



Making a difference...together

**Minutes of the Meeting of the Beddis Water Service Commission
Held October 11, 2018 at the Creekside Meeting Room, #108 121 McPhillips Ave Salt
Spring Island, BC**

Present: **Director:** Wayne McIntyre
Commission Members: Simon Wheeler (Chair), Doreen Hewitt, Ruth Waldick
Staff: Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial Analyst; Chris Davidson, Manager Salt Spring Engineering; Jessica Dupuis, Water Quality Officer; Tracey Shaver, Recording Secretary
Absent: Geoff Bartol

The Chair called the meeting to order at 1:00 pm.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Waldick,
That the Beddis Water Service Commission agenda of October 11, 2018 be approved.

CARRIED

2. Adoption of Minutes of June 4, 2018

MOVED by Commissioner Waldick, **SECONDED** by Director McIntyre,
That the Beddis Water Service Commission minutes of June 4, 2018 be approved.

CARRIED

3. Director, Chair and Commissioner Reports

3.1 Chair Wheeler commented on the July meeting with all the commissions and CRD CAO. Excessive workload for capital projects discussed and the 2019 budget will allow for additional engineering staff sometime after March to assist.

3.2 Commissioner Hewitt briefly reported on the raw water quality of Cusheon Lake:

- Lake level 92.386 MASL; little higher with beaver dam
- Secchi Disk reading to 6 metres, extremely clear
- Oxygen down to 7 metres

3.3 Director McIntyre briefly reported:

- SSIWPA Strategic Plan- reviewed responsibility & funding; potential for Water Authority
- CRD Grants in Aid- Marine Search and rescue “beacon”; Wagon Wheel Emergency Housing aid; Farmland Trust-Root Cellar fire suppression
- Ganges Sewer refurbishment project; on time and budget; Tom Toynbee-great storey from beginning of sewer plant using new (MBR) technology which is still relevant and now a proven system

- Capital Regional Housing Corporation: Michigan Square affordable housing project; new federal building code increasing construction costs by 20%, will be felt across region
- Destination Management and Marketing Organization approved by CRD Board; Support by 50% of SGI & SSI accommodation sector; 2% tax to be used to promote off season tourism
- Water Collection: Working with CRD Building inspection to develop a simple guide and design for rain water harvesting for tanks up to 3,000 gallons. Potential for bulk buying of tanks
- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1st Nations communications
- CRD Electric Vehicle/bikes project now to include the Electoral Areas.

4. Reports

4.1 Water Quality Monitoring Proposal for 2019

Staff worked with Commissioner Waldick to determine a testing protocol and then prepared a report with corresponding costs which was reviewed:

- Commissioner Waldick requesting that staff work with volunteers to reduce costs of courier services and sampling. Further review of costing.
- Communication with rate payers; how best to get feedback from rate payers regarding willingness to fund proposed additional water testing.
 - Correspondence to be prepared by Commissioner Waldick
 - Billing cycle to be used to keep costs down
 - Insert which rate payers can respond to
 - Commission to tally responses and determine direction

4.2 2019 Operating and Capital Budget

Staff report prepared for the 2019 Operating and Capital Budget was reviewed:

- Increase in operating budget for reservoir cleaning
- Safe worker procedures review and development project added to Capital Plan

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Hewitt,
That the Beddis Water Service Commission:

1. Approve the 2019 operating and capital budget as presented, and that the 2018 actual surplus or deficit be balanced on the 2018 transfer to the Operating Reserve Fund;
2. Approve 2018 budget amendment for Capital Reserve Funding in the amount of \$7,340 for water treatment facility booster pump replacement; and,
3. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2019 Operating and Capital Budget and the five year Financial Plan for the Beddis Water Service as presented.

CARRIED

5. **New Business- none**

6. **Outstanding Business**

6.1 **Request to Purchase CRD land**

Staff have not been to site to investigate; will report as soon as possible.

6.2 **Blackburn Road Landfill Closure 1991 – Leache Monitoring**

Staff have confirmed that this issue is still under dispute between the Ministry of Environment and the CRD over responsibility for long term monitoring.

6.3 **Tree removal, corner of Creekside Drive/Hillview Place, June 2018**

Staff reviewed standard procedures with emergent repairs to water main. Misunderstanding with the level of service to be provided to property owner adjacent to right of way where tree removal was necessary.

7. **Adjournment**

MOVED by Commissioner Wheeler, **SECONDED** by Commissioner Waldick,
That the meeting be adjourned at 2:45 pm.

CHAIR

SENIOR MANAGER