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**Minutes of the Special Meeting of the Beddis Water Service Commission
Held April 6, 2023 at the Creekside Meeting Room (CRD Office) #108-121 McPhillips
Avenue, Salt Spring Island, BC V8K 2T6**

DRAFT

Present: **Director:** Gary Holman
 Commission Members: Michael McCormick, Chris Cheeseman, and Chris Smid
 Staff: Karla Campbell, Senior Manager, Salt Spring Island Administration,
 Dean Olafson, Engineering Manager, Salt Spring Island, and Shayla Burnham,
 Recording Secretary

These minutes follow the order of the agenda although the sequence may have varied.

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Commissioner Cheeseman and the meeting was called to order at 10:05am.

2. Election of the Chair

Staff called for nominations from the floor. Commissioner McCormick nominated Commissioner Cheeseman as Chair. After calling three times and hearing no other nominations, Commissioner Cheeseman was elected as Chair.

3. Approval of Agenda

MOVED By Commissioner McCormick, **SECONDED** by Commissioner Smid, that the Beddis Water Service Commission approve the Thursday, April 6, 2023 agenda as amended by adding item 5.1 Engineering Discussion, item 5.2 Configuration of Storage and Pumping and, item 5.3 Daft Residuals Update.

CARRIED

4. Report

4.1 Request Additional Funds to Complete the Beddis Water Intake Project

- Project designs do not qualify for Community Works Funds.

MOVED By Commissioner McCormick, **SECONDED** by Commissioner Smid, that the Beddis Water Service Commission recommends to the Capital Regional District Board that the Beddis 2023-2027 Five Year Capital Plan be amended to increase the Beddis Water Intake Project budget by an additional \$66,000, from \$172,725 to \$238,725, to be funded from Community Works Funds (CWF).

CARRIED

5 New Business

5.1 Engineering Discussion

- The Commission requested communication with engineering staff prior to future meetings to help minimize lengthy technical questions.

5.2 Configuration of Storage and Pumping

- Capital Plan Project Number 25-01 Decommission of Sky Valley Upper Reservoir scheduled for 2026 and Project Number 25-02 Construction of Booster Pump and Second Reservoir at Sky Valley Lower Reservoir scheduled for 2025.

5.3 DAF Residuals Update

- An update on the Southern Gulf Islands Manager of Operations was requested. Staff to report back to the Commission with an update.
- Percentages and frequency of testing DAF residuals requested. Staff to report back to the Commission with an update.
- Staff to explore testing of DAF residuals cost saving methods and report back to the Commission with an update.

6. Next Meeting – Monday, June 5, 2023 at 10:00AM in the Salt Spring Island Multi Space (SIMS) Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5

7. Adjournment

MOVED By Commissioner Cheeseman, that the Beddis Water Service Commission adjourn the meeting at 11:02am.

CHAIR

SENIOR MANAGER