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**Minutes of the Regular Meeting of the Beddis Water Service Commission
Held January 25, 2018 at the Creekside Meeting Room, #108 121 McPhillips Ave Salt
Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Simon Wheeler (Chair), Doreen Hewitt, Ruth Waldick
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Dan Robson,
 Manager, Saanich Peninsula and Gulf Islands Operations; Kyu-Chang Jo,
 Financial Analyst 2; Chris Davidson, Manager Salt Spring Engineering; Tracey
 Shaver, Recording Secretary
 Absent: Geoff Bartol
 Present: approximately 6 rate payers

The Chair called the meeting to order at 10:07 am.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Waldick,
That the Beddis Water Service Commission agenda of January 28, 2018 be amended and
approved by adding Item 5.1 Long Term Monitoring, 6.1 Sustainable Systems, 6.2 Water
Testing.

CARRIED

2. Adoption of Minutes of November 20, 2017

MOVED by Commissioner Hewitt, **SECONDED** by Director McIntyre,
That the Beddis Water Service Commission minutes of November 20, 2017 be approved as
amended by correcting the spelling of "Lautman" under item 4.1 bullet number three and
removing "with no funding in place".

CARRIED

3. Director, Chair and Commissioner Reports

3.1 Director McIntyre briefly reported:

- Director is the new chair of the Electoral Area Services Commission
- Director is the vice chair of the Salt Spring Island Watershed Protection Authority
- Continuing efforts to obtain rural status for Salt Spring Island by meeting with at the federal and provincial elected officials

4. Outstanding Business

4.1 2018 Operating and Capital Budget

Staff reviewed various sections of report:

- Raw water intake pump emergency repairs; Temporary solution in place; replacement design to consider, location, mechanical pump components, and raw lake water quality at different depth levels (sediment),

- Lautman reservoir tank dismantle project budget and work moved forward to 2022; tank is empty and project is delayed due to staff resources for island wide projects.
- SAMP scope of work to be completed and RFP issued for work

MOVED by Commissioner Wheeler, **SECONDED** by Commissioner Hewitt,
That the Beddis Water Service Commission approve the 2018 operating and capital budget as presented, and that the 2017 actual surplus or deficit be balanced on the 2017 transfer to the Capital Reserve Fund; and

CARRIED

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Wheeler,
That the Beddis Water Service Commission recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2018 Operating and Capital Budget and the five year Financial Plan for the Beddis Water Service as presented.

CARRIED

5. New Business

5.1 Long Term Monitoring

Commissioner Hewitt discussed a project SSWPA Technical Group is working on for long term ground water testing.

6. Outstanding Business

6.1 Sustainable Systems

Commissioner Waldick lead a discussion based on investigating ways to lower operational costs by finding a beneficial use for the sludge waste produced by the DAF water treatment facility.

- 3 DAF plants on Salt Spring; currently shipping liquid waste off island
- Work collaboratively on the Burgoyne Valley liquid waste options analysis
- Potential for secondary treatment; Sludge becomes a valuable organic product
- Study and consider options which benefit the environment and operational costs

6.2 Water Testing

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Hewitt,
That the Beddis Water Service Commission request that staff prepare a report with a more detailed cost analysis for the three water testing options presented at the November 20, 2017 meeting.

CARRIED

7. Next Meeting: TBA - AGM meetings in June

8. Adjournment

MOVED by Commissioner Wheeler, **SECONDED** by Director McIntyre,
That the meeting be adjourned at 11:32 am.

CHAIR

SENIOR MANAGER