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**Minutes of the Annual General Meeting of the Beddis Water Service Commission
Held April 15, 2019 at the Creekside Meeting Room, #108 121 McPhillips Ave Salt Spring
Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Simon Wheeler, Ruth Waldick, Geoff Bartol
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Amber Donaldson,
 Manager, Finance Services; Dan Robson, Manager, Saanich Peninsula and
 Gulf Islands Operations; Tracey Shaver, Recording Secretary
 Absent: Doreen Hewitt
 Present: Several Beddis Water Service rate payers

1. Call to Order

Chair Wheeler called the meeting to order at 1:02 PM

2. Approval of Agenda

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Waldick,
That the Beddis Water Service Commission 2018 Annual General Meeting agenda of April
15, 2019 be approved and amended by adding item 7.1 Sky Valley Delegation and item 7.2
Communications.

CARRIED

3. Adoption of Minutes of the 2017 Annual General Meeting held on June 4, 2018

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Bartol,
That the Beddis Water Service Commission 2017 Annual General meeting minutes of June
4, 2018 be approved.

CARRIED

4. Chair's Report

- Treatment plant performed well
- Storm events identified need for resilience and emergency back up
- Asset management plan (AMP) will provide direction

5. Report

5.1 Annual Report for 2018 Fiscal Year

Staff presented report.

- Non-revenue water production levels high at 26%
- Water loss considered 21%; two major leaks
- Treated water quality; what are the parameters used to measure TTHM samples over the 100 µg/L limit?

- Low water pressure events for house on Beddis may require property owner to install booster as pressure is correct at roadside and house is up on a hill.
- Component of AMP is to assign costs and prioritize capital projects
- Seek ways to lower operating costs of treatment plant; beneficial use of sludge

6. Election of Officers

Chair Wheeler informed the Beddis Water Commission that Doreen Hewitt has stepped down.

Laurie Jacques has been nominated for the remainder of Doreen Hewitt's term till Dec 31, 2019. Hearing no other nominations, Laurie Jacques's name will be forwarded to the CRD Board for appointment.

Chair Wheeler called for two nominations for terms beginning in 2020.

Both Ruth Waldick and Laurie Jacques agreed to stand for these positions. Hearing no other nominations their names will be forwarded to CRD Board prior to the end of this year for appointment to terms starting in 2020.

7. New Business

7.1 Sky Valley Delegation

Various rate payers from the Sky Valley area voiced frustrations with lack of capital work started for the Sky Valley booster pump and dismantling of the Lautman tank.

7.2 Communications

- Discussion surrounding the process of Island Trust referrals
- CRD Commission input on land use decisions which may have impact on water system

8. Adjournment

Moved by Commissioner Bartol, **Seconded** by Commissioner Waldick,
That the meeting be adjourned at 2:58 pm.

CHAIR

SENIOR MANAGER