



## Notice of Meeting and Meeting Agenda CAO Recruitment Selection Committee

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Wednesday, April 27, 2022

11:30 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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### Special Meeting

C. Plant (Chair), D. Blackwell, S. Brice, B. Desjardins, M. Hicks, J. Loveday, C. McNeil-Smith,  
R. Mersereau, K. Murdoch, D. Screech, M. Tait

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

#### 1. Territorial Acknowledgement

#### 2. Approval of Agenda

#### 3. Adoption of Minutes

##### 3.1. [22-278](#) Minutes of the March 30, 2022 CAO Recruitment Selection Committee

**Recommendation:** That the minutes of the CAO Recruitment Selection Committee meeting of March 30, 2022 be adopted as circulated.

**Attachments:** [Minutes - March 30, 2022](#)

#### 4. Presentations/Delegations

*Please note, special meeting matters will be discussed in a closed session without the public present.*

#### 5. Special Meeting Matters

#### 6. Motion to Close the Meeting

##### 6.1. [22-277](#) Motion to Close the Meeting

**Recommendation:** That the meeting be closed for Labour Relations in accordance with Section 90(1)(c) of the Community Charter. [1 Item]

#### 7. Adjournment

Next Meeting: At the Call of the Chair

## Meeting Minutes

### CAO Recruitment Selection Committee

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Wednesday, March 30, 2022

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### Special Meeting

#### PRESENT

Directors: C. Plant (Chair), D. Blackwell (EP), S. Brice, B. Desjardins (EP), M. Hicks (EP), J. Loveday, R. Mersereau, D. Screech (EP)

Staff: R. Lapham, Chief Administrative Officer; C. Neilson, Senior Manager Human Resources; T. Pillipow, Committee Clerk; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guests: M. Bond, J. Madden, and A. Rzen; Partners, PFM Executive Search

Regrets: Directors McNeil-Smith, Murdoch, Tait

The meeting was called to order at 1:30 pm

#### 1. Territorial Acknowledgement

Chair Plant provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Brice, **SECONDED** by Director Mersereau,  
That the agenda for the March 30, 2022 CAO Recruitment Selection Committee be approved.

**CARRIED**

#### 3. Presentations/Delegations

There were no presentations or delegations.

#### 4. Special Meeting Matters

#### 5. Motion to Close the Meeting

5.1. [22-200](#) Motion to Close the Meeting

**MOVED** by Director Loveday, **SECONDED** by Director Mersereau,  
That the meeting be closed for Labour Relations under Section (90)(1)(c) of the  
Community Charter.  
**CARRIED**

The CAO Recruitment Selection Committee moved to the closed session at 1:33  
pm.

The CAO Recruitment Selection Committee rose from the closed session at 3:11  
pm without report.

**6. Adjournment**

**MOVED** by Director Loveday, **SECONDED** by Director McNeil-Smith,  
That the March 30, 2022 CAO Recruitment Selection Committee meeting be  
adjourned at 3:11 pm.  
**CARRIED**

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CHAIR

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RECORDER