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Minutes of the Beddis Water Service Commission
Held October 10, 2019 at the Creekside Meeting Room, #108 121 McPhillips Ave Salt Spring Island, BC

Present: **Director:** Gary Holman
 Commission Members: Simon Wheeler, Geoff Bartol, Laurie Jacques
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Lia Xu, Manager, Finance Services; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Allen Xu, Manager Engineering; Tracey Shaver, Recording Secretary
 Absent: Ruth Waldick

1. Approval of Agenda

MOVED by Commissioner Bartol, **SECONDED** by Director Holman,
That the Beddis Water Service Commission agenda of October 10, 2019 be approved and amended by adding item 5.1 Outstanding business-additional items.

CARRIED

2. Adoption of the Minutes of February 28, 2019

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Jacques,
That the Beddis Water Service Commission meeting minutes of February 28, 2019 be approved.

CARRIED

3. Chair and Director Reports

3.1 Director Holman reported that the Provincial Government is funding a water optimization study for Salt Spring.

3.2 Chair briefly reported that the lake has good volume.

4. New Business

4.1 2020 Operating and Capital Budget

- Water sales are mostly stable; there was a leak adjustment late in 2018 and applied in 2019.
- Current adjustment policy for undetected leaks is at 100% when proof of repairs provided; accidentally leaving a hose running does not qualify; Commission could consider changes to bylaw.
- Average water consumption use is presented at Annual General Meetings.
- Transfers to reserves helps stabilize budgets, cover unexpected events, and or the occasional planned maintenance.
- Amend the 2020 budget by increasing water sales to \$82,000 and amending the user charge to \$686.93.

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Jacques,
That the Beddis Water Service Commission:

1. Approve the 2020 operating and capital budget as amended, and that the 2019 actual surplus or deficit be balanced on the 2019 transfer to the Capital Reserve Fund; and,
2. Recommend that the Electoral Area Committee recommend that the CRD Board approve the 2020 Operating and Capital Budget and the five year Financial Plan for the Beddis Water Service as amended.

CARRIED

5. Outstanding Business

5.1 Additional Items

- Chair Wheeler will be stepping down from his term at the end of this year.
- Director Holman asked is the sale of property was complete; still under negotiations.
- There is one potential addition to the service boundary.

6. Adjournment

MOVED by Commissioner Jacques, **SECONDED** by Commissioner Bartol,
That the meeting be adjourned at 12:08 pm.

CARRIED

CHAIR

SENIOR MANAGER