regional government. I know that the coming year will bring many successes and will see the CRD continue to provide responsible, sustainable stewardship of this region.

Thank you again for your hard work and commitment.